



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



MEMORANDUM

TO : **The OIC Director**
Policy and Planning Service

The Regional Executive Director
DENR Regions CAR, 1 to 13

Representative, OUPPIA

FROM : **The Undersecretary**
Policy, Planning and International Affairs

SUBJECT : **NCI-SRD FY 2023 YEAR-END ASSESSMENT AND
FY 2025 OPERATIONAL PLANNING WORKSHOP
ON NOVEMBER 14-17, 2023 IN BACOLOD CITY**

DATE : **OCT 17 2023**

May we respectfully refer the letter sent by DA Undersecretary Zamzamin L. Ampatuan regarding the conduct of the NCI-SRD FY 2023 Year-end Assessment and FY 2025 Operational Planning Workshop on November 14-17, 2023 in Bacolod City. The activity aims to present and revise the draft NCI-SRD FY 2023 Accomplishment Report, FY 2024 Plans and Activities, and FY 2025 Operational Plans and Budget.

In this regard, kindly represent the DENR to this activity. Please refer to the requirements for the workshop and breakdown of slots provided by NCI-SRD:


National Steering Committee- OUPPIA	2
National Technical Working Group – OIC Director, PPS / permanent representative	1
Regional Convergence Initiative Technical Working Group – DENR Regions CAR, 1-13	15

In addition, may we kindly request DENR Region VI RCI-TWG (host region) to provide secretariat/administrative assistance, including transportation to and from the airport, for the smooth conduct of the activity.

Participants are highly encouraged to bring mobile phones/tablets/laptop with internet connectivity and extension cords. For RCI TWG, kindly submit your respective reports for consolidation on or before 03 November 2023 via <https://tinyurl.com/YEAOP2023Reports>.

Please confirm participation to <https://tinyurl.com/YEAOP2023Confirm> on or before 03 November 2023. For further information, please contact Ms. Justine Devela or Ms. Ermalyn Cruz of the NCI-SRD Secretariat at (02) 89288741 local 2275 or 86817308 or via email at ncisrd@da.gov.ph.

For your preferential attention and appropriate action, please.


ATTY. JONAS R. LEONES