



October 06, 2023

MEMORANDUM

FOR : The OIC, Regional Executive Director
DENR MIMAROPA Region

THRU : The Assistant Regional Director for Management Services

ATTENTION : The OIC-Chief, Planning and Management Division

FROM : The OIC – PENR Officer

SUBJECT : **SUBMISSION OF DOCUMENTARY REQUIREMENTS
IN COMPLIANCE WITH THE STREAMLINING AND
PROCESS IMPROVEMENT OF CRITICAL SERVICES
(SPICS) FOR FY 2023**

In compliance with DENR Memorandum 2022-244 dated April 12, 2022 issued by the DENR Undersecretary for Legal, Administration, Human Resources and Legislative Affairs on the submission of documentary requirements related with the Process Improvement for Sales of Bidding Documents, please be informed that there are no transactions for the said service for the 3rd Quarter, CY 2023 at the DENR-PENRO Marinduque.

Attached is the Annex 1. Streamlining Monitoring Form 1 and can be viewed and downloaded through this Google Drive link for your reference:
<https://drive.google.com/drive/folders/1HYQit6izpr2paoP7NIhawjkKSNthDKLV?usp=sharing>.

For information and record.

“For and in the absence of the PENRO”


ENGR. CYNTHIA U. LOZANO
Chief, Technical Services Division
In-Charge, Office of the PENRO