



November 21, 2023

**MEMORANDUM**

**FOR** : Regional Executive Director  
MIMAROPA Region

**FROM** : The OIC-PENRO  
Calapan City, Or. Mindoro

**SUBJECT** : **REGIONAL GOVERNMENT CENTER MANAGEMENT  
COMMITTEE (RGMC) FY 2023 FOURTH QUARTER  
MEETING**

Submitted herewith is the report on the Fourth Quarter Regional Government Center Management Committee (RGCMC) Meeting held last November 16, 2023 at NEDA MIMAROPA, Calapan City, Oriental Mindoro.

For his information and record.

 11/22/23  
**ALAN L. VALLE**



November 17, 2023

**MEMORANDUM**

**FOR** : The Regional Executive Director  
MIMAROPA Region

**THRU** : The OIC, PENR Officer

**FROM** : The DMO V / Chief, Technical Services Division  
In-Charge, Office of the PENRO

**SUBJECT** : **REPORT ON ATTENDANCE TO THE FOURTH QUARTER  
REGIONAL GOVERNMENT CENTER MANAGEMENT  
COMMITTEE (RGCMC) MEETING ON NOVEMBER 16, 2023  
AT NEDA MIMAROPA, CALAPAN CITY, ORIENTAL  
MINDORO**

As per instruction of the OIC, PENR Officer, who is attending a Summit in Baguio, the undersigned attended the Fourth Quarter Regional Government Center Management Committee (RGCMC) Meeting, as representative of the Regional Executive Director Felix Mirasol, Jr. on November 16, 2023 at the NEDA MIMAROPA Conference Room, Calapan City, Oriental Mindoro.

The meeting started at 2 o'clock in the afternoon with Hon. Mayor Marilou F. Morillo, RGCMC Chairperson, as the presiding officer. It was attended by two (2) regular members and seven (7) representatives, comprising 82% attendance.

Chairperson Morillo acknowledged the presence of the attendees and she mentioned that the meeting was the last meeting of the year for the committee. She also mentioned during her opening remarks that she is hoping that each agency shall be granted for funding for the construction of the respective office building.

After her opening remarks, Dir. Agustin Mendoza, Vice Chairperson, RDC MIMAROPA, presented the provisional agenda which includes the following:

Provisional Agenda	
<i>Matters for review and approval</i>	
1. Requests for lot allocation of EMB MIMAROPA, MGB MIMAROPA, DBM MIMAROPA, and NAPOLCOM MIMAROPA	<b>Dir. Agustin C. Mendoza</b> Vice Chairperson, RDC MIMAROPA Director, NEDA MIMAROPA
2.	
3. Preparatory activities that were undertaken on the updating of the RGC Master Plan	<b>Dir. Agustin C. Mendoza</b> Vice Chairperson, RDC MIMAROPA Director, NEDA MIMAROPA
4. Updated RGC Master plan	<b>Hon. Humerlito A. Dolor</b> Governor, Oriental Mindoro

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<i>Matters for information</i>	
5. Update on the temporary Usage of a Portion of RGC MIMAROPA site as storage Facility for excavated materials	<b>Engr. Salvador E. Abad</b> District Engineer, DPWH, Oriental Mindoro DEO
6. Update on the Construction of CPD MIMAROPA Office Building	<b>Engr. Salvador E. Abad</b> District Engineer, DPWH, Oriental Mindoro DEO

A motion was moved and seconded, hence, the provisional agenda were approved. The minutes of the previous meeting was also approved.

EnP Agustin C. Mendoza presented the requests for lot allocation. As background information, he slightly discussed RA No. 10879, s. 2016 or the MIMAROPA Act, Implementing Rules and Regulations of RA 10879 and Executive Order No. 682, s. 2007, RDC MIMAROPA Resolution No. 2017-058-605 (Creating MIMAROPA Regional Government Center Management Committee), RDC MIMAROPA Resolution No. 2018-062-686 (Approving the Usufruct Agreement between MIMAROPA RDC and Provincial Government of Oriental Mindoro), and RDC MIMAROPA Regional Government Center Master Plan and Architectural Schematics). He also emphasized that, command of the law stated that Calapan City shall be the Government Regional Center for MIMAROPA, and not in any other part of Oriental Mindoro.

Director Mendoza presented the possible RGC locators which includes 49 MIMAROPA Regional Government Offices (RGOs), 9 Southern Tagalog/Cluster Offices, 5 GOCCs, and 1 other (BPI, which totaled 64 offices. These includes the following:

- |             |             |               |                |
|-------------|-------------|---------------|----------------|
| 1. DOLE     | 18. NCIP    | 35. BJMP      | 52. CSC IV     |
| 2. BLGF     | 19. BFP     | 36. CPD       | 53. FDA        |
| 3. DAR      | 20. CHR     | 37. PRC       | 54. PCA IV     |
| 4. DOST     | 21. COA     | 38. DICT      | 55. PMS-ORIC   |
| 5. DOT      | 22. MGB     | 39. DENR      | 56. DFA        |
| 6. BFAR     | 23. DOJ-PPA | 40. NEDA      | 57. BSP-SLRO   |
| 7. NICA     | 24. NBI     | 41. DILG      | 58. PHILFIDA   |
| 8. NAPOLCOM | 25. NIA     | 42. DBM       | 59. GSIS       |
| 9. PAO      | 26. PDEA    | 43. DTI       | 60. SSS        |
| 10. DHSUD   | 27. PNP     | 44. DOH       | 61. PHILHEALTH |
| 11. EMB     | 28. PSA     | 45. DEPED     | 62. LBP        |
| 12. CDA     | 29. RTWPB   | 46. DA        | 63. HDMF       |
| 13. DPWH    | 30. TESDA   | 47. LRA       | 64. DA BPI     |
| 14. NTC     | 31. OWWA    | 48. LTO       |                |
| 15. DSWD    | 32. LTFRB   | 49. DMW       |                |
| 16. CHED    | 33. OCD     | 50. MARINA IV |                |
| 17. PIA     | 34. NNC     | 51. NFA IV    |                |



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Agencies / Offices	Have transferred to Calapan City, Oriental Mindoro		Have not yet transferred to Calapan City			TOTAL
	With established offices outside the RGC	Currently renting office spaces	With RGCMC resolutions	With request	Without request	
MIMAROPA RGOs	9	16	8	4	12	49
Southern Tagalog / Cluster Offices	-	3	-	-	6	9
GOCCs	-	5	-	-	-	5
Other	-	1	-	-	-	1
<b>TOTAL</b>	<b>9</b>	<b>25</b>	<b>8</b>	<b>4</b>	<b>18</b>	<b>64</b>

Next presented by Dir. Mendoza are the request for lot allocations of EMB MIMAROPA, MGB MIMAROPA, NAPOLCOM and DBM MIMAROPA. The summary are as follows:

	EMB	MGB	DBM	NAPOLCOM
No. of Department / Division	4	5	5	3
No. current personnel	71	79	25	35
No. of Plantilla Positions	84	51	31	46
Floor area requirement (sq.m)	1,000	1,000	1,000	1,000

It was duly moved and seconded by the body that the request for lot allocations of the above-mentioned offices be approved.

Next presented was the Preparatory Activities that were undertaken for the updating of the RGC Master Plan, which was done also by Director Mendoza. He first presented the RGC Master Plan and Architectural Schematics which composed of 51 available lots, with an area ranging from 300-800 square meters. The proposed building should be medium to high rise building. The 1<sup>st</sup> floor intended for parking, 2<sup>nd</sup> and 3<sup>rd</sup> floor for office space, and 4<sup>th</sup> floor as roof deck.

He presented the formal request of the Governor Humerlito A. Dolor dated October 18, 2023 addressed to the NEDA MIMAROPA Director, Agustin C. Mendoza, for the allocation of the 5,000 square meters from the 51,100 square meters land covered by the Usufruct Agreement for the establishment of the MIMAROPA Regional Development Center in Calapan City, Oriental Mindoro. The said 5,000 square meters will be the location of the Oriental Mindoro Integrated Transport Stop, a modern grand terminal. In the letter also, the Governor committed to present a new revised site development plan that will reflect the proposed utilization of the land.

Series of meetings were conducted by the RGCMC Secretariat with the PGOM dated September 26, 2023 and October 2, 2023 (presentation of proposed RGC schematics).

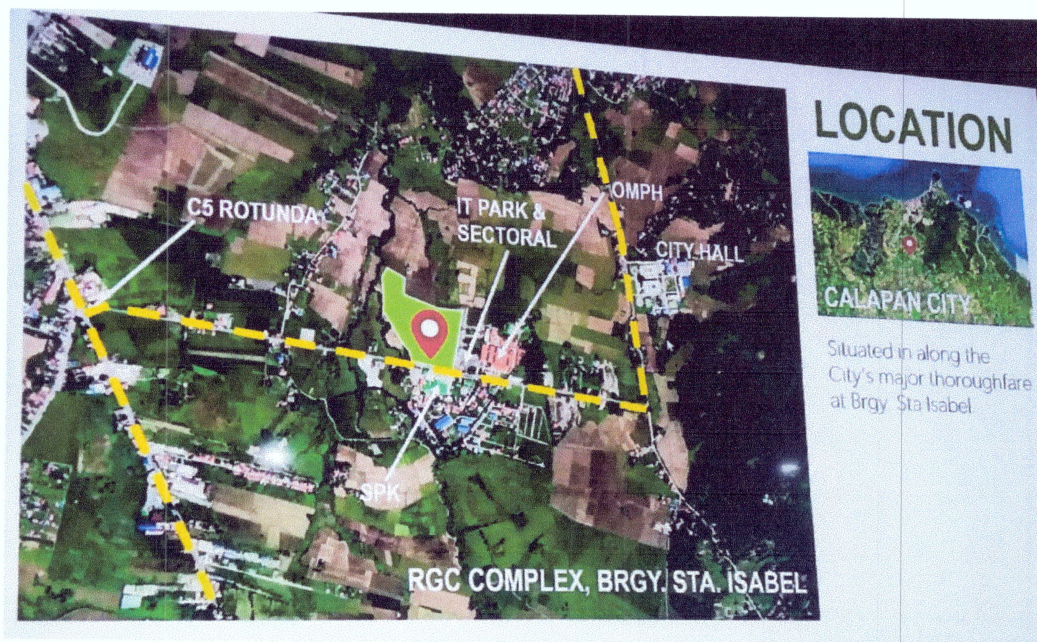
After the presentation of Dir. Mendoza, Chairperson Morillo requested the Architect of PGOM, representative of Gov. Dolor, to present the new / revised RGC master plan.



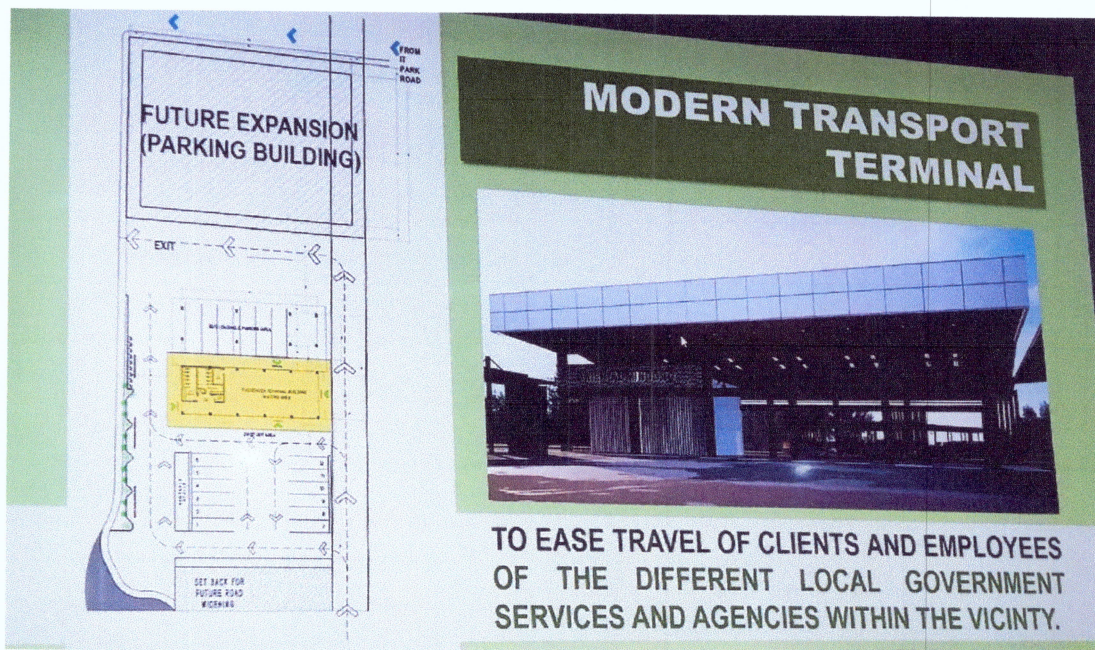


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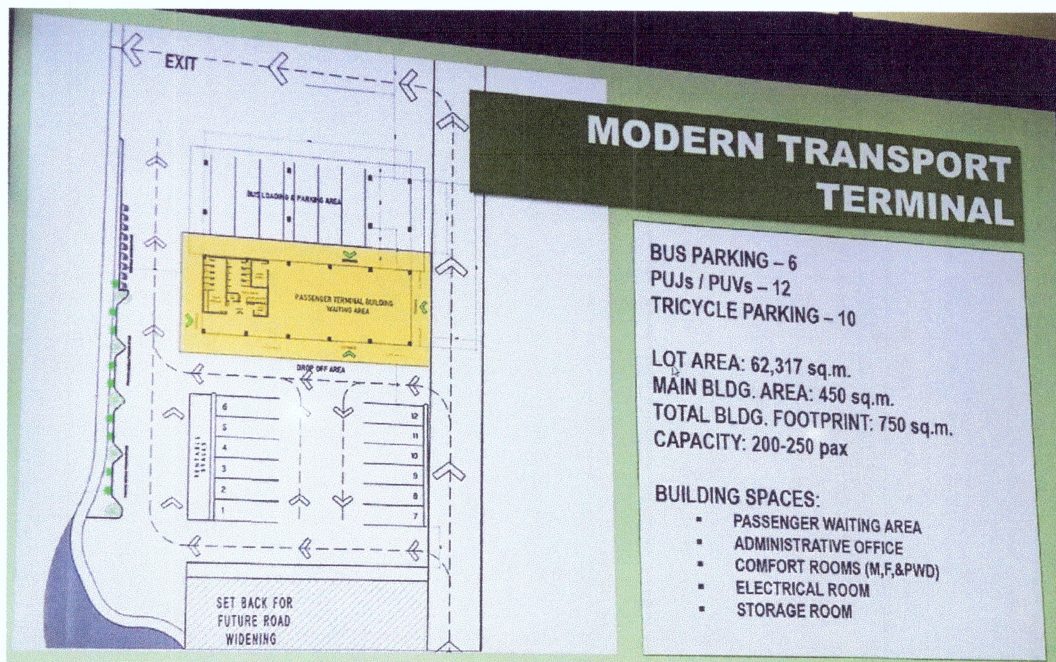
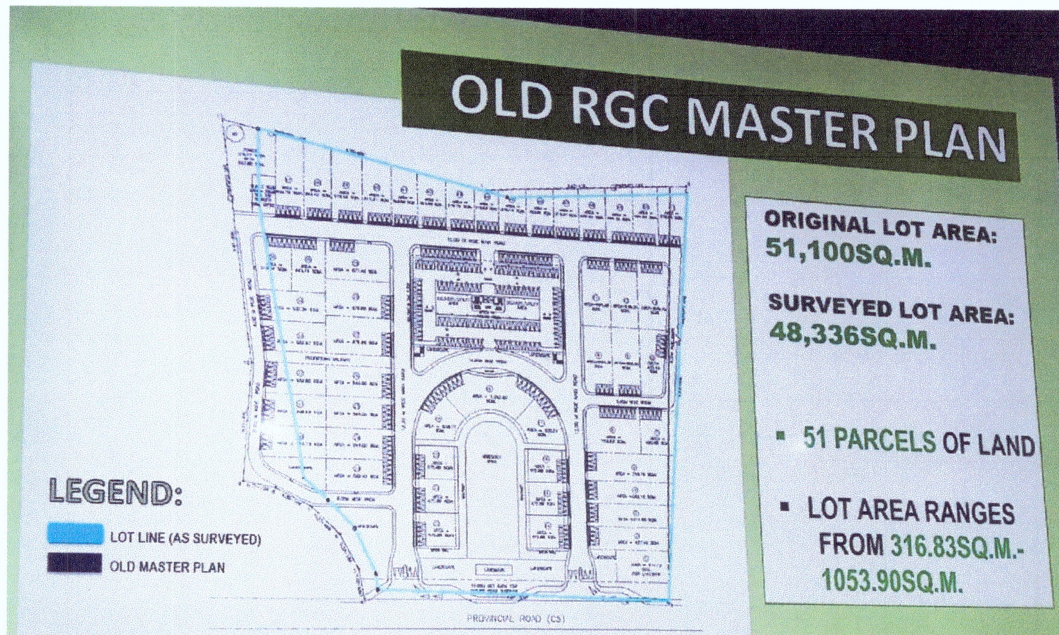
Architect, in behalf of Governor Dolor, presented the new RGC master plan containing of 4 schemes, as follows:















## MODERN TRANSPORT TERMINAL

- TWO-STOREY WITH ROOF DECK PARKING BUILDING
- 45M X 53.75M = 2,418.75 SQ.M.
- 84 CAR PARKING LOTS

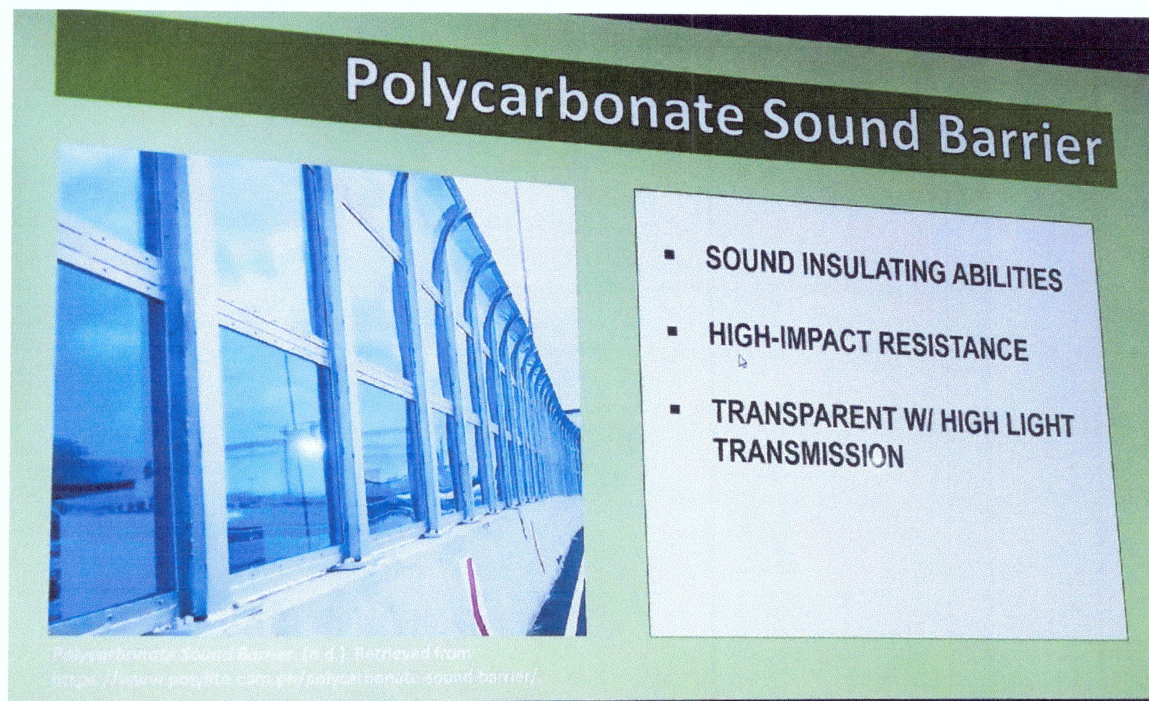
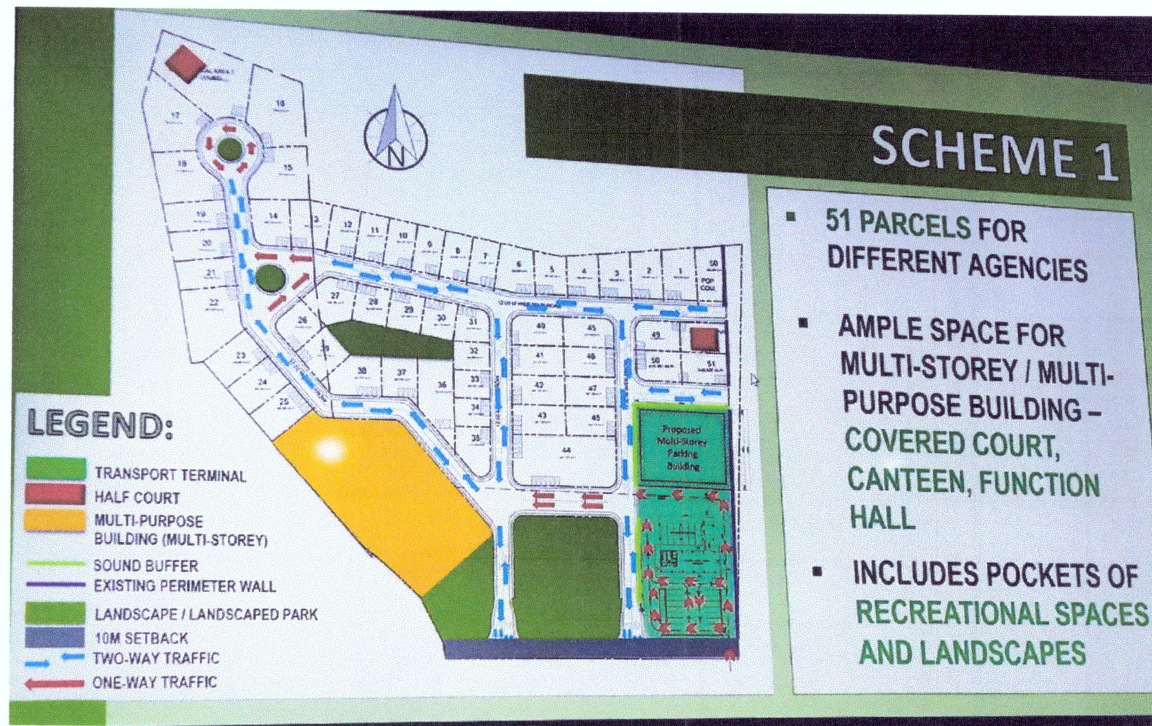
**LEGEND:**

- TRANSPORT TERMINAL
- HALF COURT
- MULTI-PURPOSE BUILDING (MULTI-STOREY)
- SOUND BUFFER
- EXISTING PERIMETER WALL
- LANDSCAPE / LANDSCAPED PARK
- 10M SETBACK
- TWO-WAY TRAFFIC
- ONE-WAY TRAFFIC

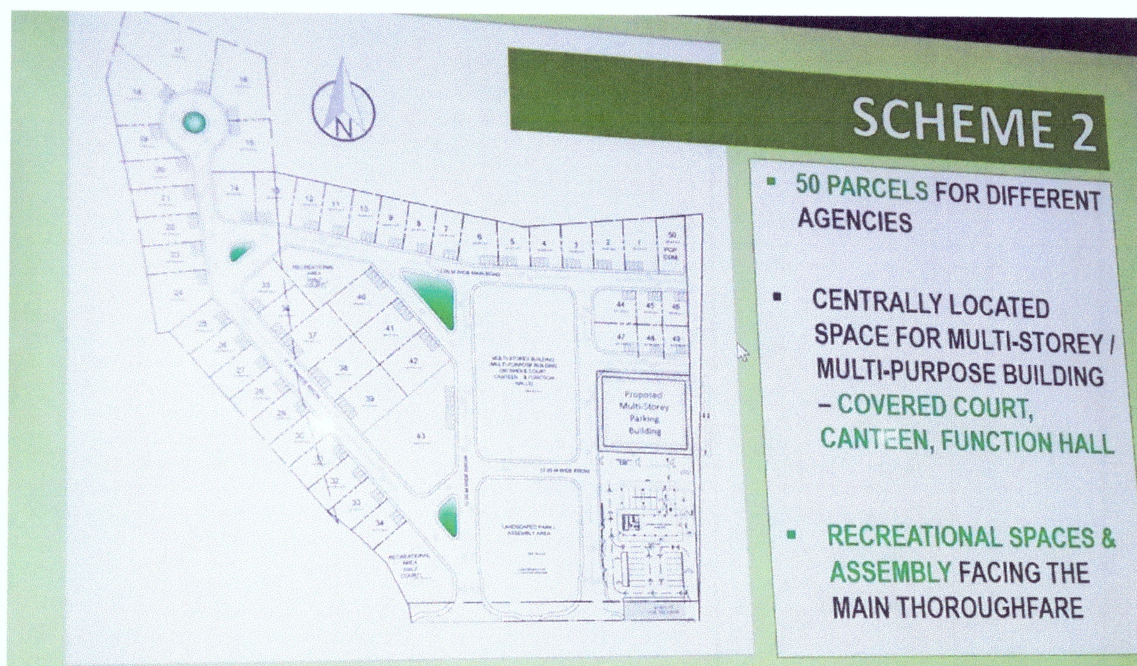
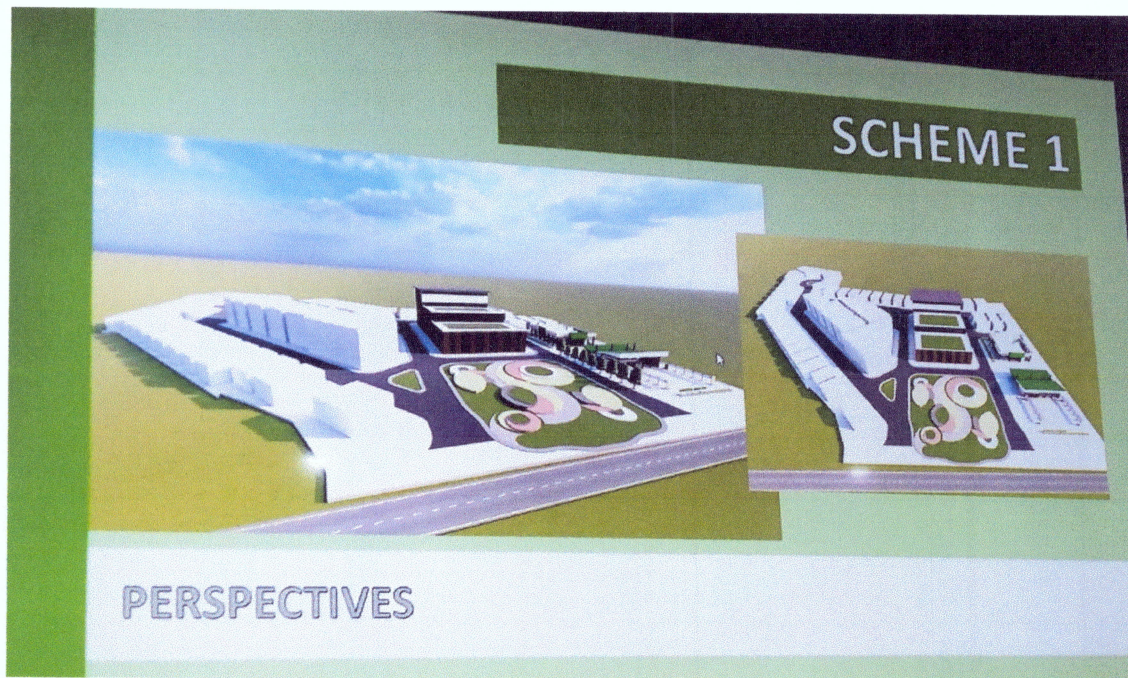
## SCHEME 1

- 51 PARCELS FOR DIFFERENT AGENCIES
- AMPLE SPACE FOR MULTI-STOREY / MULTI-PURPOSE BUILDING – COVERED COURT, CANTEEN, FUNCTION HALL
- INCLUDES POCKETS OF RECREATIONAL SPACES AND LANDSCAPES

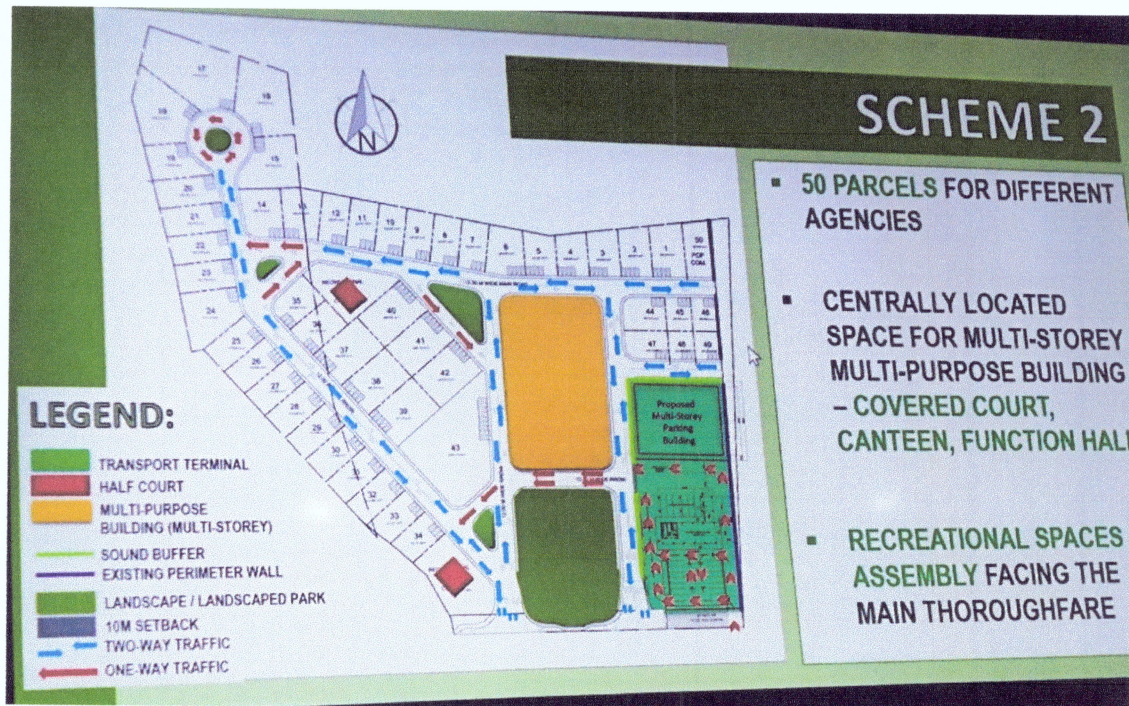




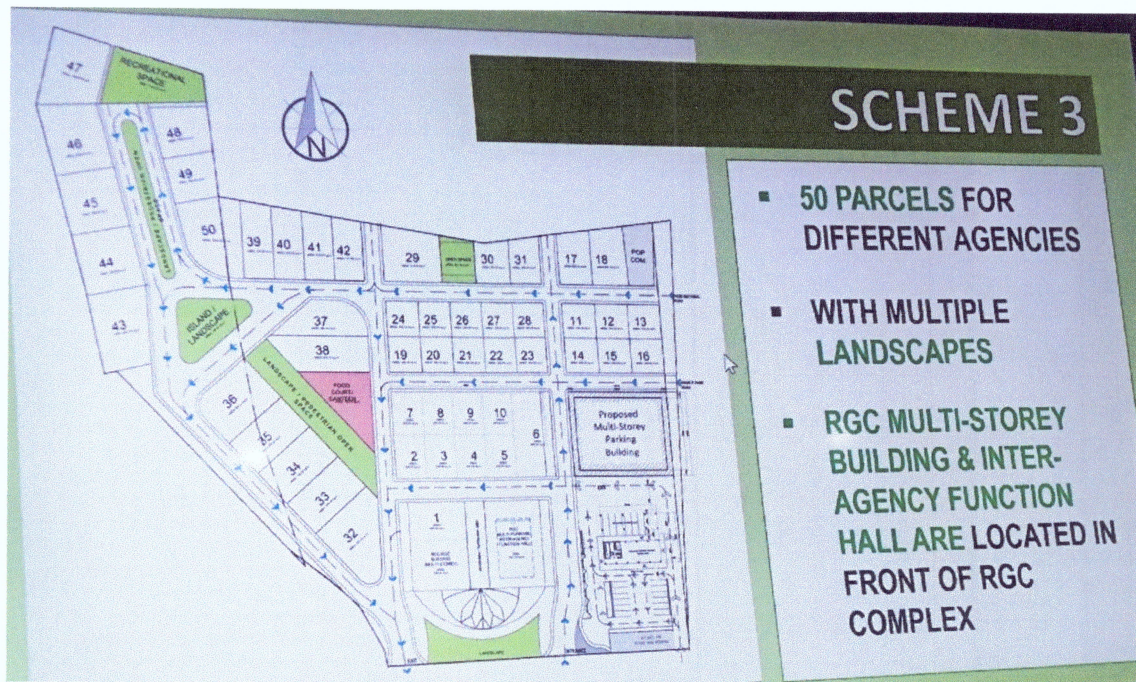




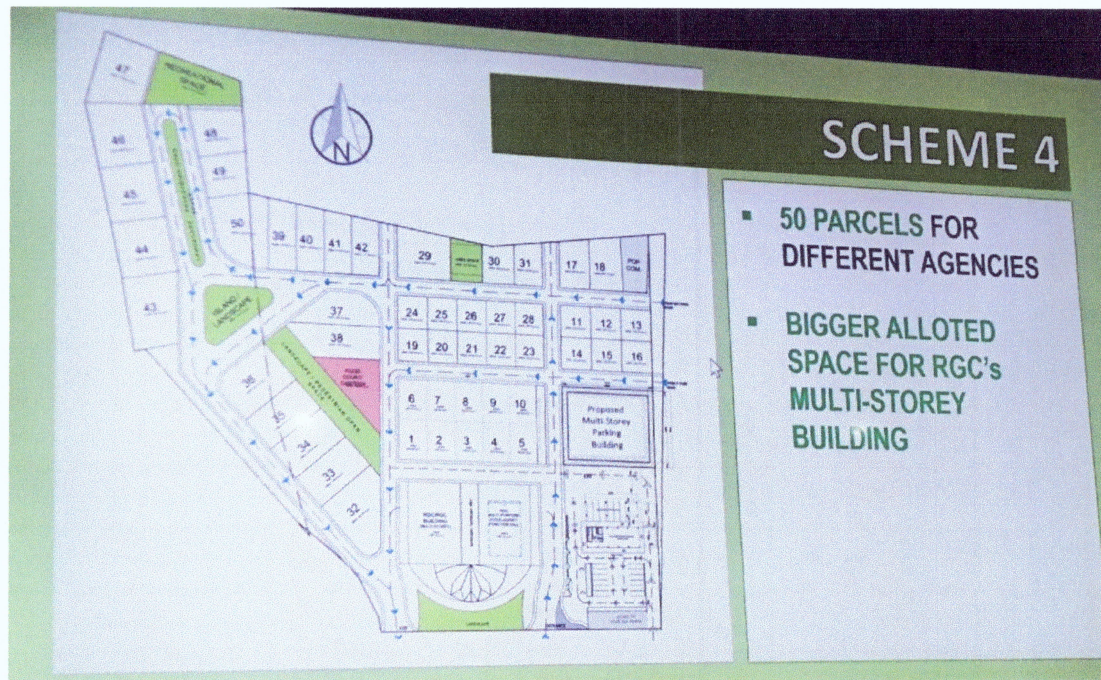












Of the total 51,100 square meters donated, only 48,336 was the actual land area as surveyed by the PGOM due to some factors in the ground. The Provincial Government will donate another 1.4710 hectares of land adjacent to the RGC site to be composed of a total land area of 60,998. (48,336 square meters plus 14,710 square meters).

Among the 4 schemes presented by Architect, she was asked by Dir. Mendoza, which was the best scheme, according to her, it is best to choose scheme 3 considering its versatility, having one-way traffic flow only compare to the other schemes. But in terms of costing, almost the same for all four schemes presented.

Director Mendoza additionally suggested to have a footprint passage underground like the ASIANA building in Pasay. She also clarified to Architect if the new master plan can accommodate the possible 64 locators, and it was said that it could accommodate but certain adjustment shall be done.

Another clarificatory question was raised by DPWH Engineer, if what should be their action if a certain agency downloaded fund for the office building considering that DPWH is the implementing agency for the construction projects. Could their office decline the acceptance of a certain fund, he added. He was advised to coordinate to whichever agency that will download the fund, to first coordinate to the RGCMC for the proper procedure and requirement before the construction of the building. The RGCMC secretariat reiterated to follow the correct procedure, like securing first the Deed of Assignment before the construction of certain office building.

Chairperson Morillo added to wait for the Detailed Architectural Engineering Design (DAED) before construction of office building. If ever fund already available for a certain





office for their building, the DPWH should not decline, instead, advise the concerned agency to coordinate first to the RGCMC for guidance.

Another question raised by Chairperson Morillo was the execution of survey of land. The DPWH could execute the survey however, they don't have available Geodetic Engineer to sign the plan. The undersigned mentioned that the DENR PENRO has one Geodetic Engineer in the province, and the would coordinate first to the Office if our GE could accommodate the conduct of survey.

DPWH Engineer provided update on the status of Temporary Usage of a Portion of RGC MIMAROPA site as a Storage Facility for Excavated Materials. As per approved conditions of use of the RGC, the contractor removed all the embankment materials on September 29, 2023 as shown in the picture, that no more materials could be seen in the area.



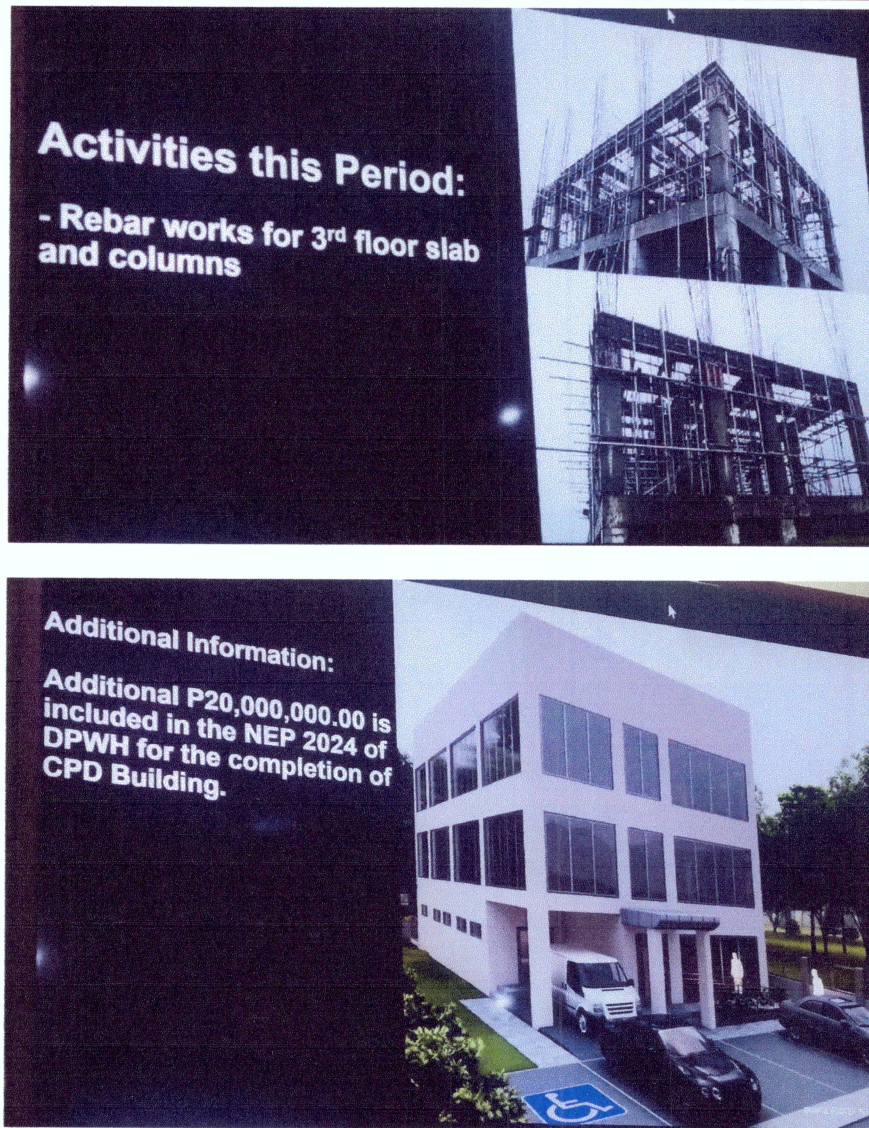
Lastly, DPWH engineer presented updates on the status of Construction of Commission on Population and Development (CPD) MIMAROPA Office Building, as follows:

***Contract ID No. 22ED0099-Construction of Commission on Population and Development Building (POPCOM)***

Effectivity:	April 6, 2022
Original Expiry	November 29, 2022
Original CD:	238
Additional CD:	
CTE # 1	60 (due to Revision of Plan and Inaccessibility of project site)
CTE #2	260 (due to revision of plan and inaccessibility of project site)
CTE #3	60 (due to MTSR) – for approval in Regional Office
REVISED EXPIRY:	December 14, 2023
Actual Accompl.	80.86%
Planned Accompl.	90.40%

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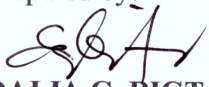




The meeting adjourned at 3:52 in the afternoon through a motion duly seconded.

For your information.

Prepared by:

  
**DALIA G. BIGTAS**  
Special Investigator I

  
**ALMA E. GIBE**  
DMO V/Chief TSD