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1. OFFICE/DEPARTMENT		2. NAME : (Last)		(First) (Missing)		
PENRO/TSD		LOZANO		CYNTHIA URUBIO		
	t 12, 2022	4 DODITION	DMO V / CHIEF, TSD			
DATEOFFICING		4. POSITION		5. SALARY		
		6. DETAILS OF	APPLICATION			
A TYPE OF LEAVE TO BE A			6.8 DETAILS OF	6.B DETAILS OF LEAVE		
☐ Vacation Leave (Sec. 51, Rule	XVI, Omnibus Fules Impler	menting E O. No. 292)	In case of Vac	In case of Vacation/Special Privilege Leave:		
☐ Mandatory/Forced Leave	(Sec. 25, Rule XVI, Omnibus	2)   Within the	☐ Within the Philippines			
Sick Leave (Sec. 43, Rule XVI,	Omnibus Rules Implementir	g E O No 292)	☐ Abroad (Sp	Abroad (Specify)		
Maternity Leave (R.A. No. 112	210 / IRR issued by CSC, DO		In case of Sick Leave:			
☐ Paternity Leave (R.A. No. 818	7 / CSC MC No. 71, s. 1998	, as amended)	☐ In Hospital	☐ In Hospital (Specify Illness)		
☐ Special Privilege Leave (S	Sec. 21, Rule XVI, Omnibus	Rules Implementing E.O. No. 290		Out Patient (Specify Illness)		
☐ Solo Parent Leave (RA No. 8	1972 / GSC MC No. 8, s. 200	04)	, mare to the formation of the description of the d			
Study Leave (Sec. 68, Rule XVI	Omnibus Rules implement	In case of Spe	in case of Special Leave Benefits for Women.			
☐ 10-Day VAWC Leave (RAI	No 9262 / CSC MC No. 15,	s 2006)	(Specify Illnes	(Specify Illness)		
☐ Rehabilitation Privilege (Se	ec. 55, Rule XVI, Omnibus F	Rules Implementing E.O. No. 292	)			
☐ Special Leave Benefits fo	r Women (RA No. 971	0 / CSC MC No. 25, s. 2010)	In case of Stud	dy Leave:		
☐ Special Emergency (Cala	mity) Leave (csc мо	No. 2, s. 2012, as amended)		of Master's Degree		
☐ Adoption Leave (R.A. No. 865)	2)			Examination Review		
			Other purpose	•		
Others:				on of Leave Credits		
			☐ Terminal Le	eave		
C NUMBER OF WORKING DAYS APPLIED FOR two (3) days only  INCLUSIVE DATES				6.D COMMUTATION  Not Requested  Requested		
August 8 - 10, 2022				CYNTHIA DE DOZANO		
			And and a second a	(Signature of Applicant)		
	7. C	ETAILS OF ACTION	ON ON APPLICATION	ON		
A CERTIFICATION OF LEAVE CREDITS			7.B RECOMMEN	IDATION		
As of Saly	12022	on a succession of the success	☐ For approv	al		
The state of the s	Vacation Leave	Sick Leave	☐ For disappi	roval due to		
Total Earned Less this application	159.081	341.583 3.00	-	A Digitally		
Balance	159.081	338.583	***************************************	signed by Diaz		
Y	Malacia			/) Imelda		
ED	EN P. PALACIOS		IMELDAM. DAZndoza			
Administrative Officer IV				OIC, PENR Officer		
C APPROVED FOR:  days with pay S <sup>1</sup> days without pay others (Specify)			7.D DISAPPROV	VED DUE TO:		
	-	(Authorized	Official)			



1. OFFICE/DEPARTMENT PENRO/TSD	2. NAME : (Last)	( ······) ( ···························		
3. DATE OF FILING August 12, 2022	4. POSITION	DMO V / CHIEF, TSD 5. SALARY		
	6. DETAILS OF A	PPLICATION		
6.A TYPE OF LEAVE TO BE AVAILED OF  Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules In  Mandatory/Forced Leave(Sec. 25, Rule XVI, Omn  Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implem)  Maternity Leave (R.A. No. 11210 / IRR issued by CSC)  Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1)  Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implem)  Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 1)  Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implem)  10-Day VAWC Leave (RA No. 9262 / CSC MC No. 1)  Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implem)  Special Leave Benefits for Women (RA No. 1)  Special Leave Benefits for Women (RA No. 1)  Adoption Leave (RA No. 8552)  Others:	enting E.O. No. 292) enting E.O. No. 292) c, DOLE and SSS) 1998, as amended) bus Rules Implementing E.O. No. 292) 2004) menting E.O. No. 292) 15, s. 2005) bus Rules Implementing E.O. No. 292) 9710 / CSC MC No. 25, s. 2010)	6.B DETAILS OF LEAVE  In case of Vacation/Special Privilege Leave:  Within the Philippines  Abroad (Specify)  In case of Sick Leave:  In Hospital (Specify Illness)  Out Patient (Specify Illness)  In case of Special Leave Benefits for Women: (Specify Illness)  In case of Study Leave:  Completion of Master's Degree  BAR/Board Examination Review Other purpose:  Monetization of Leave Credits		
6.C NUMBER OF WORKING DAYS APPLIED two (3) days only INCLUSIVE DATES August 8 - 10, 2022		CYNTHIA U. LOZANO (Signature of Applicant)		
	DETAILS OF ACTION			
As of SUNCOREDITS  As of SUNCOREDITS  As of SUNCOREDITS  Vacation Leave Sick Leave  Total Earned (59.08) 34(.583  Less this application 3.00  Balance (59.08) 338.583  EDEN P. PALACIOS  Administrative Officer IV		7.B RECOMMENDATION  For approval  For disapproval due to  Digitally signed by Diaz Imelda Mendoza  IMELDA M. DIAZ  OIC, PENR Officer		
days with pay days without pay others (Specify)	(Authorized Of	7.D DISAPPROVED DUE TO:		



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1. OFFICE/DEPARTMENT	2. NAME:	(Last)	(First)	(Middle)		
PENRO/TSD	L	OZANO	CYNTHIA	URUBIO		
3. DATE OF FILING August 12, 2022	4. POSITION	DMO V / CHIEF, TS	<b>SD</b> 5.	SALARY		
	6. DETAILS	OF APPLICATION				
6.A TYPE OF LEAVE TO BE AVAILED OF		6.B DETAILS (	OF LEAVE			
☐ Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules	In case of Va	In case of Vacation/Special Privilege Leave:				
☐ Mandatory/Forced Leave(Sec. 25, Rule XVI, On	nnibus Rules Implementing E.O. N	lo. 292) Within the	☐ Within the Philippines			
Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Impler	nenting E.O. No. 292)		☐ Abroad (Specify)			
Maternity Leave (R.A. No. 11210 / IRR issued by CS	SC, DOLE and SSS)	In case of Si	In case of Sick Leave:			
☐ Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s.	1998, as amended)	☐ In Hospit	☐ In Hospital (Specify Illness)			
☐ Special Privilege Leave (Sec. 21, Rule XVI, Omi	nibus Rules Implementing E.O. No	o. 292) 🔲 Out Patie	☐ Out Patient (Specify Illness)			
Solo Parent Leave (RA No. 8972 / CSC MC No. 8,	s. 2004)					
Study Leave (Sec. 68, Rule XVI, Omnibus Rules Imple	ementing E.O. No. 292)	In case of S	In case of Special Leave Benefits for Women:			
☐ 10-Day VAWC Leave (RA No. 9262 / CSC MC No.	o. 15, s. 2005)	(Specify Illne	ess)			
Rehabilitation Privilege (Sec. 55, Rule XVI, Omr	ibus Rules Implementing E.O. No.	. 292)				
☐ Special Leave Benefits for Women (RA No	o. 9710 / CSC MC No. 25, s. 2010	In case of Si	tudy Leave:			
☐ Special Emergency (Calamity) Leave (Calamity)	SC MC No. 2, s. 2012, as amende	d) 🗆 Completi	☐ Completion of Master's Degree			
Adoption Leave (R.A. No. 8552)		☐ BAR/Boa	ard Examination	n Review		
		Other purpos	se:			
Others:		☐ Monetiza	☐ Monetization of Leave Credits			
		☐ Terminal	☐ Terminal Leave			
6.C NUMBER OF WORKING DAYS APPLIE	D FOR	6.D COMMUTA	ATION			
two (3) days only		☐ Not Requ	☐ Not Requested			
INCLUSIVE DATES			Requested			
August 8 - 10, 2022			CYNTHIA J. SOZANO			
				e of Applicant)		
7	. DETAILS OF AC	TION ON APPLICAT	TION			
7.A CERTIFICATION OF LEAVE CREDITS		7.B RECOMME	ENDATION			
As of 54/4, 222		☐ For appro	☐ For approval			
Vacation Leave		☐ For disap	oproval due to			
Total Earned 159.0%	341. 543	_				
Balance   159.08	338.583					
Stalauri	,					
EDEN P. PALACI		IMELDA M. DIAZ				
Administrative Office		OIC,	PENR Officer			
7.C APPROVED FOR:		7.D DISAPPR	OVED DUE TO	D:		
days with pay $S^L$ days without pay						
days without pay others (Specify)						
	/A.,6h	ized Official\				
	(Authori	ized Official)				



OFFICE/DEPARTMENT     PENRO/TSD	2. NAME : (Las			
3. DATE OF FILING August 12, 2022	4. POSITION	DMO V / CHIEF, TSD 5. SALARY		
	6. DETAILS OF	APPLICATION		
6.A TYPE OF LEAVE TO BE AVAILED OF  Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implement Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implement Maternity Leave (R.A. No. 11210 / IRR issued by CSC, Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 15  Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implement Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 31  Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implement Rules Imp	blementing E.O. No. 292) bus Rules Implementing E.O. No. 292 nting E.O. No. 292) DOLE and SSS) 1998, as amended) sus Rules Implementing E.O. No. 292) 2004)	6.B DETAILS OF LEAVE  In case of Vacation/Special Privilege Leave:  Within the Philippines  Abroad (Specify)  In case of Sick Leave:  In Hospital (Specify Illness)  Out Patient (Specify Illness)  In case of Special Leave Benefits for Women:		
☐ 10-Day VAWC Leave (RA No. 9262 / CSC MC No. 4 ☐ Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibu ☐ Special Leave Benefits for Women (RA No. 8 ☐ Special Emergency (Calamity) Leave (CSC ☐ Adoption Leave (RA, No. 8552)  Others:	is Rules Implementing E.O. No. 292) 9710 / CSC MC No. 25, s. 2010)	(Specify Illness)		
6.C NUMBER OF WORKING DAYS APPLIED two (3) days only  INCLUSIVE DATES  August 8 - 10, 2022	FOR	6.D COMMUTATION  Not Requested Requested  CYNTHIA U. LOZANO (Signature of Applicant)		
7.	DETAILS OF ACTIO	ON ON APPLICATION		
7.A CERTIFICATION OF LEAVE CREDITS  As of Supplication Leave  Total Earned (59.0%)  Less this application  Balance (59.0%)  EDEN P. PALACIOS  Administrative Officer	Sick Leave 34(. 583 3 - 00 338 - 583	7.B RECOMMENDATION  ☐ For approval  ☐ For disapproval due to  ☐ IMELDA M. DIAZ  OIC, PENR Officer		
7.C APPROVED FOR:  days with pay S days without pay others (Specify)		7.D DISAPPROVED DUE TO:		
	(Authorized	Umicial)		