



## ADVISORY

### I. Title of Activity

National consultation for the Standardization and Development of Comprehensive Compliance Monitoring Tool and Agreements within Forestlands

### II. Date and Venue

The activity is scheduled to take place on **20-22 September 2023**, including travel time, at the **Estancia De Lorenzo, San Mateo Rizal**. Participants are expected to arrive on 20 September 2023 (Wednesday), and check out on 22 September 2023 (Friday). We kindly request that all participants arrive at the venue in a timely manner, ensuring their presence before the commencement of the workshop.

### III. Travel and Transportation

All traveling expenses of the participants shall be charged from their respective Offices. Additionally, participants have the option to utilize the service vehicle provided by FMB for their convenience. To reserve the service vehicle, please complete the reservation form at the following link: <https://tinyurl.com/SERVICE-RESERVATION>.

**Note:** Please be aware that the transportation service provided is limited to travel only from FMB to Estancia De Lorenzo, San Mateo Rizal. Participants who do not make a service vehicle reservation will not have transportation arrangements catered to them.

### IV. Program and Activities

Time		Activity	Responsible Person
Day 1: Registration and discussion M&E Framework			
PM	1:00 - 1:30	Registration	Secretariat
	1:30-1:40	Workshop preliminaries	Secretariat
	1:40-1:50	Welcome Remarks	FMB Director
	1:50-2:00	Leveling of expectations	For. Ildefonso Quillooy
	2:00-2:15	Overview of the workshop	For. Ina Karissa Tobias
	2:15-2:20	Health Break	
	Session 1: Discussion of M&E Framework		
	2:20-2:30	Introduction and overview of the importance of M&E in forest tenure compliance monitoring	For. Joey Ace Peralta
	2:30-3:00	Identification of indicators that measure compliance with forest tenure agreements, including land use, fee	Participants

Time		Activity	Responsible Person
		collection, authorized transfers, and adherence to terms and conditions	
PM	3:00-3:30	Identification of indicators and metrics for assessing the outcomes and impacts of forest tenure compliance on sustainable forest management, biodiversity conservation, community livelihoods, and other relevant factors	
	3:30 - 4:00	Comments and suggestions to address the identified indicators, measures and metrics	
	4:00-5:00	Discussion of feedback	Moderator: For. Gabriel Calderon
<b>Day 2 – September 21, 2023</b>			
AM	8:30-8:45	Recap of Day 1	Participants
	Session 2: DENR Monitoring Templates		
	8:45-9:30	Presentation of proposed DENR forms including its purpose, structure and key elements	For. Joey Ace Peralta
	9:30-9:45	Facilitate group discussion: comments, suggestions, improvement on the forms	Moderator: For. Gabriel Calderon
	9:45-12:00	Experience, challenges, insights related to compliance monitoring and submission of annual report	
PM	12:00-1:00	Lunch Break	
	1:00-4:30	Per group presentation of comments/suggestion/improvement on the form	Moderator: For. Bernadette Mendoza
	4:30-5:00	Summary of key points, common themes, and areas of consensus	For. Joey Ace Peralta
<b>Day 3 – September 22, 2023</b>			
AM	8:30-8:45	Recap of Day 2	Participants
	Session 3: Policy Proposal		
	8:45-9:30	Presentation of the proposed draft policy for Compliance Monitoring Reports	For. Joey Ace Peralta
	9:30 - 12:00	Small group discussion	Moderator: For. Gabriel Calderon
PM	12:00-1:00	Lunch Break	
	1:00 – 3:00	Plenary presentation	Moderator: For. Gabriel Calderon
	3:00-4:00	Presentation of refined policy	For. Ina Karissa Tobias
	4:00-5:00	Synthesis Closing Remarks	For. Ildelfonso L. Quillooy

## V. Dress Code

Throughout the entire duration of the activity, participants are encouraged to dress in casual attire. Additionally, please ensure that you have your ARTA ID with you.

## VI. Accommodation and Meals

Hotel accommodation and meals have been arranged. Daily breakfasts will be provided at the workshop venue

Here are the check-in and check-out details:

Check-in : September 20, 2023 (Wednesday) starting from 2:00 PM onwards  
Check-out : September 22, 2023 (Friday) by 12:00 PM (noon)

Please be aware that any additional food and beverages requests beyond the regular meals will be charged to your personal accounts.

## **VII. Health Protocols**

For the safety and well-being of all participants, we kindly request everyone to adhere to COVID-19 precautionary measures throughout the workshop. This includes wearing facemasks.

## **VIII. Pre-registration**

To assist us in organizing the workshop seamlessly, we kindly request participants to complete the pre-registration form at the following link: <https://tinyurl.com/47xx9pj6> on or before **15 September 2023 (Friday) ONLY**. This will serve as your confirmation of attendance for the activity. Your cooperation is greatly appreciated.

## **IX. Workshop Coordinators**

For clarifications and other information, please feel free to contact the following coordinators:

Program: For. Joey Ace Peralta  
(02) 8366 – 5809  
[japeralta@fmb.denr.gov.ph](mailto:japeralta@fmb.denr.gov.ph)

Hotel/Logistics: Mr. Jyren Rey Salva  
(09) 8927 – 8127  
[jrsalva@fmb.denr.gov.ph](mailto:jrsalva@fmb.denr.gov.ph)  
[frmd@fmb.denr.gov.ph](mailto:frmd@fmb.denr.gov.ph)

## **X. Reference**

DENR Special Order No. 2023-551 dated 04 September 2023. (as attached)

**FOR INFORMATION AND GUIDANCE.**

**FOREST MANAGEMENT BUREAU**  
**Department of Environment and Natural Resources**



Republic of the Philippines  
**Department of Environment and Natural Resources**

Visayas Avenue, Diliman, Quezon City

Tel Nos. 929-6626 to 29; 929-6633 to 35

Website: <http://www.denr.gov.ph> / E-mail: [web@denr.gov.ph](mailto:web@denr.gov.ph)

SEP 04 2023

**SPECIAL ORDER**

**No. 2023- 551**

**SUBJECT : AUTHORIZING THE CONDUCT OF THE NATIONAL CONSULTATION FOR THE STANDARDIZATION AND DEVELOPMENT OF COMPREHENSIVE COMPLIANCE MONITORING TOOL AND GUIDE FOR TENURE INSTRUMENTS AND AGREEMENTS WITHIN FORESTLAND**

In the interest of the service, and to strengthen the Bureau's effort to maintain the integrity of forests in providing goods and services, the conduct of the Workshop for the Standardization and Development of Self-Compliance Monitoring for Forest Tenure Instruments and Agreements within Forestland on 20-22 September 2023 in Region IVA - CALABARZON is hereby authorized.

The activity shall be attended by the following officials and personnel from the DENR-FMB and Regional Field Offices:

**DENR Field Offices**

**DENR Region 1**

Felix C. Taguba

Nely M. Butic

Arlyn Katherine Buduhan

**DENR Region 2**

Marcos G. Dacanay

Remedios C. Pauig

Joel Daquioag

**DENR Region 3**

Ricky Hernandez

Cynde Pagador

**DENR Region 4A**

Jose Elmer C. Bascos

Olivia G. Bejo

Annabelle M. Barquilla

**DENR MIMAROPA**

Maximo C. Landrito

Cesar P. Odi

Lino M. Dimapilis

**DENR Region 5**

Rommel C. Sopsop

Ferdinand L. Baltazar

Armando A. Omolida

**DENR Region 6**

Raul L. Lorilla

Elizur G. Militar

June Melissa C. Garol

**DENR Region 7**

Charlie E. Pabre

Maria Clea A. Arceño

Jimmy A. Panebio

**DENR Region 8**

Dario O. Suarez

Estela M. Polinar

Glenn B. Garciano

**DENR Region 9**

Arlene E. Gabayno

Ophelia B. Gella

**DENR Region 10**

Felix Siarot Mirasol, Jr.

Dario Palma Barbarona

Felicisimo Chua Escudro, Jr.

**DENR Region 11**

Victor T. Billiones

Catherine E. Orellan

Mari A. Andulana

**DENR Region 12**

Mama G. Samaon

Emily B. Ampatuan

Dirie P. Macabaning

**DENR Region 13**

Maritess M. Ocampo

Mila M. Garcia

Rommel E. Arbolonio

**DENR Region CAR**

Benjamin A. Ventura

Charinne Hanako Abalos

Rowena M. Caccam

**Forest Management Bureau**

Arleigh Adorable

Ina Karissa Tobias

Bernadette Mendoza

Danelyn Delos Reyes

Rovelyn Tumaneng

Edna Nuestro

Joey Ace Peralta

Cecilia Arquilita

Arsenio Alonzo

Lemuelle Celis

Ildefonso L. Quillooy

Gabriel Calderon

Eva Guzman

Pauline Angela Reyes

Jyren Rey Salva

All expenses to be incurred during this workshop which include expenses for meals, accommodation, supplies, materials and others shall be charged against FMB Fund 101 subject to existing accounting and auditing rules and regulations. Traveling expenses of participants shall be charged against their respective offices.

A report shall be submitted online ([bit.ly/LNDportal](http://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service (HRDS) - Training and Development Division fifteen (15) days after the completion of the activity.

The FMB Director is authorized to reschedule the activity in case of conflict with other DENR activities. Any changes in the schedule of the activity shall be submitted to the HRDS.

This Order shall take effect on the dates specified herein.

  
AUGUSTO D. DELA PEÑA

*Undersecretary for Organizational Transformation  
and Human Resources*

