

INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	Maryjean M. Barolo
Office/Service:	DENR CENRO San Jose, Occidental Mindoro
Training Title:	ENR Frontline Course
Learning Providers:	HRDS MIMAROPA
Inclusive Dates:	October 23-27, 2023
Venue:	Zoom meeting

I. EVALUATION OF THE COURSE:
<ul style="list-style-type: none">Technical Content:<p>The training is to capacitate the DENR employees to be more effective and efficient public servant in providing great services offered by the department to the customers. The expertise and experience of the selected speakers on their certain topics and specialties provides more beneficial in handling the needs of the clients in accordance to existing laws, rules and regulations.</p><p>Below are the lectures discussed during the ENR Frontline Course:</p><ul style="list-style-type: none">- Financial literacy (Financial Planning, Saving and Budgeting)- Forest Resources Management Services- Environmental Management Services (Toxic Waste, Clean Water Act, Clean Air Act & Solid Waste Act)- Biodiversity Management Services- Ethics and EODB- NAMRIA- ENR Research Services- Mining Resources Management Services- Land Management Services- Quality Management System- DENR Core values, mandates, vision, mission- Client Service 101
<ul style="list-style-type: none">Impression/Comments:<p>The training/course was really informative and helpful in order to properly serve the customer. Also the knowledge acquired from the lectures were considered to be a rare opportunity to me. The importance of the frontline officers being well-equipped and knowledgeable about the services of the DENR refreshes the mind setting and served as an effective motivation to all employee.</p>

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION:	
The learning event provides knowledge on environmental laws that may answer queries to the need of the client and also it is relevant in performing the duties as frontline and employee of this office.	
III. RECOMMENDATIONS:	
The training should also be given to all employees like newly hired in order to promote better understanding to all the DENR services.	
IV. POST LEARNING ACTION PLAN/PROPOSAL:	
Proposed Plan/Activity/Output	Time Frame
Orientation on QMS in order to provide quality services to the customers.	2 nd week of December 2023

Part 2 (To be prepared by the Supervisor)

How will you support the post Learning Action/Proposal?
To request the learning event Team of the QMS to provide a training lecture on the different services that our Department is offering so that the person/employee that is facing the customers could know what to advise the customers.

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training? YES

Would you be willing to send him/her again to other training/seminar/conference?

Yes / No Others

If yes, please specify courses.

- Training on Technical writing on Forest Ranger and Forest Protection Officer
- GIS operations/ mapping
- Drone training

Submitted by:

Noted/Confirmed by:

MARYJEAN M. BAROLO
Attendee

AUGRETH S. SANIGUMBA
Supervisor

November 6, 2023
Date

Attested By:
EFREN L. DELOS REYES
CENR Officer