



## MEMORANDUM

FOR : The Regional Executive Directors  
Regions 1-13 except NCR

FROM : The OIC, Assistant Secretary for Field Operations-Western Mindanao,  
and Director, in concurrent capacity  
Chairperson, DENR Project Coordination Committee for SPLIT Project

SUBJECT : **LEVELLING-OFF AND ORIENTATION OF DENR REGIONAL  
AND FIELD OFFICES RELATIVE TO THE IMPLEMENTATION  
OF THE SUPPORT TO PARCELIZATION OF LANDS FOR  
INDIVIDUAL TITLING (SPLIT) PROJECT**

DATE :

This has reference to the Support to Parcelization of Land for Individual Titling (SPLIT) Project of the Department of Agrarian Reform (DAR) in collaboration with the World Bank (WB) which aims to improve the land tenure and stabilize the property rights of the Agrarian Reform Beneficiaries (ARBs) through the parcelization and individual titling of 1,368,883 hectares of land covered by Collective Certificates of Land Ownership Award (CCLOAs) in 76 provinces in 15 regions in the country.

The DENR is one of the key partner agencies of the project tasked to provide technical assistance in the process of disposition of the CCLOAs particularly in the determination and verification of Land Classification (LC) status which is one of the very crucial activities to be undertaken before any parcelization and disposition of land be taken place. Moreover, appropriate tenurial instruments should be issued to those CCLOAs that will be verified to be within classified forest lands/timberlands, national parks, mineral lands, and unclassified public forests consistent with the national policies, laws, rules, and regulations. Recognizing the role of the DENR Regional and Field Offices in this endeavor, the DENR Project Coordination Committee (DENR PCC) requested the DAR SPLIT Central Project Management Office (DAR SPLIT CPMO) for a leveling and orientation workshop with the DENR Regional Offices to be held on 20 to 24 November 2023 in Region 11. An official invitation from DAR will be sent and all travel expenses (i.e. airplane ticket) of the participants from the Regional Offices will be charged to DAR SPLIT Project Funds.

Relative thereto, may we request the names of the three (3) participants, preferably the following: (a) Assistant Regional Director for Technical Services, (b) SPLIT Regional Focal Person, and (c) Alternate Focal Person, who will attend the said leveling off and orientation workshop. Kindly provide their names by filling up this form which can be accessed through this link: <https://tinyurl.com/SPLITLevelingOff> on or before 08 November 2023 (Wednesday).

Attached is the provisional program of activities for your information and reference. Should you have further queries and concerns relative to the matter, please do not hesitate to contact the DENR PCC Secretariat via electronic mail: [splitproject.fmb@gmail.com](mailto:splitproject.fmb@gmail.com) or through telephone numbers: (02) 8921-0752 / 8366-5809.

**FOR YOUR INFORMATION AND COMPLIANCE.**

**ARLEIGH J. ADORABLE, CESO III**

**PROVISIONAL PROGRAM OF ACTIVITIES FOR THE LEVELING OFF AND  
ORIENTATION WORKSHOP OF THE DENR REGIONAL OFFICES RELATIVE TO THE  
IMPLEMENTATION OF SPLIT PROJECT**

NOVEMBER 20-24, 2023 | REGION 11

DATE AND TIME	ACTIVITY	RESPONSIBLE PERSON
<b>Day 1 (20 November 2023)</b>	Arrival of Participants	
<b>Day 2 (21 November 2023)</b>		
09:00-09:30	Opening Program <ul style="list-style-type: none"> <li>❖ Invocation</li> <li>❖ National Anthem</li> <li>❖ Introduction of Participants</li> <li>❖ Welcome Remarks</li> </ul>	<b>PCC Secretariat</b>  <b>Asec. Arleigh J. Adorable, CESO III</b> <i>OIC, Assistant Secretary for Field Operations - Western Mindanao, and FMB Director, in concurrent capacity</i> <i>Chairperson, DENR PCC</i>
	<ul style="list-style-type: none"> <li>❖ Workshop Overview and Rationale</li> </ul>	<b>DENR PCC</b>
09:30-12:00	Overview of the SPLIT Project <ul style="list-style-type: none"> <li>❖ Background</li> <li>❖ Objectives</li> <li>❖ Project Management Structure</li> <li>❖ Budget Allocation</li> <li>❖ Project Component</li> <li>❖ Baseline Targets</li> </ul>	<b>DAR SPLIT CPMO</b>
	Open Forum on the presentation of DAR	<b>Session Moderator</b>
12:00-13:00	Lunch Break	
13:00-15:00	DENR Overview relative to the SPLIT Project <ul style="list-style-type: none"> <li>❖ The DENR Project Coordination Committee and its functions</li> <li>❖ The DENR Regional Ground Validation Team</li> <li>❖ Roles and Functions of the DENR Regional Ground Validation Team</li> <li>❖ Expected Outputs from</li> </ul>	<b>DENR PCC</b>

	the DENR Regional Offices	
	Open Forum on the presentation of DENR PCC	<b>Session Moderator</b>
15:00-17:00	Presentation on Land Administration and Management System (LAMS) <ul style="list-style-type: none"> <li>❖ What is LAMS?</li> <li>❖ Process of data inputs to LAMS?</li> <li>❖ Process of data extraction from LAMS relative to the SPLIT project</li> </ul>	<b>LMB</b>  <b>DENR Regional Office</b>
	Open Forum on the presentation of LMB/DENR Regional Office	<b>Session Moderator</b>
<b>Day 3 (22 November 2023)</b>		
08:00-10:00	NAMRIA Process on initial analysis and quality checking of CCLOA shapefiles <ul style="list-style-type: none"> <li>❖ General Process Flow for LC Status Verification</li> <li>❖ Initial Findings per Activity</li> </ul>	<b>NAMRIA</b>
	Open Forum on the presentation of NAMRIA	<b>Session Moderator</b>
10:00-12:00	Presentation on the general DENR Process for the verification of Land Classification Status relative to the SPLIT Project	<b>DENR PCC</b>
	Open Forum on the presentation of DENR PCC	<b>Session Moderator</b>
12:00-13:00	Lunch Break	
13:00-17:00	Hands-on activity in the process of data extraction from LAMS to CCLOA shapefile projection and verification of LC status	<b>All Pax</b>
<b>Day 4 (23 November 2023)</b>		
08:00-12:00	Presentation of the Activities conducted by the DENR Regional Office including challenges encountered relative to the SPLIT Project	<b>DENR Regional Offices (Luzon, Visayas, and Mindanao Cluster)</b>

	<ul style="list-style-type: none"><li>❖ Luzon Cluster</li><li>❖ Visayas Cluster</li><li>❖ Mindanao Cluster</li></ul>	
12:00-13:00	Lunch Break	
13:00-15:00	Action Planning Workshop and Identification of Capacitation and Training Needs for DENR Regional Offices	<b>All Pax</b>
15:00-18:00	Presentation of workshop Outputs <ul style="list-style-type: none"><li>❖ Luzon Cluster</li><li>❖ Visayas Cluster</li></ul>	<b>DENR Regional Offices (Luzon and Visayas Cluster)</b>
<b>Day 5 (24 November 2023)</b>		
08:00-10:00	Continuation of the Presentation of workshop outputs <ul style="list-style-type: none"><li>❖ Mindanao Cluster</li></ul>	<b>DENR Regional Offices (Mindanao Cluster)</b>
10:00-11:00	Synthesis and Ways Forward	<b>DENR PCC</b>
11:00-12:00	Closing program	
12:00 onwards	Lunch and Homebound	