



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan

Contact No.: 09979823016

Email: cenroquezon@denr.gov.ph

2022	
DENR MIMAROPA	
RECORDS SECTION	
RECEIVED	
BY: Abe	
DATE: AUG 23 2022	
TIME: 1:00 PM	

August 1, 2022

MEMORANDUM

FOR : The Provincial Environment and
Natural Resources Officer
Sta. Monica, Puerto Princesa City

FROM : The Community Environment and
Natural Resources Officer
Quezon, Palawan

SUBJECT : **INDIVIDUAL LEARNING REPORT OF SOME PERSONNEL
OF CENRO QUEZON, PALAWAN**

DENR PENRO
PALAWAN RECORDS
RECEIVED

BY: [Signature]
DATE: 08-08-2022 7:35

Forwarded are the Individual Learning Report of For. II David E. Gallema, Jr., Rosalyn S. Jasmin and FT II Margelyn S. Mandapat re: attended seminar-workshop on Integrity, Transparency and Accountability in Public Service (ITAPS) on July 13-15, 2022 via zoom.

For your information and record.

[Signature]
LEONARD T. CALUYA





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Bgy. Alfonso XIII, Quezon, Palawan

Contact No.: 09979823016

Email: cenroquezon@denr.gov.ph

August 1, 2022

MEMORANDUM

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Sta. Monica, Puerto Princesa City

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BY: [Signature]
DATE: 08-08-2022 22:15

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For your information and record.

[Signature]
LEONARD T. CALUYA





INDIVIDUAL LEARNING EVENT



Part 1. Participant

Name of Participant	DAVID E. GALLEMA, JR.
Office/Service	CENRO Quezon, Palawan
Training Title	Seminar -Workshop on Integrity, Transparency and Accountability in Public Service (ITAPS)
Learning provider	DENR MIMAROPA Region
Inclusive Dates	July 13-15, 2022
Venue	Via Zoom

I. EVALUATION OF THE COURSE

• **Technical Content**

The three-day Seminar-workshop covers topics related to RA 3019 (Graft and Corruption), RA 6713 (Code of Conduct and Ethical Standard of Government Employee and Public Officials), RA 9845 (Anti-Red Tape Act of 20027), Sexual Harassment (RA 7877) and Safe Spaces Act (RA 11313), this is to inform government employees of their duties, functions and responsibilities with corresponding accountability.

• **Impressions/Comments:**

The speakers, who are from the Office of the Ombudsman delivered their topics very well and imparted important learnings for every topic discussed. Participants were reminded, as a government employees to uphold integrity, transparency and accountability in public service. It was also emphasized that “Public Office is a Public Trust”. Public officers and employees must, at all times, be accountable to the people, serve them with utmost responsibility, integrity, loyalty, and efficiency; act with patriotism and justice, and lead modest lives.

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT’S WORK/FUNCTIONS

- The seminar-workshop provides important learnings and as a government employee, I am enlightened with the threefold liability such as the criminal, administrative and civil liability to be imposed against public officers if found guilty on any of the above mentioned laws and policies.

III. RECOMMENDATIONS

- Regular conduct of such seminar workshop shall be implemented especially in the CENRO level, this is to remind personnel of the meaning of Public Office is a Public Trust and to warned them on their possible liability even if the act committed is considered as less serious;

IV. POST LEARNING ACTION PLAN

Proposed Plan/Activity Output	Time Frame
<ul style="list-style-type: none">The learning provided during the seminar-workshop should be reiterated to all personnel	During Monday Forum

Part 2. Supervisor

How will you support the post Learning Action plan/Proposal?

During Monday Forum, attendee of the Learning Event will be given time to discuss/relay the salient points of learning presented by different speakers.

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer/apply the skills and knowledge gained from the training?

Yes

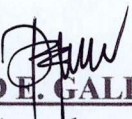
Would you be willing to send him/her to other trainings/seminar conference?

Yes x No Others

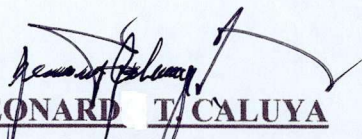
If yes please specify courses.

Similar Learning Events.

Submitted by:


DAVIDE E. GALLEMA, JR.
Attendee

Noted/Confirmed by:


LEONARD T. CALUYA
Supervisor
CENRO

July 22, 2022

Date



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
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National Highway, Bgy. Alfonso XIII, Quezon, Palawan
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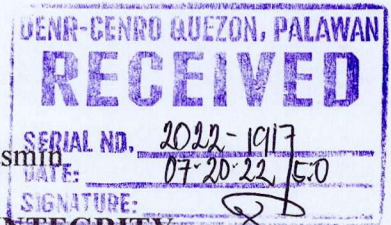
July 18, 2022

MEMORANDUM

FOR : The Community Environment and Natural Resources Officer

FROM : LMO II /In-Charge, RPS Rosalyn S. Jasmin

SUBJECT : **LEARNING EVENT ON INTEGRITY, TRANSPARENCY AND ACCOUNTABILITY IN PUBLIC SERVICE (2022-1699)**



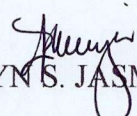
In compliance to Regional Special No. 2022- 197 dated July 5, 2022, the undersigned participated in the 3- day *Learning Event on Integrity, Transparency and Accountability in Public Service* via Zoom Meeting on *July 13-15, 2022*, ID No. 896-6793-8667 and Passcode No. 123456.

Please be informed that the Seminar is overloaded with vital information and must be attended by every public servant. Below are the topics and sub-topics discussed:

1. **Understanding Corruption; its causes and effects (*Corruption kills and victimizes all*)**
2. **Upholding Accountability in Public Office (*Public Office is a Public Trust*)**
 - R.A .6713 Code of Conduct and Ethical Standards for Public Officials and Employees.
 - The Threefold Liability Rule of Government Employees- *Criminal, Administrative and Civil.*
3. **Integrating Integrity in Public Service (*Integrity Begins With Me*)**
 - **R.A.7877- Sexual Harassment Act**
 - **R.A. 11313- Bawal Bastos Law**

Also discussed were the *Common Offenses Involving Gifts; Common Violations Involving Public Funds; and Properties and Common Violations Involving Gender.*

Attached is the Individual Learning Event report for your information and comment.


ROSALYN S. JASMIN



INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	Rosalyn S. Jasmin
Office/Service:	CENRO Quezon, Palawan
Training Title:	Integrity, Transparency and Accountability in Public Service
Learning Providers:	OMBUDSMAN for Luzon
Inclusive Dates:	July 13-15, 2022
Venue:	Via Zoom

I. EVALUATION OF THE COURSE:

• Technical Content:

Madam Edith Dizon- (Module 1) **Understanding Corruption**

- She very well discussed the causes/sources and effects of corruption
- Not to use position for self- gratification, because there are consequences for any violation.
- *Corruption Kills and victimizes all.*

Upholding Accountability in Public Office

- The speaker from the Office of the Ombudsman stressed that a PUBLIC OFFICE is a PUBLIC TRUST
- Discussed the RA 6713 or norms and conduct of public employees.
- He also differentiated *Malversation, Technical Malversation and Failure to Render Accounts* and the corresponding penalties
- He also explained the Threefold Liability Rules of Government Employees- *Criminal, Administrative and Civil*

Madam Len Velicaria (Module 3) **Integrating Integrity in Public Service**

- She encouraged the participants to do what is right always and in everything.
- She discussed **R.A. 7877 or Sexual Harrasment Act** and **R.A. 11313 or Bawal Bastos Law.**
- *Integrity Begins With Me*

Also discussed by the three speakers are the functions of the *Office of the Ombudsman; Offenses Involving Gifts; Common Violations Involving Public Funds and Properties; and Common Violations Involving Gender.*

- **Impression/Comments:**

This learning event deepens and broadens my understanding about CORRUPTION!

Only in this seminar did I come to know that KATAMARAN is among the sources of corruption.

I hate to dwell on other's issues, that's why I assessed myself as public servant. When I was assigned as Acting Records Officer of CENRO Narra, I used to sell fruits and other local products, occasionally when I transmit processed public land applications at the PENRO in Sta. Monica, Puerto Princesa City.

I attended and brought official documents to Regional Trial Courts when requested (*sub-poena duces tecum*). I once waited and nothing happened for the day- postponed/re-scheduled hearing. Travelling expenses sometimes were not reimbursed. To make use of my time while waiting for my turn during the third time and to at least earn for my travelling expenses, I brought some native cakes/snacks for sale to different court branches in the Justice Hall.

I thought all the while- and even feel proud- that I am productive and MASIPAG. I realized that it was among the forms of corruption- the employees who bought my stuff during office hours?

It was clearly discussed at this learning event that anything advantageous to the public servant- whatever form it is- at the expense of the government is corruption.

The topics are all applicable to all public officers and employees and the Speakers are excellent. They were able to convey the lessons clearly by using illustrations, infographics and videoclips. They also shared situations wherein public officers and employees were convicted for various offenses.

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION:

Never in my stint as public servant did I ask or demand money or gift from any client because I am fully aware that I am paid to serve the public. But considering the nature of work at the Regulation and Permitting section, where products such as **Patents**, **Permit** to utilize lumbers, permit to occupy government property, etc. are received by the clients, giving of gifts are not avoided sometimes. Some clients will just leave *soft drinks* and *bread* and will immediately leave the Office. I, along with officemates, do take some.

With all those detailed discussions heard from the Speakers, this learning event is very much relevant and applicable not only in the RPS sector but to all public servants.

II. RECOMMENDATIONS:

It is recommended that similar learning events/seminar be given to all public servants at the onset of their work. It is very much applicable to anyone, anywhere, anytime. However, face-to-face learning event or seminar is far better than online ones, in order not to miss an ounce of information when internet connection fails.

IV. POST LEARNING ACTION PLAN/PROPOSAL:

Proposed Plan/Activity/Output	Time Frame
Conduct of Re-echo to all personnel during the Monday forum	August-December 2022

Part 2 (To be prepared by the Supervisor)

How will you support the post Learning Action/Proposal?

To give time for the participants of this learning event to discuss and share the important information to all employees during Monday Forum.

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training?

Yes.

Would you be willing to send him/her again to other training/seminar/conference?

Yes / No Others

If yes, please specify courses.

Any similar seminars or refresher courses related to Regulation and Permitting issuances/policies and other Leadership trainings in order to equipped her more technically and be more aware of the policies and guidelines necessary in discharging her duties and responsibilities.

Submitted by:


ROSALYN S. JASMIN

Attendee

July 20, 2022

Date

Noted/Confirmed by:


LEONARD T. CALUYA

Supervisor

CENRO



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INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)



Name of Participant:	MARGELYN S. MANDAPAT
Office/Service:	DENR-CENRO QUEZON
Training Title:	INTEGRITY, TRANSPARENCY, ACCOUNTABILITY IN PUBLIC SERVICE (ITAPS)
Learning Providers:	HUMAN RESOURCE DEVELOPMENT SERVICE (HRDS) AND OFFICE OF THE OMBUDSMAN
Inclusive Dates:	JULY 13-15, 2022
Venue:	Via Zoom

I. EVALUATION OF THE COURSE:

• **Technical Content:**

The three-day virtual learning event aims that the participants will be able to recognize the scope of accountability of public servants guided by established relevant laws and policies leading to a corrupt-free bureaucracy and to remind the participants to perform their duties with highest level of integrity, transparency and accountability daily and consistently..

It covers three (3) modules, to wit:

Module 1: Understanding Corruption with corresponding key messages: “Corruption kills, it victimizes all”.

This module tackles the meaning and forms of corruption, its causes and effect and the impact of corruption in societal cost.

Module 2a: Upholding Accountability in Public Office with corresponding key messages: “Public Office is a Public Trust”

This module comprehends the nature of public office as a public trust. It also relate workplace situation to the norms of conduct and ethical standards. Also, determine the law/s relevant to common violations/practices, called as the “**Threefold Liability Rule**” that holds the wrongful acts or omissions of a public officer, such as: Criminal Liability- *e.i* Malversation of Public Funds (Imprisonment and Fine), Administrative Liability – it is based on the supervisory powers of the government agency *e.i* Grave Misconduct (Dismissal) and Civil Liability – it is damage by paying the amount taken plus interest reckoned from the finality of the decision until the amount is fully paid.

Every public official and employee shall observe the above mentioned standards of personal conduct in the discharge and execution of Official duties.

Before the end of session the speaker shared the principle of Mahatma Gandhi quoted that, *"The best way to find yourself is to lose yourself in the service of others."*

Module 2b – Upholding Accountability in the Public Service with corresponding key messages: "Public Office is a Public Trust"

It discusses the law/s relevant to common violation and practices and determines the acts or omissions of public that are punishable under the law, such as:

1. Common Violations Involving Gifts

Gifts can be in the form of :

- Actual Gift, Gratuity, Favor, entertainment, loan, benefit

Punishable acts

- Accepting, OR Soliciting, OR Requesting, OR Receiving

2. Common Violation Involving Public Funds or Property

- a. Malversation – use for personal
- b. Technical Malversation – conversion of funds
- c. Failure to Render Accounts - fails to do so for a certain months after such accounts should be rendered.

3. Common Violations Involving Gender

- a. Sexual Harassment (R.A 7877) and its IRR;
- b. Safe Spaces Act (R.A. 11313) and its IRR
- c. Section 51 (A), 2017 RACCS (CSC Resolution No. 1701077, promulgated on 3 July 2017) as amended by CSC Resolution No. 2100064 published 17 May 2021

Module 3: Integrating Integrity in Public Service with corresponding key messages: "Integrity begins with me".

This module defines a holistic concept of integrity and reflects the challenges of living a life of integrity in public service.

• Impression/Comments:

The speakers are knowledgeable and experts to the topics being discussed by them. Using illustrations and jurisprudence during discussion is a best way that the participants will easily understand and relate to the topics. It would be more relatable if the course/seminar is done face to face.

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION:

The learning event is very much relevant and beneficial to the participants being a public official, because they will be able to recognize the scope of accountability of public servants which is guided with the relevant laws and policies leading to a corrupt-free agency. Also, for them to execute their duties and responsibilities with utmost responsibility, integrity, loyalty and efficiency, act with patriotism and justice, and lead to modest lives. Further, to remind them that public office is a public trust.

III. RECOMMENDATIONS:

Regular conduct of the aforementioned seminar in a face to face scheme, to remind every personnel regarding corruption, accountability and integrity of a public servant.

IV. POST LEARNING ACTION PLAN/PROPOSAL:

Proposed Plan/Activity/Output	Time Frame
1. Conduct of re-echoing activity in the Office for 15 to 30 minutes during Monday forum	August 2022

Part 2 (To be prepared by the Supervisor)

How will you support the post Learning Action/Proposal?

Encourage the attendees to apply the information or knowledge gained from the seminar being a public servant which leads to a corrupt-free agency.

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training?

Yes!


Would you be willing to send him/her again to other training/seminar/conference?

Yes ☒ No ☐ Others ☐

If yes, please specify courses.

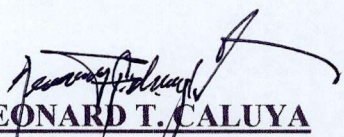
☒ Relevant Training/Course.

Submitted by:


MARGELYN S. MANDAPAT
Attendee

July 25, 2022
Date

Noted/Confirmed by:


LEONARD T. CALUYA
Supervisor