



Republic of the Philippines
Department of Environment and Natural Resources

FOREST MANAGEMENT BUREAU

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FOREST MANAGEMENT BUREAU



MEMORANDUM

FOR : **All Regional Executive Director**

FROM : **The OIC-Assistant Secretary**
Field Operations-Western Mindanao and Director, in concurrent capacity

SUBJECT : **AGREEMENT DURING THE CONDUCT OF THE NATIONAL ASSESSMENT WORKSHOP ON THE IMPLEMENTATION OF THE EFIS CY 2023**

DATE : **OCT 12 2023**

This has reference to the conducted *National Assessment Workshop on the Implementation of the eFIS CY 2023* on 6-8 September 2023 at Axiaa Hotel, Quezon City that aims to fine tune the implementation of the eFIS, an online planning, monitoring, and reporting tool for issued tenure instruments to support policy formulation and data driven decision making.

In this regard, we are respectfully providing a copy of the activity report on the conduct of the national assessment accessible through this link: <https://tinyurl.com/eFISNAW2023>. Hereunder are the highlights and agreements during the workshop:

Issues and Concerns	Agreements and Timeline
1. Backlog on uploading of Issued Tenure Instruments VS Tenure Plans and accomplishment/ activities.	Creation of additional eFIS accounts at the Regional Office in support of the uploading of tenure instrument plans and accomplishments/activities. Regional offices shall submit to FMB the list of additional accounts on or before September 15, 2023 using the eFIS <i>Account Registration Form</i> which can be downloaded in the System under <i>Downloads</i> menu.
2. Additional functionality in the eFIS	FMB to develop the additional functionalities: <ul style="list-style-type: none">- Uploading of scanned copies of tenure instruments plans- Under Administration Module, the registration of CENRO and Regional Office Creator/Encoder The requested functionalities have been deployed on September 15, 2023.

Issues and Concerns	Agreements and Timeline
<p>3. Target Activity Schedule</p> <p>A. 2023 Target</p> <p>B. 2024 Target</p>	<p>100% of CY 2022-2023 Universe, Plans and Accomplishments uploaded to EFIS on or before December 2023</p> <p>100% of the last 5 years, Plans and Accomplishments uploaded to System.</p>
<p>4. Updating of Regional eFIS Focal Persons</p>	<p>Staff from the Licenses Patents and Deeds Division (LPDD) will be designated as the new Regional eFIS Focal Person. While, staff from the Planning and Management Division (PMD) will be designated as the alternate eFIS Focal Person.</p> <p>The FMB shall endorse a draft DENR Special Order designating LPDD and PDD as regional eFIS focal person and alternate focal, respectively.</p> <p>Duties and Responsibilities</p> <p>eFIS Focal Person - Responsible for the review as to completeness, validity, quality and consistency of the data/ information, preparation of reports and assisting the “Approver” for the proper implementation of eFIS.</p> <p>eFIS Alternate Focal Person - Responsible for monitoring the consistency of information against plans and programs of the office and assisting the “Approver” for the proper implementation of eFIS</p>
<p>5. Official Tenure Instrument count,</p>	<p>The eFIS shall be the single source of truth to provide the official count of issued tenure instruments. This includes existing, expired, suspended, canceled, and abandoned tenure instruments.</p> <p>Regional Office shall endorse to the Undersecretaries for Field Operations the official count of their existing, expired, suspended, canceled, and abandoned tenure instruments as of September 2023 on or before October 31, 2023, including Private Tree Plantation Registrations (PTPR).</p>

FOR YOUR INFORMATION, PLEASE.


ARLEIGH J. ADORABLE, CESO III

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