



Republic of the Philippines  
Department of Environment and Natural Resources  
**FOREST MANAGEMENT BUREAU**  
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## MEMORANDUM

FOR : The Regional Executive Directors  
DENR Regions 1-13 and CAR

FROM : The OIC-Assistant Secretary for Field Operations-Western Mindanao  
and Director, in concurrent capacity

SUBJECT : **CONDUCT OF THE NATIONAL CBFM-CARP YEAR-END  
IMPLEMENTATION REVIEW AND ASSESSMENT OF OTHER  
CBFM-RELATED ACTIVITIES ON 27 NOVEMBER -  
01 DECEMBER 2023 IN REGION 8**

DATE : NOV 20 2023

The Forest Management Bureau (FMB) gladly inform you that the **National CBFM-CARP Year-End Implementation Review and Assessment of Other CBFM-Related Activities on 27 November - 01 December 2023 in Region 8.**

The National CBFM-CARP Year-End Implementation Review and Assessment of Other CBFM-Related Activities aims to review and assess the status of implementation of the CBFM-CARP projects/activities per region and CBFM-related endeavors, identify opportunities for remedial actions to address outstanding issues, and capacitate implementers and stakeholders towards achieving the objectives of CBFM and CBFM-CARP.

The activity shall be participated in by officials/staff/representatives from the DENR-CARP National Coordinating Office (NCO), DENR Central, Regional Offices, and the Forest Management Bureau. Further, participation of the representatives from the Presidential Agrarian Reform Council (PARC) Secretariat and officers of the National Federation of CBFM People's Organizations shall be requested. Resource Person/s from other government agency/ies, academe, and FMB's Assisting Professional for the conduct of Multi-Stakeholder Regional Action and Communication Plans for the Updated CBFM Strategic Plan (2023-2032) shall also be invited to discuss topics related to CBFM and CBFM-CARP.

In view thereof, please prepare a PowerPoint Presentation per Region composed of the following topics, to wit:

1. Regional Presentation: Status of CBFM-CARP Projects CYs 2022 & 2023 and Challenges;

2. Status of Regional CBFM-related Activities (GAA) for CY 2023 and Challenges

- a. CBFMA and Provisional Agreement Issuance
  - b. Performance Evaluation of Expiring/Expired CBFMAs;
  - c. CRMF Formulation;
  - d. Compliance Monitoring;
  - e. Survey/ Resurveying of CBFM area;
  - f. CSC Evaluation; and
  - g. Community Organizing/ Community Development Training & PO Training.
3. CBFM-related Initiatives; and
  4. Policy Recommendations.

The template for the powerpoint presentation and copy of the program of activities are also attached for your reference. Should you have further queries/requests, the Community Forestry Section (CFS) of the Forest Resources Management Division (FRMD) can be reached at telephone number (02) 8927-7278 and email address at [frmd.cfs@fmb.denr.gov.ph](mailto:frmd.cfs@fmb.denr.gov.ph). In any case, a staff from CFS will be coordinating with you regarding this matter.

**FOR INFORMATION AND CONSIDERATION, PLEASE.**

  
**ARLEIGH J. ADORABLE, CESO III**

## PROGRAM OF ACTIVITIES

### NATIONAL COMMUNITY-BASED FOREST MANAGEMENT–COMPREHENSIVE AGRARIAN REFORM PROGRAM (CBFM-CARP) YEAR-END IMPLEMENTATION REVIEW AND ASSESSMENT OF OTHER CBFM-RELATED ACTIVITIES

**27 November to 1 December 2023**

Day/Time	Activity/Topic	Responsible Person/Office
<b>27 November 2023 – Monday (Day 1)</b>		
8:00 AM – 3:00 PM	Travel to Tacloban City - Region 8 Registration/Check-in	Participants
3:00 PM – 3:05 PM	Opening Prayer	<b>For. Pauline Angela Reyes</b> <i>Community Development Officer II</i> FRMD-CFS
3:05 PM – 3:10 PM	National Anthem	AVP
3:10 PM – 3:20 PM	Welcome Remarks	<b>Lormelyn E. Claudio, CESO IV</b> <b>DENR – Region 8, Regional</b> <b>Executive Director</b>
3:20 PM – 3:30 PM	Inspirational Message	<b>Arleigh J. Adorable, CESO III</b> OIC-Assistant Secretary for Field Operations-Western Mindanao and FMB Director, in concurrent capacity  <b>Atty. Ernesto D. Adobo, Jr., CESO I</b> Undersecretary for Legal and Administration
3:30 PM – 3:40 PM	Rationale	<b>For. Ildefonso L. Quilloy</b> <i>Chief, Forest Resources Management</i> <i>Division</i>
3:40 PM – 4:00 PM	CBFM-CARP Physical Status Report (CYs 2022 & 2023)  <i>Open Forum</i>	<b>For. Pauline Angela Reyes</b> <i>Community Development Officer II</i> FRMD-CFS
4:00 PM – 4:20 PM	CBFM-CARP Financial Status Report (CYs 2022 & 2023)  <i>Open Forum</i>	<b>Mr. Romeo Mendizabal</b> <i>Head, Administration and Finance Unit</i> DENR-CARP National Coordinating Office
4:20 PM – 4:40 PM	CBFM-CARP Physical and Financial Accomplishments of FMB for CY 2023 (Continuing & Current)  <i>Open Forum</i>	<b>For. Rosalie A. Imperial</b> <i>Chief, Community Forestry Section-</i> FRMD  <b>Ms. Rona Rondilla</b> <i>Financial Analyst, FRMD - CFS</i>

Day/Time	Activity/Topic	Responsible Person/Office
4:40:00 PM onwards	Check-in/Dinner	Participants

Day/Time	Activity/Topic	Responsible Person/Office
<b>28 November 2023 – Tuesday (Day 2)</b>		
8:00 AM - 8:15 AM	Prayer Energizer	Regional Participants
8:15 AM – 12:00 PM	* Regional Presentation: Status of CBFM-CARP Projects CYs 2022 & 2023 and Challenges  * Status of Regional CBFM-related Activities (GAA) for CY 2023 and Challenges - CBFMA Issuance - Performance Evaluation of Expiring/Expired CBFMAs - CRMF Formulation - CSC Evaluation - Community Organizing/Community Development Training & PO Training  * CBFM-related Initiatives  * Policy Proposals  <i>Open Forum</i>	Regional CBFM Coordinators
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 5:00 PM	Regional Presentation – – <i>Continuation</i>  <i>Open Forum</i>	Regional CBFM Coordinators
	Meeting of the Officers of the National Federation of CBFM People's Organizations and Election of New Set of Officers	Officers of the National Federation of CBFM People's Organizations
7:00- 8:00 PM	Meeting Session with the National Federation of CBFM People's Organizations	Officers of the National Federation of CBFM People's Organizations and CFS
5:00 PM onwards	Wrap-up/Dinner	

Day/Time	Activity/Topic	Responsible Person/Office
<b>29 November 2023 – Wednesday (Day 3)</b>		
8:00 AM – 8:30 AM	Prayer Energizer & Recap	Regional Participants

Day/Time	Activity/Topic	Responsible Person/Office
8:30 AM – 9:00 AM	Presentation/Update Sharing <i>Open Forum</i>	<b>Officers of the National Federation of CBFM People’s Organizations</b>
9:00 AM – 10:30 AM	Forest Carbon and Project Tarsier (Reforestation for People, Biodiversity and Climate) <i>Open Forum</i>	<b>Ms. Marlea P. Muñoz</b> <i>In-Country Project Manager, Project Tarsier - Visayas State University &amp; University of Sunshine Coast Australia</i>
10:30 AM – 12:00 PM	Training Opportunities of TESDA <i>Open Forum</i>	Representative <b>Technical Education and Skills Development Authority (TESDA)</b>
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 2:00 PM	Agroforestry Enterprise Development (AED) Clustering Approach <i>Open Forum</i>	Representative <b>Department of Agrarian Reform</b>
2:00 PM – 5:00 PM	Updates on the Regional Action and Communication Planning for the CBFM Strategic Plan for CYs 2023-2032 (12 Regions) <i>Open Forum</i>	<b>Janet B. Martires</b> <i>Assisting Professional</i>
5:00 PM – 5:30 PM	Briefing on Field/Learning Visit	<b>Host</b> <b>DENR Region 8</b>
5:30 PM onwards	Wrap-up/Dinner	
30 November 2023 – Thursday (Day 4)		
4:00 AM – 5:00 PM	Field/Learning Visit to PO-managed Organic Farm School and Ecotourism (Torpedo Boat Ride)	<b>All Participants</b>

Day/Time	Activity/Topic	Responsible Person/Office
<b>1 December 2023 – Friday (Day 5)</b>		
8:30 AM – 8:35 AM	Prayer	<b>Regional Participants</b>
8:35 AM – 8:45 AM	Energizer	<b>Haramei C. Manzano</b> <i>Project Development Officer FRMD-CFS</i>
8:45 AM- 9:00 AM	Sharing of Experience and Learning from the Field Visits	<b>Participants</b>
9:00 AM – 9:15 AM	Agreements and Way Forward	<b>For. Rosalie A. Imperial</b> <i>Chief, Community Forestry Section</i>
9:15 AM – 9:45 AM	Closing Activities: Impressions	<b>All Participants</b>
9:45 AM – 10:15 AM	Closing Remarks	<b>Ms. Jocelyn O. Ramones, CESO VI</b>

		<p><i>Director IV, Presidential Agrarian Reform Council (PARC) Secretariat</i></p> <p><b>Engr. Sally C. Dizon</b>  <i>Head, DENR-CARP - National Coordinating Office</i></p> <p><b>For. Edna D. Nuestro</b>  <i>OIC, Assistant Director Forest Management Bureau</i></p>
10:15 AM onwards	Snacks/Lunch Break	
	Check-out / Homeward Bound	

Template for Presentation of Accomplishments

Community-Based Forest Management –  
Comprehensive Agrarian Reform Program  
(CBFM-CARP) Project

DENR Region \_\_\_\_

CY 2023

Summary of Physical Accomplishment  
for CY 2023 CBFM-CARP Implementation

Region	
No. of Projects Awarded	Agroforestry and Livelihood: Financial Subsidy:
No. of Beneficiaries	Agroforestry and Livelihood: Total (M, F) Financial Subsidy: Total (M, F)
Area Developed (Ha)	
Total No. of Seedlings Produced/ Procured	Seedlings Produced: Seedlings Procured: Total:
Financial Subsidy	No. of POs with received equipment: No. of POs on the process of procurement:
Total No. of SEED conducted:	
No. Regional Level Trainings	No. of Trainings: No. of Trainees: Total (M, F)
No. of Hired MECs	

Summary of Financial Accomplishment  
for CY 2022 CBFM-CARP Implementation

Region					
Activity	Authorized Allocation	Obligation	%	Disbursement	%
CBFM-CARP					

Physical and Financial  
Accomplishments  
for Agroforestry  
Development

Summary of Agroforestry Development Projects  
under CY 2023 CBFM-CARP Fund

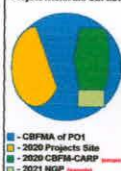
Name of PO	Target Area (Ha)	No. of Beneficiaries			Percent Accomplishment (%)		Remarks
		M	F	Total	Physical	Financial	
1. PO 1							
2. PO 2							
3. PO 3							
Total							

Status of Area Development

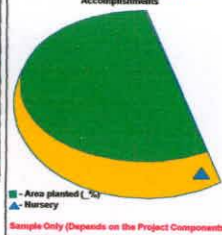
Name of PO	Target Area Dev. (Ha)	Area Developed (Ha)	% Developed (Total)	Remarks
1. PO 1				
2. PO 2				
3. PO 3				
Total				

Map-Based Presentation of Accomplishments

Location Map of the  
Project within the CBFMA



Map of 2023 Project Site of the PO 1 with  
Accomplishments

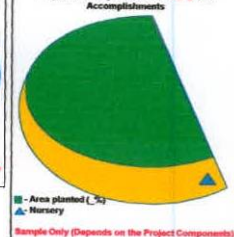


Map-Based Presentation of Accomplishments

Location Map of the  
Project within the CBFMA




Map of 2023 Project Site of the PO 2 with  
Accomplishments



2023

**Status of Seedling Production/Procurement**


Name of PO	No. of seedlings to be produced/procured	Seedlings Produced/Procured		Total	Remarks
		No. of Seedlings Produced	No. of Seedlings Procured		
1. PO 1					
2. PO 2					
3. PO 3					
<b>Total</b>					



2023

**Seedling Production/Procurement Accomplishment per Commodity**

Name of PO	Total No. of seedlings produced/procured	Commodity					
		Species 1	Species 2	Species 3	Species 4	Species 5	Species 6
1. PO 1							
2. PO 2							
3. PO 3							
4. PO 4							
<b>Total</b>							




2023

**Status of other Components of the Agroforestry and Livelihood Projects**

Name of PO	Component of Project	Procurement of Working Journal	Procurement of Capital and/or Equipment	Procurement of Materials	Remarks
1. PO 1					
2. PO 2					
3. PO 3					


*Note: Please indicate if accomplished/On going/accomplishment*



2023

**Status of other Components of the Agroforestry and Livelihood Projects**


Name of PO	Livelihood Component	Income Derived	Verbal Feedback for Livelihood Component	Remarks
1. PO 1				
2. PO 2				
3. PO 3				



2023

**Income derived by CY 2023 CBFM-CARP Project beneficiaries with previous CBFM-CARP projects**


Name of PO	Type of Income	Project Type	Income Derived	Project Duration for Income Derivation	Remarks
1. PO 1					
2. PO 2					
3. PO 3					
4. PO 4					
5. PO 5					
6. PO 6					




2023

**Income derived by CBFM-POs with previous CBFM-CARP projects**


Name of PO	Livelihood Component	Income Derived	Project Duration for Income Derivation	Remarks
CY				
1. PO 1				
2. PO 2				
3. PO 3				
CY				
1. PO 1				
2. PO 2				
3. PO 3				



**Photo Documentation**  
(Please arrange pictures per PO and indicate name of PO)




**Physical and Financial Accomplishments for Financial Subsidy**



2023

**Status of Procured Equipment/Tools from the Project**

Name of PO	Name of Equipment/Tools	Status of Equipment/Tools (e.g., purchased, received, etc.)
1. PO 1		
2. PO 2		
3. PO 3		




2023

### Income Derived by the CBFM-PO Beneficiaries


Name of PO	Name of Equipment/ Land/Asset	Year(s)	Income Derived
1. PO 1			
2. PO 2			
3. PO 3			

Note: Income derived since the procurement of the equipment (if any)



### Status of Equipment and Income Derived by the CBFM-PO Beneficiaries of Financial Subsidy from Previous Years

Name of PO	Name of Equipment/ Land/Asset	Status of Equipment/ Land/Asset (e.g., in use, idle, damaged, etc.)	Income Derived (e.g., from sale of products, services, etc.)
CY 2012			
1. PO 1			
2. PO 2			
CY 2013			
3. PO 3			
4. PO 4			
CY 2014			
5. PO 5			
CY 2015			
6. PO 6			




### Photo Documentation

(Please arrange pictures per PO and indicate name of PO)

2023

### Project Management and Supervision (Over All)


Project Activities	Target	Accomplishment	Remarks
1. Hiring of MWD			
2. Conduct of Monitoring and Evaluation			
3. Conduct of Extension Services/ Capacity Building/ Training			
4. GIS Mapping of 2007 and 2008 CBFM-CARP Projects			
5. Other Activities			



2023

### SEEB

Name of PO	Name of Cluster	Participants				Notes
		M	F	Total		
Agroforestry and Livelihood Project Beneficiary						
1. PO 1						
2. PO 2						
3. PO 3						
Financial Subsidy Beneficiary						
4. PO 4						
5. PO 5						



2023

### GIS Mapping of 2007 and 2008 CBFM-CARP Projects

Name of CBFM-PO	Target Area (Ha)	Accomplishment (Ha)	Remarks
PO 1			
PO 2			
CY 2008 CBFM-CARP Projects			
PO 1			
PO 2			
PO 3			




2023

### Trainings Conducted

#### PO- Level Trainings

Name of PO	Title of Training	Date of Conduct	Participants			Conducted by
			M	F	Total	
1. PO 1						
2. PO 2						
3. PO 3						
Total						



2023

### Trainings Conducted

#### Regional Level Trainings

Title of Training Conducted	Date Conducted	Number of Participants					Total	Notes/Remarks
		DENR Personnel			CBFM-PO			
		Male	Female	Sub-Total	Male	Female		
Organizational Development Skills Enhancement								



### Photo Documentation

**Financial Accomplishments – Current Funds (2023)**  
**Agroforestry Development and Financial Subsidy Projects**

Project Title	CBFM No.	Area Developed (Ha)	Obligation Amount	%	Cost Released Amount	%	Balance Amount	%	Remarks
Project No. 1									
Project No. 2									
Project No. 3									
Project No. 4									
Project No. 5									
FMS									

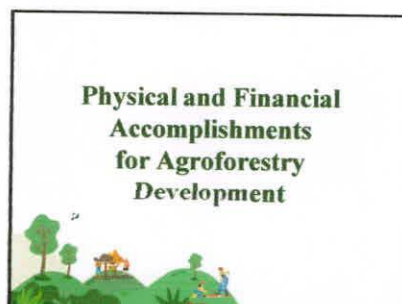


**Summary of Physical Accomplishment for CY 2022 CBFM-CARP Implementation**

Region	
No. of Projects Awarded	Agroforestry and Livelihood: Financial Subsidy:
No. of Beneficiaries	Agroforestry and Livelihood: Total (M, F)
Area Developed (Ha)	Financial Subsidy: Total (M, F)
Total No. of Seedlings Produced/Procured	Seedlings Produced: Total:
Financial Subsidy	No. of PIs with received equipment: No. of PIs on the process of procurement:
Total No. of SEEB conducted:	No. of Trainings: No. of Trainees: Total (M, F)
No. Regional Level Trainings	No. of Hired MEOs

**Summary of Financial Accomplishment for CY 2022 CBFM-CARP Implementation**

Region					
Activity	Authorized Amount	Obligation	%	Disbursement	%
CBFM-CARP					

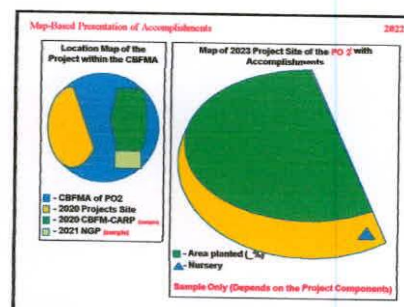
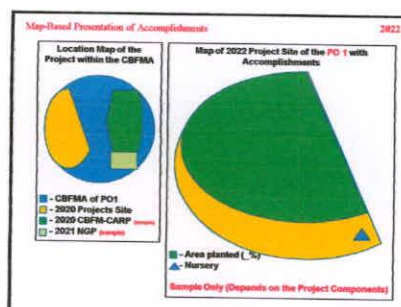


**Summary of Agroforestry Development Projects under CY 2022 CBFM-CARP Fund**

Name of PO	Target Area (Ha)	% of Development			Physical Accomplishment (Ha)		Remarks
		M	F	Total	Physical	Financial	
1. PO 1							
2. PO 2							
3. PO 3							
Total							

**Status of Area Development**


Name of PO	Target Area (Ha)	Area Developed (Ha)	% Developed	Remarks
1. PO 1				
2. PO 2				
3. PO 3				
Total				



2022

**Status of Seedling Production/ Procurement**


Name of PO	No. of seedlings produced/procured	Seedling Production/Procurement		Total	Remarks
		No. of Seedlings Produced	No. of Seedlings Procured		
1. PO 1					
2. PO 2					
3. PO 3					
<b>Total</b>					



2022

**Seedling Production/Procurement Accomplishment per Commodity**

Name of PO	Quantity of Seedling Produced/Procured	Commodity							
		Species 1	Species 2	Species 3	Species 4	Species 5	Species 6	Species 7	Species 8
1. PO 1									
2. PO 2									
3. PO 3									
4. PO 4									
<b>Total</b>									




2022

**Status of other Components of the Agroforestry and Livelihood Projects**

Name of PO	Components of Livelihood	Components of Agroforestry	Components of Other Livelihood	Components of Agroforestry	Components of Livelihood	Remarks
1. PO 1						
2. PO 2						
3. PO 3						


Note: Please indicate if accomplished. On going accomplishment



2022

**Status of other Components of the Agroforestry and Livelihood Projects**


Name of PO	Livelihood Component	Agroforestry Component	Other Livelihood Component	Remarks
1. PO 1				
2. PO 2				
3. PO 3				



2022

**Income derived by CY 2022 CBFM-CARP Project beneficiaries with previous CBFM-CARP projects**


Name of PO	Name of Income Project	Project Date	Income Derived	Project/Income Source	Remarks
1. PO 1					
2. PO 2					
3. PO 3					
4. PO 4					
5. PO 5					
6. PO 6					



2022

**Photo Documentation**  
Name of **CBFM-PO**  
(Progress of CY 2022 Projects)


**Physical and Financial Accomplishments for Financial Subsidy**



2022

**Status of Procured Equipment/Tools from the Project**

Name of PO	Name of Equipment/Tools	Quantity of Equipment/Tools	Remarks
1. PO 1			
2. PO 2			
3. PO 3			




2022

**Income Derived by the CBFM-PO Beneficiaries**

Name of PO	Name of Equipment/Tools	Quantity	Remarks
1. PO 1			
2. PO 2			
3. PO 3			

Note: Income derived since the procurement of the equipment




### Photo Documentation

(Please arrange pictures per PO and indicate name of PO)

**Project Management and Supervision (Over-All)** 2022

Project Activities	Target	Accomplishment	Remarks
1. Hiring of MDS			
2. Conduct of Monitoring and Evaluation			
3. Conduct of Extension Services/ Capacity Building/ Training			
4. MDS			
5. Other Activities			




**Financial Accomplishments - Continuing Funds (2022)**  
**Agriforestry Development and Financial Subsidy Projects**

Project No.	CBFMA No.	Subproject	Obligation		Cash Disbursement		Balance		Remarks
			Amount	%	Amount	%	Amount	%	
Project No. 1									
Project No. 2									
Project No. 3									
Project No. 4									
Project No. 5									
PNES									

### Other CBFM-Related Activities Accomplishments

**1. CBFMA Universe: (As of September 2023)**

Region/Province	CBFMA Universe		Existing CBFMAs				Completed CBFMAs	Others
	No. of Issued CBFMAs	Area Covered (Ha)	No. of Existing CBFMAs	Area Covered (Ha)	M	F		
Total								
Province 1								
Province 2								
Total								




**2. Status of CBFMA Performance Evaluation (As of September 2023)**

Region/Province	No. of CBFMA	No. of CBFMA with completed ID	Comprehensive Results of Performance Evaluation			No. of Reviewed	No. of Non-Reviewed
			For Renewal	For Renovation	For Non-Renewed		
Total							
Province 1							
Province 2							

Region/Province	Target for Performance Evaluation in CY 2023	Results of Performance Evaluation in CY 2023			No. of Reviewed	Remarks
		For Renewal	For Renovation	For Non-Renewed		
Total						
Province 1						
Province 2						



### 3. Accomplishments on CBFMA Compliance Monitoring

Region/Province	No. of Issued CBFMA	Target for Compliance Monitoring in CY 2023	Accomplishment	Target for Compliance Monitoring in CY 2024
Total				
Province 1				
Province 2				

Major Findings:



### 4. CRMF & FYWP Formulation


Region/Province	No. of Issued CBFMA	Accomplishment			Remarks	Target for CY 2024
		Approved CRMF	Updated CRMF submitted to ARB/Region	CRMF		
Total						
Province 1						
Province 2						

Region/Province	No. of Issued CBFMA	No. of Revised CBFMA with CRMF for the 1st time	No. of Revised CBFMA with CRMF for the 2nd time	Remarks
Total				
Province 1				
Province 2				

### 5. Accomplishments on Survey/Resurveying of CBFMA Area

Region/Province	No. of Issued CBFMA	With GIS Map		Target for Resurveying in CY 2023	Accomplishment for CY 2023		Target for CY 2024
		No.	Area		No.	Area	
Total							
Province 1							
Province 2							



**7. Conduct of Training on Community Organizing/ Community Development**

No. of Trainings Conducted	
Date of Conduct:	
No. of Personnel Capacitated (M, F, Total):	


**8. Capacity Development for new and existing People's Organization (PO) issued with CBR/IA**

No. of Trainings Conducted	
No. of Trainings Completed:	
Date of Conduct:	
No. of Personnel Capacitated (M, F, Total):	

9. Other CBFMA Area Development Projects Accomplished for CY 2023					
Name of Project	Region/Project	Target by CY 2023		Actual Accomplishments for CY 2023	
		No. of CBFMA	Area for Development (hectares)	No. of CBFMA	Area for Development (hectares)
WSP	Region				
	Province 1				
	Province 2				
	Region				
Other Project (If any, specify)	Region				
	Province 1				
	Province 2				
		Total (Sum of all)		Total (Sum of all)	
Area Developed (ha)					
Remaining Area for Development (ha)					

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# CBFM and Other Project Implementation Good Practices, Issues and Concerns




**Project Implementation Good Practices**

- 1.
- 2.
- 3.




**Project Implementation Issues and Concerns**  
(Use the most issues and concerns, first to the unique issue which has not been discussed in the past)

Issues and Concerns	Actions Undertaken	Recommendation/Remarks
Pending:		
None:		



**Policy Recommendations**

- 1.
- 2.
- 3.

A cartoon illustration of a landscape with green hills, trees, a small house, and a person walking. The scene is located at the bottom left of the page.

Thank you very much.

