



Republic of the Philippines
Department of Environment and Natural Resources
PENRO Marinduque

MEMORANDUM

FOR : **The OIC, Regional Executive Director**
DENR MIMAROPA Region

THRU : **The Assistant Regional Director for**
Management Services

FROM : **The In-Charge, Office of the PENRO**

Subject : **NOTICE OF STEP INCREMENT**

Submitted are the Notice of Step Increment (NOSI) of Personnel of PENRO Marinduque namely:

1. Simeon R. Diaz
2. Amado J. Abiang
3. Paul Brian D. Mijares
4. Luciana M. Ricafrente
5. Eden P. Palacios
6. Jhonna Liza S. Medenilla

For information and record.

“For and in the absence of the PENRO”

ENGR. CYNTHIA C. KOZANO
Chief, Technical Service Division
In-Charge, Office of the PENRO



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Department of Environment and Natural Resources
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ENGR. CYNTHIA U. LOZANO
Chief, Technical Service Division
In-Charge, Office of the PENRO



NOTICE OF STEP INCREMENT

PAUL BRIAN D. MIJARES
DENR-PENRO
Boac, Marinduque

Sir:

Pursuant to joint **Civil Service Commission (CSC)** and **Department of Budget and Management (DBM)** Circular No.1 s. 1990 implementation Section 13 R.A. No. 6758, your salary as

FORESTER I (SG 11-3)

is hereby adjusted effective December 13, 2023 as shown below:

BASIC MONTHLY SALARY

As of December 12, 2023

₱27,284.00

SALARY ADJUSTMENT

a.) Merit increase

₱

b.) Length of Service (step)

₱ 289.00

TOTAL MONTHLY PAY

₱27,573.00

Effective December 13, 2023

This step increment/s is/are subject to review and post audit by the Department of Budget and Management, as well as to adjustment and refund if found not in order.

Very truly yours,

DONNA MAYOR-GORDOVE, CESO IV

Assistant Regional Director for
Management Services



NOTICE OF STEP INCREMENT

PAUL BRIAN D. MIJARES
DENR-PENRO
Boac, Marinduque

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DONNA MAYOR-GORDOVE, CESO IV

Assistant Regional Director for
Management Services



NOTICE OF STEP INCREMENT

JHONNA LIZA S. MEDENILLA
DENR-PENRO
Boac, Marinduque

Madam:

Pursuant to joint **Civil Service Commission (CSC)** and **Department of Budget and Management (DBM)** Circular No.1 s. 1990 implementation Section 13 R.A. No. 6758, your salary as

PLANNING OFFICER II (SG 15-3)

is hereby adjusted effective December 28, 2023 as shown below:

BASIC MONTHLY SALARY

As of December 27, 2023

₱36,997.00

SALARY ADJUSTMENT

a.) Merit increase

₱

b.) Length of Service (step)

₱ 383.00

TOTAL MONTHLY PAY

₱37,380.00

Effective December 28, 2023

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Very truly yours,

DONNA MAYOR-GORDOVE, CESO IV
Assistant Regional Director for
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Assistant Regional Director for
Management Services/



Republic of the Philippines
Department of Environment and Natural Resources
PENRO Marinduque

NOTICE OF STEP INCREMENT

EDEN P. PALACIOS
DENR-PENRO
Boac, Marinduque

Madam:

Pursuant to joint **Civil Service Commission (CSC)** and **Department of Budget and Management (DBM)** Circular No.1 s. 1990 implementation Section 13 R.A. No. 6758, your salary as

ADMINISTRATIVE OFFICER IV (HRMO II) (SG 15-3)

is hereby adjusted effective December 28, 2023 as shown below:

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Assistant Regional Director for
Management Services



Republic of the Philippines
Department of Environment and Natural Resources
PENRO Marinduque

NOTICE OF STEP INCREMENT

LUCIANA M. RICAFFRENTE
DENR-PENRO
Boac, Marinduque

Madam:

Pursuant to joint **Civil Service Commission (CSC)** and **Department of Budget and Management (DBM)** Circular No.1 s. 1990 implementation Section 13 R.A. No. 6758, your salary as

SPECIAL INVESTIGATOR I (SG 11-8)

is hereby adjusted effective December 16, 2023 as shown below:

BASIC MONTHLY SALARY

As of December 15, 2023

₱28,766.00

SALARY ADJUSTMENT

a.) Merit increase

₱

b.) Length of Service (step)

₱ 309.00

TOTAL MONTHLY PAY

₱29,075.00

Effective December 16, 2023

This step increment/s is/are subject to review and post audit by the Department of Budget and Management, as well as to adjustment and refund if found not in order.

Very truly yours,

DONNA MAYOR-GORDOVE, CESO IV
Assistant Regional Director for
Management Services



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DENR-PENRO
Boac, Marinduque

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