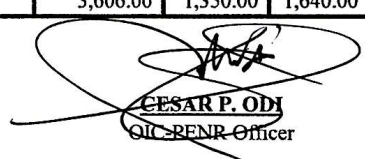


ITINERARY OF TRAVEL

Activity Name : _____
Fund Cluster: _____

No.: _____

Name : CESAR P. ODI Position: OIC, PENR Officer Official Station : Odiongan, Romblon				Date of Travel : November 7-13, 2023 Purpose of Travel: To attend in the 2023 SFFI Annual National Conference on November 8-12, 2023 at the Subic Bay Exhibition and Convention Center, Subic Bay Freeport Zone, Olongapo City, Zambales.					
Date	Places to be visited (Destination)	T I M E		Means of Transportation	Transportation	Per Diem			Total Amount
		Departure	Arrival			Meal	Incidental	Lodging	
November									
7	From official station to Poctoy Port	4:00PM	4:20PM	Gov't Vehicle					-
	Terminal Fee			Ship	15.00				15.00
	To Batangas Port	5:00PM	2:30AM		1,591.00				1,591.00
8	To Residence, Los Baños, Laguna	2:50AM	4:00AM						-
	To Subic, Olongapo City, Zambales	10:30AM	3:00PM	Private vehicle	379.00	450.00	300.00	750.00	1,879.00
	To Subic Bay Exhibition and Convention Center	4:30PM	5:00PM						-
9-11	Still at the Convention Center					900.00	900.00	2250.00	4,050.00
12	From Olongapo City, Zambales	8:30AM		Private vehicle					-
	To Batangas Port		1:00PM						-
	Terminal Fee			Ship	30.00				
	To Odiongan Port	5:00PM	2:30AM		1,591.00	660.00	440.00		2,691.00
13	To Residence	2:40AM	3:00AM	Gov't Vehicle					-
	Registration Fee								6,000.00
					3,606.00	1,350.00	1,640.00	3,000.00	16,226.00
I certify that: (1) I have reviewed the foregoing itinerary (2) The travel is necessary to the service (3) The period covered is reasonable and (4) The expenses claimed are proper.				Prepared by :  CESAR P. ODI OIC-PENR Officer					
				Approved by : FELIX S. MIRASOL, JR. CESO IV OIC-Regional Executive Director					



SOCIETY OF FILIPINO FORESTERS, INC.

DENR R-12 Bldg., Aurora St., Zone IV (Pob.), 9506 City of Koronadal (Capital), South Cotabato, Philippines
NON VAT Reg. TIN 005-928-915-00000



OFFICIAL RECEIPT

24992

Date 11/08/23

RECEIVED from Cesar Odi

with the TIN _____ and address at Romblon R4B

engaged in the business style of _____
the sum of PESOS 619 thousand
(P 6,000.00) as full/partial payment for: _____

ITEM	AMOUNT
Membership Fee	
Annual Dues	
Convention Fee	6,000.00
Donation	
PRC Renewal Fee	
Others:	
Total Sales	
Less: SC/PWD Discount	
Total Due	
Less: Withholding Tax	
Payment Due	6,000.00

() Cash _____

() Check _____

Committed Professional for the Advancement of Forestry
Technology Practice and Bio-Diversity

[Signature]

Authorized Representative



THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAXES

PRINTER'S NAME: MARBEL GEPCARS PRINTING PRESS	TIN: 924-800-634-00000	ADDRESS: JFAS Bldg., Roxas St., Brgy. Zone III, Koronadal City Tel No.: (083) 228-6586 / 878-2752	PRINTER'S ACCREDITATION NO. 111MP20180000000005	DATE ISSUED: 12/12/2018	EXPIRY DATE: 12/12/2023
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PTU NO. <FOR LOOSELEAF>	BOX/BKLT. NO. 200	SETS 50	COPIES PER SET 2	SERIAL NO. 20001-30000	BIR ATP NO. / OCN 111AU20230000002783	DATE ISSUED: 07-28-2023
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**MONTENEGRO SHIPPING LINES, INC.**

Montenegro Corporate Center
Along Diversion Road, Balibak, Batangas City
Batangas City Tel # 740-3206 * 740-3188
Satellite Office Batangas (043)723-6980 * OMISO (043) 289-2832
Lucena (042)373-7084 Masbate (056)333-5535
Malay, Aklan (036)2887373 Bacolod (034)708-1322
Dumaguete City (035)422-3632 * Surigao City (086)231-6245
Allen, Northern Samar 0917-5971139 * Cebu City (032)238-5820
VAT REG TIN : 000-935-433-035

DE LUXE ACCOMMODATION**TERMS & CONDITIONS:**

- Keep ticket for inspection
- Non-transferable
- Valid only on date purchased
- Refund is subject to 10% surcharge

ARF Printing and Enterprises, Batangas City 300 Bkts. (100 X 1) 0001 - 30,000
Tel # 723-8412 • TIN: 301-460-628-000 BIR Permit OCNBAU0000342893
Printer's Accreditation No: 035MP20180000000031 Date Issued: 05-08-2019
Date Issued: March 07, 2018 Valid Until: 05-07-2024

"THIS SERVES AS AN OFFICIAL RECEIPT"

"THIS RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP"

MONTENEGRO
lines

VESSEL	
NOV 07 2023	
TIME	BED NO.

ODIONGAN - BATANGAS

NAME OF PASSENGER	
ADDRESS	
TIN #	BUSINESS STYLE:
PARE	VAT
1591	

AMOUNT DUE:

No 0018817**REGULAR FARE**

**ODIONGAN INTEGRATED ARRASTRE &
STEVEDORING CONTRACT SERVICES, CORP. (OIASCSC)**
Port Area, Batiano, Odiongan, Romblon
VAT Reg. TIN: 000-268-441-000

PASSENGER TERMINAL TICKET

Terminal Fee	₱ 13.39
VAT 12%	1.61
TOTAL AMOUNT DUE	₱ 15.00

(P) No 796131 A (Passenger's Copy)
Date: _____, 20__

5000 Bkts. (100x1) 700001A - 1200000A
BIR Authority to Print No: OCN035AU20230000000132 • Date Issued: 01/27/2023
Leño's Printing Press • NV TIN: 113-802-053-000 • Odiongan, Romblon
Printer's Accreditation No: 035MP20180000000001 • Date Issued: 11/15/2018

Address
PIN

THIS SERVICE IS YOUR
OFFICIAL RECEIPT

NLEX Corporation
VAT Registered TIN 004-984-90000
KM-12 NLEX Compound, Balintawak,
Calabarzon City 1400

TIN	0000410031850587
Vehicle Serial #	AMA2251040
PL	000041182989
Class	1/00/2023
Time	22:48:37
Collector	03590
Rate	X04
Class	1
Size	TIP0
Lottery	NO TICKET
Toll	Php 524.11
ETC	Php 62.89
Total	Php 587.00
Received	Php 1000.00
Change	Php 413.00
Payment	Cash

SUPPLIER

Name NLEX Corporation
Address NLEX Comp. Balintawak Calabarzon
TIN 004-984-90000
Accreditation# 120049849462020101357
Date Issued 10/30/2020
Vital Permit to Use 00032016-1250076036

CUSTOMER

Name



MONTENEGRO SHIPPING LINES, INC.

Montenegro Corporate Center
Along Diversion Road, Balibok, Batangas City
Batangas City Tel # 740-3206 * 740-3188
Satellite Office: Batangas (043)723-6980 * OMRO (043) 289-2832
Lucena (042)373-7084 Masabito (056)333-5635
Malay, Aklan (036)2897373 Bacolod (034)708-1322
Dumaguete City (035)422-3632 * Surigao City (086)231-4245
Allen, Northern Samar (0917-5971139 * Cebu City (032)238-5820
VAT REG TIN: 000-935-433-028

DE LUXE ACCOMMODATION

TERMS & CONDITIONS:

Keep ticket for inspection - Non-transferable
Valid only on date purchased - Refund is subject to 10% surcharge

ATIS Printing and Envelopes, Batangas City 300 Batts. (100 X 1) 0001 - 30,000
Tel # 723-4412 TIN 301-460-628-000 881 Permit OCNBAU0000342876
Permit Accreditation No. 058MP0180000000031 Date Issued 05-08-2019
Date Issued March 07, 2018 Valid Until 05-07-2024

"THIS SERVES AS AN OFFICIAL RECEIPT"
"THIS RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATIS"

MONTENEGRO *Lines*

VESSEL

DATE 82A

TIME BED NO.

DATANGAS - ODIONGAN

NAME OF PASSENGER

ADDRESS

TIN # BUSINESS STYLE:

FARE:

VAT:

AMOUNT DUE:

No 020018

REGULAR FARE

ATI-BATANGAS INC.

Port of Batangas, Sta. Clara, Batangas City 4200 Philippines
VAT Registered TIN 000-290-579-0000

TIN SN

Passenger Terminal Fee
--- OFFICIAL RECEIPT ---
*** Carbon Copy ***

Date 12-Nov-2022 2 20 58PM
POS No 20 elmer.delacruz
Customer
Address
TIN
Business Style

REGULAR

OR No
00000019980562
Trans No
20,119,664

Amount Due P30.00

VATable Sales P26.79
VAT Amount P3.21
VAT Exempt Sales P0.00
Zero-Rated Sales P0.00



ATI-BATANGAS INC.
Port of Batangas, Sta. Clara, Batangas City 4200 Philippines
VAT Registered TIN 000-290-579-0000
Accreditation No. 058002905792016120545
Date Issued 01/05/17
Permit To Use SPM0303201799626
Date Issued 03/02/17



**Society of Filipino Foresters,
Inc.**

3/F FMB Building, Visayas Avenue, Diliman, Quezon City
www.sffi.org



CERTIFICATE OF APPEARANCE

To whom it may concern:

This is to certify that:

Name: CESAR P. ODI
Designation: OIC PENRO
Office: PENRO ROMBON

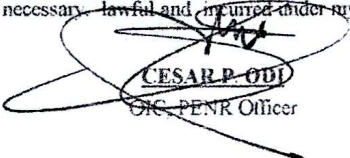
has personally attended and participated in the **2023 SFFI National Conference** with the theme: **"SFFI@75: Advocating Wood and Non-timber Forest Products Sufficiency for Climate Resiliency"** held at the Subic Bay Exhibition and Convention Center in Olongapo City, Zambales on November 8 - 12, 2023.

This certification is being issued this November 12, 2023 upon the request of FOR. ODI for whatever legal purpose it may serve.

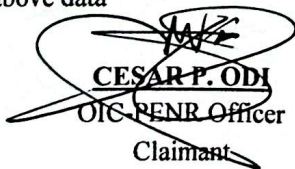
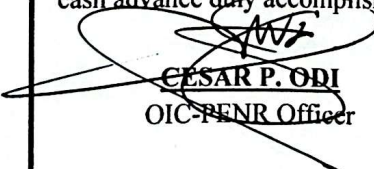
Sincerely,


Laudemir S. Salac, RPF
Region 3 Council President, SFFI

OBLIGATION REQUEST AND STATUS				Serial No. : <u>2023-11-1708</u>			
PENRO ROMBLON Odiongan, Romblon				Date : <u>11-03-23</u>			
				Fund Cluster : <u>101</u>			
Payee	CESAR P. ODI						
Office	DENR-ODIONGAN, ROMBLON						
Address	ODIONGAN, ROMBLON						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount			
	Pre-payment for travelling expenses for the period of November 7-13, 2023	0.01.0	502010W	16,707			
	Total			-20,367.00			
A. Certified: Charges to appropriation/allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal			B. Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above				
Signature :  Printed Name: <u>CESAR P. ODI</u> Position : <u>OIC, PENR Officer</u>			Signature :  Printed Name: <u>JENNIFER C. ANASTACIO</u> Position : <u>AO IV (Budget Officer II)</u> <u>Head, Budget Division/Unit/Authorized Representative</u>				
Date : _____			Date : _____				
C. STATUS OF OBLIGATION							
Reference			Amount				
Date	Particulars	ORS/JEV/Check/ADA/TRA No.	Obligation	Payable	Payment	Balance	
						Not Yet Due	Due and Demandable
			(a)	(b)	(c)	(a-b)	(b-c)

PENRO ROMBLON Odiongan, Romblon DISBURSEMENT VOUCHER				Fund Cluster :	
				Date :	
				DV No. :	
Mode of Payment		☐ MDS Check ☐ Commercial Check ☐ ADA ☐ Others (Please specify)			
Payee		CESAR P. ODI		TIN/Employee No.:	ORS/BURS No.:
Address		Odiongan, Romblon			
Particulars		Responsibility Center	MFO/PAP	Amount	
Pre-payment of travelling expenses for the period of November 7-13, 2023 in the total amount of				16,767 <u>20,367.00</u>	
Amount Due				20,367.00	
A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.					
 CESAR P. ODI OIC, PENR Officer					
B. Accounting Entry:					
Account Title		UACS Code	Debit	Credit	
		19901040 1010408	16,767	16,767	
C. Certified:			D. Approved for Payment		
☐ Cash available ☐ Subject to Authority to Debit Account (when applicable) ☐ Supporting documents complete and amount claimed proper					
Signature		Signature			
Printed Name		Printed Name			
Position		Position			
FLORENCE GRACE F. DOMINGO		CESAR P. ODI			
Accountant III		OIC, PENR OFFICER			
Head, Accounting Unit/Authorized Representative		Agency Head/Authorized Representative			
Date		Date			
03 NOV 2023		2023-11-18			
E. Receipt of Payment					JEV No.
Check/ADA No.:		Date:	Bank Name & Account Number:		
Signature:	CESAR P. ODI	Date:	Printed Name:		Date
Official Receipt No. & Date/Other Documents					

RECEIVED
 3 NOV 2023
 By: 

LIQUIDATION REPORT Period Covered _____		Serial No.: _____ Date: _____
Entity Name : _____ Fund Cluster : _____	Responsibility Center Code: _____	
PARTICULARS	AMOUNT	
Liquidation of Cash Advance and Registration incurred for the travel period November 7-13, 2023 with approved Travel Order No. 1044 dated October 19, 2023 in the total amount of.....	15,847.00	
TOTAL AMOUNT SPENT	→ 16,226.00	
AMOUNT OF CASH ADVANCE PER DV NO. _____ DTD. _____	→ 16,767.00	
AMOUNT REFUNDED PER OR NO. _____ DTD. _____	→ 541.00	
AMOUNT TO BE REIMBURSED	→	
A Certified: Correctness of the above data  CESAR P. ODI OIC-PENR Officer Claimant Date: _____	B Certified: Purpose of travel / cash advance duly accomplished  CESAR P. ODI OIC-PENR Officer Date: _____	C Certified: Supporting documents complete and proper FLORENCE GRACE F. DOMINGO Accountant III Head, Accounting Division Unit JEV No.: _____ Date: _____



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

TRAVEL ORDER

No. 4

October 19, 2023

Name	CESAR P. ODI	Salary	
Position	OIC PENR Officer	Div/Sec/Unit	
Departure Date	November 7, 2023	Official Station	DENR-PENRO Romblon
Destination	Subic Bay Freeport Zone, Olongapo City, Zambales	Arrival Date	November 13, 2023
Purpose of Travel	To attend in the 2023 Society of Filipino Foresters, Inc. (SFFI) Annual National Conference on November 8-12, 2023 at the Subic Bay Exhibition and Convention Center, Subic Bay Freeport Zone, Olongapo City, Zambales.		

Per Diem/Expenses Allowed
Assistants or Laborers Allowed
Appropriations to which travel should be charged
Remarks or special instructions

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit

Recommended by

DOHNA MAYOR-GORDOVE, CESO IV
Assistant Regional Director
For Management Services

Approved:

FELIX S. MUMASOL JR., CESO IV
OIC Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from the succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to Item 5.3.1 COA Circular 97-002 dated February 10, 1997 and

Sec. 16 EO No 248 dated May 29, 1985.

CESAR P. ODI
OIC PENR Officer