



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

Document Routing Slip

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Date Encoded: 13-Dec-2021

Sender: ANGELITO V. FONTANILLA

Address: Diliman, Quezon City

Subject: MEMO DTD. NOV. 26, 2021 -RE: APPROVED REQUEST FOR THE UTILIZATION OF CAPITAL OUTLAY SAVINGS UNDER THE FY 2021 DATA MANAGEMENT INCLUDING SYSTEMS DEVELOPMENT AND MAINTENANCE AMOUNTING TO P113,010.50

Addressee: Office of the Regional Executive Director

Attachment(s): Memorandum; 11 pages

Urgent: No; received by Records - Robert

Date Received: 13-Dec-2021

ROUTING AND ACTION INFORMATION				
FROM	DATE RECEIVED	FOR/TO	DATE RELEASED	ACCEPTANCE REMARKS/ACTION REQUIRED/TAKEN REMARKS/STATUS
AD	2021-12-10	ORED 15:55	2021-12-13	Date: 2021-12-13 Status: OUT From: rptanti Message: Respectfully forwarded to your office for info and appropriate action. 15:55
<i>Condit</i>		<i>ARONS</i>		<i>IN 12/13</i> <i>For info + guidance.</i> <i>T.Y.</i>
	<i>DEC 14 2021</i>	<i>Finance Chief</i> <i>PMD Chief</i> <i>RSCIC Chief</i>		<i>for your info / record and</i> <i>appropriate action upon</i> <i>Thanks</i> <i>DATE 12/15</i>
	<i>11-15-21</i>	<i>ICT</i>	<i>11-15-21</i>	<i>As I think we already received</i> <i>an advance copy of this authority</i> <i>and it currently undergoing</i> <i>procurement process</i>
	<i>11-15-21</i>	<i>Litigian</i>	<i>11-15-21</i>	<i>Pls advise RSCIC to facilitate the</i> <i>procurement process. &</i> <i>Pls. provide copy to RSCIC.</i>



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10 DEC 2021

MEMORANDUM

FOR : The Regional Executive Director
DENR – Region 4B MIMAROPA
Roxas Boulevard, Manila

FROM : The Director
Financial and Management Service

SUBJECT : APPROVED REQUEST FOR THE UTILIZATION OF
CAPITAL OUTLAY SAVINGS UNDER THE FY 2021 DATA
MANAGEMENT INCLUDING SYSTEMS DEVELOPMENT
AND MAINTENANCE AMOUNTING TO ₱113,010.50

DATE : November 26, 2021

This refers to your memorandum dated 26 October 2021, regarding your request for authority to utilize the savings for the procurement of high-end ICT equipment requirement of the Regional Strategic Communication and initiatives Group (RSCIG) and Regional ICT Unit.

The Director, Knowledge and Information Systems Service, in her memorandum dated 23 November 2021, recommended the utilization of the aforesaid savings for the procurement of one (1) Diskstation-Network Attached Storage (NAS) and one (1) Laptop for RSCIG that will help augment the ICT needs of the Region.

For your information and record.


ANGELITO V. FONTANILLA



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MEMORANDUM

FOR : The Director
Financial and Management Service

The OIC, Director
Policy and Planning Service

FROM : The Director
Knowledge and Information Systems Service

SUBJECT : **REQUEST FOR THE UTILIZATION OF CAPITAL OUTLAY SAVINGS FY2021 UNDER DATA MANAGEMENT INCLUDING SYSTEM DEVELOPMENT AND MAINTENANCE**

DATE : November 23, 2021

This is in reference to the letter request dated October 29, 2021 of DENR MIMAROPA Region to utilize FY 2021 Capital Outlay savings amounting to ₱113,010.50 under P/A/P of Data Management including Systems Development and Maintenance.

We recommend the utilization of FY 2021 Capital Outlay generated from their savings for the procurement of one (1) Network Attached Storage (NAS) and one (1) Laptop that will help augment the ICT needs of the Region.

FROM	PARTICULARS	ITEMS PROCURED	SAVINGS	TO	ITEMS TO PROCURE FROM GENERATED SAVINGS	TOTAL PRICE
	FY 2021 GAA – Regular Fund	Desktop Laptop Switch POE Router	81,988.28		Diskstation Network Attached Storage	23,000.00
	SAA No 2021-03-280 dated March 17, 2021	Network Switch	31,022.22		Laptop for RSCIG	90,000.00
		TOTAL	₱113,010.50		TOTAL	₱113,000.00


MARIA ELENA A. MORALLOS MANILA

Let's Go Green!



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MEMORANDUM

FOR : **The Director**
Knowledge and Information Systems Service

FROM : **The OIC, Director**
Policy and Planning Service

SUBJECT : **REQUEST FOR THE UTILIZATION OF CAPITAL OUTLAY SAVINGS FY 2021 UNDER DATA MANAGEMENT INCLUDING SYSTEM DEVELOPMENT AND MAINTENANCE**

DATE : **02 NOV 2021**

This pertains to the Memorandum dated 5 November 2021 requesting for further evaluation regarding the request of DENR MIMAROPA Region to utilize FY 2021 Capital Outlay savings amounting to **Php113,000** under the P/A/P of Data Management including Systems Development and Maintenance.

We are endorsing this request for your comments/recommendations on the items that will be procured by the DENR MIMAROPA Region which includes **one (1) Diskstation 4 Bay Network-attached storage (NAS) and one (1) laptop**. Your inputs shall be our basis in evaluation and eventual endorsement of the request.

For consideration.


MELINDA C. CAPISTRANO



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MEMORANDUM

FOR : **The Director**
Knowledge and Information Systems Service

FROM : **The OIC, Director**
Policy and Planning Service

SUBJECT : **REQUEST FOR THE UTILIZATION OF CAPITAL OUTLAY SAVINGS FY 2021 UNDER DATA MANAGEMENT INCLUDING SYSTEM DEVELOPMENT AND MAINTENANCE**

DATE : **22 NOV 2021**

This pertains to the Memorandum dated 5 November 2021 requesting for further evaluation regarding the request of DENR MIMAROPA Region to utilize FY 2021 Capital Outlay savings amounting to **Php113,000** under the P/A/P of Data Management including Systems Development and Maintenance.

We are endorsing this request for your comments/recommendations on the items that will be procured by the DENR MIMAROPA Region which includes **one (1) Diskstation 4 Bay Network-attached storage (NAS) and one (1) laptop**. Your inputs shall be our basis in evaluation and eventual endorsement of the request.

For consideration.

Yh

MELINDA C. CAPISTRANO

ms 11/19/21 # 292



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MEMORANDUM

FOR : **The Director**
Policy and Planning Service

FROM : **The Director**
Financial and Management Service

SUBJECT : **REQUEST FOR THE UTILIZATION OF CAPITAL
OUTLAY SAVINGS UNDER THE FY 2021 DATA
MANAGEMENT INCLUDING SYSTEMS DEVELOPMENT
AND MAINTENANCE**

DATE : November 5, 2021

This pertains to the memorandum request from the Regional Executive Director, DENR Region 4B (MIMAROPA) dated 29 October 2021, regarding the abovementioned subject.

The Regional Executive Director, in his memorandum stated that the Office has a capital outlay savings with the total amount of **ONE HUNDRED THIRTEEN THOUSAND TEN PESOS AND 50/100 (₱113,010.50)** derived from the procurement of ICT Equipment under the FY 2021 Current Appropriations and allotment received from the Central Office.

Particulars	Item Procured	Total Allotments	Total Obligations	Savings
P/A/P: Data Management including Systems Development and Maintenance				
FY 2021 GAA - Regular Fund	Desktop Laptop Switch POE Router	870,000.00	788,011.72	81,988.28
SAA No 2021-03-280 (dated March 17, 2021) Per Memorandum of KISS (dated March 8, 2021)	Network Switch	100,000.00	68,977.78	31,022.22
TOTAL SAVINGS				113,010.50


In this regard, the Regional Executive Director is requesting for authority to utilize the savings for the procurement of high-end ICT Equipment requirement of the Regional Strategic Communications and Initiative Group (RSCIG) and Regional ICT Unit.

The ICT Equipment to be procured are as follows:

Particulars	Unit Price	Total Price	Remarks
Diskstation 4 Bay NAS for RICTu	23,000.00	23,000.00	For additional storage and back-up of data
Laptop for RSCIG	90,000.00	90,000.00	For media production and photo manipulation
TOTAL		113,000.00	

In view of the foregoing, we are respectfully endorsing this request for further evaluation since this may affect the approved FY 2021 Work and Financial Plan under the P/A/P: Data Management including Systems Development and Maintenance.

For your consideration. Thank you.


ANGELITO V. FONTANILLA



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MEMORANDUM

FOR : The Regional Executive Director
DENR-Region 4B
Roxas Blvd., Manila

FROM : The Director
Financial and Management Service

SUBJECT : **RELEASE OF ALLOTMENT FOR THE PROCUREMENT OF
NETWORK SWITCH.**

DATE : March 17, 2021

We are issuing Sub-Allotment Advice (SAA) No. **CO-R4B-101-2021-03-280** of even date amounting to **ONE HUNDRED THOUSAND PESOS (Php100,000.00)** to cover funding requirement for the procurement of network switch as per memorandum of the Director, Knowledge and Information Systems Service dated March 8, 2021.

This release is chargeable against P/A/P – 200000100001000 – Data Management Including Systems Development and Maintenance.

It is understood that the allotment herein released shall be used solely for the purpose indicated and disbursement therefrom shall be made in accordance with the existing budgeting, accounting and auditing rules and regulations.


WILFREDO J. OBIEN



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**SUB-ALLOTMENT ADVICE
FOR FISCAL YEAR 2021**

SAA : **CO-R4B-101-2021-03-280**
DATE : **March 17, 2021**

DEPARTMENT: ENVIRONMENT AND NATURAL RESOURCES	CODE: 10	FUND CODE: 01 101 101	
AGENCY : OFFICE OF THE SECRETARY	CODE: 001	APPROPRIATION SOURCE: R.A. 11518 (FY 2021 General Appropriations Act)	
LOCALITY/REGIONS: DENR-REGION 4B Roxas Blvd., Manila	CODE: 03 00017		
RESPONSIBILITY CENTER : 10-001-01-00000			
PURPOSE: Transfer of allotment to cover funding requirement for the procurement of network switch as per Memorandum of the Director Knowledge and Information Systems Service (KISS).			
MFO/ PAP CODE	PARTICULARS	OBJECT CODE	AMOUNT
200000100001000	Data Management including Systems Development and Maintenance		
	ICT Equipment	50604050-03	100,000
		TOTAL	100,000
AMOUNT IN WORDS: **ONE HUNDRED THOUSAND PESOS ONLY **			
<ol style="list-style-type: none">1. This fund transfer is in accordance with NBC No. 583 dated January 4, 2021 issued by the Department of Budget and Management (DBM).2. The allotment herein released shall be used solely for the purpose indicated and disbursements therefrom shall be in accordance with the existing budgeting, accounting and auditing rules and regulations.3. The allotment herein released shall be valid for obligation until December 31, 2021			
PREPARED BY: MAYBELLE N. MANGUBOS Chief, Budget Division		APPROVED BY: WILFREDO J. OBIEN Director, Financial and Management Service	



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MEMORANDUM

FOR : The OIC-Director
Financial and Management Service

FROM : The Director
Knowledge and Information Systems Service

SUBJECT : **REQUEST FOR TRANSFER OF FUNDS TO DENR REGIONAL
OFFICES FOR THE PROCUREMENT OF NETWORK
SWITCH**

DATE : March 8, 2021

Please transfer funds with corresponding SAA and NTA to the following DENR Regional Offices amounting to **₱100,000.00** per Region charged to A.02.a Data Management (CO) broken down as follows:

Office	Quantity	Cost
REGION NCR	1	100,000.00
REGION CAR	1	100,000.00
REGION 1	1	100,000.00
REGION 2	1	100,000.00
REGION 3	1	100,000.00
REGION 4A	1	100,000.00
REGION 4B	1	100,000.00
REGION 5	1	100,000.00
REGION 6	1	100,000.00
REGION 7	1	100,000.00
REGION 8	1	100,000.00
REGION 9	1	100,000.00
REGION 10	1	100,000.00
REGION 11	1	100,000.00
REGION 12	1	100,000.00
REGION 13	1	100,000.00
TOTAL		₱ 1,600,000.00

Usage for the said funds will be for the procurement of network switch of the Regional Offices. Please see Annex A for the minimum specification of the network switch.


MARIA ELENA A. MORALLOS MANILA

ANNEX A

TECHNICAL SPECIFICATION (minimum unless otherwise specified)

Managed Layer 2/3 network switch

Total Non-Blocking Throughput	At least 70 Gbps
Switching Capacity	140 Gbps
Power Consumption	Max 750W
Forwarding Rate	At least 100 Mbps
Power	Universal AC Input: 100-240VAC, 50/60 Hz
Power Supply	Single AC/DC, Internal, 750W
Networking Interfaces	(48) 10/100/1000 Mbps RJ45 Ethernet Ports (PoE) (2) 1/10 Gbps SFP+ Ethernet Ports (2) 1 Gbps SFP Ethernet Ports
PoE Interfaces	POE+ IEEE 802.3at/af and 24V Passive PoE
LED	LEDs Per Port RJ45 Data Ports SFP+/SFP Data Ports
Rackmount	1U High
Management	<ul style="list-style-type: none">• RJ45 Serial Port, Ethernet In/Out Band• Software/browser-based network management system of network equipment with dash board feature and mobile management support.