



Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**

**REGIONAL SPECIAL ORDER**

No. Nº 260  
Series of 2023

**MAY 07 2023**

**SUBJECT: DESIGNATION OF ATTY. GANDHI G. FLORES, CHIEF OF THE  
LEGAL DIVISION, AS IN-CHARGE, OFFICE OF THE ASSISTANT  
REGIONAL DIRECTOR FOR MANAGEMENT SERVICES**

In the interest of the service and in view of the approved leave of absence of the Assistant Regional Director for Management Services Donna Mayor-Gordove on 07-09 May 2023, Legal Division Chief **ATTY. GANDHI G. FLORES** is hereby designated as In-Charge, Office of the Assistant Regional Director for Management Services (ARD-MS).

As such, she shall act on urgent and routinary matters; attend meetings, conferences and the likes where the presence of the ARD-MS is needed; and sign Travel Orders and similar documents in the exigency of the service. She shall sign for and on behalf of the ARD-MS as:

“For and in the absence of ARD for Management Services”

**ATTY. GANDHI G. FLORES**  
Chief, Legal Division

A report on action taken/carried out by the In-Charge shall be submitted to the undersigned using the attached format, copy furnished the ARD-MS, for information and record.

This Order shall take effect on the dates specified herein and is automatically revoked upon the return of the ARD-MS.

  
**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director



Department of Environment  
and Natural Resources  
**MIMAROPA Region**



Doc ID: 109472