

					DATE:		
NAME: ERNESTO E. TAÑADA			POSITION: DMO WOI, PENR OFFICER		MONTHLY SALARY:		
OFFICIAL STATION: DENR-PENRO MAMBURAO OCCIDENTAL MINDORO							
PURPOSE OF TRAVEL: To attend the 4th Quarter PAMB Meeting of MCWS-PAMO							
DATE	PLACES TO BE VISITED (Destination)	TIME		MEANS OF TRANSPORTATION	ALLOWABLE EXPENSES		TOTAL
		DEPARTURE	ARRIVAL		TRANSPORTATION	PER DIEM	
NOVEMBER 2023							
27	from official station to Manila	10:00am	4:00pm		Office Vehicle		2200.00
28	still in Manila						1,100.00
29	from Manila to Mamburao	4:00pm	10:00pm		Office Vehicle		2200.00
					TOTAL		5,500.00
I CERTIFY that (1) I have reviewed the foregoing itinerary (2) the travel is necessary to the service, (3) the period covered is reasonable , and, (4) the expenses claimed are proper.				Prepared by: (Official/Employee)			
				ERNESTO E. TAÑADA			
				Approved by: (Head of Agency)			
				FELIX S. MIRASOL, JR. REGIONAL EXECUTIVE DIRECTOR			