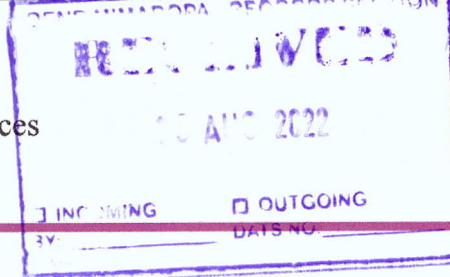




Republic of the Philippines
Department of Environment and Natural Resources
PENRO Marinduque



August 8, 2022

MEMORANDUM

FOR : THE REGIONAL EXECUTIVE DIRECTOR
DENR MIMAROPA Region

ATTENTION: The ASSISTANT REGIONAL DIRECTOR
Management Services and Regional Quality
Management Representative

FROM : The OIC, PENR Officer

SUBJECT : SUBMISSION OF LIST OF PARTICIPANT FOR THE
INTERNAL QUALITY AUDIT (IQA) TRAINING

In compliance with your Memorandum dated August 5, 2022 requesting participant to the Internal Quality Auditor Training, this Office recommends Engr. Cynthia U. Lozano, Chief, Technical Services Division to attend the said training.

For information and record.


IMELDA M. DIAZ



MEMORANDUM

TO : ALL PENROs

FROM : THE ASSISTANT REGIONAL DIRECTOR
Management Services
and Regional Quality Management Representative

SUBJECT : SUBMISSION OF LIST OF PARTICIPANTS FOR THE
INTERNAL QUALITY AUDIT (IQA) TRAINING

DATE : 05 August 2022

This refers to the memorandum dated 02 August 2022 from the Assistant Secretary for Finance, Information Systems, and Mining Concerns on the submission of a list of participants to the Internal Quality Audit Training which will be held on 6-9 September, 2022.

In this regard, you are required to submit the name of your recommended participant to the aforecited training. The trainee must:

1. Be holding SG 15 or above position;
2. Be able to cascade/echo the learnings to other IQAs in the PENR/CENR Offices;
3. Not be a certified auditor; and
4. Have attended QMS orientation

Kindly email your recommendation to hrdsdenrmimaropa@gmail.com not later than 08 August 2022, 12:00 NN, for consolidation and subsequent submission to the DENR QMS Secretariat.

For your immediate compliance, please.

Digitally signed
by Gordove
Donna Mayor
Date: 2022.08.05
15:05:39 +08'00'

DONNA MAYOR-GORDOVE, CESO IV