



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region 700

July 27, 2022

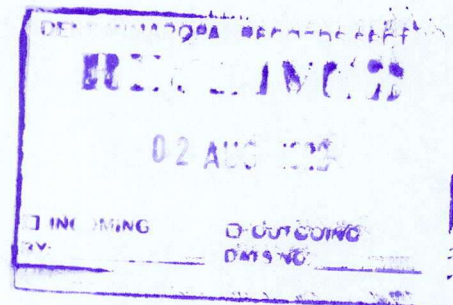
MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region
1515 L & S Bldg., Roxas Blvd.,
Ermita, Manila

THRU : The Assistant Regional Director
for Management Services

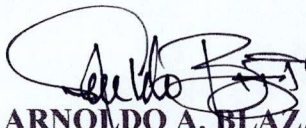
FROM : The OIC, PENR Officer

SUBJECT : PROPOSED SCHEDULE OF ACTIVITIES OF HRMPSB
PENRO ROMBLON



Attached is the proposed schedule of activities of HRMPSB PENRO Romblon.

For your information and consideration.


ARNOLDO A. BLAZA, JR.
SB y

PENRO ROMBLON
HRMPSB SCHEDULE OF ACTIVITIES

HRMPSB ACTIVITIES		July 2022				August 2022				September 2022			
		1	2	3	4	1	2	3	4	1	2	3	4
1	Pre-Screening of Applicants (PENRO HRMPSB)												
2	Scanning of Documents												
3	Preparation of CES and General List of Applicants												
4	Screening of Applicants												
5	Sending of Notices to Qualified/Disqualified Applicants												
6	Examination of qualified Applicants												
	Checking of Exams												
7	Interview (SG 15 and up)												
8	Interview (below SG 15)												
10	Deliberation												
11	Preparation of CER and Resolutions												
12	Submission to the RED of pertinent documents for selection												

Prepared by:

Gemma F. Fallaria
GEMMA F. FALLARIA
AO IV (HRMO II)

Reviewed by:

Florence Grace F. Domingo
FLORENCE GRACE F. DOMINGO
Chief, Admin and Finance Section

Approved by:

Thelmo S. Hernandez
THELMO S. HERNANDEZ
Chief, MSD

Noted by:

Arnoldo S. Artaza, Jr.
ARNOLDO S. ARTAZA, JR.
OIC, PENR OFFICER

SUMMARY LIST OF VACANT POSITIONS DENR-PENRO Romblon

OFFICE	ITEM NUMBER	POSITION	SALARY GRADE	NO. OF APPLICANTS
PENRO	Supervising Ecosystems Management Specialist	OSEC-DENRB-SVEMS-70-2014	22	9
	Planning Officer III	OSEC-DENRB-PIO3-42-2014	18	8
	Administrative Aide VI	OSEC-DENRB-ADA6-230-2014	6	15
	Administrative Aide VI	OSEC-DENRB-ADA6-245-2004	6	13
	Land Management Inspector	OSEC-DENRB-LAMI-143-1998	5	9

-Day 1

-Day 2

-Day 3

28 applicants

17 applicants

9 applicants

Administrative Aide VI

Land Management Inspector/Planning Officer III


Supervising Ecosystems Management Specialist

Prepared by:

Reviewed by:

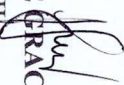
Approved by:

Noted by:



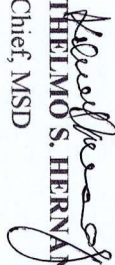
GEMMA F. FALLARIA

Chief, Admin Unit




FLORENCE GRACE F. DOMINGO

Accountant III



THELMO S. HERNANDEZ

Chief, MSD



ARNOLD B. BLAZA, JR.

OIC, PENR Officer