



Annex F7.1

B. Individual Performance Accomplishment and Review Form

INDIVIDUAL PERFORMANCE ACCOMPLISHMENT AND REVIEW FORM

I, **Arlene V. Francisco**, of the **DENR CENRO Sablayan**, Division of **Technical Services** delivered the following targets in accordance with indicated measures for the period **January to June 2020**.


ARLENE V. FRANCISCO
 Ratee:
 Date:

Reviewed by:	Date	Approved by:	Date	
 CAESAR E. QUEBEC CENR Officer		 CAESAR E. QUEBEC CENR Officer		
P/A/Ps	SUCCESS INDICATOR (targets + measures)	Actual Accomplishments	Rating Q1 Q2 T3 A4	Remarks
Protected Area Management and Development Sub Program II. For Proclaimed and Legislated PAs 1. Demarcation of Boundaries for Legislated PAs	Supervises the installation of 206 signages for every 250 meters along demarcated boundary of MCWS with reprot submitted to CENR Officer on or before September 30, 2020		1 2 3 4	2nd semester target
2. PA Habitat Protection a. Communication, Education and Public Awareness (CEPA)	Conducts of one (1) Communication, Education and Public Awareness (CEPA) campaign within MWCS on or before September 30, 2020			2nd semester target
b. Implementation of Biodiversity Monitoring System (BMS)	Monitors BMS sites through FGD, Field Diary, Transect Walk and Photo documentation for two (2) semesters with report submitted to CENRO on or before June 30, 2020 and December 29, 2020 for 1st and 2nd semesters respectively	Conducted BMS for first semester through FGD, Transect walk and photo documentation on Feb. 26 - 28, 2020 within two (2) monitoring sites with report submitted to CENRO and PENRO on Mar. 18 & 20 respectively	4.000 5.000 4.500	
3. PAMB Operationalization a. PAMB Meetings	Acts as secretariat in the conduct of four (4) quarterly PAMB meetings and prepares minutes of meeting with report submitted to CENRO one month after the meeting.	Acted as secretariat for 2 quarterly meetings conducted on Feb. 18 and June 09, 2020 respectively. Reviewed and checked two (2) minutes of PAMB meeting and submitted to the RO thru the CENRO and PENRO on Mar. 05 and June 15, 2020	4.000 5.000 4.500	
b. PAMB Operations Manual	Prepares one (1) PAMB operations manual and submitted to CENRO on or before December 29, 2020			2nd semester
4. Ecotourism Management	Maintains two (2) ecotourism facilities within MCWS with report submitted to CENRO on or before December 29, 2020			Discontinued per NBC # 580