



November 22, 2023

RED FELIX E. MIRASOL

Regional Executive Director

Department Environment and Natural Resources

5 Visayas Ave, Diliman, Quezon City, 1128 Metro Manila, Philippines

Subject : Notice of New Plant Manager at Graymont Rio Tuba Plant

Dear RD Mirasol,

On behalf of **Graymont (Philippines) Inc.**, we are formally notifying your office of the departure of our former *Plant Manager*, *Mr. Alvin Trazona* from our Organization.

Effective immediately, all communications shall be coursed through **Mr. Craig Lee**, our New **Interim Plant Manager**.

For your reference, please refer to below information:

Name: Craig Lee

Position: Interim Plant Manager

Email: clee@graymont.com

Work Phone: 09175825785

Please be assured that *Graymont* is committed in ensuring a smooth flow of our operation during this time.

The company is indebted to Mr. Trazona's significant contributions to our company and the strong relations he has established with our employees and other key stakeholders.

Thank you!

Sincerely,

A handwritten signature in black ink, appearing to read 'Rommel A. Ibuna'.

ROMMEL A. IBUNA

President

A handwritten signature in black ink, appearing to read 'Hilda M. Quillo'.

HILDA M. QUILLO

Director, Finance, General Administration & Corporate Affairs

GRAYMONT (PHILIPPINES) INC.
Rio Tuba Export Processing Zone
Brgy. Rio Tuba, Bataraza, Palawan
Philippines 5306