



**Republic of the Philippines  
Department of Environment and Natural Resources  
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES  
REGION IV – MIMAROPA**

November 24, 2023

**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR-MIMAROPA Region  
1515 DENR By the Bay Building, Roxas Blvd.,  
Brgy 668, Ermita, Manila

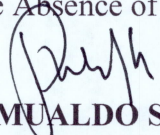
**FROM :** The OIC, PENR Officer

**SUBJECT :** REQUEST FOR BUDGET ALLOCATION FOR ACCRUED  
LEAVE CREDITS AS WELL AS TO BE RELIEVED AS  
CONSERVATION AND DEVELOPMENT STAFF

Forwarded herewith is the request of Forester II Merlie O. Barrera regarding the above mentioned subject. The undersigned will have her optional retirement on December 31, 2023.

For information and consideration.

For and in the Absence of the PENR Officer:

  
**ROMUALDO S. TRIA**  
LMO III / Chief, MES





Republic of the Philippines  
**Department of Environment and Natural Resources**  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**

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November 13, 2023

**MEMORANDUM**

FOR : The Regional Executive Director  
1515 DENR by the Bay Building  
Roxas Blvd., Bgry. 666, Ermita, Manila

THRU : The OIC, PENR Officer  
PENRO Occidental Mindoro  
Mamburao, Occidental Mindoro

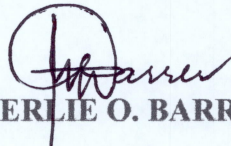
FROM : Forester 11 Merlie O. Barrera

SUBJECT : REQUEST FOR BUDGET ALLOCATION FOR MY  
ACCRUED LEAVE CREDITS AS WELL AS TO BE  
RELIEVED AS CONSERVATION AND  
DEVELOPMENT SECTION STAFF.

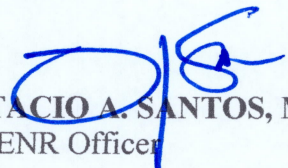
Please be informed that the undersigned will avail her optional retirement on December 31, 2023 after forty (40) years in the government service.

Relative hereto, may I respectfully request for the budget allocation of my accumulated leave credits and to be relieved from the duties and responsibilities as Conservation and Development Section staff of this office in order to have ample time in securing required clearances for retirement.

For information and consideration.

  
**MERLIE O. BARRERA**

NOTED:

  
**FOR. ANASTACIO A. SANTOS, MPA**  
CENR Officer