



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

JAN 20 2022

MEMORANDUM

FOR : The Director
Knowledge and Information Systems Service

THRU : The Chief, Network Infrastructure Management Division

FROM : ^{one} The Regional Executive Director

SUBJECT : **CONSOLIDATED REPORT ON THE IT-RELATED TECHNICAL ASSISTANCE ACTED UPON BY MIMAROPA REGION FOR CY 2021**

In compliance with the SPMS indicator under Data Management including Information Systems Development and Maintenance, attached is the consolidated summary report on the IT-related technical assistance acted upon by MIMAROPA Region. Please be informed that MIMAROPA Region garnered an average satisfaction rating of 99% for CY 2021 with an adjectival equivalent of very satisfactory. Below is the matrix for the said report:

Office	Average Feedback Rating	Adjectival Rating
Regional Office	96%	Very Satisfactory
Marinduque	99%	Very Satisfactory
Occidental Mindoro	100%	Excellent
Oriental Mindoro	100%	Excellent
Palawan	99%	Very Satisfactory
Romblon	100%	Excellent
Total Average	99%	Very Satisfactory

Attached is the summary report on ICT service request and scanned monthly service request forms for our Means of Verifications (MOVs).

For your information and record.


LORMELYN E. CLAUDIO, CESO IV

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SUMMARY REPORT ON IT-RELATED TECHNICAL ASSISTANCE ACTED UPON CY 2021 MIMAROPA REGION

No.	REQUESTER'S INFORMATION			REQUEST INFORMATION		ACTION/S INFORMATION				FEEDBACK RATING	ADJECTIVAL RATING
	NAME	OFFICE	REQUEST DATE (mm/dd/yyyy)	TYPE OF REQUEST	DESCRIPTION OF REQUEST	Date (mm/dd/yyyy)		ACTION/S TAKEN	ACTION STAFF		
						RECEIVED	ACTED				
(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)
REGIONAL OFFICE											
FINAL AVERAGE SATISFACTORY RATING										96%	
FINAL ADJECTIVAL SATISFACTORY RATING										VERY SATISFACTORY	
1	Madona P. Corado	Personnel Section/Admin Division	04/19/2021	Technical assistance on hardware	SSD upgrade	04/19/2021	04/19/2021	- Upgrade SSD storage - Reformat and install application	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
2	Mathew A. Dela Cruz	Office of the ARD TS	05/04/2021	Technical assistance on Local Area Network	Lost local area network connection	05/04/2021	05/04/2021	- Restart the switch	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
3	Anita L. Irigan	Office of the ARD TS	05/04/2021	E-mail assistance	Laptop slow boot up	05/04/2021	05/04/2021	- Clean and optimize settings - remove unwanted application	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
4	Herlina Lazada Nim	Office of the ARD TS	05/04/2021	Technical assistance on hardware, software and LAN	Desktop multiple issues	05/04/2021	05/04/2021	- Reformat desktop unit - Troubleshoot connection problem	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
5	Michelle Lucas	Office of the ARD TS	05/04/2021	Technical assistance on LAN and e-mail assistance	Local area network and e-mail problem	05/04/2021	05/04/2021	- Restart switch	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
6	Josephine Asuncion	Conservation and Development Division	05/04/2021	E-mail assistance	RDATS Access	05/04/2021	05/04/2021	- Troubleshoot DATS connection	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
7	Racquel P. Dominguez	Procurement Section	05/04/2021	Technical assistance on LAN	Request for internet connection	05/04/2021	05/04/2021	- Assisted in Wi-Fi connection access	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
8	Angel Nica Capacio	Administrative Division	05/06/2021	Others	Assistance in setting up the projector and audio	05/06/2021	05/06/2021	- Setup projector and audio	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
9	Racquel P. Dominguez	Procurement Section	05/11/2021	Technical assistance on information systems and e-mail	RDATS Access	05/11/2021	05/11/2021	- Troubleshoot DATS log-in problem	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
10	Raphael A. De Guzman	GSS -Admin Division	05/12/2021	Technical assistance on hardware and software	Laptop upgrade - SSD and RAM	05/12/2021	05/12/2021	- Upgrade laptop to SSD - reformat and update OS - install application	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
11	Kaizzer Irvin S. Trinidad	Planning and Management Division	05/14/2021	Technical assistance on software	Operating system, audio and GPU drivers	05/14/2021	05/14/2021	- Update OS and drivers - Fixed audio problem - Fixed GPU driver issue	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
12	Joan Kingston C. Wilson	CDD-CRFMS	05/18/2021	Technical assistance on information systems	Assistance on RDATS log-in error	05/18/2021	05/18/2021	- Troubleshoot log-in account issues	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
13	Nicko T. Ibañez	CDD-PFMS	05/18/2021	Technical assistance on hardware	Keyboard repair	05/18/2021	05/18/2021	- Update keyboard driver	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
14	Donna Mayor Gordove	Office of the ARD-MS	05/19/2021	Technical assistance on hardware	LAN cable installation	05/19/2021	05/19/2021	- Deploy CAT6 network cable	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
15	Mark Joseph Melchor	Personnel Section/Admin Division	05/19/2021	Technical assistance on software	Microsoft office 2016 installation and operating system update	05/19/2021	05/19/2021	- Update desktop OS - Install MS Office	Malcho S. Canonio, Computer Maintenance Technician	80%	Satisfactory
16	Jose Branco L. Calayo	CDD-PFMS	05/20/2021	Technical assistance on hardware	File recovery	05/20/2021	05/20/2021	- Data recovery	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
17	Herlina L. Nim	Office of the ARD TS	05/20/2021	Technical assistance on hardware	Overheat power supply	05/20/2021	05/20/2021	- Clean desktop unit - Replace thermat paste in CPU	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
18	Ralph Vincent Jarabe	Office of the ARD TS	05/20/2021	Technical assistance on software	Reformat	05/20/2021	05/20/2021	- Reformat unit -Update OS and drivers - Install application	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent

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(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)
19	Lino Dimapilis	Enforcement Division	05/25/2021	Technical assistance on hardware and software	Reformat and reprogram	05/25/2021	05/25/2021	- Reformat new unit - Install application and MS Office	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
20	Ralph Vincent Jarabe	Office of the ARD TS	05/27/2021	Technical assistance on hardware	UTP Cable-CAT6	05/27/2021	05/27/2021	- Deploy new CAT6 network cable	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
21	John Kinston C. Wilson	Conservation and Development Division	05/28/2021	Technical assistance on software	Software update and LAN port problem	05/28/2021	05/28/2021	- Fixed update problem in OS and drivers - Replace RJ45	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
22	Kareen Tuazon	Licenses, Patents and Deeds Division	05/28/2021	Technical assistance on software	Reformat, install MS Office and back-up files	05/28/2021	05/28/2021	- Back-up data - Reformat unit - Install application and MS Office	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
23	Meljeen A. del Rosario	Enforcement Division	05/28/2021	Technical assistance on hardware	Wi-fi dongle problem and power cord	05/28/2021	05/28/2021	- Deploy Wi-Fi dongle - Power cord replacement	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
24	Engr. Anita L. Iringan	Office of the ARD TS	06/01/2021	Technical assistance on software	Microsoft Office installation	06/01/2021	06/01/2021	- Install MS Office 2019	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
25	Herlina L. Nim	Office of the ARD TS	06/03/2021	Technical assistance on hardware and software	Reformat and backup desktop and fix printer problem	06/03/2021	06/03/2021	- Backup and data recovery - Reformat desktop - Install application and printer	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
26	Sofia T. Campos	Human Resource Development Section	06/03/2021	Technical assistance on software	Reformat, update OS and drivers and MS Office	06/03/2021	06/03/2021	- Reformat desktop - Update OS and drivers - Install application, MS Office	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
27	Jayhne Maeritz A. Barcenal	RSCIG	06/07/2021	Technical assistance on hardware	2 power cord request	06/07/2021	06/07/2021	- Deploy and replace 2 unit power cord	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
28	Kaizzer Irvin S. Trinidad	Planning and Management Division	06/08/2021	Technical assistance on hardware	Hardware and cable management OFPC and printer	06/08/2021	06/08/2021	- Cable management for unit check GPU display problem - Fixed printer connection	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
29	Janneza Niña A. Autida	Planning and Management Division	06/09/2021	Technical assistance on hardware	Printer problem	06/09/2021	06/09/2021	- Reinstall printer drivers	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
30	Nina Camille C. Gonzales	NGP	06/10/2021	Others	Record of zoom meeting NGP	06/10/2021	06/10/2021	- Assisted in tracking and copying zoom recording	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
31	John Kinston C. Wilson	CDD-CRFMS	06/11/2021	Technical assistance on hardware	Printer ink pad problem	06/11/2021	06/11/2021	- Reset ink pad counter	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
32	Jaime M. Ancheta, Jr.	CDD	06/11/2021	Technical assistance on hardware and software	Fix laptop problem, backup files and reset OS	06/11/2021	06/11/2021	- Backup and recovery - Reset OS to default - Reinstall application	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
33	Lester John A. Estremera	CDD- PFMS	06/14/2021	Technical assistance on Local Area Network	Lost connection in PFMS Section	06/14/2021	06/14/2021	- Troubleshoot network switch - Check all connection from switch to server	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
34	Julie N. Tangulig	CDD-PAMBCS	06/15/2021	Technical assistance on hardware and software	Reformat Desktop	06/15/2021	06/15/2021	- Clean and backup data - Reformat unit and update - Install application	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
35	Marie Khrista C. Canete	CDD-PFMS	06/16/2021	Technical assistance on software	Microsoft Office installation	06/16/2021	06/16/2021	- Install MS Office 2019	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
36	Margie Ochoa	Enforcement Division	06/16/2021	Technical assistance on Local Area Network	Fixed network	06/16/2021	06/16/2021	- Deploy CAT6 cable and RJ45 - Replace network cable	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
37	O'aniel Moises Tuddao	Surveys and Mapping Division	06/22/2021	Technical assistance on hardware	Female type power cable	06/22/2021	06/22/2021	- Release 2 piece female type power cable	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
38	Carla Rose Malupeng Yabut	Legal Division	06/22/2021	Technical assistance on hardware and software	Internet connection and MS Office	06/22/2021	06/22/2021	- Troubleshoot network adaptor - Install MS Office 2019	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory

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(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)
39	Katherine Jane Unay	Legal Division	07/06/2021	Technical assistance on software	Request for MS Office	07/06/2021	07/06/2021	- Install MS Office	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
40	Ronie E. Alpejaro	Conservation and Development Division	07/08/2021	Technical assistance on hardware and software	SSD upgrade/reformat	07/08/2021	07/08/2021	- Upgrade SSD Reformat - Install application - Install MS Office 2019	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
41	Josephine Asuncion	Conservation and Development Division	07/08/2021	Technical assistance on software	For Wi-Fi connection	07/08/2021	07/08/2021	- Troubleshoot network adaptor	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
42	Jaime M. Ancheta, Jr.	CDD-PFMS	07/22/2021	Technical assistance on hardware	Laptop checkup	07/22/2021	07/22/2021	- Reformat and backup - Install Application - Data Recovery	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
43	Angelika B. Crespo	Planning and Management Division	07/23/2021	Technical assistance on hardware and software	SSD upgrade and reformat	07/23/2021	07/27/2021	- Upgrade to SSD and reformat - Reinstall all application	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
44	Justin Paul T. Tore	Enforcement Division	07/26/2021	Technical assistance on hardware and software	Printer repair and ink pad reset	07/26/2021	07/27/2021	- Reset ink pad counter	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
45	Jocelyn C. San Pedro	Licenses, Patents and Deeds Division	07/26/2021	Technical assistance on hardware and software	Reformat unit - too slow	07/26/2021	07/26/2021	- Reformat unit - Update OS and drivers - Install application	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
46	Mejlan A. del Rosario	Enforcement Division	07/26/2021	Technical assistance on hardware	Printer repair	07/26/2021	07/27/2021	- Remove foreign object - Clean printer - Ink flush	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
47	Kaizzer Irvin S. Trinidad	Planning and Management Division	07/27/2021	Technical assistance on software	BIOS setting on laptop	07/27/2021	07/27/2021	- Reset BIOS setting - Replace CMOS battery	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
48	Marie Grace S. Dela Cueva	CDD-CRFMS	07/27/2021	Technical assistance on hardware	Troubleshoot RAM malfunction	07/27/2021	07/27/2021	- Clean RAM and board - Reset RAM	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
49	Ma. Cristina Rendorio	Personnel Section/Admin Division	07/28/2021	Technical assistance on hardware and software	Reformat and reinstall application	07/28/2021	07/28/2021	- Reformat Unit - Install Application	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
50	Romeo P. Barrientos	GSS -Admin Division	08/02/2021	Technical assistance on hardware and software	Printer problem	08/02/2021	08/02/2021	- Reset ink pad counter - Ink flush	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
51	Rosemarie F. Rodriguez	Administrative Division - Records	08/02/2021	Technical assistance on hardware	Black screen issue	08/02/2021	08/02/2021	- Replace monitor cable	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
52	Sherry Mae D. Estelaydes	Enforcement Division	08/02/2021	Technical assistance on software	Installation of MS Office 2019	08/02/2021	08/02/2021	- Install MS Office 2019 - Clean and optimize	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
53	Janette A. Ancheta	Records Section	08/03/2021	Technical assistance on hardware	Blue screen problem on monitor	08/03/2021	08/03/2021	- Fixed the blue screen problem - fixed HDD connection - reset RAM	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
54	John Kinston C. Wilson	Conservation and Development Division	08/03/2021	Technical assistance on software	Reformat and MS installation	08/03/2021	08/03/2021	- Reformat unit - Update OS and Drivers - Install MS Office 2019	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
55	Maan Joy Fernandez	Licenses, Patents and Deeds Division	08/04/2021	Technical assistance on hardware and software	CPU check-up/not booting	08/04/2021	08/04/2021	- Check CPU problem - Clean unit, reset RAM - Fixed boot sector	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
56	Kaizzer Irvin S. Trinidad	Planning and Management Division	08/05/2021	Technical assistance on hardware and software	Display no connection, adaptor error	08/05/2021	08/05/2021	- Check monitor connection - Check GPU - Replace HDMI Adaptor	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
57	Marius M. Martino	COA-DENR	08/10/2021	Technical assistance on hardware and software	Installation of MS Office and reformat of HD	08/10/2021	08/10/2021	- Reformat laptop - install application - install MS Office 2019	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
58	Myrna L. Vizcaino	Enforcement Division	08/19/2021	Technical assistance on hardware	Power supply replacement	08/19/2021	08/19/2021	- Check CPU status - Replace PSU	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent

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(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)
59	Nicko T. Ibañez	CDD-PFMS	08/23/2021	Technical assistance on software	Microsoft Office installation	08/23/2021	08/23/2021	- Install MS Office 2019 - Clean and optimize setting	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
60	Ruben Diegor	Conservation and Development Division	08/24/2021	Technical assistance on software	Format and data recovery/MS Office installation	08/24/2021	08/24/2021	- Reformat unit - Backup and data recovery - Install MS Office 2019	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
61	Noriel D. Maynico	Administrative Division	08/25/2021	Technical assistance on hardware and software	Reformat and SSD	08/25/2021	08/25/2021	- Upgrade to SSD storage - Reformat, install application - Install MS Office	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
62	Xylene A. Tang	Licenses, Patents and Deeds Division	08/26/2021	Technical assistance on software	Microsoft Office installation	08/26/2021	08/26/2021	- Install MS Office - Clean and optimize settings	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
63	Xylene A. Tang	Licenses, Patents and Deeds Division	09/10/2021	Technical assistance on software	Reset issue	09/10/2021	09/10/2021	- Reinstall OS and drivers - Installed MS Office	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
64	Herlina L. Nim	Office of the ARD TS	09/20/2021	Technical assistance on hardware	Harddisk problem	09/20/2021	09/20/2021	- Replace harddisk with SSD - Transfer data	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
65	Herlina L. Nim	Office of the ARD TS	09/21/2021	Technical assistance on hardware and software	MS Installation - 2016 and 2019	09/21/2021	09/21/2021	- Install MS Office in 2 unit - Clean and optimize settings	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
66	Kaizzer Irvin S. Trinidad	Planning and Management Division	09/21/2021	Technical assistance on hardware	No display with power	09/21/2021	09/21/2021	- Check power and display cable - Replace adaptor	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
67	Malco P. Lamigo	Conservation and Development Division	09/22/2021	Technical assistance on software	MS Office update	09/22/2021	09/22/2021	- Update MS Office to 2019	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
68	Fe M. Bulanghagi	National Greening Program	09/22/2021	Technical assistance on hardware and software	Virus in desktop	09/22/2021	09/22/2021	- Recover data and backup - Reset OS and drivers	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
69	Transquilino Bayangan	CDD-PAMBCS	09/28/2021	Technical assistance on software	MS Office problems	09/28/2021	09/28/2021	- Update MS Office to 2019	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
70	Matthew A. Dela Cruz	Office of the ARD TS	09/28/2021	Technical assistance on hardware	Reformat and time issue	09/28/2021	09/28/2021	- Reformat and replace CMOS battery - Install application - Update OS and drivers	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
71	Joan Sinon Merrano	Licenses, Patents and Deeds Division	10/06/2021	Technical assistance on hardware	Printer not working	10/06/2021	10/06/2021	- Printer disassembly and roller gear alignment	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
72	Joseph D. Delos Santos	Legal Division	10/11/2021	Technical assistance on hardware	Wi-fi dongle problem	10/11/2021	10/12/2021	- Fixed the wi-fi dongle	Milner M. Macarandang, AA III	90%	Very satisfactory
73	Raphael A. De Guzman	GSS -Admin Division	10/11/2021	Technical assistance on hardware and software	Reformat and data backup	10/11/2021	10/11/2021	- Set up new unit - Update OS and drivers - Transfer data	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
74	Mary Rose Borreo	Surveys and Mapping Division	10/19/2021	Technical assistance on hardware	Data recovery on external drive	10/19/2021	10/19/2021	- Fixed external enclosure	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
75	Michelle Tuyan	Administrative Division	10/19/2021	Technical assistance on software and local area network	Program/set-up/anti-virus	10/20/2021	10/20/2021	- Reprogram and set-up - Installed anti-virus	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
76	Lieza Flores	Office of the ARD MS-GAD	10/21/2021	Technical assistance on hardware	No power on CPU	10/21/2021	10/21/2021	- Power cycle - reset CMOS battery	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
77	Kaizen Mora	Surveys and Mapping Division	10/25/2021	Technical assistance on hardware	CPU not booting - hard disk problem	10/25/2021	10/28/2021	- Power cycle and reset CMOS - reset hard disk	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
78	Daniel B. Samson	Licenses, Patents and Deeds Division	10/26/2021	Technical assistance on software	Keyboard and mouse malfunction	10/26/2021	10/26/2021	- Reset OS and update, installed application and installed MS Office	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
79	Mary Grace Jucutan	HRDS	10/26/2021	Technical assistance on hardware	Printer problem	10/26/2021	10/26/2021	- Diagnose printer problem - fixed feeder sensor alignment	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent

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80	Cecilia Rodriguez	Finance Division	11/05/2021	Technical assistance on software	Software installation	11/05/2021	11/05/2021	- installed MS Office	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
81	Rhamel A. Hulleza	Surveys and Mapping Division	11/10/2021	Technical assistance on hardware	Wi-fi dongle problem	11/10/2021	11/10/2021	- Deploy Wi-fi dongle	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
82	Joseph D. Delos Santos	Legal Division	11/19/2021	Technical assistance on hardware and software	Wi-Fi access point and Wi-Fi receiver problem	11/19/2021	11/19/2021	- Installed TP-LinkWi-Fi access point - deploy 2 pc wi-fi dongle	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
83	Herlina L. Nim	Office of the ARD Technical Service	11/29/2021	Technical assistance on hardware and software	Laptop display problem	11/29/2021	11/29/2021	- Check laptop monitorconnector - Fixed and clean connection	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
84	Marius M. Martino	COA-DENR	12/14/2021	Technical assistance on hardware and software	Computer unit does not start	12/14/2021	12/14/2021	- Replace HD with SSD - Update BIOS and OS	Malcho S. Canonio, Computer Maintenance Technician	90%	Very satisfactory
85	Irish A. Mendroa	CDD-PAMBCS	12/15/2021	Technical assistance on software	Reformat and updating of Software	12/15/2021	12/15/2021	- Reformat and recover - Update drivers and OS - Install application	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent
86	Marie Khrisma C. Cañete	CDD-PFMS	12/15/2021	Technical assistance on software	Upgrade software/reformat/LAN connection	12/15/2021	12/15/2021	- Upgrade drivers and OS - Deploy new LAN connection	Malcho S. Canonio, Computer Maintenance Technician	100%	Excellent

MARINDUQUE

FINAL AVERAGE SATISFACTORY RATING										99%	
FINAL ADJECTIVAL SATISFACTORY RATING										VERY SATISFACTORY	
1	Macariola, Michelle S.	Environmental Management Section - Marinduque	5/4/2021	Peripherals	Projector Screen	4/5/2021	4/5/2021	Approved for release of peripheral	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
2	Pereda, Ricky DL.	Technical Services Division/ Conservation and Development Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
3	Paez, Wilson R.	Technical Services Division/ Conservation and Development Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
4	Matining, Ronald M.	Technical Services Division/ Conservation and Development Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
5	Watiwat, Carlo M.	Technical Services Division/ Conservation and Development Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
6	Jamilla, Arlene A.	Management Services Division/ Finance Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
7	Cerilla, Kristel Jane S.	Management Services Division/ Finance Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
8	Pastoral, Jocelyn P.	Management Services Division/ Administrative Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
9	Sael, Lorelyn P.	Management Services Division/ Finance Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
10	Alcober, Nilo L.	Management Services Division/ Administrative Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
11	Jamola, Lorna C.	Management Services Division/ Administrative Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
12	Gervasio, Henry D.	Mines and Geosciences Bureau - MIMAROPA Region	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
13	Constantino, Blesilda J.	Protected Area Management Office	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
14	Nieva, Victoria G.	Office of the PENRO	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
15	Feliciano, Anidel M.	Management Services Division/ Finance Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
16	Mortel, Amado T.	Office of the PENRO	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent

No.	REQUESTER'S INFORMATION		REQUEST INFORMATION			ACTION'S INFORMATION				FEEDBACK RATING	ADJECTIVAL RATING
	NAME	OFFICE	REQUEST DATE (mm/dd/yyyy)	TYPE OF REQUEST	DESCRIPTION OF REQUEST	Date (mm/dd/yyyy)		ACTION/S TAKEN	ACTION STAFF		
						RECEIVED	ACTED				
(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)
17	Delos Reyes, Gemma P.	Management Services Division	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
18	Lozada, Siena Mae M.	Management Services Division/ Finance Section	04/15/2021	WLAN Connection	Provide internet access	04/15/2021	04/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
19	Aldovino, Andrew E.	Management Services Division/ Administrative Section	04/16/2021	WLAN Connection	Provide internet access	04/16/2021	04/16/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	90%	Very satisfactory
20	Macariola, Michelle S.	Environmental Management Section - Marinduque	04/16/2021	WLAN Connection	Provide internet access	04/16/2021	04/16/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
21	Capistrano, Rolando Z.	Environmental Management Section - Marinduque	04/16/2021	WLAN Connection	Provide internet access	04/16/2021	04/16/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
22	Motol, Jonathan M.	Environmental Management Section - Marinduque	04/16/2021	WLAN Connection	Provide internet access	04/16/2021	04/16/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
23	Capistrano, Rolando Z.	Environmental Management Section - Marinduque	04/16/2021	WLAN Connection	Provide internet access	04/16/2021	04/16/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
24	Oscos, Nonita M.	Management Services Division/ Finance Section	04/17/2021	WLAN Connection	Provide internet access	04/17/2021	04/17/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
25	Matining, Ronald M.	Technical Services Division/ Conservation and Development Section	04/19/2021	WLAN Connection	Provide internet access	04/19/2021	04/19/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
26	Medenilla, Jhonna Liza S.	Management Services Division/ Planning Section	04/19/2021	WLAN Connection	Provide internet access	04/19/2021	04/19/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
27	Bronco, Jeremiah L.	Technical Services Division/ Monitoring and Enforcement Section	04/19/2021	WLAN Connection	Provide internet access	04/19/2021	04/19/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
28	Motol, Jonathan M.	Environmental Management Section - Marinduque	04/20/2021	WLAN Connection	Provide internet access	04/20/2021	04/20/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
29	Pergis, Alvin L.	Protected Area Management Office	04/20/2021	WLAN Connection	Provide internet access	04/20/2021	04/20/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
30	Pergis, Alvin L.	Protected Area Management Office	04/20/2021	WLAN Connection	Provide internet access	04/20/2021	04/20/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
31	Lozano, Cynthia U.	Technical Services Division	04/20/2021	WLAN Connection	Provide internet access	04/20/2021	04/20/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
32	Pastoral, Florencio F.	Technical Services Division/ Monitoring and Enforcement Section	04/20/2021	WLAN Connection	Provide internet access	04/20/2021	04/20/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
33	Talan, Jonathan L.	Technical Services Division/ Monitoring and Enforcement Section	04/21/2021	WLAN Connection	Provide internet access	04/21/2021	04/21/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
34	Panuelos, Genneth V.	Technical Services Division	04/21/2021	WLAN Connection	Provide internet access	04/21/2021	04/21/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
35	Medenilla, Jhonna Liza S.	Management Services Division/ Planning Section	04/22/2021	WLAN Connection	Provide internet access	04/22/2021	04/22/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
36	Lucemas, Jr., Leopoldo G.	Technical Services Division/ Monitoring and Enforcement Section	04/23/2021	WLAN Connection	Provide internet access	04/23/2021	04/23/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
37	Pelaez, Corazon R.	Technical Services Division/ Conservation and Development Section	04/23/2021	WLAN Connection	Provide internet access	04/23/2021	04/23/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
38	Bundoc, Aleth C.	Technical Services Division/ Conservation and Development Section	04/23/2021	Webinar	Provide technical assistance on the conduct of NGP Meeting	04/23/2021	04/23/2021	Provided technical assistance on the Conduct of NGP Meeting	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
39	Macariola, Michelle S.	Environmental Management Section - Marinduque	04/23/2021	Software	Installation of Epson printer driver for Windows 10 laptop	04/23/2021	04/23/2021	Successfully installed Epson printer driver	Jan Joseph M. Miciano, IT Assistant	100%	Excellent

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						RECEIVED	ACTED				
(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)
40	Feliciano, Anidel M.	Management Services Division/ Finance Section	04/26/2021	Hardware	Epson L360 printer reset counter	04/26/2021	04/26/2021	Successfully reset counter	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
41	Estrella, Randy N	Technical Services Division/ Monitoring and Enforcement Section	04/26/2021	WLAN Connection	Provide internet access	04/26/2021	04/26/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
42	Pastoral, Florencio F.	Technical Services Division/ Monitoring and Enforcement Section	04/26/2021	Hardware	Data recovery from external hard disk drive	04/26/2021	04/26/2021	Successfully recovered data external hard disk drive	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
43	Ariola, Felisa R.	Office of the PENRO	04/26/2021	WLAN Connection	Provide internet access	04/26/2021	04/26/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
44	Matining, Ronald M.	Technical Services Division/ Conservation and Development Section	04/26/2021	Software	Remove computer virus and install antivirus	04/26/2021	04/26/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
45	Recto, Emeterio M.	Protected Area Management Office	04/27/2021	Hardware	Troubleshoot and repair external hard disk drive	04/27/2021	04/27/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
46	Macunat, Ericka L.	Management Services Division/ Finance Section	04/27/2021	Hardware	Troubleshoot and repair external hard disk drive	04/27/2021	04/27/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
47	Pemia, Lorena R.	Management Services Division/ Administrative Section	4/5/2021	Hardware	Setup LAMS desktop computer	4/5/2021	4/5/2021	Setup LAMS Desktop Computer	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
48	Radovan, Menchita D.	Technical Services Division/ Regulation and Permitting Section	4/5/2021	Hardware	Troubleshoot and repair Epson L3110 printer	4/5/2021	4/5/2021	Troubleshoot and repaired Epson L3110 printer	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
49	Lozada, Siena Mae M.	Management Services Division/ Finance Section	7/5/2021	Information Systems	Request to assist in reconciling entries of obligations in the EBudget System of the previous and current years	7/5/2021	7/5/2021	Provided technical assistance	Mark Ryan S. Lozada, ISA II	100%	Excellent
50	Palacios, Eden P.	Management Services Division/ Administrative Section	10/5/2021	Zoom Meeting	Provide technical assistance for Zoom Meeting	10/5/2021	10/5/2021	Provided technical assistance	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
51	Matining, Ronald M.	Technical Services Division/ Conservation and Development Section	11/5/2021	Hardware	Troubleshoot and repair desktop computer	11/5/2021	11/5/2021	Troubleshoot and repaired desktop computer	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
52	Abiang, Amado J.	Technical Services Division/ Monitoring and Enforcement Section	11/5/2021	WLAN Connection	Provide internet access	11/5/2021	11/5/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
53	Lastra, Maria Lourdes P.	Technical Services Division/ Regulation and Permitting Section	11/5/2021	Hardware Components	Projector and Projector Screen	11/5/2021	11/5/2021	Approved release of hardware components	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
54	Donato, Maricel C.	Technical Services Division/ Conservation and Development Section	05/14/2021	WLAN Connection	Provide internet access	05/14/2021	05/14/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
55	Lozada, Siena Mae M.	Management Services Division/ Finance Section	05/20/2021	Hardware	Printer sharing via LAN connection	05/20/2021	05/20/2021	Printer sharing successful	Mark Ryan S. Lozada, ISA II	100%	Excellent
56	Pergis, Alvin L.	Protected Area Management Office	05/25/2021	Peripherals	Modem and Globe Access	05/25/2021	05/25/2021	Approved peripheral for release	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
57	Pergis, Alvin L.	Protected Area Management Office	05/26/2021	Zoom Request	Provide Zoom details to the conduct of 2nd MWS PAMB Meeting on May 27, 2021 at 08:30 AM at A&A Beach Resort, Laylay, Boac, Marikina	05/26/2021	05/26/2021	Zoom details provided to Regional Office and PAMO	Mark Ryan S. Lozada, ISA II	90%	Very satisfactory
58	Pergis, Alvin L.	Protected Area Management Office	05/27/2021	Peripherals	Projector Screen	05/27/2021	05/27/2021	Approved peripheral for release	Mark Ryan S. Lozada, ISA II	100%	Excellent
59	Maranan, Michael Joseph A.	Technical Services Division/ Monitoring and Enforcement Section	05/31/2021	Software	Reinstall Microsoft Office 2013 - 64 bit	05/31/2021	05/31/2021	Successfully reinstalled Microsoft Office 2013 - 64 bit	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
60	Medenilla, Jhonna Liza S.	Management Services Division/ Planning Section	1/6/2021	Zoom Meeting	Provide Zoom link/Meeting ID and Password for the Pre-Bid Conference for the Provision of Services for the Demarcation of Boundaries of Legislated PA-MWS for 260 corners including 8 reference monuments in Parcel I and undemarcated corners at Parcel II	1/6/2021	1/6/2021	Zoom details provided to Contractors and PAMO	Mark Ryan S. Lozada, ISA II	100%	Excellent
61	Molbog, Bernard A.	Technical Services Division/ Regulation and Permitting Section	7/6/2021	Hardware Components	Projector, HDMI cable, power cable	7/6/2021	7/6/2021	Approved hardware components for release	Jan Joseph M. Miciano, IT Assistant	100%	Excellent

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(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)
62	Radovan, Rica Quennie D.	Protected Area Management Office	7/6/2021	WLAN Connection	Provide internet access	7/6/2021	7/6/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
63	Pernia, Lorena R.	Management Services Division/ Administrative Section	7/6/2021	Hardware	Installation of scanner for Windows 10 - 64 bit	7/6/2021	7/6/2021	Successful installation of scanner for Windows 10 - 64 bit	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
64	Recto, Emeterio M.	Protected Area Management Office	06/14/2021	Zoom	Provide Zoom details on the conduct of Presentation of MWS Profile for RED Ferner on June 15, 2021	06/14/2021	06/14/2021	Zoom details provided to Regional Office and PAMO	Mark Ryan S. Lozada, ISA II	100%	Excellent
65	Pastoral, Florencio F.	Technical Services Division/ Monitoring and Enforcement Section	06/17/2021	Audio Video Presentation	Provide technical assistance on the conduct of 5th Provincial Multi-Sectoral Forest Protection Meeting on June 17, 2021	06/17/2021	06/17/2021	Technical assistance provided	Jan Joseph M. Miciano, IT Assistant	90%	Very satisfactory
66	Diaz, Imelda M.	Office of the PENRO	06/22/2021	Assistance	Recovery of the existing DENR official email address, if any and still active and resetting to default password, or request for issuance of new DENR official email address if inactive	06/22/2021	06/22/2021	Submit Request Ticket to DENR KISS	Mark Ryan S. Lozada, ISA II	100%	Excellent
							06/23/2021	Request Ticket Resolved/Closed	Mark Ryan S. Lozada, ISA II	100%	Excellent
67	Mahayag, Jelomy H.	Technical Services Division/ Regulation and Permitting Section	06/24/2021	Peripherals	Portable speaker with wireless mic	06/24/2021	06/24/2021	Approved peripheral for release	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
68	Pantoja, Randy R.	Technical Services Division/ Conservation and Development Section	06/28/2021	Hardware	Install Epson printer	06/28/2021	06/28/2021	Successfully installed Epson printer	Mark Ryan S. Lozada, ISA II	100%	Excellent
69	Salazar, Kathryn Nicole	Management Services Division/ Finance Section	1/7/2021	WLAN Connection	Provide internet access	1/7/2021	1/7/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
70	Martinez, Danilo L.	Technical Services Division/ Conservation and Development Section	07/15/2021	WLAN Connection	Provide internet access	07/15/2021	07/15/2021	Internet access provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
71	Ricafrente, Luciana M.	Technical Services Division/ Regulation and Permitting Section	3/8/2021	Hardware	Connect laptop to printer	3/8/2021	3/8/2021	Printer connected to laptop successfully	Mark Ryan S. Lozada, ISA II	90%	Very satisfactory
72	Peleez, Corazon R.	Technical Services Division/ Conservation and Development Section	10/8/2021	Software	Reprogram Operating System (Windows 10, 64 bit)	8/10/2021	8/10/2021	Successfully reprogrammed OS	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
73	Salazar, Kathryn Nicole	Management Services Division/ Finance Section	11/8/2021	Software	Installation of Panasonic KV-SL1056 driver for Windows 10, 64-bit	11/8/2021	11/8/2021	Successfully installed driver	Jan Joseph M. Miciano, IT Assistant	90%	Very satisfactory
74	Lozada, Siena Mae M.	Management Services Division/ Finance Section	11/8/2021	Software	Request to borrow and install scanner to be used in Accounting Unit	11/8/2021	11/8/2021	Successfully installed scanner	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
				Hardware Components							Excellent
75	Pantoja, Randy R.	Technical Services Division/ Conservation and Development Section	12/8/2021	Software	ArcGIS license renewal	12/8/2021	12/8/2021	Successful license renewal	Mark Ryan S. Lozada, ISA II	100%	Excellent
76	Mercado, Don Gibson D.	Technical Services Division/ Regulation and Permitting Section	12/8/2021	Software	ArcGIS license renewal	12/8/2021	12/8/2021	Successful license renewal	Mark Ryan S. Lozada, ISA II	100%	Excellent
77	Mahayag, Jelomy H.	Technical Services Division/ Regulation and Permitting Section	08/13/2021	Hardware Components	Gun tacker for tree planting	08/13/2021	08/13/2021	Approved for release of tacker	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
78	Macunat, Ericka L.	Management Services Division/ Finance Section	08/16/2021	Hardware Components and Peripherals	LCD Projector, Web Cam for the Conduct of Entrance Conference 2021 on August 20, 2021 via Zoom	08/16/2021	08/17/2021	Approved for release of equipment	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
79	Watiwat, Carlo M.	Technical Services Division/ Conservation and Development Section	08/16/2021	Hardware	Epson L360 Printer installation	08/16/2021	08/16/2021	Installation successful	Mark Ryan S. Lozada, ISA II	90%	Very satisfactory
80	Macunat, Ericka L.	Management Services Division/ Finance Section	08/17/2021	Zoom Meeting	Provide technical assistance (audio and video) on the Conduct of Entrance Conference 2021 on August 24, 2021 via Zoom	08/17/2021	08/24/2021	Provided technical assistance for the activity	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
81	Mendoza, Nifia Jane	Technical Services Division/ Conservation and Development Section	08/17/2021	DENR WiFi Access	For internet connection for 7 days	08/17/2021	08/17/2021	Provided internet connection	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
82	Panuelos, Genneth V.	Technical Services Division	08/23/2021	Hardware	Reset Wasted of L310 Epson Printer	08/23/2021	08/23/2021	Wasted successfully reset	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
83	Pantoja, Randy R.	Technical Services Division/ Conservation and Development Section	08/23/2021	Software	ArcGIS installation (ArcGIS Desktop 10.8, ArcGIS Pro 2.7, OpenVPN)	08/23/2021	08/23/2021	ArcGIS installation successful	Mark Ryan S. Lozada, ISA II	100%	Excellent
84	Lozada, Siena Mae M.	Management Services Division/ Finance Section	08/24/2021	Software	Re-installation of Microsoft Excel (DENR-R4M-1320-4A)	08/24/2021	08/24/2021	Successfully re-installed the MS Excel	Jan Joseph M. Miciano, IT Assistant	100%	Excellent

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						RECEIVED	ACTED				
(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)
85	Alcober, Nilo L.	Management Services Division/ Administrative Section	08/27/2021	Posting	Website posting of FY 2022 Annual Procurement Plan (APP) of DENR-PENRO Marinduque	08/27/2021	08/27/2021	FY 2022 APP posted at PENRO website	Mark Ryan S. Lozada, ISA II	100%	Excellent
86	Palacios, Eden P.	Management Services Division/ Administrative Section	08/27/2021	Software	Installation of Panasonic KVSL Scanner to AOIV Eden Palacios laptop	08/27/2021	08/27/2021	Successfully installed scanner	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
87	Constantino, Blesilda J.	Protected Area Management Office	08/31/2021	DENR WiFi Access	Internet access for cellphone	08/31/2021	08/31/2021	Provided internet connection	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
88	Palacios, Eden P.	Management Services Division/ Administrative Section	08/31/2021	Databases	Biometrics Registration of FEO Maria Christine M. Buñag	08/31/2021	08/31/2021	Successfully registered	Mark Ryan S. Lozada, ISA II	100%	Excellent
89	Palacios, Eden P.	Management Services Division/ Administrative Section	1/9/2021	Databases	Biometrics Registration of FEO Joe Vert N. Beatriz	1/9/2021	1/9/2021	Successfully registered	Mark Ryan S. Lozada, ISA II	100%	Excellent
90	Palacios, Eden P.	Management Services Division/ Administrative Section	1/9/2021	Databases	Biometrics Registration of FEO Christopher M. Dela Cruz	1/9/2021	1/9/2021	Successfully registered	Mark Ryan S. Lozada, ISA II	100%	Excellent
91	Constantino, Blesilda J.	Protected Area Management Office	1/9/2021	Hardware Components	Replacement of WiFi Adapter for Windows 10	1/9/2021	1/9/2021	Successfully replaced WiFi Adapter	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
92	Pelaez, Corazon R.	Technical Services Division/ Conservation and Development Section	09/16/2021	Posting	Website posting of various procurement at the DENR-PENRO Marinduque	09/16/2021	09/16/2021	Various procurment documents posted at the DENR-PENRO Marinduque website	Mark Ryan S. Lozada, ISA II	100%	Excellent
93	Bundoc, Aleth C.	Technical Services Division/ Conservation and Development Section	09/17/2021	Databases	Biometrics Registration of FEO Jomar Cordova	09/17/2021	09/17/2021	Successfully registered	Mark Ryan S. Lozada, ISA II	100%	Excellent
94	Pergis, Alvin L.	Protected Area Management Office	09/21/2021	Zoom	Provide Zoom link for the Conduct of 3rd MWS PAMB on September 23, 2021	09/21/2021	09/21/2021	Zoom link, ID and Passcode provided	Mark Ryan S. Lozada, ISA II	100%	Excellent
95	Lozada, Siena Mae M.	Management Services Division/ Finance Section	09/23/2021	Hardware	Troubleshoot and repair EBudget System Desktop	09/23/2021	09/24/2021	Successfully troubleshoot and repaired PC	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
96	Pergis, Alvin L.	Protected Area Management Office	09/23/2021	Technical Assistance on the conduct of activity	Provide technical assistance on the Conduct of 3rd MWS-PAMB on September 23, 2021	09/23/2021	09/23/2021	Technical assistance provided	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
97	Pantoja, Randy R.	Technical Services Division/ Conservation and Development Section	09/23/2021	Software	Renewal of ArcGIS Desktop license	09/23/2021	09/23/2021	ArcGIS Desktop license renewed	Mark Ryan S. Lozada, ISA II	90%	Very satisfactory
98	Jamilla, Arlene A.	Management Services Division/ Finance Section	09/24/2021	Software	Installation of Microsoft Office	09/24/2021	09/24/2021	Installation successful	Mark Ryan S. Lozada, ISA II	100%	Excellent
99	Semilla, Janine Mae M.	Management Services Division/ Administrative Section	09/27/2021	Zoom	Provide Zoom details for the Conduct of PENRO Marinduque HRMP SB on September 28-29, 2021	09/27/2021	09/27/2021	Zoom detals provided	Mark Ryan S. Lozada, ISA II	100%	Excellent
100	Sualog, Michael Vencint M.	Technical Services Division/ Monitoring and Enforcement Section	09/27/2021	Hardware	Computer Desktop RAM failure	09/27/2021	09/27/2021	Successfully troubleshoot and repaired RAM	Jan Joseph M. Miciano, IT Assistant	100%	Excellent
OCCIDENTAL MINDORO											
FINAL AVERAGE SATISFACTORY RATING										100%	
FINAL ADJECTIVAL SATISFACTORY RATING										VERY SATISFACTORY	
1	Mongaya, Shirley Rose B.	Accounting Unit	7/29/2021	Software	Installation of Microsoft Office	7/29/2021	7/29/2021	Successfully Installed Microsoft Office 2015	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
2	Causapin, Von Erika S.	Management Services Division	7/29/2021	Hardware	TroubleShoot - Laptop , No Power	7/29/2021	7/29/2021	Troubleshoot and Repaired Laptop (Checked Power Cable / Checked Components)	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
3	David, Sherwin Jed V.	CENRO	8/3/2021	Hardware	Assist on getting Laptop Battery Model	8/3/2021	8/3/2021	Assisted on getting Laptop Battery Model	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
4	Hernandez, Ann Cheryl Jane	PENRO- Records	8/11/2021	Hardware / Software	Assemble One (1) Unit for LAMS / Install LAMS	8/11/2021	8/11/2021	Successfully Assembled One (1) Unit for LAMS / Installed LAMS	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent

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(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)
5	Glase, Ramil Caezar S.	RPS Staff	8/11/2021	Hardware	TroubleShoot - Operating System Stuck on BIOS	8/11/2021	8/11/2021	TroubleShoot and Repaired Operating System (Ram Cleaning)	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
6	Salvio, Mario Benedicto	Cenro Sablayan	8/13/2021	Hardware	TroubleShoot - MSI Laptop Fan Noise	8/13/2021	8/13/2021	TroubleShoot and Repaired MSI Laptop Fan Noise (Reduce Fan Speed, For Replacement)	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
7	Ragmat, Marilyn V.	PENRO - MSD	8/16/2021	Hardware	TroubleShoot - Printer not Printing	8/16/2021	8/16/2021	TroubleShoot and Repaired Printer (Nozzle Cleaning)	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
8	David, Sherwin Jed V.	CENRO	8/16/2021	Software	Removal of Pen Drive Virus	8/16/2021	8/16/2021	Successfully Removed Pen Drive Virus (Source and Pendrive)	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
9	Hernandez, Ann Cheryl Jane V.	PENRO - Records	8/16/2021	Peripherals	Webcam 1080p Full HD	8/17/2021	8/16/2021	Approved Peripherals for Release	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
10	Tinamisan, Honeyleth M.	Cenro Sablayan	8/17/2021	Software	Microsoft Office Error	8/17/2021	8/17/2021	Successfully 'Re-Installed Microsoft Office	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
11	Dulatre, Noriel M.	Technical Services Division	8/23/2021	Software	Reset of Epson 3150 Printer	8/23/2021	8/23/2021	Successfully reset Epson 3150 Printer	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
12	Bemabe, Lyza Ellaine A.		10/25/2021	Software	Installation of Microsoft Office	10/25/2021	10/25/2021	Successfully Installed Microsoft Office 2016	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
13	Dulatre, Noriel M.	Technical Services Division	11/2/2021	Software	Installation of Wireless Printer	8/17/2021	8/17/2021	Successfully Installed Wireless Printer	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
14	Maderazo, Sarah A.	Supply / Property	11/3/2021	Software	Reprogram Operating System	11/3/2021	11/3/2021	Successfully Reprogrammed Operating System (Windows 10, 64bit)	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
15	Lopez, Quinina Joie A.		11/16/2021	Software	Reset of L3150 Epson Printer	11/16/2021	11/16/2021	Successfully Reset Epson L3150 Printer	Kristoffer Kney P. De Jesus, IT Assistant	100%	Excellent
ORIENTAL MINDORO											
FINAL AVERAGE SATISFACTORY RATING										100%	
FINAL ADJECTIVAL SATISFACTORY RATING										Excellent	
1	Ma. Niña Mendoza	PENRO	04/19/2021	Hardware	Repair of printer (Canon IP2770)	04/19/2021	04/19/2021	Repaired 1 unit of printer for Office of the PENRO	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
2	Florence Rudique	PENRO	05/03/2021	Hardware, Information Systems and Database	Reformat of LAMS Server (PENRO) and recovery of database	05/03/2021	05/03/2021	Reformat LAMS server, recover LAMS database and installation of LAMS exe	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
3	Ma. Feraida Dinglasan	PENRO	05/06/2021	Hardware	Repair Canon MP 287 printer	05/06/2021	05/06/2021	Repaired 1 unit of printer for PENRO Procurement Unit	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
4	Cesay Cruz	PENRO	05/10/2021	Hardware	Windows 10 Reformat -DELL Desktop PC	05/10/2021	05/10/2021	Reformatted 1 PC for Cashier Unit	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
5	Merrie Maye H. Manalo	PENRO	05/10/2021	Hardware	Defective Paper Loader - Epson L310 printer	05/10/2021	05/10/2021	Repaired/replaced defective parts	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
6	Dalia Pagpas	PENRO	05/10/2021	Hardware	Windows 10 reformat - hp Pavillon	05/10/2021	05/10/2021	Backup files and reformat PC and restore files	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
7	Cecilia S. Rojas	CENRO-Socorro	05/11/2021	Hardware	Repair of Desktop PC	05/11/2021	05/11/2021	Backup files and reformat PC and restore files	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
8	Noeme Alcancia	PENRO	06/09/2021	Information Systems, Database and System Modification	Duplicate Scanned file and update of document tracking database	06/09/2021	06/09/2021	Repaired System Errors and updated EDATS database	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
9	Noeme Alcancia	PENRO	07/05/2021	Hardware	Windows boot failure	07/05/2021	07/05/2021	Backup, reformat and reinstalled Windows Osm restored files	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
10	Dale Melchore A. Magao	CENRO-Roxas	08/04/2021	Others	Installation of CCTV cameras	08/04/2021	08/04/2021	Installed 5 units of CCTV cameras	RONALDO L. SUAREZ	100%	Excellent

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11	Maricel Supleo	PENRO	08/19/2021	Hardware	Boot loop of Acer laptop	08/19/2021	08/19/2021	Backup files and then reset and installed necessary files and applications	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
12	Deryl O. Tatlonghare	PENRO	08/31/2021	Databases	eNGAS patch update	08/31/2021	08/31/2021	Updated eNGAS exe and database updates	RONALDO L. SUAREZ	100%	Excellent
13	Marites B. Landicho	PENRO	08/31/2021	Databases	eBudget patch update	08/31/2021	08/31/2021	Updated eBudget exe and database updates	RONALDO L. SUAREZ	100%	Excellent
14	Emily Aguilon	CENRO-Socorro	09/01/2021	Hardware	Repair of Laptop	09/01/2021	09/01/2021	Repaired 1 unit of Laptop for CENRO-Socorro	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
15	Dale Melchore A. Magao	CENRO-Roxas	09/01/2021	Information System	Installation of eDATS	09/01/2021	09/01/2021	Installed eDATS application for CENRO-Roxas workstations	RONALDO L. SUAREZ	100%	Excellent
16	Dale Melchore A. Magao	CENRO-Roxas	09/02/2021	Hardware	Installation of CCTV cameras	09/02/2021	09/02/2021	Installed 3 units of CCTV cameras	RONALDO L. SUAREZ	100%	Excellent
17	Dale Melchore A. Magao	CENRO-Roxas	09/03/2021	Local Area Network	Installation of LAN	09/03/2021	09/03/2021	Installed LAN connections for CENRO-Roxas	RONALDO L. SUAREZ	100%	Excellent
18	Ma. Feraida Dinglasan	PENRO	09/06/2021	Hardware	Repair of Desktop PC (Acer Veriton)	09/06/2021	09/06/2021	Repaired 1 unit of Desktop PC for Procurement Unit-PENRO	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
19	Florencio Saberra	CENRO-Socorro	09/17/2021	Hardware	Repair of printer (EPSON L3110)	09/17/2021	09/17/2021	Repaired 1 unit of printer for CENRO-Socorro	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
20	Myla Gemma P. Gamboa	PENRO	10/01/2021	Hardware	Repair of printer (EPSON L220)	10/01/2021	10/01/2021	Repaired 1 unit of printer for GSU-PENRO	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
21	Florencio Saberra	CENRO-Socorro	10/21/2021	Hardware	Repair of printer (EPSON L360)	10/21/2021	10/21/2021	Repaired 1 unit of printer for CENRO-Socorro	JAY WILHELM ZEUS LOURD KAIBIGAN	100%	Excellent
PALAWAN											
FINAL AVERAGE SATISFACTORY RATING										99%	
FINAL ADJECTIVAL SATISFACTORY RATING										Very Satisfactory	
1	CAROLYN ESMENDA	CENRO TAYTAY	7/7/2021	HOSTING OFZOOM MEETING	HOSTING OF PASA MEETING ON 07/08/2021 9AM onwards	7/7/2021	7/8/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDTOJAN	100%	Excellent
2	MARIANO LILANG JR	CENRO TAYTAY	7/9/2021	HARDWARE	INSTALLATION OF NVR CAN IP CAM AT CENRO TAYTAY OFFICE PREMISE	7/9/2021	07/12-15/2021	INSTALLED 8 IPCAMS AND NVR	RONALD D. INIEGO	100%	Excellent
3	FRANKLIN G. HERNANDEZ	PENRO PALAWAN	7/13/2021	HOSTING OFZOOM MEETING	HOSTING OF FDU MEETING ON 07/14/2021 9AM onwards	7/13/2021	7/14/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDTOJAN	100%	Excellent
4	MA. VIVIAN SORIANO	CENRO PPC	7/13/2021	HOSTING OFZOOM MEETING	HOSTING PA MANAGEMENT MEETING ON 07/21/2021 2-5PM	7/20/2021	7/21/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDTOJAN	100%	Excellent
5	EPHRAIM OCOP	CENRO PPC	7/23/2021	SOFTWARE	INSTALLATION OF MS OFFICE AS REPLACEMENT OF EXPIRED VERSION	7/23/2021	7/23/2021	INSTALLED MS OFFICE 2013 VERSION	MAYLENE S. UDTOJAN	100%	Excellent
6	VALENTIN GERALD ALORIA II	CENRO PPC	7/27/2021	HARDWARE	NO DISPLAY FOR HP 280G2 MT	7/27/2021	7/29/2021	CLEAR MEMORY	RONALD D. INIEGO	100%	Excellent
7	HERNANDO DURAN	PWRCC	7/28/2021	SOFTWARE	INSTALLATION OF MS OFFICE AS REPLACEMENT OF EXPIRED VERSION	7/28/2021	7/28/2021	INSTALLED MS OFFICE 2013 VERSION	RONALD D. INIEGO	100%	Excellent
8	RONNIE GANDEZA	CENRO ROXAS	8/2/2021	SOFTWARE	INSTALLATION OF ANTIVIRUS SOFTWARE AND TROUBLESHOOTING WINDOWS UPDATE ERROR	8/2/2021	8/2/2021	REFORMAT AND REINSTALL WINDOWS AND ANTI VIRUS	RONALD D. INIEGO	100%	Excellent
9	ESMENDA CAROLYN	CENRO TAYTAY	8/2/2021	SOFTWARE	INSTALLATION OF ARCGIS	8/2/2021	8/2/2021	INSTALLATION AND ACTIVATION OF ARCGIS LICENSE	MAYLENE S. UDTOJAN	100%	Excellent
10	NANCY TIMBANCAYA	CENRO PPC	8/4/2021	HARDWARE	BOOT UP FAILURE	8/4/2021	8/4/2021	RAN DIAGNOSTIC TEST; REFERRED TO SUPPLIER FOR WARRANTY AVAILMENT	RONALD D. INIEGO	100%	Excellent

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11	LANIE JANE REY	CENRO TAYTAY	8/4/2021	HOSTING OF ZOOM MEETING	HOSTING GEM ELNIDO REHAB MEETING ON AUG 5, 2021, 9AM	8/4/2021	8/5/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
12	ANGELICA VERIAN	PENRO PALAWAN	8/4/2021	HOSTING OF ZOOM MEETING	HOSTING ENGP MEETING ON AUG 6, 2021, 8:30AM	8/5/2021	8/6/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
13	LANIE JANE REY	CENRO TAYTAY	8/4/2021	HOSTING OF ZOOM MEETING	HOSTING GEM ELNIDO REHAB MEETING ON AUG 9, 2021, 9AM	8/4/2021	8/5/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
14	SHERWINA GRACE VELASCO	PENRO PALAWAN	8/5/2021	HARDWARE	EPSON L210 NOT FUNCTIONING	8/5/2021	8/5/2021	RESET COUNTER; CHECKED INK PAD; PRINTER HEAD FOUND DEFECTIVE. REFERRED TO SERVICE CENTER FOR REPLACEMENT	RONALD D. INIEGO	90%	Very satisfactory
15	ERIBERTO B. SANOS	PENRO PALAWAN	8/16/2021	HOSTING OF ZOOM MEETING	HOSTING ENRC MEETING ON AUG 16, 2021, 2PM	8/13/2021	8/16/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
16	LANIE JANE REY	CENRO TAYTAY	8/12/2021	HOSTING OF ZOOM MEETING	HOSTING GEM ELNIDO REHAB MEETING ON AUG 17, 2021, 9AM	8/13/2021	8/17/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
17	MILDRED SUZA	CENRO TAYTAY / PAO - EL NIDO	8/16/2021	HOSTING OF ZOOM MEETING	HOSTING PAMB MEETING ON AUG 19, 2021, 8:30AM	8/16/2021	8/19/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
18	REY GONZAGA	CENRO QUEZON / PAO RIWS	8/19/2021	HOSTING OF ZOOM MEETING	HOSTING PAMB MEETING ON AUG 24, 2021, 8:30AM	8/20/2021	8/24/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
19	SHARMAINE ARSAD	PENRO PALAWAN	8/23/2021	HARDWARE; LOCAL AREA NETWORK	PRINTER MALFUNCTIONING; NO INTERNET AT DESKTOP PC	8/23/2021	8/23/2021	RESET COUNTER; UPDATED LAN DRIVER	RONALD D. INIEGO	100%	Excellent
20	CONRADO CORPUZ	CENRO BROOKES POINT	8/23/2021	HARDWARE; LOCAL AREA NETWORK	INSTALLATION OF LAN FOR LAMS AND ORIENTATION OF LAMS ENCODER	8/23/2021	08/31-09/03/2021	INSTALLATION OF LAN FOR LAMS DESKTOP COMPUTERS; ORIENTATION OF LAMS ENCODER WAS REFERRED TO TSD FOR FURTHER INSTRUCTION	RONALD D. INIEGO/ MAYLENE UDOJAN	90%	Very satisfactory
21	JANNIECA AURELIO	PENRO PALAWAN	8/24/2021	SOFTWARE	REQUEST FOR DEVELOPMENT OF DATABASE OF GAD ACTIVITIES	8/24/2021	8/26/2021	REQUESTED FOR PROCESS FLOW; DESIGNED PROTOTYPE BASED ON SUBMITTED PROCESS FLOW	MAYLENE S. UDOJAN	90%	Very satisfactory
22	RACHEL APPIE	CENRO BROOKES POINT / UGRBS	9/8/2021	HOSTING OF ZOOM MEETING	HOSTING PAMB MEETING ON SEPT 9, 2021, 8:30AM	9/8/2021	8/24/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
23	LANIE JANE REY	CENRO TAYTAY	9/8/2021	HOSTING OF ZOOM MEETING	HOSTING GEM ELNIDO REHAB FOCAL PERSONS MEETING ON SEPT 10, 2021, 9AM	9/8/2021	8/24/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
24	LANIE JANE REY	CENRO TAYTAY	9/8/2021	HOSTING OF ZOOM MEETING	HOSTING GEM ELNIDO REHAB MEETING WITH STAKEHOLDERS ON SEPT 10, 2021, 2PM	9/8/2021	8/24/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
25	REY GONZAGA	CENRO QUEZON / PAO RIWS	9/13/2021	HOSTING OF ZOOM MEETING	HOSTING RIWS EXECUTIVE MEETING ON SEPT 14, 2021, 9AM	9/13/2021	9/14/2021	HOSTED ZOOM MEETING AS REQUESTED	RONALD INIEGO	100%	Excellent
26	JANNIECA AURELIO	PENRO PALAWAN	9/13/2021	HOSTING OF ZOOM MEETING	HOSTING GAD MEETING ON SEPT 15, 2021, 9AM	9/13/2021	9/15/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
27	ERIBERTO B. SANOS	PENRO PALAWAN	9/17/2021	HOSTING OF ZOOM MEETING	HOSTING PCSD MEETING ON SEPT 17, 2021, 9AM	9/17/2021	9/17/2021	HOSTED ZOOM MEETING AS REQUESTED	RONALD INIEGO	100%	Excellent
28	MILDRED SUZA	CENRO TAYTAY / PAO - EL NIDO	9/21/2021	HOSTING OF ZOOM MEETING	HOSTING ENTMRPA MEETING ON SEPT 22, 2021, 9AM	9/21/2021	9/22/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
29	MAILAH REGALADO	PENRO PALAWAN	9/20/2021	HOSTING OF ZOOM MEETING	HOSTING JKT AND INTERVIEW OF APPLICANTS ON SEPT 23-24, 2021, 9AM	9/21/2021	9/22/2021	HOSTED ZOOM MEETING AS REQUESTED	MAYLENE S. UDOJAN	100%	Excellent
30	GRACE CASTANAS	CENRO ROXAS	10/18/2021	HARDWARE	NO POWER DELL 7080	10/15/2021	10/18/2021	CHECKED POWER CORD; CALL DELL TECH SUPPORT FOR AVAILMENT OF WARRANTY	RONALD INIEGO	100%	Excellent

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31	HANZEL BALUT	PENRO/TSD	10/29/2021	HARDWARE	INK PAD, END OF SERVICE LIFE	10/29/2021	11/2/2021	RESET INK PAD COUNTER	MAYLENE S. UDTOJAN	100%	Excellent	
32	JANNICA AURELIO	PENRO	11/12/2021	HOSTING OF ZOOM	REQUEST FOR HOSTING ON LECTURE/FORUM OF SAFE SPACES ACT	11/12/2021	11/12/2021	HOSTED ZOOM MEETING	MAYLENE S. UDTOJAN	100%	Excellent	
33	CAROLYN ESMENDA	CENRO TAYTAY	11/18/2021	HOSTING OF ZOOM	REQUEST FOR HOSTING ON LECTURE/FORUM OF SAFE SPACES ACT	11/18/2021	11/18/2021	HOSTED ZOOM MEETING	MAYLENE S. UDTOJAN	100%	Excellent	
34	JANNICA AURELIO	PENRO	12/14/2021	HOSTING OF ZOOM	DENR PALAWAN GADFPS 4TH QTR MEETING	12/14/2021	12/14/2021	HOSTED ZOOM MEETING	MAYLENE S. UDTOJAN	100%	Excellent	
35	CLARISSA PADOR	CENRO TAYTAY	12/27/2021	HARDWARE	ASUS DESKTOP NO BOOT	12/27/2021	12/27/2021	RETURNED TO SUPPLIER FOR AVAILMENT OF WARRANTY	RONALD INIEGO	100%	Excellent	
ROMBLON												
FINAL AVERAGE SATISFACTORY RATING										100%		
FINAL ADJECTIVAL SATISFACTORY RATING										Very Satisfactory		
1	MALVIN R. ROCERO	PENRO	07/19/2021	HOSTING OF ZOOM MEETING	HOSTING OF POST-QUALIFICATION FOR THE CONSULTING SERVICE OF DEMARCATION OF MGGNP	07/20/2021	07/21/2021	HOSTED ZOOM MEETING AS REQUESTED	PHILIPPE ZAR E. MENEZ	100%	Excellent	
2	RAYMUND G. INOCENCIO	PENRO	07/21/2021	HOSTING OF ZOOM MEETING	HOSTING OF 3RD QUARTER PAMB MEETING	07/28/2021	07/30/2021	HOSTED ZOOM MEETING AS REQUESTED	CARL DEXTER F. FADERA	100%	Excellent	
3	THELMO S. HERNANDEZ	PENRO	4/8/2021	HOSTING OF ZOOM MEETING	HOSTING OF FDU MEETING	5/8/2021	9/8/2021	HOSTED ZOOM MEETING AS REQUESTED	PHILIPPE ZAR E. MENEZ	100%	Excellent	
4	Hersalyn M. Royo	PENRO	09/20/2021	SOFTWARE	INSTALLATION OF ANTI VIRUS	09/21/2021	09/21/2021	INSTALLED ANTI VIRUS	PHILIPPE ZAR E. MENEZ	100%	Excellent	
5	MALVIN R. ROCERO	PENRO	11/15/2021	HOSTING OF ZOOM	HOSTING OF ZOOM FOR 4TH PAMB MEETING	11/16/2021	11/17/2021	HOSTED ZOOM MEETING	PHILIPPE ZAR E. MENEZ	100%	Excellent	
6	LEI-ANE GRACE M. GAN	PENRO	11/16/2021	HARDWARE	REQUEST FOR INSTALLATION OF PRINTER	11/17/2021	11/17/2021	INSTALLED THE PRINTER	CARL DEXTER F. FADERA	100%	Excellent	
7	EUNICE MAY A. CACABELOS	PENRO	11/25/2021	HOSTING OF ZOOM	REQUEST FOR HOSTING ON VIRTUAL LECTURE ON CLIMATE CHANGE AND SOLID WASTE MANAGEMENT	11/26/2021	11/29/2021	HOSTED ZOOM MEETING	CARL DEXTER F. FADERA	100%	Excellent	
Satisfactory (S) = 80%-89% Unsatisfactory (U) = 70%-79% Poor (P) = 50%-69%												

Legend: Excellent (E) = 100%

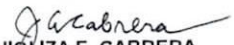
Very Satisfactory (VS) = 90%-99%

Satisfactory (S) = 80%-89%

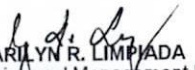
Unsatisfactory (S) = 70%-79%

Poor (P) = 50%-69%

Consolidated by:


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