



Republic of the Philippines  
**Department of Environment and Natural Resources**  
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**MEMORANDUM**

FOR : **ALL REGIONAL EXECUTIVE DIRECTORS  
CHIEFS, DENR RO-LPDD  
ALL REGIONAL SPICS FOCAL PERSONS**

FROM : **THE OIC-DIRECTOR**, Internal Audit Service, and  
**HEAD**, Sub-CART on SPICS

SUBJECT : **GUIDELINES ON THE PROVISION OF THE NECESSARY  
DATA/INFORMATION IN THE MODIFIED FORM A AND  
SUBMISSION OF THE SUPPORTING DOCUMENTS/MEANS  
OF VERIFICATION (MOVs)**

DATE : **OCT 02 2023**

This has reference to the enrollment of the external core service **RO-F-04 Application for Chainsaw Registration** for the FY 2023 SPICS/Process Results.

Relative to this, a video conferencing via Google Meet ([meet.google.com/djj-rtic-ycy](https://meet.google.com/djj-rtic-ycy)) is scheduled on 05 October 2023 (9:30 am) to specifically discuss some necessary arrangements in complying with the requirements:

- a. Guidelines in providing the necessary data/information (to facilitate the consolidation);
- b. Encoding of inputs via Google Sheets; and
- c. Submission of signed Modified Form A and MOVs/supporting documents via Google Drive; and
- d. Other related matters.

For confirmation and all queries/clarifications regarding SPICS/Process Results, your staff may reach For. Jake Lorenz C. Aldovino thru the following contact details:

E-mail: [ias.mad@denr.gov.ph](mailto:ias.mad@denr.gov.ph)  
Telefax: (02) 8926-6576  
Viber: Jake Lorenz C. Aldovino/09168297683

For attendance/information.

**VICENTE B. TUDDAO JR., Ph.D., CESO IV**

cc: **The Chief of Staff and Supervising Undersecretary for Strategic Communications**  
**The Undersecretary for Legal and Administration, and Chairperson, CART**  
**The Undersecretary for Field Operations - Luzon, Visayas and Environment**  
**The Undersecretary for Field Operations-Mindanao**