



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
By the National Highway, Poblacion, Taytay, Palawan 5312  
Mobile: 0926-505-9335 TM 0912-171-3889 TNT  
Email: [cenrotaytay@denr.gov.ph](mailto:cenrotaytay@denr.gov.ph)

FMS Form No. 34

Date: August 25, 2023

**TRAVEL ORDER**

(No. \_\_\_\_\_ )

Name: MARIEL M. PALADAN

Salary: \_\_\_\_\_

Position: CMEMP Extension Officer

Div./Sec./Unit: CDS

Departure Date: August 29, 2023

Official Station: PAMO-ENMRPA  
El Nido, Palawan

Destination: Puerto Princesa City, Palawan

Arrival Date: September 8, 2023

Purpose of Travel: To attend Reefcloud and Reefscan trainers training.

Per Diems/Expenses Allowed: \_\_\_\_\_

Assistants or Laborers Allowed: \_\_\_\_\_

Appropriations to which travel should be charged: \_\_\_\_\_

Remarks or special instructions: \_\_\_\_\_

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval:

Approved by:

**DONNA MAYOR-GORDOVE**  
ARD, MS

**FELIX S. MIRASOL, JR.**  
RED

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

Official / Employee





Republic of the Philippines  
(Republic Act No. 7611)

**PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT  
STAFF**

July 13, 2023

**FELIZARDO B. CAYATOC**  
PENR Officer  
DENR PENRO Palawan  
Sta. Monica, Puerto Princesa City

DENR PENRO  
PALAWAN RECORDS  
**RECEIVED**

BY: [Signature]  
DATE: 04-14-2023 DN 23-6335

Dear PENRO Cayatoc,

The Palawan Council for Sustainable Development (PCSD) in partnership with the Australian Institute for Marine Science (AIMS) will conduct the **ReefCloud and ReefScan Trainer's Training on August 29 to September 7, 2023** (excluding weekends) at **Canvas Boutique Hotel, Puerto Princesa City, Palawan** with outdoor hands-on activities. The training aims to deliver training on benthic coral reef monitoring, including sampling design, photographic transects, automated image analysis in ReefCloud, taxonomic identification, data management, and ReefScan operations.

The training will include a combination of classroom exercises, lectures, and fieldwork activities to demonstrate the implementation of methodologies and the use of the ReefCloud and ReefScan technology in coral reef monitoring. Since this will follow the train-the-trainer approach, participants are expected to train their colleagues in their respective agencies/organizations and assist in utilizing these methodologies for the coral reef monitoring programs/activities in the province.

In line with this, we would like to invite **one (1) participant** from your good office, **who is a licensed/certified SCUBA Diver (Open Water Diver or higher certification level) and involved in coastal and marine monitoring programs/activities**. Per diem, food, transportation to and from the hotel and field training site, and diving equipment during the training will be covered by the project.

May we also ask the participants to fill out the attached participant personal questionnaire as confirmation of participation in the training. This will also provide us with details for procuring insurance for the participants. Hence, requesting to submit the said questionnaire **on/or before July 24, 2023**, to Mr. Eduardo Cabrera Jr., the Project Administrator Officer thru email: [eduardocabrera22@gmail.com](mailto:eduardocabrera22@gmail.com). For more information or query about the training, you may also contact Mr. Cabrera thru mobile on 0917-774-8848.

We look forward to your participation and usual support in this endeavor.

Thank you and regards.

Very truly yours,

**NIÑO DEY C. ESTOYA, MNSA, CESE**  
Acting Executive Director

*Palawan Council for Sustainable Development*  
Vision: To become an innovative and dynamic global center of sustainable development  
Mission: PCSD is the driver of environmental conservation and inclusive development in Palawan  
a resilient, disaster and climate-resilient sustainable development guided by the Sustainable Development Plan