



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
Provincial Environment and Natural Resources Office



July 28, 2022

FOR : The Regional Executive Director
MIMAROPA Region

THRU : The Assistant Regional Director
Management Services

FROM : The In-Charge, Office of the PENRO
Calapan City, Oriental Mindoro

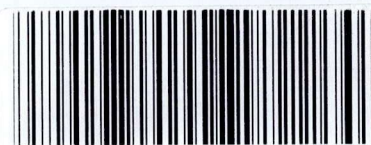
SUBJECT : REPORT ON THE MAINTENANCE OF OFFICE BUILDING,
VEHICLE AND OFFICE EQUIPMENT OF PENR OFFICE
FOR THE MONTH OF JULY 2022

Please be informed that the office have conducted maintenance of building by constructing one (1) lactation room and installing electrical outlets in the office lobby. The maintenance of the office equipment include the replacement of the two(2) power supply chargers for the two (2) temperature/alcohol dispensers and general cleaning/freon charging of one (1) split type aircon, 2.0 hp, panasonic installed at the office of the PENRO. The maintenance/check up of Toyota Pick-Up with Plate No. AO A715, 4x2, 2017 model, for the first 120,000 kilometers was undertaken at TOYOTA SHAW INC. Mandaluyong City, Metro Manila

Attached is the photo documentation for record and information.

For reference.


ALMA E. GIBE



DENRPENRO2207000070

