



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES
REGION IV – MIMAROPA

November 24, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR-MIMAROPA Region
1515 DENR By the Bay Building, Roxas Blvd.,
Brgy 668, Ermita, Manila

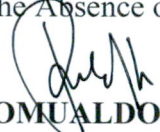
FROM : The OIC, PENR Officer

SUBJECT : REQUEST FOR BUDGET ALLOCATION FOR ACCRUED
LEAVE CREDITS AS WELL AS TO BE RELIEVED AS FOREST
RANGER

Forwarded herewith is the request of Forest Ranger Reynaldo P. Barrera regarding the above mentioned subject. The undersigned will have his optional retirement on December 31, 2023.

For information and consideration.

For and in the Absence of the PENR Officer:


ROMUALDO S. TRIA
LMO III / Chief, MES



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

November 13, 2023

MEMORANDUM

FOR : The Regional Executive Director
1515 DENR by the Bay Building
Roxas Blvd., Brgy. 666, Ermita, Manila

THRU : The OIC, PENR Officer
PENRO Occidental Mindoro
Mamburao, Occidental Mindoro

FROM : Forest Ranger Reynaldo P. Barrera

SUBJECT : REQUEST FOR BUDGET ALLOCATION FOR MY
ACCRUED LEAVE CREDITS AS WELL AS TO BE
RELIEVED AS FOREST RANGER.

Please be informed that the undersigned will avail his optional retirement on December 31, 2023 after thirty four (34) years in the government service.

Relative hereto, may I respectfully request for the budget allocation of my accumulated leave credits and to be relieved from the duties and responsibilities as Forest Ranger of this office in order to have ample time in securing required clearances for retirement.

For information and consideration.


REYNALDO P. BARRERA

NOTED:


FOR. ANASTACIO A. SANTOS, MPA
CENR Officer