



Republic of the Philippines
Department of Environment and Natural Resources

FOREST MANAGEMENT BUREAU

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MEMORANDUM

FOR : **The Undersecretary**
Organizational Transformation and Human Resources

FROM : **The OIC-Assistant Secretary**
Field Operations-Western Mindanao and Director, in concurrent capacity

SUBJECT : **ACTIVITY REPORT ON CONDUCT OF THE NATIONAL ASSESSMENT WORKSHOP ON THE IMPLEMENTATION OF ENHANCED FORESTRY INFORMATION SYSTEM (eFIS) CY2023**

DATE : **SEP 27 2023**

Pursuant to DENR Special Order No. 2023-561 dated 05 September 2023, the Forest Management Bureau (FMB) had conducted the *National Assessment Workshop on the Implementation of the eFIS CY 2023* on 6-8 September 2023 at Axiaa Hotel, Quezon City NCR.

In 2018, the Forest Management Bureau adopted the implementation of the Enhanced Forestry Information System (eFIS), an online planning and monitoring tool that supports policy formulation and decision making through improved systems on information management through the issuance of FMB Technical Bulletin 8-A.

The three-day national assessment workshop aims to fine-tune the implementation and sustainability of eFIS as a management tool, identify gaps, best practices and recommendations to improve the implementation of the system particularly on the identified issues and concerns on the Universe of Issued Tenure Instruments VS eFIS records, Issued Tenure Instruments VS Tenure Plans uploaded in the eFIS, and Issued Tenure Instruments VS data on Accomplishment/ Activities uploaded in eFIS. The workshop was participated by Regional FIS Focal Persons, Planning and Management Division (PMD), Licenses Patents and Deeds Division (LPDD), and representatives for the technical divisions of FMB.

In this regard, we are respectfully submitting the Workshop Activity Report on the conduct of the National Assessment Workshop on the Implementation of the eFIS CY 2023. Hereunder are the highlights of the discussions and agreements during the activity:

Issues and Concerns	Agreements and Timeline
<p>1. Backlog on uploading of Issued Tenure Instruments VS Tenure Plans and accomplishment/ activities.</p>	<p>Creation of additional eFIS accounts at the Regional office in support to the uploading of tenure instrument plans and accomplishments/ activities.</p> <p>Regional offices shall submit to FMB the list of additional accounts for eFIS using the “eFIS registration/ deactivation form” on or before September 13, 2023.</p> <p>FMB shall create the additional eFIS accounts on September 15, 2023.</p>
<p>2. Additional functionality in the eFIS to upload scanned copies of Tenure Instruments Plans</p>	<p>FMB to add the functionality on or before September 15, 2023.</p>
<p>3. Target Activity Schedule</p> <p>1. 2023 Target</p> <p>2. 2024 Target</p>	<p>100% of CY 2022-2023 Universe, Plans and Accomplishments uploaded to EFIS on or before December 2023</p> <p>100% of the last 5 years, Plans and Accomplishments uploaded to eFIS</p>
<p>4. Updating of Regional eFIS Focal Persons</p>	<p>Staff from the Licenses Patents and Deeds Division (LPDD) will be designated as the new Regional eFIS Focal Person. While, staff from the Planning and Management Division (PMD) will be designated as the alternate eFIS Focal Person.</p> <p>The FMB shall endorse a draft DENR Special Order designating LPDD and PDD as regional eFIS focal person and alternate focal, respectively.</p> <p>Duties and Responsibilities eFIS Focal Person - Responsible for the review as to completeness, validity, quality and consistency of the data/ information, preparation of reports and assisting the “Approver” for the proper implementation of eFIS.</p> <p>eFIS Alternate Focal Person - Responsible for monitoring the consistency of information</p>

Issues and Concerns	Agreements and Timeline
	against plans and programs of the office and assisting the “Approver” for the proper implementation of eFIS
5. Official Tenure Instrument count,	<p>The eFIS shall be the single source of truth to provide the official count of issued tenure instruments. This includes existing, expired, suspended, canceled and abandoned tenure instruments.</p> <p>Regional Office shall endorse to undersecretaries for Field Operations the official count of their existing, expired, suspended, canceled and abandoned tenure instruments as of September 2023 on or before October 31, 2023. The report shall also include the Private Tree Plantation Registration (PTPR) status.</p>

FOR YOUR INFORMATION AND/OR FURTHER INSTRUCTIONS, PLEASE.

 ARLEIGH J. ADORABLE, CESO III

ACTIVITY REPORT
***NATIONAL ASSESSMENT WORKSHOP ON THE IMPLEMENTATION OF
THE ENHANCED FORESTRY INFORMATION SYSTEM (eFIS) CY 2023***
6-8 September 2023 at Axiaa Hotel , Quezon City NCR

I. BACKGROUND

In 2018, the Forest Management Bureau (FMB) adopted the implementation of the Enhanced Forestry Information System (eFIS) , an online planning and monitoring tool that supports policy formulation and decision making through improved systems on information management through the issuance of FMB Technical Bulletin 8-A.

Since the adoption in 2018, the eFIS continuously undergoes system improvements and development that includes the deployment of Geographical Information Systems (GIS) component that enables visualization of spatial information into forest management activities and automated record validation functionalities, based requirements identified during eFIS implementation and national assessments.

In this regard, the Forest Management Bureau (FMB) proposed a three-day (3 days) national assessment workshop aims to fine-tune the implementation and sustainability of eFIS as a management tool, identify gaps, best practices and recommendations to improve the implementation of the system particularly on the identified issues and concerns on the records of Issued Tenure Instruments Universe VS eFIS, Issued Tenure Instruments VS Tenure Plans uploaded in the eFIS and Issued Tenure Instruments VS Accomplishment/ Activities uploaded in eFIS.

II. OBJECTIVES

A. General Objective

Finetune the implementation of eFIS as an planning and monitoring tool that supports policy formulation and decision making through improved systems on information management

B. Specific Objectives

1. Provide venue to discuss identified issues and concerns on the records of Issued Tenure Instruments Universe VS eFIS, Issued Tenure Instruments VS Tenure Plans uploaded in the eFIS and Issued Tenure Instruments VS Accomplishment/ Activities uploaded in eFIS;
2. Present the conceptual framework of the National Forest Management Information System (NFMIS); and
3. To discuss the ways forward to improve the eFIS implementation.

III. WORKSHOP PARTICIPANTS

The workshop was participated by Regional FIS Focal Persons, Planning and Management Division (PMD), Licenses Patents and Deeds Division (LPDD), and

representatives for the technical divisions of FMB. Gracing the event are FMB Director, Assistant Secretary Arleigh J. Adorable and Director Arlene A. Romansanta, DENR Knowledge and Information Systems Service demonstrating their support to the implementation of eFIS.

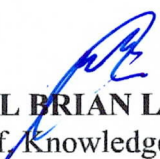
IV. DISCUSSION AND AGREEMENTS

The workshop is composed of presentations and open discussions to identify gaps, best practices and recommendations to improve the implementation of eFIS. The following are the discussion points and agreements during the workshop:

Issues and Concerns	Agreements and Timeline
1. Backlog on uploading of Issued Tenure Instruments VS Tenure Plans and accomplishment/ activities.	<p>Creation of additional eFIS accounts at the Regional office in support to the uploading of tenure instruments plans and accomplishments/ activities.</p> <p>Regional offices shall submit to FMB the list of additional accounts for eFIS using the “eFIS registration/ deactivation form” on or before September 13, 2023.</p> <p>FMB shall create the additional eFIS accounts on September 15, 2023.</p>
2. Additional functionality in the eFIS to upload scanned copies of Tenure Instruments Plans	FMB to add the functionality on or before September 15, 2023.
3. Target Activity Schedule 3. 2023 Target	100% of CY 2022-2023 Universe, Plans and Accomplishments uploaded to EFIS on or before December 2023
4. 2024 Target	100% of the last 5 years, Plans and Accomplishments uploaded to eFIS
4. Updating of Regional eFIS Focal Persons	<p>Staff from the Licenses Patents and Deeds Division (LPDD) will be designated as the new Regional eFIS Focal Person. While, staff from the Planning and Management Division (PMD) will be designated as the alternate eFIS Focal Person.</p> <p>Designated eFIS Focal Persons will be formally endorsed via Regional Special Order to the Usecs for Field Operations copy furnish the</p>


Issues and Concerns	Agreements and Timeline
	<p>FMB on or before October 31, 2023.</p> <p>Duties and Responsibilities eFIS Focal Person - Responsible for the review as to completeness, validity, quality and consistency of the data/ information, preparation of reports and assisting the “Approver” for the proper implementation of eFIS.</p> <p>eFIS Alternate Focal Person - Responsible for monitoring the consistency of information against plans and programs of the office and assisting the “Approver” for the proper implementation of eFIS</p>
5. Official Tenure Instrument count,	<p>The eFIS shall be the single source of truth to provide the official count of issued tenure instruments. This includes existing, expired, suspended, canceled and abandoned tenure instruments.</p> <p>Regional Office shall endorse to Usecs for Field Operations the official count of their existing, expired, suspended, canceled and abandoned tenure instruments as of September 2023 on or before October 31, 2023. The report shall also include the Private Tree Plantation Registration (PTPR) status.</p>
6. Conduct of Tenure Instrument Inventory	Tenure Instrument Inventory will be done by the Regional Field offices.
7. Uploading of none affirmed or under review plans in the eFIS	Only approved and affirmed plans will be uploaded in the eFIS
8. Reporting of Private Tree Plantation Registration (PTPR) in eFIS	Inclusion of the Private Tree Plantation Registration (PTPR) eFIS reports and presentations.

Noted By:



PAUL BRIAN LACHICA
Chief, Knowledge and Information
Systems Section, FPPKMD

Recommended By:



KENNETH R. TABLIGA
Chief, Forest Policy, Planning And
Knowledge Management Division

ILDEFONSO L. QUILLOY
Chief, Forest Resources Management
Division

Approved By:

ARLEIGH J. ADORABLE, CESO III
OIC-Assistant Secretary for Field
Operations-Western Mindanao and Director,
in concurrent capacity

Annex A: Photo Documentation



Assistant Secretary Arleigh J. Adorable, CESO III, Delivering an Inspiring Welcome Address and Providing Clear Directions of the Workshop



Director Arlene A. Romasanta, of the DENR-Knowledge and Information Systems Service Delivering an Uplifting and Motivational Message to Energize the Gathering.



A Memorable Group Photograph Capturing the Presence and Unity of All Participants.