



Republic of the Philippines
CAREER EXECUTIVE SERVICE BOARD

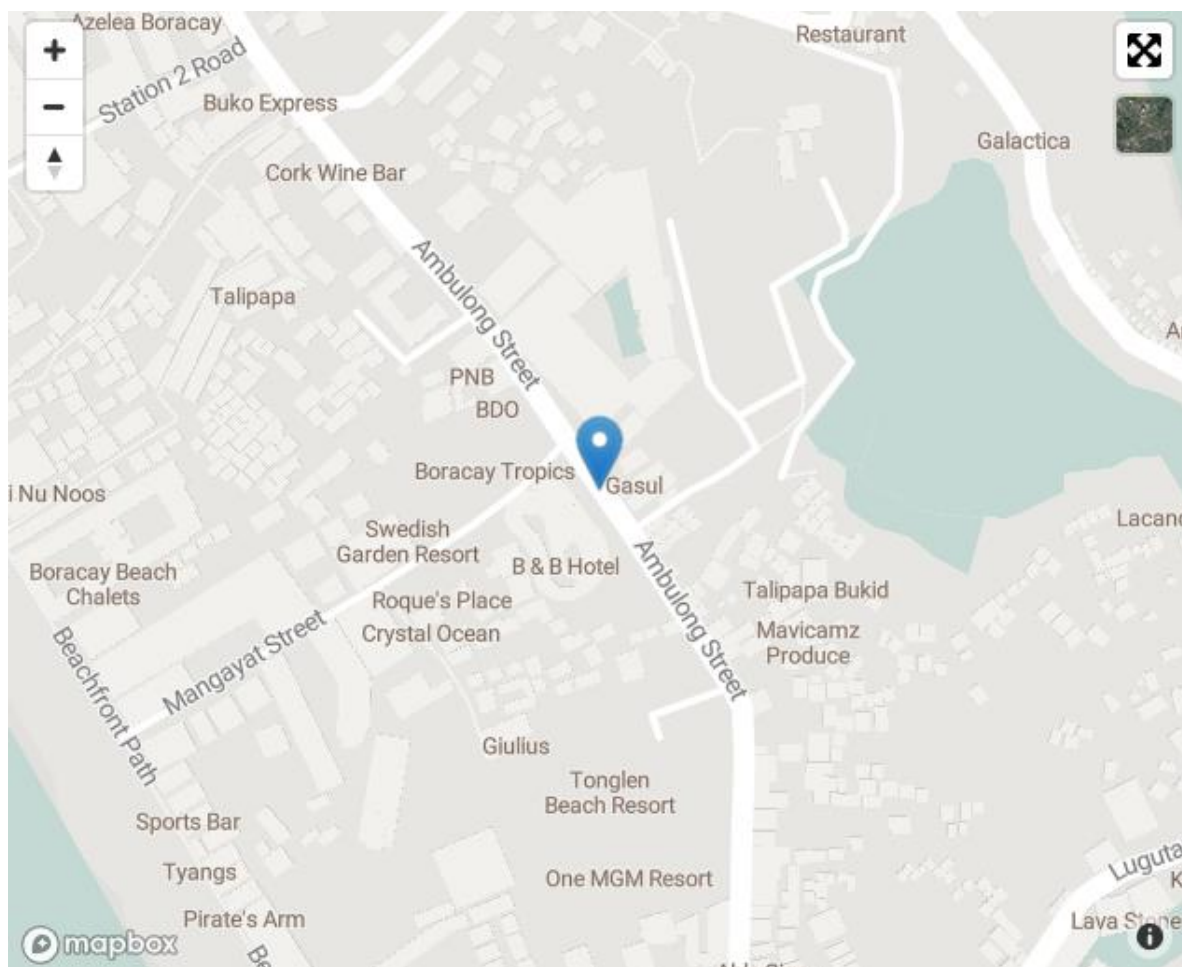
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Website: www.cesboard.gov.ph



2023 CES EXECUTIVE LEADERSHIP AND WELLNESS CAMP ADVISORY

In preparation for the Wellness Camp, please be guided by the following:

1. **VENUE.** The Wellness Camp will be conducted at the **Hue Hotel** located at **Station 2, Main Road, Boracay Island, Malay, Aklan**. Link to view the map: <https://maps.app.goo.gl/MzsrCR7RXdVYtuJQ7>



2. **TRAINING FEE.** The training fee is **₱15,000.00** and must be paid in full before the training course ends on 8 November 2023 for Session 23, and 11 November 2023 for Session 24. **Payments shall be payable to the Career Executive Service Board (CESB) and must be deposited in CESB's LANDBANK of the Philippines Account Number: 0622-1022-34, Commonwealth Avenue, Quezon City branch.** Payment date extension must be made through a written letter addressed to the CESB Executive Director.

For inter-branch payments, provide a clear copy of the deposit slip and indicate the 1) participant's name, 2) agency, and 3) the LBP branch where the payment has been made. For LDDAP-ADA, provide a clear copy of the form and indicate the 1) participant's name, 2) agency, and 3) clear date when it was received by the bank.

The said fee may be charged against agency/office funds since participation of government personnel in all official activities of the CESB is considered as official business per CESB Resolution No. 81.

3. **PHOTO.** Email a clear copy of a recent electronic photo (size 2x2, white background, 3 MB file size maximum) to pdd@cesboard.gov.ph on or before 31 October 2023, Tuesday.
4. **PROGRAM OF ACTIVITIES.** The Wellness Camp includes lecture-workshops, creative exercises, and movement activities. Refer to the course schedule to guide you on your everyday activities and prepare clothing and personal effects accordingly. Bookmark this link for easy access to the Information Kit: <https://bit.ly/2023CESWellnessCampKit>. The use of the online platform and electronic training materials allows us to save on paper and logistical resources while providing convenient access to the learning resources.
5. **ACCOMMODATION.** Registration fee is inclusive of meals, and three (3) nights' accommodation in a shared room arrangement.
6. **APPROPRIATE ATTIRE.** Learners are requested to wear comfortable attire that is suited for the activity and the location. Refer to the course schedule.
7. **ITEMS TO BRING.** Aside from your personal effects, you are encouraged to bring your own yoga or exercise mat; water bottle for hydration; and for the Compassion Activity, please bring one or two children's book that can be donated to the kids of the indigenous community in Boracay.
8. **HEALTH AND SAFETY.** Coordination has been made with the DOH Region VI for assistance in case of emergency.
9. **CERTIFICATE OF APPEARANCE.** All learners will receive a Certificate of Appearance at the end of the Wellness Camp.
10. **CERTIFICATE OF PARTICIPATION.** There are three requirements to fulfill to receive the Certificate of Participation which may be issued in print or electronic form:
 - 8.1. complete attendance and active participation in all sessions and activities;
 - 8.2. payment of the registration fee; and
 - 8.3. submission of feedback form.

11. EMERGENCY CONTACT DATA

- Name: _____
- Mobile Number/Tel. No.: _____

12. WAIVER

I certify and attest to my full UNDERSTANDING OF AGREEMENT TO, and COMPLIANCE WITH all the terms, provisions, requirements and conditions stipulated in this advisory, and WAIVE any claims against and free the CESB and all of its duly authorized agents of any ethical, legal and financial accountabilities and obligations for any adverse incidents resulting from and/or all damages incurred due to my negligence or culpable fault, beyond the planned and reasonable conduct of the said course/program, and on account of all reasons, events and circumstances beyond the control of the CESB.



Scan for Info Kit

Printed Name, Signature, and Date