

NOTICE OF MEETING

TO : **THE ASSISTANT DIVISION CHIEF
ALL SECTION CHIEFS
LPDD PLANNING STAFF**
Licenses, Patents and Deeds Division

FROM : **OIC- LICENSES, PATENTS AND DEEDS DIVISION**

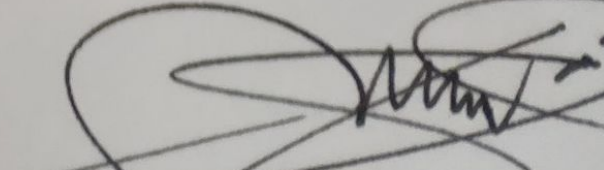
WHEN : May 11, 2021, Tuesday, 9:00AM

WHERE : via Zoom (Link will be given one (1) day before the meeting)

AGENDA :

1. Presentation on the Compliance/Status of Agreement during LPDD Meeting held on March 30, 2021
2. Status Report on the following:
 - a) Accomplishment report as of April 30, 2021
 - b) MOVs of Field Offices to be reviewed by LPDD
 - c) List of Pending/On-process documents (i.e. Permits, etc.) (By Section)
 - d) Status of the Rapid Land Tenure Appraisal
 - e) Presentation of One-Control Map reflecting LPDD c Instrument, Permits, Patents Issued, etc.)
3. Individual Performance Commitment Review (IPCR) – Is
4. Other Matters
 - a) Daily Time Record (DTR)
 - b) Journal

Your attendance is a must.


CESAR B. ORTIZ