



Republic of the Philippines

Department of Environment and Natural Resources

MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

TRAVEL ORDER

No.

Name: **ERNESTO E. TAÑADA**

Position: **PENR Officer**

Date: **OCTOBER 10, 2023**

Salary : _____

Div./Sec./Unit: **PENRO**

Official Station: **PENRO**

Departure Date: **OCTOBER 11, 2023**

Arrival Date: **OCTOBER 13, 2023**

Destination: **SAN JOSE, OCCIDENTAL MINDORO**

Purpose of Travel: **TO GIVE OPENING REMARKS FOR KALIKASAN PARA SA KABATAAN "KALI" CAMP**

Appropriation to which Travel should be charged: _____

Remarks or special instructions: _____

CERTIFICATION:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval:

Approved:

DONNA MAYOR-GORDOVE, CESO IV

ARD-Management Services

FELIX S. MIRASOL, JR.

Regional Executive Director

AUTHORIZATION

I hereby authorize the accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995.

ERNESTO E. TAÑADA

Official/Employee