

November 18, 2023

MR. FELIX S. MIRASOL JR., CESO IV

Regional Executive Director

Department of Environment and Natural Resources (DENR)

Region-IV B MIMAROPA

1515 DENR by the Bay Building

Roxas Boulevard, Brgy. 668 Ermita, Manila

Subject: Request for the Technical Description and Lot Data Computation of the
Property Covered by TCT No.: 146062 Located in Barangay Sapul, Calapan
City, Oriental Mindoro for PAG-IBIG Loan Application

Dear **Regional Executive Director Mirasol**,

Good day!

I am Sheila Acedera Freitas from Calapan City, Oriental Mindoro. I bought a 250sqm lot in Barangay Sapul, Calapan City, Oriental Mindoro with TCT No.: 146062 (please see attached) and applied for the housing loan in PAG-IBIG. However, upon checking all the submitted requirements they found out that my 250sqm lot has the title but its technical description was still under the original 500sqm lot of the previous owners (please see attached technical description of 500sqm lot with lot 3B referred to as my lot). I was not aware of this issue as I thought that the sketch/ special plan for 250sqm lot provided by the previous owner to me was already enough reference (please see attached plan of the 250sqm lot 3B for your reference) but it was not accepted by the official of PAG-IBIG.

Hence, I would like to request from your good office to kindly provide me the Technical Description and Lot Data Computation of the Property Covered by TCT No.: 146062 Located in Barangay Sapul, Calapan City, Oriental Mindoro to complete my housing loan application in PAG-IBIG.

If your good office needs further information on this request, your officer may contact me at 0926-7253234 or email at sheilafreitas1010@gmail.com.

Thank you very much for the prompt response.

Sincerely,



Sheila Acedera Freitas

Address: Block 30 Lot 26 Molave, NeoCalapan Subd. (Xevera)

Bulusan, Calapan City, Oriental Mindoro 5200

Mobile: 0926-725-3234