



**AUG 01 2022**

**Regional Special Order**

No. № 243 *pey*  
Series of 2022

**SUBJECT: DESIGNATION OF MAUREEN C. VILLANUEVA, SUPERVISING ADMIN OFFICER OF FINANCE DIVISION, AS IN-CHARGE, OF THE ACCOUNTING SECTION**

In the interest of the service and in view of the official travel of the Chief, Accounting Section Nazar Norman S. Cortuna on 1-7 August 2022, Supervising Admin Officer **MAUREEN C. VILLANUEVA** is hereby designated as In-Charge, of the Accounting Section.


As such, she shall attend to and act on urgent and routinary matters, attend meetings/conferences and the like where the presence of the Chief, Accountant is needed. She shall sign for and in behalf of the Chief, Accounting Section as:

*"For and in the absence of the Chief, Accounting Section"*

**MAUREEN C. VILLANUEVA**  
Supervising Administrative Officer

A report on all actions taken/carried out by the In-charge shall be submitted to the undersigned through the Chief, Accounting Section for information and record.

This Order shall take effect on the dates specified herein and is automatically revoked upon the return of the Chief, Accounting Section.

  
**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director *7*



Department of Environment  
and Natural Resources  
MIMAROPA Region



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