



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES
REGION IV – MIMAROPA

October 27, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR-MIMAROPA Region
1515 DENR By the Bay Building, Roxas Blvd.,
Brgy 668, Ermita, Manila

FROM : The OIC, PENR Officer

SUBJECT : PROPOSED SYSTEM OF RANKING POSITION (SRP) OF DENR
OCCIDENTAL MINDORO

Respectfully submitting herewith is the proposed System of Ranking Position (SRP) of DENR PENRO Occidental Mindoro.

Attached is the said SRP.

For information and consideration.


ERNESTO E. TAÑADA

Proposed
SYSTEM OF RANKING POSITIONS (SRP)
of the Province of Occidental Mindoro

POSITION TO BE FILLED	SG	OFFICE	POSITIONS NEXT IN RANK	SG2	LOCATION	REMARKS
CENRO	24	Technical Services	Supervising Ecosystems Management Specialist	22	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Development Management Officer IV	22	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
Chief Administrative Officer	24	Management Services	Supervising Ecosystems Management Specialist	22	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Development Management Officer IV	22	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
Development Management Officer V	24	Technical Services	Supervising Ecosystems Management Specialist	22	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Development Management Officer IV	22	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
Supervising Ecosystem Management Specialist	22	Technical Services	Accountant III	19	Management Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Engineer III	19	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Planning Officer III	18	Management Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Forester III	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Development Management Officer III	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Senior Forest Management Specialist	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Land Management Officer III	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Senior Ecosystems Management Specialist	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
Development Management Officer IV	22	Technical Services	Accountant III	19	Management Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Engineer III	19	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Planning Officer III	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Forester III	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Development Management Officer III	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Senior Forest Management Specialist	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Land Management Officer III	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions
			Senior Ecosystems Management Specialist	18	Technical Services	by organizational structure; by salary grade allocation, classification and relationship of positions

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POSITION TO BE FILLED	SG	OFFICE	POSITIONS NEXT IN RANK	SG2	LOCATION3	REMARKS
Accountant III	19	Management Services	Open Entry Position	16	Management Services	hard to fill position
Engineer III	19	Technical Services	Engineer II	18	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Planning Officer II	15	Management Services	when applicant is a licensed engineer or geodetic engineer
			Ecosystems Management Specialist II	15	Technical Services	when applicant is a licensed engineer or geodetic engineer
			Land Management Officer II	15	Technical Services	when applicant is a licensed engineer or geodetic engineer
			Community Development Officer II	15	Technical Services	when applicant is a licensed engineer or geodetic engineer
Forester III	18	Technical Services	Forester II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Planning Officer II	15	Management Services	when applicant is a licensed forester
			Ecosystems Management Specialist II	15	Technical Services	when applicant is a licensed forester
			Development Management Officer II	15	Technical Services	when applicant is a licensed forester
			Land Management Officer II	15	Technical Services	when applicant is a licensed forester
			Community Development Officer II	15	Technical Services	when applicant is a licensed forester
Planning Officer III	18	Management Services	Planning Officer II	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Information Systems Analyst II	16	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer IV (Human Resources Management Officer II)	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer IV (Budget Officer II)	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Engineer II	16	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Forester II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Development Management Officer II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Ecosystems Management Specialist II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Land Management Officer II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Community Development Officer II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions

Approved

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POSITION TO BE FILLED	SG	OFFICE	POSITION'S NEXT IN RANK	SG2	LOCATION3	REMARKS
Senior Forest Management Specialist	18z	Technical Services	Engineer II	16	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Forester II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Ecosystems Management Specialist II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Land Management Officer II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Community Development Officer II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Information Systems Analyst II	16	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Planning Officer II	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer IV (Human Resources Management Officer II)	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer IV (Budget Officer II)	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
Senior Ecosystems Management Specialist	18	Technical Services	Engineer II	16	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Forester II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Ecosystems Management Specialist II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Land Management Officer II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Community Development Officer II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Information Systems Analyst II	16	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Planning Officer II	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer IV (Human Resources Management Officer II)	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer IV (Budget Officer II)	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
Land Management Officer III	18	Technical Services	Engineer II	16	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Forester II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Ecosystems Management Specialist II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Land Management Officer II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Community Development Officer II	15	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Information Systems Analyst II	16	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Planning Officer II	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer IV (Human Resources Management Officer II)	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer IV (Budget Officer II)	15	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
Accountant II	16	Management Services	Accountant I	12	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
Engineer II	16	Technical Services	Open Entry Position			hard to fill/highly specialized
Information Systems Analyst II	16	Management Services	Open Entry Position			hard to fill/highly specialized

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POSITION TO BE FILLED	SG	OFFICE	POSITION'S NEXT IN RANK	SG2	LOCATION3	REMARKS
Planning Officer II	15	Management Services	Planning Officer I	11	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Forester I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Ecosystem Management Specialist I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Land Management Officer I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Special Investigator I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer I (Supply Officer I)	10	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer I (Cashier I)	10	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer I (Records Officer I)	10	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
Administrative Officer IV (Human Resources Management Officer II)	15	Management Services	Planning Officer I	11	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer I (Supply Officer I)	10	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer I (Cashier I)	10	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer I (Records Officer I)	10	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Forester I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Ecosystem Management Specialist I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Land Management Officer I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Special Investigator I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions

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POSITION TO BE FILLED	SG	OFFICE	POSITIONS NEXT IN RANK	SG2	LOCATION3	REMARKS
			Administrative Officer I (Cashier I)	10	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Administrative Officer I (Records Officer I)	10	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
Forester II	15	Technical Services	Forester I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Planning Officer I	11	Management Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Ecosystem Management Specialist I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Land Management Officer I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
			Special Investigator I	11	Technical Services	by organizational structure; by salary grade allocation; classification and relationship of positions
Planning Officer I	11	Management Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Forester I	11	Technical Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Development Management Officer I	11	Technical Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Ecosystems Management Specialist I	11	Technical Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Land Management Officer I	11	Technical Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Special Investigator I	11	Technical Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Administrative Officer I (Supply Officer I)	10	Management Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Administrative Officer I (Cashier I)	10	Management Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Administrative Officer I (Records Officer I)	10	Management Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Credit Officer I	9	Management Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Administrative Assistant III (Computer Operator II)	9	Management Services	Administrative Assistant II (Bookkeeper)	8		by organizational structure; by salary grade allocation; classification and relationship of positions

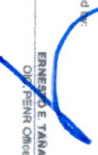
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POSITION TO BE FILED	SG	OFFICE	POSITIONS NEXT IN RANK	SG2	LOCATION/3	REMARKS
Park Maintenance Foreman	8	Technical Services	Administrative Aide IV (Driver/Mechanic)	4		by organizational structure; by salary grade allocation; classification and relationship of positions
			Forest Ranger / Park Ranger	4		by organizational structure; by salary grade allocation; classification and relationship of positions
			Engineering Aide	4		by organizational structure; by salary grade allocation; classification and relationship of positions
Forest Technician II	8	Technical Services	Forest Technician I	6		by organizational structure; by salary grade allocation; classification and relationship of positions
Administrative Assistant II (Bookkeeper)	8	Management Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Administrative Assistant I (Computer Operator I)	7	Office of the PENRO	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Forest Technician I	6	Technical Services	Administrative Aide IV (Driver/Mechanic)	4		by organizational structure; by salary grade allocation; classification and relationship of positions
			Forest Ranger / Park Ranger	4		by organizational structure; by salary grade allocation; classification and relationship of positions
			Engineering Aide	4		by organizational structure; by salary grade allocation; classification and relationship of positions
Administrative Aide VI	6	Management Services	Administrative Aide IV (Driver/Mechanic)	4		by organizational structure; by salary grade allocation; classification and relationship of positions
Cartographer I	6	Technical Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Land Management Inspector	6	Technical Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Administrative Aide IV (Driver/Mechanic)	4	Office of the PENRO	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Forest Ranger / Park Ranger	4	Technical Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions
Engineering Aide	4	Technical Services	Open Entry Position			by organizational structure; by salary grade allocation; classification and relationship of positions

Note : Any personnel in permanent position, contract of service and outsiders can apply for Open Entry Position.

Prepared by:  **ASST. PENINSULAR**
Chief Administrative Officer

Recommended by:  **ENGR. E. TABADA**
OF / PENRO Officer

Approved:  **FELIX S. MIRASOL**
Regional Executive Director