			DATE:			
			MONTHLY SALARY:			
NAME: ERNESTO E. TAÑADA		POSITION DMO V/OI, PENR OFFICER				
OFFICIAL STATION:	L STATION: DENR-PENRO MAMBURAO OCCIDENTAL MINDORO					
PURPOSE OF TRAVEL:	TO ATTEND 3RD QUARTER PROVINCIAL EXECUTIVE COMMITTEE AND FULL-TIME DELIVERY UNIT MEETING FOR CY 2023					

DATE	PLACES TO BE	TIM	E	MEANS OF	ALLOWABLE E	EXPENSES	TOTAL
EDTEMBES	VISITED (Destination)	DEPARTURE	ARRIVAL	TRANSPORTATION	TRANSPORTATION	PER DIEM	
EPTEMBER							
2023							
20		4.00014					
20	From official station to Magsaysay	1:00PM	3:00PM		Office Vehicle		220
21	still in Magsaysay						44
22	still in Magsaysay						44
23	From Magsaysay to Mambuyrao	8:00AM	10:00AM		Office Vehicle		110
							100
	1						
	ı						

I CERTIFY that (1) I have reviewed the foregoing itinerary (2) the travel is necessary to the service, (3) the period covered is reasonable, and, (4) the expenses claimed are proper.

Prepared by: (Pfficial/Employee)

ERNESTO E. TAÑADA

Approved by: (Head of Agency)

FELIX S. MIRASOL, JR.

REGIONAL EXECUTIVE DIRECTOR