

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR, MIMAROPA

**THRU** : The Regional NGP Coordinator

**FROM** : The OIC-PENR Officer

**SUBJECT** : **SUBMISSION OF ACCOMPLISHMENT REPORTS OF SEED PRODUCTION AREA/ INDIVIDUAL PLUS TREES (SPA/IPT) LOCATED IN BARANGAY DAMPULAN, TORRIJOS, MARINDUQUE FOR THE MONTH OF JANUARY TO APRIL 2022**

**DATE** : June 6, 2022

This refers to the memorandum dated May 18, 2022 of OIC-ARD for Technical Services regarding the differences spotted in the legends of the Phenology Calendar of Individual Plus Trees for the month of March and April 2022.

The newly hired Science Aide noticed that the legend in the Phenology Calendar of March 2022 was not in accordance with the legend indicated in Annex C of DAO 2010-11. Records show that in the legend of Phenology Calendar in March 2022, the leaf is colored green, the flower is colored yellow, and the fruit is colored red. The correct legend according to Annex C of DAO 2010-11 is that the leaf should be in color blue, the flower should be in color red, and the fruit should be in color green. This is the reason for the change/difference of legends for the phenological observation of IPTs for the month of March to April 2022.

Attached is the corrected monthly accomplishment report for the months of January to April 2022 and a copy of DAO 2010-11 for reference.

For consideration and further instruction.

  
**IMELDA M. DIAZ**



January 25, 2022

**MEMORANDUM**

**FOR** : The OIC-PENRO

**THRU** : The Chief, Technical Services Division

**ATTENTION** : The Chief, Conservation and Development Section  
The NGP Coordinator

**FROM** : The SPA/IPT Focal Person

**SUBJECT** : **MONTHLY ACCOMPLISHMENT REPORT OF THE SEED PRODUCTION AREA / INDIVIDUAL PLUS TREES (SPA/IPT) LOCATED IN BARANGAY DAMPULAN, TORRIJOS, MARINDUQUE**

Submitted is the accomplishment report on the maintenance and protection of the Seed Production Area (SPA) and phenological observation of Individual Plus Trees (IPTs) for the month of January 2022.

This is to inform that the undersigned conducted regular monitoring in the area, to wit;

1. While waiting for hiring of caretaker and science aids, the undersigned conducted foot patrolling within SPA area.
2. Undertook the monthly Phenology of 800 Individual Plus Trees, thus a total of 775 trees had totally shed-off and 25 trees had remained matured leaves.

Attached are the geo-tagged photographs, Journal of Activities and Monthly Phenological Calendar as ready references.

For information and record.

  
**DANILO L. MARTINEZ**

REGION : DENR-PENRO Marinduque  
MIMAROPA Region  
PROGRAM/PROJECT/STUDY: NATIONAL GREENING PROGRAM (MANAGEMENT  
OF SEED PRODUCTION AREA / INDIVIDUAL PLUS  
TREES)  
FOR THE MONTH OF : January 2022

JOURNAL OF PROGRAM/PROJECT/STUDY ACTIVITIES

DATE	ACTIVITY	RESULT/ACCOMP.	REMARKS
A. MAINTENANCE AND PROTECTION OF SEED PRODUCTION AREA/INDIVIDUAL PLUS TREES WITHIN THE ADMINISTRATIVE JURISDICTION OF DENR-PENRO MARINDUQUE.			
1/25/2021	Regular foot patrolling / monitoring within the Seed Production Area (SPA)	800 IPTs with 6 clusters had been patrolled and monitored.	
1/25/2021	Monthly Phenological Observation of Individual Plus Trees (IPTs)	775 trees had totally shed-off and 25 trees had remained matured leaves.	800 IPTs are phenotypically observed.

Accomplished by:

Submitted by:

  
DANILO L. MARTINEZ  
SPA/IPT Focal Person

  
IMELDA M. DIAZ  
OIC, PENR Officer



REGION : DENR-PENRO Marinduque  
MIMAROPA Region  
PROGRAM/PROJECT/STUDY: NATIONAL GREENING PROGRAM (MANAGEMENT  
OF SEED PRODUCTION AREA / INDIVIDUAL PLUS  
TREES)  
FOR THE MONTH OF : January 2022

JOURNAL OF PROGRAM/PROJECT/STUDY ACTIVITIES

DATE	ACTIVITY	RESULT/ACCOMP.	REMARKS
A. MAINTENANCE AND PROTECTION OF SEED PRODUCTION AREA/INDIVIDUAL PLUS TREES WITHIN THE ADMINISTRATIVE JURISDICTION OF DENR-PENRO MARINDUQUE.			
1/25/2021	Regular foot patrolling / monitoring within the Seed Production Area (SPA)	800 IPTs with 6 clusters had been patrolled and monitored.	
1/25/2021	Monthly Phenological Observation of Individual Plus Trees (IPTs)	775 trees had totally shed-off and 25 trees had remained matured leaves.	800 IPTs are phenotypically observed.

Accomplished by:

Submitted by:

  
**DANILO L. MARTINEZ**  
SPA/IPT Focal Person

  
**IMELDA M. DIAZ**  
OIC, PENR Officer

MONTHLY REPORT ON PHENOLOGICAL CALENDAR  
OF INDIVIDUAL PLUS TREES IN MARINDUQUE


Month of January 2022

IPTs Legends		Tree count
1 = leaf legends		25 IPTs had matured leaves.
2 = flower legends		N/A
3 = fruit development		N/A
4 = fruit collection		N/A
5 = shed-off		775 IPTs had totally shed-off
6 = damaged trees		N/A

Accomplished by:

  
**DANILO L. MARTINEZ**  
SPA/IPT Focal Person

Submitted by:

  
**IMELDA M. DIAZ**  
OIC, PENR Officer



February 24, 2022

**MEMORANDUM**

**FOR** : The OIC-PENRO

**THRU** : The Chief, Technical Services Division

**ATTENTION** : The Chief, Conservation and Development Section  
The NGP Coordinator

**FROM** : The SPA/IPT Focal Person

**SUBJECT** : **MONTHLY ACCOMPLISHMENT REPORT OF THE SEED PRODUCTION AREA / INDIVIDUAL PLUS TREES (SPA/IPT) LOCATED IN BARANGAY DAMPULAN, TORRIJOS, MARINDUQUE**

Submitted is the accomplishment report on the maintenance and protection of the Seed Production Area (SPA) and phenological observation of Individual Plus Trees (IPTs) for the month of February 2022.

This is to inform that the undersigned conducted regular monitoring in the area, to wit;

1. The undersigned conducted foot patrolling within SPA area and gathered information/data necessary in the preparation of monthly report.
2. Undertook the monthly Phenology of 800 Individual Plus Trees, thus a total of 738 trees had totally shed-off, 37 trees are sprouting leaves and 25 trees had remained matured leaves.

Attached are the geo-tagged photographs, Journal of Activities and Monthly Phenological Calendar as ready references.

For information and record.

  
**DANILO L. MARTINEZ**





February 24, 2022

**MEMORANDUM**

**FOR** : The OIC-PENRO

**THRU** : The Chief, Technical Services Division

**ATTENTION** : The Chief, Conservation and Development Section  
The NGP Coordinator

**FROM** : The SPA/IPT Focal Person

**SUBJECT** : **MONTHLY ACCOMPLISHMENT REPORT OF THE SEED PRODUCTION AREA / INDIVIDUAL PLUS TREES (SPA/IPT) LOCATED IN BARANGAY DAMPULAN, TORRIJOS, MARINDUQUE**

Submitted is the accomplishment report on the maintenance and protection of the Seed Production Area (SPA) and phenological observation of Individual Plus Trees (IPTs) for the month of February 2022.

This is to inform that the undersigned conducted regular monitoring in the area, to wit;

1. The undersigned conducted foot patrolling within SPA area and gathered information/data necessary in the preparation of monthly report.
2. Undertook the monthly Phenology of 800 Individual Plus Trees, thus a total of 738 trees had totally shed-off, 37 trees are sprouting leaves and 25 trees had remained matured leaves.

Attached are the geo-tagged photographs, Journal of Activities and Monthly Phenological Calendar as ready references.

For information and record.

  
**DANILO L. MARTINEZ**



REGION : DENR-PENRO Marinduque  
MIMAROPA Region  
PROGRAM/PROJECT/STUDY: NATIONAL GREENING PROGRAM (MANAGEMENT  
OF SEED PRODUCTION AREA / INDIVIDUAL PLUS  
TREES)  
FOR THE MONTH OF : February 2022

JOURNAL OF PROGRAM/PROJECT/STUDY ACTIVITIES

DATE	ACTIVITY	RESULT/ACCOMP.	REMARKS
A. MAINTENANCE AND PROTECTION OF SEED PRODUCTION AREA/INDIVIDUAL PLUS TREES WITHIN THE ADMINISTRATIVE JURISDICTION OF DENR-PENRO MARINDUQUE.			
1/22/2021	Regular foot patrolling / monitoring within the Seed Production Area (SPA)	800 IPTs with 6 clusters had been patrolled and monitored.	
1/22/2021	Monthly Phenological Observation of Individual Plus Trees (IPTs)	738 trees had totally shed-off, 37 trees are sprouting leaves and 25 trees had remained matured leaves.	800 IPTs are phenotypically observed.

Accomplished by:

Submitted by:

  
**DANILO L. MARTINEZ**  
SPA/IPT Focal Person

  
**IMELDA M. DIAZ**  
OIC, PENR Officer

MONTHLY REPORT ON PHENOLOGICAL CALENDAR  
OF INDIVIDUAL PLUS TREES IN MARINDUQUE

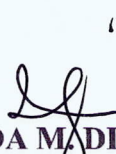
Month of February 2022

IPTs Legends		Tree count
1 = leaf legends		37 trees are sprouting leaves and 25 IPTs had matured leaves.
2 = flower legends		N/A
3 = fruit development		N/A
4 = fruit collection		N/A
5 = shed-off		738 IPTs had totally shed-off
6 = damaged trees		N/A

Accomplished by:

  
**DANILO L. MARTINEZ**  
SPA/IPT Focal Person

Submitted by:

  
**IMELDA M. DIAZ**  
OIC, PENR Officer



March 23, 2022

**MEMORANDUM**

**FOR** : The OIC-PENRO

**THRU** : The Chief, Technical Services Division

**ATTENTION** : The Chief, Conservation and Development Section  
The NGP Coordinator

**FROM** : The SPA/IPT Focal Person

**SUBJECT** : **SUBMISSION OF ACCOMPLISHMENT REPORT FOR THE MONTH OF MARCH 2022 OF THE SEED PRODUCTION AREA / INDIVIDUAL PLUS TREES (SPA/IPT) LOCATED IN BARANGAY DAMPULAN, TORRIJOS, MARINDUQUE**

Submitted is the accomplishment report on the maintenance and protection of the Seed Production Area (SPA) and phenological observation of Individual Plus Trees (IPTs) for the month of March 2022.

This is to inform that the undersigned conducted regular monitoring in the area, to wit;

1. Since the contract of service of the newly hired Science Aide and Caretaker has not yet notarized, patrolling of SPA/IPT area and gathering of information/data necessary in the preparation of monthly report was conducted alone by the undersigned on March 18, 2021.
2. Undertook the monthly Phenology of 800 Individual Plus Trees, thus a total of 775 trees are sprouting their leaves and 25 trees had remained matured leaves.

Attached are the geo-tagged photographs, Journal of Activities and Monthly Phenological Calendar as ready references.

For information and record.

  
**DANILO L. MARTINEZ**



REGION : MIMAROPA Region

PROGRAM/PROJECT/STUDY: NATIONAL GREENING PROGRAM (MANAGEMENT OF SEED PRODUCTION AREA / INDIVIDUAL PLUS TREES)

FOR THE MONTH OF : March 2022

JOURNAL OF PROGRAM/PROJECT/STUDY ACTIVITIES

DATE	ACTIVITY	RESULT/ACCOMP.	REMARKS
<b>A. MAINTENANCE AND PROTECTION OF SEED PRODUCTION AREA/INDIVIDUAL PLUS TREES WITHIN THE ADMINISTRATIVE JURISDICTION OF DENR-PENRO MARINDUQUE.</b>			
3/18/2021	Regular foot patrolling / monitoring within the Seed Production Area (SPA)	800 IPTs with 6 clusters had been patrolled and monitored.	
3/18/2021	Monthly Phenological Observation of Individual Plus Trees (IPTs)	775 trees sprouted their leaves and 25 trees had remained matured leaves.	800 IPTs are phenotypically observed.

Accomplished by:

Submitted by:

  
**DANILO L. MARTINEZ**  
SPA/IPT Focal Person

  
**IMELDA M. DIAZ**  
OIC, PENR Officer

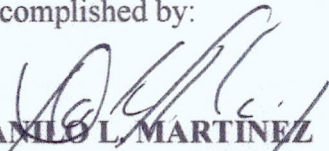


MONTHLY REPORT ON PHENOLOGICAL CALENDAR  
OF INDIVIDUAL PLUS TREES IN MARINDUQUE


Month of March 2022

IPTs Legends		Tree count
1 = leaf legends		775 trees sprouted their leaves and 25 trees had matured leaves.
2 = flower legends		N/A
3 = fruit development		N/A
4 = fruit collection		N/A
5 = damaged trees		N/A
6 = shed-off		N/A

Accomplished by:

  
**DANILO L. MARTINEZ**  
SPA/IPT Focal Person

Submitted by:

  
**IMELDA M. DIAZ**  
OIC, PENR Officer

April 25, 2022

**MEMORANDUM**

**FOR** : The OIC-PENRO

**THRU** : The Chief, Technical Services Division

**ATTENTION** : The Chief, Conservation and Development Section  
The NGP Coordinator

**FROM** : The SPA/IPT Focal Person

**SUBJECT** : **SUBMISSION OF ACCOMPLISHMENT REPORT FOR THE MONTH OF APRIL 2022 OF THE SEED PRODUCTION AREA / INDIVIDUAL PLUS TREES (SPA/IPT) LOCATED IN BARANGAY DAMPULAN, TORRIJOS, MARINDUQUE**

Submitted is the accomplishment report on the maintenance and protection of the Seed Production Area (SPA) and phenological observation of Individual Plus Trees (IPTs) for the month of April 2022.

This is to inform that the undersigned conducted regular monitoring and supervision of the activities undertaken in the area, to wit;

1. Prior to start activities in the SPA with newly hired Science Aide and Caretaker, the undersigned, the Chief, CDS and NGP Coordinator agreed that IPTs will re-clustered into eight clusters from six clusters to hasten monitoring and re-assessing.
2. A total of 195 Individual Plus Trees were re-assessed to ensure adequate and high quality seeds.
3. Undertook the monthly Phenology of 800 Individual Plus Trees, thus a total of 786 trees had matured leaves, 11 trees had flowered and 3 trees had been damaged.

Attached are the geo-tagged photographs, Journal of Activities and Monthly Phenological Calendar as ready references.

For information and record.

  
**DANILO L. MARTINEZ**

REGION : MIMAROPA Region

PROGRAM/PROJECT/STUDY: NATIONAL GREENING PROGRAM (MANAGEMENT OF SEED PRODUCTION AREA / INDIVIDUAL PLUS TREES)

FOR THE MONTH OF : April 2022

JOURNAL OF PROGRAM/PROJECT/STUDY ACTIVITIES

DATE	ACTIVITY	RESULT/ACCOMP.	REMARKS
<b>A. MAINTENANCE AND PROTECTION OF SEED PRODUCTION AREA/INDIVIDUAL PLUS TREES WITHIN THE ADMINISTRATIVE JURISDICTION OF DENR-PENRO MARINDUQUE.</b>			
4/1-21/2022	Regular foot patrolling / monitoring within the Seed Production Area (SPA)	800 IPTs with 8 clusters had been patrolled and monitored.	Conducted by the Science Aide and Caretaker
4/ 19-21/2022	Monthly Phenological Observation of Individual Plus Trees (IPTs)	786 trees had matured leaves, 11 had flowered and 3 trees had been damaged.	800 IPTs are phenotypically observed.
4/4-21/2022	Re-assessment of IPTs	A total of 195 Individual Plus Trees were re-assessed to ensure adequate and high quality seeds.	

Accomplished by:

  
**DANILO L. MARTINEZ**  
SPA/IPT Focal Person

Submitted by:

  
**IMELDA M. DIAZ**  
OIC, PENR Officer




MONTHLY REPORT ON PHENOLOGICAL CALENDAR  
OF INDIVIDUAL PLUS TREES IN MARINDUQUE

Month of April 2022

IPTs Legends		Tree count
1 = leaf legends		786 trees had matured leaves.
2 = flower legends		11 trees had flowered
3 = fruit development		N/A
4 = maturity collection		N/A
5 = shed-off		N/A
6 = damaged trees		3 trees had been damaged

Accomplished by:

  
**DANILO L. MARTINEZ**  
SPA/IPT Focal Person

Submitted by: .

  
**IMELDA M. DIAZ**  
OIC, PENR Officer 





## PENRO DOCUMENT ACTION AND TRACKING SLIP

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**SUBMISSION OF MONTHLY SEED COLLECTION REPORT OF SEED PRODUCTION AREA/INDIVIDUAL PLUS TREES (SPA/IPT) FOR THE MONTHS OF JANUARY TO APRIL CY 2022**

ENGP MIMAROPA &lt;mimaropaengp@gmail.com&gt;


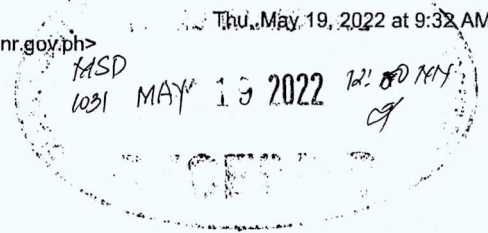
To: Ellen Paranaque &lt;ellenparanaque07@yahoo.com&gt;, DENR Marinduque &lt;penromarinduque@denr.gov.ph&gt;

Thu, May 19, 2022 at 9:32 AM

Good day po,

Please see attached file with regards to the aforementioned subject.  
for your informationThank you  
NGP-04

Department of Environment and Natural Resources  
National Greening Program Coordinating Office  
MIMAROPA REGION

 Monthly SPA and IPTs PENRO Marinduque.pdf  
1341K

**MEMORANDUM**

**TO :** THE OIC-PENR OFFICER  
MARINDUQUE

**FROM :** THE OIC, ASSISTANT REGIONAL DIRECTOR FOR  
TECHNICAL SERVICES

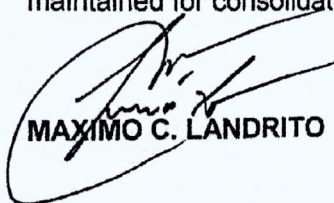
**SUBJECT :** SUBMISSION OF MONTHLY SEED COLLECTION REPORT OF  
SEED PRODUCTION AREA/INDIVIDUAL PLUS TREES  
(SPA/IPT) FOR THE MONTHS OF JANUARY TO APRIL CY 2022

**DATE :** MAY 18 2022

This Office acknowledges receipt of the Memorandum dated April 25, 2022 regarding the submission of the monthly report of Seed Production Area/ Individual plus Trees (SPA/IPT) for the months of January to April 2022.

Please be informed that upon evaluation of the report, this Office spotted differences on the legends of Phenology Calendar of the Individual plus Trees Template from the months of March and April.

In view thereof, you are advised to submit the templates provided by this Office including the Physical and Financial Accomplishment, Seed Collection, Seed Collection from Individual plus Tree and Phenology Calendar of the Individual plus Trees (IPTs) maintained for consolidation and endorsement to the Central Office.

  
MAXIMO C. LANDRITO

NGP# 120 /ECC/05-17-22/Doc No. 86989