

Republic of the Philippines Department of Environment and Natural Resources MIMAROPA Region Provincial Environment and Natural Resources Office Calapan City, Oriental Mindoro

TRAVEL ORDER

			No	_	
NAME:	ALAN L.	VALLE		Salary:	
POSITION:	OIC-PENR	Officer			Office of the PENRO
DEPARTURE	DATE:	November 13, 2023		Official Station: P	ENR Office
DESTINATIO	ON:	Baguio City		Arrival Date : No	v. 19, 2023
PURPOSE OI	TRAVEL:	To attend 69th Annual Nat	ional Mine Safety an	d Environment Cont	ference
Per Diems/Ex	penses Allow	ed :			
Assistants or I	Laborers Allo	wed :			
		evel should be charged :			
Remarks or sp	ecial instruct	ions :			
Certifications					
Div./Sec./Unit		ertify that the travel is nec	cessary and is conn	ected with the fund	ctions of the official/ employees of thi
Recommendin	g Approval:		Approved by:		

DONNA MAYOR- GORDOVE, CESO IV

FELIX S. MIRASOL, JR., CESO IV
Regional Executive Director

Assistant Regional Directior for Management Services

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.liquidate this travel within twenty (20) days upon return to my permanent official.

Official Employee

ANMSEC Invitation...



SUBJECT

Republic of the Philippines
Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU
MIMAROPA Region
17 (2014 Studies) 15th Roses Business (Emits Marios
Services No. 14650-3346-2015 11652) 375-3305
Emiss no. 14650-3346-2015 (11652) 375-3305
Emiss no. 14650-3465-3465



MEMORANDUM

The PENR Officer Provincial Environmental and Natural Resources Office

Province of Oriental Mindoro

FROM

Invitation to the 69th Annual National Mine Safety and

Environment Conference

DATE 19 October 2023

This refers to the 69th Annual National Mine Safety and Environment Conference (ANMSEC) with the theme: "Mining 4.0; Safer, Smarter and Sustainable," to be held in CAP-John Hay Trade and Cultural Center, Baguio City on 14.18 November 2023.

Spearheaded by the Philippine Mine Safety and Environment Association, ANMSEC aims to showcase and promote the best practices in occupational health and safety, environmental management, and social development among mining industry stakeholders.

In view of this, we are respectfully inviting your good office to participate in the said event. Attached is the schedule of the week-long activities for your reference.

For the PENR Officer's information.





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"MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE



Philippine Mine Safety and Environment Association



69" ANNUAL NATIONAL MINE SAFETY & ENVIRONMENT CONFERENCE

		SCHEDULE OF A	CTIVITIES	
DATE	TIME	ACTIVITY	VENUE	FEES/SPONSOR
November 14, 2023 Tuesday	10 00 AM	Mining Exhibit - Opening Ceremony	CAP-John Hay Trade and Cultural Center	PMSEA
	5 00 PM	Welcome Cocktails	Baguro Country Club Ballroom	PMSEA co-organized with Civic Merchandising
		Sports		Grupo Minero and partners
		a) Badminton	To be announced later for the date (Manita)	Petron Corp. P1.000.00/Player 2.000.00/Tearn
	6:00 AM	b) Golf	Baguio Country Club	P5 000 00/player P5 000 00/team
		c) Bowing	Gil Puyat Sports	MGB-CAR P5.000.00/team
November 15 Wednesday	6 00 AM To 6 00 PM	Mining Exhibit	Garden Wing, CAP- Camp John Hay	PMSEA
	9-00 AM -	Community Relations	2122	PMSEA and MGB

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Department of Environment and Natural Resources Office-Provincial Office Agency

No. _____

Name :	ALAN L. VALLE
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Purpose of Travel : Please see attached travel order

		TIME		EXPENSES			
Date	Places to be visited	Departure	Arrival	Means of Transpo.	Transportation	Per Diem	Total Amount
November 13	Manila to Baguio City	9:00 am	6:00 pm	RP Vehicle		1,800.00	1,800.00
November 15 November 16	Still at Baguio City Still at Baguio City Still at Baguio City Still at Baguio City					440.00 440.00 440.00 440.00	440.00 440.00 440.00 440.00
November 18	Baguio City to Manila	10:00 am	8:00 pm	RP Vehicle		1,800.00	1,800.00
November 19	Residence to Batangas City Pier To Calapan City Pier	1:00 pm		Bus Boat	215.00 350.00	900.00	1,115.00 350.00
	To OS		8:00 pm				
					565.00	6,260.00	6,825.00
I certify that: (1) I have reviewed the foregoing itenerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expenses claimed are proper.			Prepared by: ALANA: VALLE OIC-PENRO				
				FELIX S. MIRASOL, JR., CESO IV Regional Executive Director			

CERTIFICATE OF TRAVEL COMPLETED

FELIX S. MIRASOL, JR., CESO IV

(Agency Head)

Regional Exc (Designation	ecutive Director MIMAROPA Region (Station)			
I CERTIFY THAT I have completed as travel authorized in Itinerary Travel No dated ander conditions indicated below:				
	Strictly in accordance with approved itinerary			
	Cut short as explained below. Excess payment in the amount of P was refunded under O.R. No dated			
	Extended as explained below. Additional itinerary was submitted.			
	Other deviations as explained below			
Explanation of Justific	cation:			
Evidence of Travel:				
	Used tickets			
	Certificate of Appearance			
	Others Travel Order			
	ALAN L VALLE Officer or Employee			
On evidence and info	rmation of which I have acknowledged, the travel was normally undertaken.			

Regional Executive Director