



ADVISORY

FOR/TO: **All Participants**

The Land Management Bureau will conduct a Policy Consultation on **September 26-27, 2023 at Ramada Hotel, Binondo, Manila.**


Related to this, all participants are advised of the following information and important reminders:

1. Registration of all participants will be on September 26, 2023 (Day 1), 8:00AM at the secretariat's desk beside the event hall of the hotel. Program proper will start at exactly 9:00AM.
2. Check in time on Sept. 26 (Day 1) will be at 2:00PM and check out time on Sept. 27 (Day 2) will be at 2:00 PM.
3. Morning snacks, lunch, pm snacks and dinner will be served at the event hall. While buffet breakfast on September 27 (Day 2) will be served at the hotel restaurant.
4. There will be two (2) Policies to be consulted, as follows:

DATE	PARTICIPANTS	TOPIC/POLICY
(Day 1) September 26, 2023	Records Officers	Guidelines on the Classification and Disclosure of Information Requested from the Land Management Bureau
(Day 2) September 27, 2023	SC-PWD Desk Officers; PWD Specialist, Stakeholders and Partners	Guidelines on Equal Access to Opportunities and Resources for Persons with Disabilities

5. Certificate of Appearance will be distributed at the Secretariat's desk at the end session on the second day.
6. For further inquiries, please contact Ms. Loribelle P. Lluz at mobile number 09776288942.

For information and guidance.


ENGR. VICTOR B. BALDE
Chief, Records and Knowledge
Management Division (RKMD)