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Guidelines on the Updating of the MIMAROPA Regional Development Investment Program (RDIP) 2023-2028 and Preparation of the Fiscal Year (FY) 2025 Annual Investment Program (AIP)

I. Background/Rationale

Executive Order (EO) 325 s. 1996 Section 4A mandates the Regional Development Council (RDC) to coordinate the preparation, implementation, monitoring, and evaluation of short and long-term regional development plans and investment programs, regional physical framework plan, and special development plans, including the formulation of policy recommendations.

The RDC MIMAROPA approved and adopted the MIMAROPA Regional Development Plan (RDP) 2023-2028 and the Regional Development Investment Program (RDIP) 2023-2028 on 10 February 2023 as the development blueprint and investment requirements for the implementation of RDP, respectively.

Executive Order No. 14 s. 2023 directed all the government entities to align and commit their support in the implementation of the Philippine Development Plan 2023-2028 while prioritizing their programs and projects (PAPs) through the Public Investment Program 2023-2028.

The RDIP is the counterpart document of the PIP at the regional level. The MIMAROPA RDIP 2023-2028 is the region's six-year investment portfolio that translates the development goals, objectives, and strategies of the MIMAROPA RDP 2023-2028 into specific and viable programs and projects (PAPs). The annual slice of the RDIP is known as the annual investment program (AIP).

The RDIP, as a dynamic plan document, is updated annually in order to: (1) revalidate and enhance the investment PAPs of regional line agencies (RLAs), government-owned and controlled corporations (GOCCs), state universities and colleges (SUCs), and local government units (LGUs), other government entities; (2) ensure consistency of the PAPs with continuing, new/emerging priorities, goals and strategies of the PDP, MIMAROPA RDP, Results Matrices (RMs), among other local development thrusts and priorities; and (3) serve as the basis in the preparation of the respective agencies/offices' budget proposals and other priority PAPs for other sources of financing.

The RDC MIMAROPA, through its Secretariat, NEDA MIMAROPA, will conduct a series of activities for the updating of the RDIP 2023-2028.

II. Objectives

The guidelines provide the process for the updating of the RDIP 2023-2028. The Updated RDIP is expected to:

1. Reflect changes in PAP cost, implementation arrangement, timelines, and other project details in the FY 2023 and 2024 slices of the current RDIP; and
2. Include new priority PAPs for funding through the General Appropriations Act (GAA), Official Development Assistance (ODA), Public Private Partnership (PPP), or other funding sources that will be pushed for implementation in the region.

III. Criteria for Inclusion of PAPs in the MIMAROPA RDIP

PAPs to be included in the MIMAROPA RDIP 2023-2028 shall be consistent with national priorities such as the 8-Point socio-economic agenda, Sustainable Development Goals (SDGs), and PDP, the regional goals and strategies identified in the RDP, the targets set in the Result Matrices (RMs), among other local development thrusts and priorities.

All ongoing and pipelined PAPs shall be automatically included in the RDIP.

New identified PAPs that are proposed by the LGUs for financing by the national government and for consideration in the updating of the RDIP 2023-2028 shall meet the following RDC criteria:

1. LGU endorsement – proposed PAP shall be endorsed by the LGU where the PAP is proposed to be implemented.
2. Submission of project proposal/profile – project proposal/profile shall be submitted by the proponent to the agency concerned and RDC Secretariat.
3. Responsiveness – the PAP shall be responsive to the MIMAROPA RDP 2023-2028 and its RMs.
4. Agency Concurrence – the submitted project proposal must be concurred by the agency concerned.

The agencies are also encouraged to focus on developmental programs and projects when identifying PAPs and projects for inclusion in the RDIP. The following PAPs may be excluded from the RDIP:

- a. recurrent/ non-recurrent spending for general administrative and support to operations of agencies (e.g., standalone lease of office space, acquisition/procurement of supplies, equipment, and materials, personnel services, etc.);
- b. PAPs to be financed purely by the LGU, devolved to LGUs, or independent projects of the private sector;

- c. funding facilities managed by the implementing regional agencies as part of their regular program/mandate;
- d. construction, improvement, rehabilitation, restoration, or maintenance of a single unit of a building/ structure (e.g., office, room), unless it shall be done for the protection and preservation of cultural properties as defined by Republic Act (R.A.) 10066; and
- e. landscaping, site development, installation of the perimeter fence, or similar non-infrastructure items that may not contribute to the region's productive capacity unless done for the protection and preservation of regional cultural properties as defined by the National Cultural Heritage Act of 2009.

IV. RDIP 2023-2028 Updating Process

The NEDA MIMAROPA shall be responsible for the coordination and updating of the RDIP, including the dissemination of the RDIP Updating Guidelines, responding to queries or clarifications regarding RDIP updating, validation of agency submission, the conduct of consultation meetings/workshops, RDC approval and the dissemination of the Updated RDIP 2023-2028.

The following activities shall be undertaken in updating the MIMAROPA RDIP 2023-2028:

1. Preparatory Stage

a. Issuance of Call and Guidelines for the Updating of the MIMAROPA RDIP 2023-2028

The RDC MIMAROPA shall issue a call to all concerned RLAs, SUCS, GOCCs, and other agencies to conduct preparatory activities for the updating of the RDIP 2023-2028.

The agencies/offices will be requested to submit their designated Agency RDIP Focals to NEDA MIMAROPA by submitting the accomplished Authorization Form (Annex C) on or before **27 September 2023 (Wednesday)**. The designated Agency RDIP Focals will be responsible for the submission of duly endorsed/approved priority PAPs for inclusion in the updated RDIP.

b. Orientation/Briefing for the Updating of the RDIP 2023-2028

As a preparatory activity, the Project Development, Investment Programming, and Budget Division (PDIPBD) of NEDA MIMAROPA shall conduct a briefing/orientation for the RDIP Focals to ensure a common understanding of the following: (a) updating guidelines and process; and (b) how to accomplish the prescribed RDIP Form.

2. Generation and Lobbying of New PAPs

a. New PAPs identified by the RDC

All regional line agencies will be requested to submit a list of proposed projects that they deem necessary in addressing the issues and challenges being faced by their concerned sectors.

LGUs and PSRs will also be requested to submit projects directly to the proposed funding agency copy furnished the RDC Secretariat. The implementing agencies are expected to review and provide feedback to the proponents and RDC Secretariat on the inclusion and non-inclusion of the proposed project to their agency investment programs.

b. New PAPs identified by RDC Secretariat

An internal NEDA workshop will be conducted to identify strategic programs and projects that would contribute to the attainment of the goals and objectives of the MIMAROPA Regional Development Plan 2023-2028.

The output of the workshop shall consist of (1) menu/list of projects for consideration of the concerned agencies in their agency investment programs and (2) project profile of each PAP using the prescribed template (Annex D).

These PAPs will be the subject of a meeting/consultation to be conducted by NEDA MIMAROPA with the selected agencies/offices for possible inclusion in their respective investment program.

3. Submission of RDIP Form

The list of agency PAPs in the current RDIP 2023-2028 will be provided to the agencies/offices for updating through the RDIP Form (Annex B) including the PAPs identified by the Secretariat. The agencies shall provide feedback on the PAPs in the FY 2023 and FY 2024 slices of the current RDIP whether completed, pipelined, ongoing, or unfunded.

Those PAPs categorized as “unfunded” shall be assessed whether to be retained or dropped from the project list. Changes in project cost and other relevant details shall also be reflected in the form.

The agencies/offices are expected to accomplish the RDIP matrix form (Annex B) and submit the same to NEDA MIMAROPA on or before **17 October 2023**.

4. NEDA Secretariat Validation and Review

The NEDA RDIP Focals will consolidate, review, and validate the submissions from their assigned sector/agencies/offices in terms of project's responsiveness to the RDP/RM, and readiness for implementation, among others. The agency RDIP focals are also expected to coordinate with their counterpart in the agency central

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offices for concerns regarding the submitted PAPs. Annex F shows the names of the NEDA RDIP focals, for reference.

The final list of proposed PAPs for inclusion in the RDIP shall be disseminated to the agencies and shall serve as a reference in the prioritization and ranking of projects.

5. RDIP Consultation Workshop

The RDIP Consultation Workshop shall be held to validate, review, and rank the PAPs from the initial submission of agency investment programs. It will serve as a venue for the RDC stakeholders to discuss and prioritize PAPs that shall be proposed for inclusion in the RDIP for FY 2025-2028 funding.

All new projects that satisfy the RDIP criteria can be further evaluated based on the three Public Investment Program (PIP) criteria: Responsiveness, Implementation Readiness, and Typology.

- a. Responsiveness. This includes PAPs that are responsive and aligned with the thrusts and priorities provided in the PDP/ MIMAROPA RDP 2023-2028 and other sectoral plans. This also includes PAPs that are considered in any of the following:
 - i. National Expenditure Plan (NEP);
 - ii. General Appropriations Act (GAA);
 - iii. Multi-Year Obligational Authority (MYOA)/ Multi-Year Contracting Authority (MYCA);
 - iv. Existing master plans, sector studies, or procurement plans;
 - v. List of RDC-endorsed PAPs;
 - vi. Signed Agreements/ International Commitments
 - vii. Existing laws, rules or regulations; and
 - viii. Regular program (e.g., Health Facilities Enhancement Program, Payapa at Masaganang Pamayanan Program, etc.).

- b. Implementation Readiness

For new proposed projects, with level of readiness as follows:

Level of Readiness	Core Investment Programs (CIPs) ¹	Non-CIPs
1	With NEDA Board and/or ICC project approval but not yet ongoing	With approval of appropriate approving body but not yet ongoing
2	<ul style="list-style-type: none"> With project document² completed, for ICC processing in 2023 or 2024; 	<ul style="list-style-type: none"> With project document completed, for approval/concurrence of approving body/agency in 2023 or 2024; and/or

¹ Core Investment Programs/Projects (CIPs) - refer to the new or proposed big ticket PAPs of the PIP for the Investment Coordination Committee (ICC) and NEDA Board action.

² Refers to either feasibility study (F/S), business case, project proposal, concept note, etc., whichever is applicable.

Level of Readiness	Core Investment Programs (CIPs) ¹	Non-CIPs
	<ul style="list-style-type: none"> If for NG funding, included in the FY 2025 NEP or for inclusion in the FY 2026 NEP 	<ul style="list-style-type: none"> If for NG funding, included in the FY 2025 NEP or for inclusion in the FY 2026 NEP
3	<ul style="list-style-type: none"> With project document being prepared and to be completed in 2024, for ICC processing in 2025 and/or If for NG funding, for inclusion in the FY 2027 NEP 	<ul style="list-style-type: none"> With project document being prepared and to be completed in 2024, for approval/concurrence of agency in 2025; and/or If for NG funding, for inclusion in the FY 2027 NEP
4	<ul style="list-style-type: none"> With project document for completion in 2025, for ICC processing in 2026; and/or If for NG funding, for inclusion in the FY 2028 NEP 	<ul style="list-style-type: none"> With project document for completion in 2025, for approval/concurrence of agency in 2026; and/or If for NG funding, for inclusion in the FY 2028 NEP

c. Typology

- i. Capital investment PAPs to deliver public goods and services that contribute specifically to the country's productive capacity (e.g., infrastructure development projects, delivery of social services).
- ii. For ICT PAPs, these refer to capital outlay components of the Information Systems Strategic Plan (ISSP) of the agencies.
- iii. Consistent with the National Budget Memorandum No. 142 (dated January 12, 2022), infrastructure capital investments shall factor in resiliency to withstand natural calamities.
- iv. Technical assistance PAPs such as research and development, institutional development, human resource capacity building, or system/process improvement PAPs;
- v. Relending PAPs to local government units (LGUs) or other target beneficiaries; and
- vi. Government facilities which include the construction, rehabilitation, and improvement of government facilities for the performance of the agencies' function or mandate and providing support to the attainment of the goals contained in the PDP 2023- 2028.

6. Endorsement/ Approval of the Updated RDIP 2023-2028

The draft RDIP 2023-2028, AIP FY 2025, and list of priority new projects shall be presented during the fourth sectoral committee meetings on November 2023, for review and endorsement to the RDC. The RDC will review, approve/adopt the updated RDIP 2023-2028, AIP FY 2025, and list of priority new projects as input to next year's budget review and PIP updating.

V. Indicative Calendar of Activities

The table below provides the indicative timeline of investment programming activities at the national and regional levels as shown below:

Activity	Concerned Unit	Indicative Schedule
a. Issuance of the Call for the Updating of the MIMAROPA RDIP 2023-2028	NEDA MIMAROPA, RLAs, SUCs, GOCCs, PSRs	21-22 September 2023
b. <i>Submission and endorsement of priority programs and projects (PAPs) for inclusion in the PIP/TRIP through the PIPOL System*</i>	Agency Central Offices	12 September 2023 – 13 October 2023
c. <i>NEDA Briefing to the agencies on the formulation of the PIP 2023-2028 and TRIP FY 2024-2026*</i>	NEDA Central Office	TBA (Week of 18-22 September 2023)
d. Submission of accomplished Agency/ Office RDIP Focal(s) Authorization Form	RLAs, SUCs, GOCCs,	27 September 2023
e. Orientation/briefing for the Updating of the RDIP 2023-2028	NEDA, Agency RDIP Focals, LGU Representatives	02 October 2023 (online)
f. LGU/PSR submission of new PAPs to proposed funding agency	LGUs, PSRs	03-09 October 2023
g. Project Identification Workshop	NEDA Secretariat	06 October 2023
h. Conduct of meeting/consultation with selected agencies/offices	NEDA Secretariat, Selected Agencies/Offices	09 October 2023 (Online)
i. Submission of the accomplished RDIP Matrix Form (Annex B) to NEDA MIMAROPA	RLAs, GOCCs, and SUCs	17 October 2023
j. Consolidation, initial review of the submitted forms, and preparation of the first draft of the RDIP	NEDA RDIP Focals	18-20 October 2023
k. Conduct of RDIP Consultation Workshop	NEDA, RLAs, SUCs, PSRs	31 October 2023
l. <i>Validation of agencies' PIP and TRIP submissions in the PIPOL System</i>	NEDA Central Offices and Regional Offices	16 October – 17 November 2023
m. Submission of the revised RDIP Forms by the Agencies/Offices	RLAs, SUCs, GOCCs,	06 November 2023
n. Review, validation of revised RDIP forms, and preparation of the second draft of the RDIP 2023-2028	NEDA RDIP Focals	07-08 November 2023
o. Presentation, review, and recommendation for RDC approval/adoption of the Updated RDIP by the sectoral committees	RDC Sectoral Committee members	09-10 November 2023
p. Presentation to and approval/adoption of the Updated RDIP by the RDC Full Council Meeting	RDC Members	1st or 2nd week of December

Activity	Concerned Unit	Indicative Schedule
q. Publication/Dissemination of the Updated RDIP 2023-2028	NEDA MIMAROPA	January 2024

*Note: *investment programming activities at the national level*