



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

DENR MIMAROPA REGIONAL RECORDS SECTION
RECEIVED
22 AUG 2022
B-2022-9174
INCOMING ☒ OUTGOING ☐
DATE NO. *hysp*

August 18, 2022

MEMORANDUM

FOR : The Regional Executive Director
MIMAROPA

THRU : The ARD for Technical Services

FROM : The In-charge, PENR Officer
Oriental Mindoro

SUBJECT : **NON-ATTENDANCE TO THE NATIONAL WORKSHOP ON
FLYING FOX AT MAMBUKAL RESORT, MURCIA, NEGROS
OCCIDENTAL ON JULY 04-06, 2022**

Respectfully forwarding the report of Forester Bea Natasha R. Fortu on the non-attendance to the National Workshop on Flying Fox at Mambukal Reosrt, Murcia, Negros Occidental on July 04-06, 2022.

Please be informed that due to insufficient funds allotted this year's activity under wildlife conservation, this Office opted to prioritize activities indicated in the Work and Financial Plan. Likewise, some of the CDS personnel have prior commitments before the approved Special Order of the said workshop was received.

For consideration.

TSD CHIEF ALMA E. GIBE



DENRPENRO2208000035

PENRO Tracking No. **2208000501**
TSD-CDS/



August 18, 2022

MEMORANDUM

FOR : The In-Charge, PENRO
Oriental Mindoro

THRU : The Chief, Conservation and Development Section

FROM : Forester I Bea Natasha R. Fortu

SUBJECT : **NON-ATTENDANCE TO THE NATIONAL WORKSHOP ON
FLYING FOX AT MAMBUKAL RESORT, MURCIA, NEGROS
OCCIDENTAL ON JULY 04-06, 2022**

This is in compliance with the Memorandum from the Regional Executive Director dated August 12, 2022 regarding the above-cited subject.

Kindly be informed that as much as we intend to attend to the said workshop, due to insufficient funds allotted this year's activity under wildlife conservation, this Office opted to prioritize activities indicated in the Work and Financial Plan. Unfortunately, such activity on flying fox is not funded thus we were not able to send this Office's representative on the said activity. Likewise, the undersigned have prior commitments and have filed for vacation leave due to important matters to attend to in the family before the approved Special Order of the said workshop was received.

The undersigned is well aware and strongly upholds and practices the agency's Core Values and is working professionally to be able to deliver and achieve high standard of public service. This matter shall be a learning to the undersigned and assures that such situations will not happen again.

For consideration.


BEA NATASHA R. FORTU

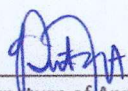


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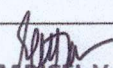
APPLICATION FOR LEAVE

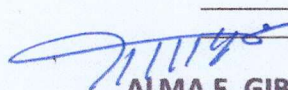
1. OFFICE/DEPARTMENT	2. NAME	(Last)	(First)	(Middle)
	FORTIN	BEA	NATASHA	RICABLANCA
3. DATE OF FILLING	July 1, 2022	4. POSITION	for I	5. SALARY

6. DETAILS OF APPLICATION

6.A TYPE OF LEAVE TO BE AVAILED OF <input type="checkbox"/> Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> Mandatory/Forced Leave (Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> Maternity Leave (R.A. No. 11210/IRR issued by CSC, DOLE and SSS) <input type="checkbox"/> Paternity Leave (R.A. No. 8187/CSC MC No. 71, s. 1998, as amended) <input type="checkbox"/> Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> Solo Parent Leave (RA No. 8972/CSC MC No. 8, s. 2004) <input type="checkbox"/> Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> 10-Day VAWC Leave (RA No. 9262/CSC MC No. 15, s. 2005) <input type="checkbox"/> Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> Special Leave Benefits for Women (RA No. 9710/CSC MC No. 25, s. 2010) <input type="checkbox"/> Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012 as amended) <input type="checkbox"/> Adoption Leave (RA No. 8552) Others:	6.B DETAILS OF LEAVE <i>In case of Vacation/Special Privilege Leave:</i> <input checked="" type="checkbox"/> Within the Philippines <input type="checkbox"/> Abroad (Specify) _____ <i>In case of Sick Leave:</i> <input type="checkbox"/> In Hospital (Specify Illness) _____ <input type="checkbox"/> Out Patient (Specify Illness) _____ <i>In Case of Special Leave Benefits for Women:</i> <input type="checkbox"/> (Specify Illness) _____ <i>In case of Study Leave:</i> <input type="checkbox"/> Completion of Master's Degree <input type="checkbox"/> BAR/Board Examination Review <i>Other purpose:</i> <input type="checkbox"/> Monetization of Leave Credits <input type="checkbox"/> Terminal Leave
6.C NUMBER OF WORKING DAYS APPLIED FOR 6 days INCLUSIVE DATES July 6-8, 11-13, 2022	6.D COMMUTATION <input type="checkbox"/> Not Requested <input checked="" type="checkbox"/> Requested  (Signature of Applicant)

7. DETAILS OF ACTION ON APPLICATION

7.A CERTIFICATION OF LEAVE CREDITS As of <u>JUNE 2022</u> <table border="1"><thead><tr><th></th><th>Vacation Leave</th><th>Sick Leave</th></tr></thead><tbody><tr><td>Total Earned</td><td>31.126</td><td>68.708</td></tr><tr><td>Less this application</td><td>6</td><td>-</td></tr><tr><td>Balance</td><td>25.126</td><td>68.708</td></tr></tbody></table> BUENA P. FLORIDA Admin. Officer IV (HRMO II)		Vacation Leave	Sick Leave	Total Earned	31.126	68.708	Less this application	6	-	Balance	25.126	68.708	7.B RECOMMENDATION <input type="checkbox"/> For approval <input type="checkbox"/> For disapproval due to _____  MARICEL V. SUPLEO Chief, Management Services Division
	Vacation Leave	Sick Leave											
Total Earned	31.126	68.708											
Less this application	6	-											
Balance	25.126	68.708											

7.C APPROVED FOR: _____ days with pay _____ days without pay _____ others (Specify)	7.D DISAPPROVED DUE TO: _____ _____ _____  ALMA E. GIBE In-Charge, Office of the PENRO
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