



Republic of the Philippines  
**Department of Environment and Natural Resources**  
MIMAROPA Region  
Provincial Environment and Natural Resources Office  
Puerto Princesa City, Palawan  
(048) 433-5638  
E-mail: penropalawan@denr.gov.ph



July 31, 2024

**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR - MIMAROPA Region  
6<sup>th</sup> Floor, Tower 2, PITX 1 Kennedy Road  
Brgy Tambo, Parañaque City, 1701

**THRU :** The Assistant Regional Director  
For Management Services

**FROM :** The Provincial Environment and  
Natural Resources Officer

**SUBJECT :** REQUEST FOR PERSONAL AUTHORITY TO TRAVEL ABROAD  
OF CENRO RODNEY G. VERIAN OF CENRO CORON, PALAWAN  
AND SFMS ANGELICA D. VERIAN OF PENRO PALAWAN FROM  
OCTOBER 25 TO NOVEMBER 6, 2024

Respectfully forwarded is the request for Authority to Travel abroad of CENRO Rodney G. Verian of CENRO Coron, Palawan and SFMS Angelica D. Verian of PENRO Palawan on October 25 to November 6, 2024.

This Office agrees and interposes no objection on their request to travel abroad, as the government will not incur any expenses for the said travel. All expenses shall be borne by themselves and their relatives.


Attached are the following documents, to wit:

1. Request for Authority to Travel abroad;
2. Request for Personal Travel Authority;
3. Application for Leave of Absence;
4. Flight details.

Further, we respectfully recommend for the issuance of their travel authority.

For information and approval.

  
FELIZARDO B. CAYATOC

DENR-PALAWAN  
PENRO-RECORDS  
**RELEASED**  
By:   
Date: 02 AUG 2024 2024-5307



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
Provincial Environment and Natural Resources Office  
Puerto Princesa City, Palawan  
(048) 433-5638  
E-mail add: penropalawan@denr.gov.ph



July 26, 2024

**MEMORANDUM**

**FOR :** The Provincial Environment And  
Natural Resources Officer

**FROM :** CENRO RODNEY G. VERIAN  
SFMS ANGELICA D. VERIAN

**SUBJECT :** REQUEST FOR PERSONAL AUTHORITY TO TRAVEL ABROAD OF  
CENRO RODNEY G. VERIAN OF CENRO CORON, PALAWAN AND  
SFMS ANGELICA D. VERIAN OF PENRO PALAWAN FROM  
OCTOBER 25 TO NOVEMBER 06, 2024

Respectfully forwarded is the request for Authority to Travel abroad of CENRO Rodney G. Verian of CENRO Coron, Palawan and SFMS Angelica D. Verian of PENRO Palawan on October 25, 2024 to November 06, 2024.

Please be informed that no money or government fund will be used for this trip. Attached herewith are the following documents, to wit:

1. Application for Leave of Absence;
2. Flight details.

Futher, hoping that this request will merit your favorable consideration and approval.

For information and approval.

*dtin*  
ANGELICA D. VERIAN

*[Signature]*  
RODNEY G. VERIAN



Republic of the Philippines  
**Department of Environment and Natural Resources**  
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE  
PROVINCE OF PALAWAN

Bgy. Sta. Monica, Puerto Princesa City, Palawan

EMAIL : [penropalawan@denr.gov.ph](mailto:penropalawan@denr.gov.ph)

TelFax No. (048) 433-5638/ 434-8791



## REQUEST FOR PERSONAL TRAVEL AUTHORITY

Name of Employee: ANGELICA D. VERIAN

Plantilla Position/Designation: Senior Forest Management Specialist/NGP Coordinator

Plantilla Assignment: DENR – PENRO Palawan

Present Station: DENR-PENRO Palawan

Office Address: DENR PENRO Palawan

Contact No.: 09064310181

Email Address: gieverian1971@gmail.com

Duration of travel: October 26, 2024 to November 5, 2024

Destination: Japan

Purpose: (please check)

☐ Vacation

☒ Tour

☐ Others :

☐ Pilgrimage/Religious activity

☐ Medical purpose

Type of Leave of Absence: Vacation Leave

Duration: October 25, 2024 to November 5, 2024

Clearance required? ☒ no

(if more than 30 days) ☐ yes Approving authority :

I hereby certify that absence will not hamper operational efficiency of the office.

  
RONIE B. GANDEZA  
Name of certifying officer

— DMO V/CHIEF, TSD  
Position/Designation

I hereby endorse the herein request.

FELIX S. MIRASOL, JR., CESO IV  
Name of head of office

OIC-Regional Executive Director  
Position/Designation

CERTIFIED BY:

LAISA C. BULANHAGUI  
OIC, Personnel Section  
Focal Person on Personal Travel Authority





Republic of the Philippines  
**Department of Environment and Natural Resources**  
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE  
PROVINCE OF PALAWAN

Bgy. Sta. Monica, Puerto Princesa City, Palawan

EMAIL : [penropalawan@denr.gov.ph](mailto:penropalawan@denr.gov.ph)

TelFax No. (048) 433-5638/ 434-8791



## REQUEST FOR PERSONAL TRAVEL AUTHORITY

Name of Employee: **ANGELICA D. VERIAN**

Plantilla Position/Designation: **Senior Forest Management Specialist/NGP Coordinator**

Plantilla Assignment: **DENR – PENRO Palawan**

Present Station: **DENR-PENRO Palawan**

Office Address: **DENR PENRO Palawan**

Contact No.: **09064310181**

Email Address: **gieverian1971@gmail.com**

Duration of travel: **October 26, 2024 to November 5, 2024**

Destination: **Japan**

Purpose: (please check)

☐ Vacation

☒ Tour

☐ Others :

☐ Pilgrimage/Religious activity

☐ Medical purpose

Type of Leave of Absence: **Vacation Leave**

Duration: **October 25, 2024 to November 5, 2024**

Clearance required? ☒ no

(if more than 30 days) ☐ yes Approving authority :

I hereby certify that absence will not hamper operational efficiency of the office.

  
**RONIE B. GANDEZA**  
Name of certifying officer

**DMO V/CHIEF, TSD**  
Position/Designation

I hereby endorse the herein request.

**FELIX S. MIRASOL, JR., CESO IV**

Name of head of office

**OIC-Regional Executive Director**

Position/Designation

CERTIFIED BY:

**LAISA C. BULANHAGUI**

OIC, Personnel Section

Focal Person on Personal Travel Authority



## APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT <b>DENR PENRO</b>	2. NAME : (Last) <b>VERIAN</b> (First) <b>ANGELICA</b> (Middle) <b>DE LUMBAN</b>	3. DATE OF FILING <u>July 29, 2024</u>	4. POSITION <u>SENIOR FOREST MGT SPECIALIST</u>	5. SALARY <u>P47,738.00</u>
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### 6. DETAILS OF APPLICATION

#### 6.A TYPE OF LEAVE TO BE AVAILED OF

- ☒ **Vacation Leave** (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **Mandatory/Forced Leave** (Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **Sick Leave** (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **Maternity Leave** (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)
- ☐ **Paternity Leave** (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)
- ☐ **Special Privilege Leave** (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **Solo Parent Leave** (RA No. 8972 / CSC MC No. 8, s. 2004)
- ☐ **Study Leave** (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **10-Day VAWC Leave** (RA No. 9262 / CSC MC No. 15, s. 2005)
- ☐ **Rehabilitation Privilege** (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **Special Leave Benefits for Women** (RA No. 9710 / CSC MC No. 25, s. 2010)
- ☐ **Special Emergency (Calamity) Leave** (CSC MC No. 2, s. 2012, as amended)
- ☐ **Adoption Leave** (R.A. No. 8552)

Others: \_\_\_\_\_

#### 6.B DETAILS OF LEAVE

*In case of Vacation/Special Privilege Leave:*

- ☐ Within the Philippines \_\_\_\_\_
- ☒ **Abroad (Specify) JAPAN** \_\_\_\_\_

*In case of Sick Leave:*

- ☐ In Hospital (Specify Illness) \_\_\_\_\_
- ☐ Out Patient (Specify Illness) \_\_\_\_\_

*In case of Special Leave Benefits for Women:*

(Specify Illness) \_\_\_\_\_

*In case of Study Leave:*

- ☐ Completion of Master's Degree
- ☐ BAR/Board Examination Review

*Other purpose:*

- ☐ Monetization of Leave Credits
- ☐ Terminal Leave

#### 6.C NUMBER OF WORKING DAYS APPLIED FOR

7 Days

INCLUSIVE DATES

Oct. 25, 28-30, Nov. 4-6, 2024

#### 6.D COMMUTATION

- ☐ Not Requested
- ☐ Requested

ANGELICA D. VERIAN  
(Signature of Applicant)

### 7. DETAILS OF ACTION ON APPLICATION

#### 7.A CERTIFICATION OF LEAVE CREDITS

A

JUNE 30, 2024

	Vacation Leave	Sick Leave
Total Earned	21.463	25.370
Less this application	7	-
Balance	14.463	25.370

MARIAH L. REGALADO

Administrative Officer IV (HRMO II)

#### 7.B RECOMMENDATION

- ☐ For approval
- ☐ For disapproval due to \_\_\_\_\_

RONIE B. GANDEZA

DMO V/CHIEF, TSD

#### 7.C APPROVED FOR:

7 days with pay VL

\_\_\_\_\_ days without pay

\_\_\_\_\_ others (Specify)

#### 7.D DISAPPROVED DUE TO:

FELIZARDO B. CAYATOC

PENRO





## APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT <b>DENR PENRO</b>	2. NAME : (Last) <b>VERIAN</b> (First) <b>ANGELICA</b> (Middle) <b>DE LUMBAN</b>
3. DATE OF FILING <b>July 29, 2024</b>	4. POSITION <b>SENIOR FOREST MGT SPECIALIST</b> 5. SALARY <b>P47,738.00</b>

### 6. DETAILS OF APPLICATION

#### 6.A TYPE OF LEAVE TO BE AVAILED OF

- ☒ **Vacation Leave** (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **Mandatory/Forced Leave** (Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **Sick Leave** (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **Maternity Leave** (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)
- ☐ **Paternity Leave** (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)
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- ☐ **Solo Parent Leave** (RA No. 8972 / CSC MC No. 8, s. 2004)
- ☐ **Study Leave** (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **10-Day VAWC Leave** (RA No. 9262 / CSC MC No. 15, s. 2005)
- ☐ **Rehabilitation Privilege** (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ **Special Leave Benefits for Women** (RA No. 9710 / CSC MC No. 25, s. 2010)
- ☐ **Special Emergency (Calamity) Leave** (CSC MC No. 2, s. 2012, as amended)
- ☐ **Adoption Leave** (R.A. No. 8552)

Others:

#### 6.B DETAILS OF LEAVE

*In case of Vacation/Special Privilege Leave:*

- ☐ Within the Philippines \_\_\_\_\_
- ☒ **Abroad (Specify) JAPAN** \_\_\_\_\_

*In case of Sick Leave:*

- ☐ In Hospital (Specify Illness) \_\_\_\_\_
- ☐ Out Patient (Specify Illness) \_\_\_\_\_

*In case of Special Leave Benefits for Women:*

(Specify Illness) \_\_\_\_\_

*In case of Study Leave:*

- ☐ Completion of Master's Degree
- ☐ BAR/Board Examination Review

*Other purpose:*

- ☐ Monetization of Leave Credits
- ☐ Terminal Leave

#### 6.C NUMBER OF WORKING DAYS APPLIED FOR

**7 Days**

INCLUSIVE DATES

**Oct. 25, 28-30, Nov. 4-6, 2024**

#### 6.D COMMUTATION

- ☐ Not Requested
- ☐ Requested

**ANGELICA D. VERIAN**  
(Signature of Applicant)

### 7. DETAILS OF ACTION ON APPLICATION

#### 7.A CERTIFICATION OF LEAVE CREDITS

A **June 30, 2024**

	Vacation Leave	Sick Leave
Total Earned	21.463	25.370
Less this application	7	-
Balance	14.463	25.370

**MAILAN L. REGALADO**

Administrative Officer IV (HRMO II)

#### 7.B RECOMMENDATION

- ☐ For approval
- ☐ For disapproval due to \_\_\_\_\_

**RONIE B. GANDEZA**  
DMO V/CHIEF, TSD

#### 7.C APPROVED FOR:

**7** days with pay **VL**

\_\_\_\_\_ days without pay

\_\_\_\_\_ others (Specify)

#### 7.D DISAPPROVED DUE TO:

**FELIZARDO B. CAYATOC**

PENRO



## APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT <b>DENR PENRO</b>	2. NAME : (Last) <b>VERIAN</b> (First) <b>ANGELICA</b> (Middle) <b>DE LUMBAN</b>
3. DATE OF FILING <b>July 29, 2024</b>	4. POSITION <b>SENIOR FOREST MGT SPECIALIST</b> 5. SALARY <b>P47,738.00</b>

### 6. DETAILS OF APPLICATION

#### 6.A TYPE OF LEAVE TO BE AVAILED OF

- ☒ Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
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- ☐ Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)
- ☐ Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)
- ☐ Adoption Leave (R.A. No. 8552)

Others:

#### 6.B DETAILS OF LEAVE

In case of Vacation/Special Privilege Leave:

- ☐ Within the Philippines
- ☒ Abroad (Specify) **JAPAN**

In case of Sick Leave:

- ☐ In Hospital (Specify Illness)
- ☐ Out Patient (Specify Illness)

In case of Special Leave Benefits for Women:  
(Specify Illness)

In case of Study Leave:

- ☐ Completion of Master's Degree
- ☐ BAR/Board Examination Review

Other purpose:

- ☐ Monetization of Leave Credits
- ☐ Terminal Leave

#### 6.C NUMBER OF WORKING DAYS APPLIED FOR

**7 Days**

INCLUSIVE DATES

**Oct. 25, 28-30, Nov. 4-6, 2024**

#### 6.D COMMUTATION

- ☐ Not Requested
- ☐ Requested

**ANGELICA D. VERIAN**  
(Signature of Applicant)

### 7. DETAILS OF ACTION ON APPLICATION

#### 7.A CERTIFICATION OF LEAVE CREDITS

A **June 30, 2024**

	Vacation Leave	Sick Leave
Total Earned	21.463	25.370
Less this application	7	-
Balance	14.463	25.370

**MARIA L. REGALADO**

Administrative Officer IV (HRMO II)

#### 7.B RECOMMENDATION

- ☐ For approval
- ☐ For disapproval due to

**RONIE B. GANDEZA**  
DMO V/CHIEF, TSD

#### 7.C APPROVED FOR:

**7** days with pay **VL**  
\_\_\_\_ days without pay  
\_\_\_\_ others (Specify)

#### 7.D DISAPPROVED DUE TO:

**FELIZARDO B. CAYATOC**

**PENRO**

From	To	Flight	Departure	Arrival	Last check-in
MANILA NINOY AQUINO INTL Terminal: 1	TOKYO NARITA INTL Terminal: 2	PR428	07:30 26Oct2024	13:00 26Oct2024	
Class: N Seat: 21G Baggage (4): 2PC Fare basis: NTJP	Operated by: PHILIPPINE AIRLINES Marketed by: PHILIPPINE AIRLINES Booking status (1): OK			Duration: 04:30	
OSAKA KANSAI INTERNATIONAL Terminal: 1	MANILA NINOY AQUINO INTL Terminal: 1	PR411	15:00 05Nov2024	18:25 05Nov2024	
Class: Q Seat: 49B Baggage (4): 2PC Fare basis: QTJP	Operated by: PHILIPPINE AIRLINES Marketed by: PHILIPPINE AIRLINES Booking status (1): OK			Duration: 04:25	





Republic of the Philippines  
**Department of Environment and Natural Resources**  
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE  
PROVINCE OF PALAWAN

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EMAIL : [penropalawan@denr.gov.ph](mailto:penropalawan@denr.gov.ph)

TelFax No. (048) 433-5638/ 434-8791



**BAGONG PILIPINAS**

## REQUEST FOR PERSONAL TRAVEL AUTHORITY

Name of Employee: **RODNEY G. VERIAN**

Plantilla Position/Designation: **CENRO**

Plantilla Assignment: **DENR – CENRO PPC, Palawan**

Present Station: **DENR-CENRO Coron, Palawan**

Office Address: **Brgy. Poblacion 5, Coron, Palawan**

Contact No.: **09164505872**

Email Address: **rodneyverian@gmail.com**

Duration of travel: **October 26, 2024 to November 5, 2024**

Destination: **Japan**

Purpose: (please check)

☐ Vacation

☒ Tour

☐ Others :

☐ Pilgrimage/Religious activity

☐ Medical purpose

Type of Leave of Absence: **Vacation Leave**

Duration: **October 25, 2024 to November 5, 2024**

Clearance required? ☒ no

(if more than 30 days) ☐ yes Approving authority :

I hereby certify that absence will not hamper operational efficiency of the office.

**FELIZARDO B. CAYATOC**

Name of certifying officer

**PENRO**

Position/Designation

I hereby endorse the herein request.

**FELIX S. MIRASOL, JR., CESO IV**

Name of head of office

**OIC-Regional Executive Director**

Position/Designation

CERTIFIED BY:

**LAISA C. BULANHAGUI**

OIC, Personnel Section

Focal Person on Personal Travel Authority



Republic of the Philippines  
**Department of Environment and Natural Resources**  
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE  
PROVINCE OF PALAWAN

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TelFax No. (048) 433-5638/ 434-8791



**BAGONG PILIPINAS**

### REQUEST FOR PERSONAL TRAVEL AUTHORITY

Name of Employee: **RODNEY G. VERIAN**

Plantilla Position/Designation: **CENRO**

Plantilla Assignment: **DENR – CENRO PPC, Palawan**

Present Station: **DENR-CENRO Coron, Palawan**

Office Address: **Brgy. Poblacion 5, Coron, Palawan**

Contact No.: **09164505872**

Email Address: **rodneyverian@gmail.com**

Duration of travel: **October 26, 2024 to November 5, 2024**

Destination: **Japan**

Purpose: (please check)

☐ Vacation

☒ Tour

☐ Others :

☐ Pilgrimage/Religious activity

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Duration: **October 25, 2024 to November 5, 2024**

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(if more than 30 days) ☐ yes Approving authority :

I hereby certify that absence will not hamper operational efficiency of the office.

**FELIZARDO B. CAYATOC**

Name of certifying officer

**PENRO**

Position/Designation

I hereby endorse the herein request.

**FELIX S. MIRASOL, JR., CESO IV**

Name of head of office

**OIC-Regional Executive Director**

Position/Designation

CERTIFIED BY:

**LAISA C. BULANHAGUI**

OIC, Personnel Section

Focal Person on Personal Travel Authority





## APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT <b>CENRO CORON</b>	2. NAME : (Last) <b>VERIAN</b> (First) <b>RODNEY</b> (Middle) <b>GAYRAMA</b>	3. DATE OF FILING <u>July 29, 2024</u>	4. POSITION <u>CENR OFFICER</u>	5. SALARY <u>P90,078.00</u>
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### 6. DETAILS OF APPLICATION

#### 6.A TYPE OF LEAVE TO BE AVAILED OF

- ☒ Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ Mandatory/Forced Leave (Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ Maternity Leave (RA No. 11210 / IRR issued by CSC, DOLE and SSS)
- ☐ Paternity Leave (RA No. 8187 / CSC MC No. 71, s. 1998, as amended)
- ☐ Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)
- ☐ Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ 10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)
- ☐ Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)
- ☐ Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)
- ☐ Adoption Leave (RA No. 8552)

Others: \_\_\_\_\_

#### 6.B DETAILS OF LEAVE

In case of Vacation/Special Privilege Leave:

- ☐ Within the Philippines \_\_\_\_\_
- ☒ Abroad (Specify) JAPAN

In case of Sick Leave:

- ☐ In Hospital (Specify Illness) \_\_\_\_\_
- ☐ Out Patient (Specify Illness) \_\_\_\_\_

In case of Special Leave Benefits for Women:

(Specify Illness) \_\_\_\_\_

In case of Study Leave:

- ☐ Completion of Master's Degree
- ☐ BAR/Board Examination Review

Other purpose:

- ☐ Monetization of Leave Credits
- ☐ Terminal Leave

#### 6.C NUMBER OF WORKING DAYS APPLIED FOR

7 Days

INCLUSIVE DATES

Oct. 25, 28-30, Nov. 4-6, 2024

#### 6.D COMMUTATION

- ☐ Not Requested
- ☐ Requested

RODNEY G. VERIAN  
(Signature of Applicant)

### 7. DETAILS OF ACTION ON APPLICATION

#### 7.A CERTIFICATION OF LEAVE CREDITS

As June 30, 2024

	Vacation Leave	Sick Leave
Total Earned	25.548	104
Less this application	7	-
Balance	18.548	104

MARILYN L. REGALADO

Administrative Officer IV (HRMO II)

#### 7.B RECOMMENDATION

- ☐ For approval
- ☐ For disapproval due to \_\_\_\_\_

FELIZARDO B. CAYATOC

PENRO

#### 7.C APPROVED FOR:

7 days with pay VL

\_\_\_\_\_ days without pay

\_\_\_\_\_ others (Specify)

#### 7.D DISAPPROVED DUE TO:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FELIX S. MIRASOL, JR., CESO IV

OIC-Regional Executive Director





## APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT <b>CENRO CORON</b>	2. NAME : (Last) <b>VERIAN</b> (First) <b>RODNEY</b> (Middle) <b>GAYRAMA</b>	3. DATE OF FILING <u>July 29, 2024</u>	4. POSITION <u>CENR OFFICER</u>	5. SALARY <u>P90,078.00</u>
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### 6. DETAILS OF APPLICATION

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- ☒ Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
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- ☐ Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ Solo Parent Leave (R.A. No. 8972 / CSC MC No. 8, s. 2004)
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- ☐ 10-Day VAWC Leave (R.A. No. 9262 / CSC MC No. 15, s. 2009)
- ☐ Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)
- ☐ Special Leave Benefits for Women (R.A. No. 9710 / CSC MC No. 25, s. 2010)
- ☐ Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)
- ☐ Adoption Leave (R.A. No. 8552)

Others: \_\_\_\_\_

#### 6.B DETAILS OF LEAVE

In case of Vacation/Special Privilege Leave:

- ☐ Within the Philippines \_\_\_\_\_
- ☒ Abroad (Specify) JAPAN

In case of Sick Leave:

- ☐ In Hospital (Specify illness) \_\_\_\_\_
- ☐ Out Patient (Specify illness) \_\_\_\_\_

In case of Special Leave Benefits for Women:

(Specify illness) \_\_\_\_\_

In case of Study Leave:

- ☐ Completion of Master's Degree
- ☐ BAR/Board Examination Review

Other purpose:

- ☐ Monetization of Leave Credits
- ☐ Terminal Leave

#### 6.C NUMBER OF WORKING DAYS APPLIED FOR

7 Days

INCLUSIVE DATES

Oct. 25, 28-30, Nov. 4-6, 2024

#### 6.D COMMUTATION

- ☐ Not Requested
- ☐ Requested

RODNEY G. VERIAN  
(Signature of Applicant)

### 7. DETAILS OF ACTION ON APPLICATION

#### 7.A CERTIFICATION OF LEAVE CREDITS

As June 30, 2024

	Vacation Leave	Sick Leave
Total Earned	25.548	104-
Less this application	7	
Balance	18.548	104-

MARLAN L. REGALADO

Administrative Officer IV (HRMO II) 8

#### 7.B RECOMMENDATION

- ☐ For approval
- ☐ For disapproval due to \_\_\_\_\_

FELIZARDO B. CAYATOC

PENRO

#### 7.C APPROVED FOR:

- 7 days with pay U
- \_\_\_\_\_ days without pay
- \_\_\_\_\_ others (Specify)

#### 7.D DISAPPROVED DUE TO:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FELIX S. MIRASOL, JR., CESO IV

OIC-Regional Executive Director