

**SUGGESTED SYSTEMS OF RANKING OF POSITION (SRP)  
FOR IMPLEMENTING PENRO**

| POSITION TO BE FILLED   | SG | OFFICE              | POSITION/S NEXT IN RANK   | SG2 |
|---|----|---------------------|---|-----|
| <b>OFFICE OF THE PENRO</b>  |    |                     |   |     |
| Administrative Assistant I (Computer Operator I)                  | 7  | Office of the PENRO | Open/Entry Positon  |     |
| Administrative Aide IV (Driver Mechanic)                          | 4  | Office of the PENRO | Open/Entry Positon  |     |
| <b>MANAGEMENT SERVICES DIVISION</b>                               |    |                     |   |     |
| Chief Administrative Officer                                      | 24 | Management Services | Accountant III  | 19  |
|   |    |                     | Planning Officer III  | 18  |
| Accountant III  | 19 | Management Services | Open/Entry Positon  |     |
| Planning Officer III  | 18 | Management Services | Planning Officer II   | 15  |
|   |    |                     | Administrative Officer IV (Human Resources Management Officer II) | 15  |
|   |    |                     | Administrative Officer IV (Budget Officer II)                     | 15  |
|   |    |                     | Information Systems Analyst II                                    |     |
|   |    |                     |   |     |
| Information Systems Analyst II                                    | 16 | Management Services | Planning Officer II   | 15  |
| Planning Officer II   | 15 | Management Services | Planning Officer I  | 11  |
| Administrative Officer IV (Human Resources Management Officer II) | 15 | Management Services | Planning Officer I  | 11  |
|   |    |                     | Administrative Officer I (Supply Officer I)                       | 10  |
|   |    |                     | Administrative Officer I (Cashier I)                              | 10  |
|   |    |                     | Administrative Officer I (Records Officer I)                      | 10  |
| Administrative Officer IV (Budget Officer II)                     | 15 | Management Services | Planning Officer I  | 11  |
|   |    |                     | Administrative Officer I (Supply Officer I)                       | 10  |
|   |    |                     | Administrative Officer I (Cashier I)                              | 10  |
|   |    |                     | Administrative Officer I (Records Officer I)                      | 10  |
| Planning Officer I  | 11 | Management Services | Open/ Entry Position  |     |
| Administrative Officer I (Supply Officer I)                       | 10 | Management Services | Open/ Entry Position  |     |
| Administrative Officer I (Cashier I)                              | 10 | Management Services | Open/ Entry Position  |     |
| Administrative Officer I (Records Officer)                        | 10 | Management Services | Open/ Entry Position  |     |
| Administrative Assistant II (Bookkeeper)                          | 8  | Management Services | Open/ Entry Position  |     |
| Credit Officer I  | 9  | Management Services | Open/Entry Position   |     |
| Administrative Aide VI  | 6  | Management Services | Open/Entry Position   |     |

|   |    |                    |   |    |
|---|----|--------------------|---|----|
| <b>TECHNICAL SERVICES DIVISION</b>          |    |                    |   |    |
| Development Management Officer V            | 24 | Technical Services | Supervising Ecosystem Management Specialist | 22 |
|   |    |                    | Senior Forest Management Specialist         | 18 |
|   |    |                    | Land Management Officer III                 | 18 |
|   |    |                    | Senior Ecosystem Management Specialist      | 18 |
|   |    |                    | Forester III                                | 18 |
| Supervising Ecosystem Management Specialist | 22 | Technical Services | Forester III                                | 18 |
|   |    |                    | Senior Forest Management Specialist         | 18 |
|   |    |                    | Land Management Officer III                 | 18 |
|   |    |                    | Senior Ecosystem Management Specialist      | 18 |
| Forester III                                | 18 | Technical Services | Forester II                                 | 15 |
| Senior Ecosystem Management Specialist      | 18 | Technical Services | Ecosystem Management Specialist II          | 15 |
|   | 15 |                    | Community Development Officer II            |    |
|   |    |                    | Forester II                                 | 15 |
| Land Management Officer III                 | 18 | Technical Services | Land Management Officer II                  | 15 |
| Engineer II                                 | 16 | Technical Services | Open/Entry Position                         |    |
| Ecosystem Management Specialist II          | 15 | Technical Services | Ecosystem Management Specialist I           | 11 |
|   |    |                    | Forester I                                  | 11 |
| Forester II                                 | 15 | Technical Services | Forester I                                  | 11 |
| Land Management Officer II                  | 15 | Technical Services | Land Management Officer I                   | 11 |
|   |    |                    | Special Investigator I                      | 11 |
| Community Development Officer II            | 15 | Technical Services | Forester I                                  | 11 |
|   |    |                    | Land Management Officer I                   | 11 |
|   |    |                    | Ecosystem Management Specialist I           | 11 |
| Land Management Officer I                   | 11 | Technical Services | Open/Entry Position                         |    |
| Forester I                                  | 11 | Technical Services | Open/Entry Position                         |    |
| Ecosystem Management Specialist I           | 11 | Technical Services | Open/Entry Position                         |    |
| Special Investigator I                      | 11 | Technical Services | Open/Entry Position                         |    |
| Park Maintenance Foreman                    | 8  | Technical Services | Open/Entry Position                         |    |
| Forest Technician II                        | 8  | Technical Services | Forest Technician I                         | 6  |
| Forest Technician I                         | 6  | Technical Services | Open/Entry Position                         |    |
| Cartographer I                              | 6  | Technical Services | Open/Entry Position                         |    |
| Administrative Aide VI                      | 6  | Technical Services | Open/Entry Position                         |    |
| Land Management Inspector                   | 6  | Technical Services | Open/Entry Position                         |    |

|               |   |                    |                     |  |
|---------------|---|--------------------|---------------------|--|
| Forest Ranger | 4 | Technical Services | Open/Entry Position |  |
|---------------|---|--------------------|---------------------|--|

**System of Ranking Positions** - is the hierarchical arrangement of positions from highest to lowest, which shall be a guide in determining which position is next-in-rank taking into consideration the following:

- a. organizational structure;
- b. salary grade allocation;
- c. classification and functional relationship of positions;
- and
- d. geographical location.

**Note for Supervising ECOMS (SG 22)**

1. Under the existing SRP for CENR Offices, LMO III is next-in-rank of CENRO (SG 24) and DMO IV (SG22) position
2. Under the existing SRP for Technical Services Division, LMO III is not next-in-rank of DMO V (SG 24) and Supervising ECOMS (SG 22).
3. PENRO Romblon is an implementing PENRO thus no plantilla position for CENRO and DMO IV
3. Under the Rationalized plantilla PENRO Romblon has 2 Supervising ECOMS (SG22) position, one to function as PASU and the other one as Assistant Technical Services Division Chief per Regional Memorandum dated October 27, 2015
4. Considering the organizational structure and functional relationship of position, LMO III should be considered as next-in-rank of Supervising ECOMS (SG22) specifically that of the position to function as Assistant Technical Services Division Chief

**For Administrative Officer IV**

1. AO IV (HRMO II) should not be an entry position considering that it is SG 15 and with an existing Administrative Officer I (SG 10) generic position within same division

Prepared by:

  
**THELMO S. HERNANDEZ**

Chief, Management Services Division