

Republic of the Philippines

Department of Environment and Natural Resources

Region IV- MIMAROPA

Provincial Environment and Natural Resources Office

INCOMING

DENR MIMAROPA

LI OUTCOM

23 August 2022

MEMORANDUM

FOR

The Regional Executive Director

MIMAROPA Region

THRU

The Assistant Regional Director

Management Services

FROM

The In-Charge, Office of the PENRO

Calapan City, Oriental Mindoro

SUBJECT

SUBMISSION OF INDIVIDUAL LEARNING REPORT

ON THE WEBINAR ON ENVIRONMENTAL AND NATURAL RESOURCES (ENR) FRONTLINE COURSE (5TH BATCH)

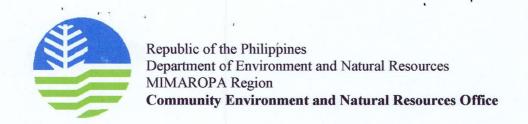
Respectfully forwarded are the Individual Learning Report of the following participants from CENRO-Socorro, Oriental Mindoro on their attendance during the conduct of webinar on Environmental and Natural Resources (ENR) Frontline Course held on July 25-29, 2022 and August 1-2, 2022 via zoom as per Regional Special Order No. 130 and 214 Series of 2022.

- 1. Marcial B. Buding
- 2. Armando D. Cabungcal
- 3. Dennis B. Cuasay
- 4. Hazel Marie F. Ferras
- 5. Reymar R. Gunday
- 6. Emmanuel Salvador J. Tugade
- 7. Virginia G. Versoza

For reference.

Tracking nos. 2208000537, 2208000551, 2208000556

fn:msd/admin/hr/property/gem



August 15, 2022

MEMORANDUM

FOR

The Regional Executive Director

THRU

The In-Charge, PENRO Oriental Mindoro

FROM

The CENR Officer

SUBJECT

SUBMISSION OF INDIVIDUAL LEARNING REPORTS OF CENRO SOCORRO PERSONNEL FOR THE ENVIRONMENT AND NATURAL RESOURCES (ENR) FRONTLINE COURSE –

5TH BATCH

This pertains to the submission of Individual Learning Reports (ILR) for the conducted Environment and Natural Resources (ENR) Frontline Course – 5th Batch last July 25-29; August 1-2, 2022 via zoom as per Regional Special Order No. 130 & 214 series of 2022.

In this regard, we are respectfully submitting the necessary reports of the following personnel of CENRO Socorro for the said learning event:

Name	Position	
Marcial B. Buding	Forest Technician I	
Armando D. Cabungcal	Forest Ranger	
Dennis B. Cuasay	Forest Technician II	
Hazel Marie F. Ferras	Land Management Inspector	
Rey Mar R. Gunday	Forest Ranger	
Emmanuel Salvador J. Tugade	Forest Technician I	
Virginia G. Versoza	Forest Technician II	

For information and record.

RODEL M. BOYLES

ADMIN/rayson

Part 1 (To be prepared by the participant)

Name of Participants:	Marcial B. Buding	
Office/Service:	DENR-CENRO Socorro	
Training Title:	ENR Frontline Course	
Learning Providers:	DENR-HRD MIMAROPA Region	
Inclusive Dates:	July 25-29-August 1-2, 2022	
Venue:	DENR-CENRO Socorro, Pasi 2, Socorro, Oriental Mindoro (via zoom)	

I. EVALUATION OF THE COURSE:

• Technical Content:

The objective of the course is to not only provide knowledge to the workers or DENR employees but also to impart skills among the employees especially those assigned in frontline desks who cater the needs of the clients.

The course is divided into four (4) modules:

Module 1: DENR in Retrospect

- DENR's Organizational Structure
- DENR's Vision, Mission, Mandate and Core Values
- Office Protocol and Etiquette

Module 2: ENR Frontline Services

- Forest Resources Management Services presented by CENRO Conrado M. Corpuz
- Land Management Services presented by LMO III Maria Alva Renelyn Culla-Umali
- Biodiversity Conservation and Management Services presented by CDS Chief Rhodora B.
 Ubani
- Mining Resources Management Services
- Environment Management Services presented by Engr. Buena Fe Rioflorido and Climate Change Mitigation presented by Mr. Jeremiah Reuben V. Cabatuando
- ENR Research Services presented by Mr. Juan Ebora and Ms. Johna Garcia
- Water Resources Management Services presented by Ms. Kits Arellano
- Mineral Management Services presented by Ms. Ellen Grace Galiste

Module 3: Ease Doing Business and Effective Government Services Delivery

- Ethics in DENR presented by Atty. Gandhi G. Flores
- RA 11032 EODB and Anti-Red Tape Act presented by Chief, PMD Marilyn R. Limpiada
- Office Protocol and Etiquette

Module 4: Service Excellence

- Financial Literacy (Financial Planning, Saving and Budgeting) presented by Accountant III Nazar Norman S. Cortuna
- Client Service Excellence presented by Chief, HRDS Edna A. Tarrosa
- Office Protocol and Etiquette

• Impression/Comments:

I am so thankful for being a participant of the course. The organizers/staffs were prepared and pick the topics that are useful to us. The speakers were good and explained the topic well which made it easier for us to understand. My expectations were exceeded.

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANTS WORK/FUNCTION

These topics will serve as guide to me as DENR employee who interact with the clients. I've been refreshed and aware of the DENR laws, rules and regulations particularly those that I only have basic knowledge. It will help me to perform further in more effective and efficient ways.

III. RECOMMENDATIONS:

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I recommend that this course be given to all DENR personnel who were not yet given the opportunity to attend such training for them to be aware and be informed of DENR laws, policies, and Code of Conduct and Ethical Standards for DENR employees. Further, I'm looking forward to be given the opportunity to attend future trainings that will help me to improve my service.

V. POST LEARNING ACTION PLAN/PROPOSAL:	
Proposed Plan/Activity/Output	Time Frame
Relaying the learning to my officemate during free time	August 2022

Part 2 (To be prepared by the Supervisor)

MARCIAL B. BUDING

Attendee

How will you support the post-Le	arning Action/F	roposal?	ly conducted
J (company	V		
Have you discussed any concerns transfer the skills and knowledge	gained from the		r subordinate so that he/she can effectively
Would you be willing to send him Yes No Ot		other train	ning/seminar/conference?
If yes, please specify courses. Norung: Prust	uhlizalia	a hert	i'z
Submitted by:			Noted/Confirmed by:
			maran la- umah

MARIA ALVA RENELYN A. CULLA-UMALI

Supervisor

Part 1 (To be prepared by the participant)

Name of Participants:	Armando D. Cabungcal	
Office/Service:	DENR-CENRO/Technical Division-PAMO	
Training Title:	ENR Frontline Course	
Learning Providers:	DENR-HRD MIMAROPA Region	
Inclusive Dates:	July 25-29-August 1-2, 2022	
Venue:	DENR-PENRO, Calapan City, Oriental Mindoro (via zoom)	

I. EVALUATION OF THE COURSE:

• Technical Content:

The objective of the course is to provide knowledge to the workers or DENR employees. Also, to impart skills among the employees systematically.

The course is divided into four (4) modules:

Module 1: DENR in Retrospect

- DENR's Organizational Structure
- DENR's Vision, Mission, Mandate and Core Values
- Office Protocol and Etiquette

Module 2: ENR Frontline Services

- Forest Resources Management Services presented by CENRO Conrado M. Corpuz
- Land Management Services presented by LMO III Maria Alva Renelyn Culla-Umali
- Biodiversity Conservation and Management Services presented by CDS Chief Rhodora B. Ubani
- Mining Resources Management Services
- Environment Management Services presented by Engr. Buena Fe Rioflorido and Climate Change Mitigation presented by Mr. Jeremiah Reuben V. Cabatuando
- ENR Research Services presented by Mr. Juan Ebora and Ms. Johna Garcia
- Water Resources Management Services presented by Ms. Kits Arellano
- Mineral Management Services presented by Ms. Ellen Grace Galiste

Module 3: Ease Doing Business and Effective Government Services Delivery

- Ethics in DENR presented by Atty. Gandhi G. Flores
- RA 11032 EODB and Anti-Red Tape Act presented by Chief, PMD Marilyn R. Limpiada

- Financial Literacy (Financial Planning, Saving and Budgeting) presented by Accountant III Nazar Norman S. Cortuna
- Client Service Excellence presented by Chief, HRDS Edna A. Tarrosa

Impre	ssion/	Com	ments:
WHAT IN C	DO A O AA	COHAR	THE CHIEF S

I am so impressed by the organizers/staffs of this webinar because they prepare lessons/topics that are useful to all DENR employees. The speakers were good, they explained the topic well which made it easier for us to understand.

These topics will serve as guide to all DENR employees. It will help us to become knowledgeable and effective employees.	
III. RECOMMENDATIONS:	-

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANTS WORK/FUNCTION

I recommend that this course be given to all DENR personnel for they to be aware and knowledgeable on DENR laws, policies, and Code of Conduct and Ethical Standards for DENR employees

IV. POST LEARNING ACTION PLAN/PROPOSAL:	
Proposed Plan/Activity/Output	Time Frame
Relaying the learning to my officemate during free time	August 2022

Part 2 (To be prepared by the Supervisor)

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training? Yes No Others If yes, please specify courses. Noted/Confirmed by:	How will you support the post-Learning A	ction/Proposal?
Would you be willing to send him/her again to another training/seminar/conference? Yes No Others If yes, please specify courses.	Luil organize a short his proposed activity.	sharing time in the office to facilitate
Yes No Others If yes, please specify courses.	transfer the skills and knowledge gained fr	rom the training?
Submitted by:	Yes No Others	
ARMANDO D. CABUNGCAL Attendee RICARDO R. NATIVIDAD Supervisor	ARMANDO D. CABUNGCAL	~ X/:

Part 1 (To be prepared by the participant)

Name of Participants:	Dennis B. Cuasay	
Office/Service:	DENR-CENRO Socorro	
Training Title:	ENR Frontline Course	
Learning Providers:	DENR-HRD MIMAROPA Region	
Inclusive Dates:	July 25-29-August 1-2, 2022	
Venue:	DENR-PENRO, Calapan City, Oriental Mindoro (via zoom)	

I. EVALUATION OF THE COURSE:

Technical Content:

The objective of the course is to provide the DENR employees (participants) on the different frontlines services of our agency and how the employees become an effective civil servant.

The course is divided into four (4) modules:

Module 1: DENR in Retrospect

- DENR's Organizational Structure
- DENR's Vision, Mission, Mandate and Core Values
- Office Protocol and Etiquette

Module 2: ENR Frontline Services

- Forest Resources Management Services presented by CENRO Conrado M. Corpuz
- Land Management Services presented by LMO III Maria Alva Renelyn Culla-Umali
- Biodiversity Conservation and Management Services presented by CDS Chief Rhodora B.
 Ubani
- Mining Resources Management Services
- Environment Management Services presented by Engr. Buena Fe Rioflorido and Climate Change Mitigation presented by Mr. Jeremiah Reuben V. Cabatuando
- ENR Research Services presented by Mr. Juan Ebora and Ms. Johna Garcia
- Water Resources Management Services presented by Ms. Kits Arellano
- Mineral Management Services presented by Ms. Ellen Grace Galiste

Module 3: Ease Doing Business and Effective Government Services Delivery

- Ethics in DENR presented by Atty. Gandhi G. Flores
- RA 11032 EODB and Anti-Red Tape Act presented by Chief, PMD Marilyn R. Limpiada

- Financial Literacy (Financial Planning, Saving and Budgeting) presented by Accountant III Nazar Norman S. Cortuna
- Client Service Excellence presented by Chief, HRDS Edna A. Tarrosa

Impression/Comments:

I am greatly thankful for this course because of the learning that I have acquired from this course. All resource speakers are all knowledgeable on the topics assigned to them and very useful and relevant to our work activities. My learning on this course was attained.

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANTS WORK/FUNCTION

These topics will serve as guide to me as DENR employee in performing my job and serving the clients. It will help me become more knowledgeable and better employee.

III. RECOMMENDATIONS:

I recommend that this course be given to all DENR personnel for they to be aware and knowledgeable on DENR laws, policies, and Code of Conduct and Ethical Standards for DENR employees. Hoping for future opportunities on such trainings.

IV POST I FARNING ACTION DI ANIDRODOSAL.

Proposed Plan/Activity/Output	Time Frame
Relaying the learning to my officemate during free time	August 2022

Part 2 (To be prepared by the Supervisor)

Attendee

How will you support the post-Learning Actio	n/Proposal?
Have you discussed any concerns/resources ne transfer the skills and knowledge gained from	eeded by your subordinate so that he/she can effectively the training?
Would you be willing to send him/her again to Yes No Others If yes, please specify courses.	another training/seminar/conference?
Submitted by:	Noted/Confirmed by:

INDIVIDUAL LEARNING REPORT " ! *

Part 1 (To be prepared by participant)

	시스	
Name of Participant:	Hazel Marie F. Ferras	
Office/Service:	DENR CENRO Socorro	
Training Title:	Webinar on Environment and Natural Resources Frontline Course	
Learning Providers:	DENR MIMAROPA Region	
Inclusive Dates:	July 27-August 2, 2022	
Venue:	Zoom Platform	

I. EVALUATION OF THE COURSE:

• Technical Content:

Natural resources are very vital to us. Maintain a healthy and functional ecosystem helps prevent the extinction of our resources, that's why we're doing simple way like this learning event to directly implement the laws and regulations for our natural resources. One of the main reason, for conservation is to protect resources and promote biodiversity. Preserving it for future generations also means that the animals we love don't become a distant memory. And we can maintain a healthy and functional ecosystem.

• Impressions/Comments:

The topics were up to date because it aims to hone the participants' knowledge and understanding of all the services that the department provides, the rationale of each and every program and project, and the ethical and service standards government employees are expected to abide with. The learnings we accumulated from the training in their respective fields will apply.

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION

This learning event strengthened the employee to effectively direct, and advocate its priority programs, projects and activities. We as the employee of this agency, have competency to enforce and to implement the regulations and laws existed in our government.

III. RECOMMENDATIONS

Natural resources management have been the major issue of our country because of the continuous human activities that threatened its ecosystem sustainability and future

existence. For me, there are ways and physical interventions oh how we can help just to lessen the effect the gradual extinction of resources;

- a. Continuous tree planting program and other environmental related activities that promotes preservation and improves biodiversity.
- b. Host seminars and workshops that address conservation and protection of our natural resources.

Proposed Plan/Activity/Output	Time Frame
VISUALIZATION - The employees will visualize themselves if they're already apply the learnings from the training in everyday tasks, in office or in field.	1 hour
COOPERATIVE DISCUSSION PLAN - In a small group discussion, after assessing and visualizing themselves, try to express verbally their experiences and respond to others experiences, from that it will enhanced their capability in dealing with the issues that will incorporate in productive and functional workplace.	2 hours
Part 2 (To be accomplished by Supervisor) * How will you support the post Learning Action Plan/Proposal?	•
How will you support the post Learning Action Plan/ Proposal? Homeory & Square or of activities aringed of converse passonal to determine of re summing for 10 having	
How will you support the post Learning Action Plan/ Proposal?	by the opply the
How will you support the post Learning Action Plan/ Proposal? Monthung a Squartion of activative arrigard of convered postmand to determine of the surveys from 100 harming. Have you discussed any concerns / resources needed by your subordinate so that he/stransfer/apply the skills and knowledge gained from the training?	by the opply the

FORMAT

Submitted by:

HAZEL MARIE F. FABRERO

Attendee

AUG 0 9 20.2 Date Noted/ Confirmed by:

maria alva renelyn culla-umali

Supervisor ·

Part 1 (To be prepared by the participant)

Name of Participant:	REY MAR R. GUNDAY
Office/Service:	DENR-CENRO Socorro
Training Title:	ENR Frontline Course
Learning Providers:	DENR-HRD MIMAROPA Region
Inclusive Dates:	July 25-29-August 1-2, 2022
Venue:	DENR-PENRO, Calapan City, Oriental Mindoro (via zoom)

I. EVALUATION OF THE COURSE:

• Technical Content:

The primary objective of the course is to broaden and reinforce the knowledge of the participants on the different frontline services of the department and how to become a more effective government employee. It is one of the most essential for all personnel who directly interact of the clients and cater their needs.

The course is divided into four (4) modules:

Module 1: DENR in Retrospect

- DENR's Organizational Structure
- DENR's Vision, Mission, Mandate and Core Values
- Office Protocol and Etiquette

Module 2: ENR Frontline Services

- Forest Resources Management Services presented by CENRO Conrado M. Corpuz
- Land Management Services presented by LMO III Maria Alva Renelyn Culla-Umali
- Biodiversity Conservation and Management Services presented by CDS Chief Rhodora B. Ubani
- Mining Resources Management Services presented by
- Environment Management Services presented by Engr. Buena Fe Rioflorido and Climate Change Mitigation presented by Mr. Jeremiah Reuben V. Cabatuando
- ENR Research Services presented by Mr. Juan Ebora and Ms. Johna Garcia
- Water Resources Management Services Ms. Kits Arellano
- Mineral Management Services presented by Ms. Ellen Grace Galiste

Module 3: Ease Doing Business and Effective Government Services Delivery

- Ethics in DENR presented by Atty. Gandhi G. Flores
- RA 11032 EODB and Anti-Red Tape Act presented by Chief, PMD Marilyn R. Limpiada

- Financial Literacy (Financial Planning, Saving and Budgeting) presented by Accountant III Nazar Norman S. Cortuna
- Client Service Excellence presented by Chief, HRDS Edna A. Tarrosa

Impression/Comments:

I am so thankful for the opportunity to attend such course. I appreciate the learnings that I have acquired from this course. The resource speakers are well prepared and are knowledgeable in the topics assigned to them. All the topics discussed are relevant and useful to all DENR employees. My expectation from this course was attained.

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION:

The topics in this course are very important to all employees of DENR especially me who are interacting with the clients.

I have been aware/refreshed of the DENR laws, rules and regulations which I previously have basic knowledge. Knowing these laws that our agency implemented, make me more confident in dealing with people especially when people/client are so challenging.

II. RECOMMENDATIONS:

I recommend that this course be given to all DENR personnel for they to be aware and knowledgeable on DENR laws, policies and Code of Conduct and Ethical Standards for DENR employees. Hoping for future related courses.

IV. POST LEARNING ACTION PLAN/PROPOSAL:

Proposed Plan/Activity/Output	Time Frame	
Conduct of re-echo to all my officemates during convocation	August 2022	

Part 2 (To be prepared by the Supervisor)

How will you support the post-Learning Action/Proposal? By monitoring of the activities conducted by him.		
Have you discussed any concerns/resour transfer the skills and knowledge gained _Yes_	ces needed by your subordinate so that he/she can effectively from the training?	
Would you be willing to send him/her ag Yes _√_ No Others	gain to another training/seminar/conference?	
If yes, please specify courses. Other related courses		
Submitted by:	Noted/Confirmed by:	

RICARDO R. NATIVIDAD

Part 1 (To be prepared by the participant)

Name of Participants:	Emmanuel Salvador J. Tugade	
Office/Service:	ce: DENR-CENRO/Conservation and Development Service	
Training Title:	ENR Frontline Course	
Learning Providers:	DENR-HRD MIMAROPA Region	
Inclusive Dates:	July 25-29-August 1-2, 2022	
Venue:	DENR-CENRO, Pasi, Socorro, Oriental Mindoro (via zoom)	

EVALUATION OF THE COURSE:

• Technical Content:

The objective of the course is to provide knowledge to the workers or DENR employees on the different frontline services of the department and how to become more effective public servant to be able us to properly cater the needs of the clients and stakeholders visiting/inquiring or requesting for permits or assitance that our office may offer . Also, to impart skills among the employees systematically.

The course is divided into four (4) modules:

Module 1: DENR in Retrospect

- DENR's Organizational Structure
- DENR's Vision, Mission, Mandate and Core Values
- Office Protocol and Etiquette

Module 2: ENR Frontline Services

- Forest Resources Management Services presented by CENRO Conrado M. Corpuz
- Land Management Services presented by LMO III Maria Alva Renelyn Culla-Umali
- Biodiversity Conservation and Management Services presented by CDS Chief Rhodora B. Ubani
- Mining Resources Management Services
- Environment Management Services presented by Engr. Buena Fe Rioflorido and Climate Change Mitigation presented by Mr. Jeremiah Reuben V. Cabatuando
- ENR Research Services presented by Mr. Juan Ebora and Ms. Johna Garcia
- Water Resources Management Services presented by Ms. Kits Arellano
- Mineral Management Services presented by Ms. Ellen Grace Galiste

Module 3: Ease Doing Business and Effective Government Services Delivery

- Ethics in DENR presented by Atty. Gandhi G. Flores
- RA 11032 EODB and Anti-Red Tape Act presented by Chief, PMD Marilyn R. Limpiada

- Financial Literacy (Financial Planning, Saving and Budgeting) presented by Accountant III Nazar Norman S. Cortuna
- Client Service Excellence presented by Chief, HRDS Edna A. Tarrosa

Part 1 (To be prepared by participant)

Name of Participant:	VIRGINIA G. VERSOZA	
Office/Service:	CENRO Socorro	
Training Title:	Environment and Natural Resources (ENR) Academy Frontline Course	
Learning Providers:	DENR-MIMAROPA Region	
Inclusive Dates:	July 25 – 29 to August 1 – 2, 2022	
Venue:	Via zoom	

I. EVALUATION OF THE COURSE

Training Objectives

This training was conducted to equip the personnel on the knowledge of the basic laws and regulations of all the line and staff bureaus of the Department of Environment and Natural Resources. The topics discussed from Day 1 to Day 7 are listed below:

Day 1 – DENR's Organizational Structure DENR's Vision and Mission, Mandates and Core Values
Office Protocols and Etiquette
Resource Person – Edna A. Tarrosa, Chief, HRDS

Day 2 – Forest Management Services

*Resource Person – Conrado M. Corpuz, CENRO, Brooke's Point

Land Management Services

*Resource Person – Maria Renelyn Alva A. Culla-Umali

RPS Chief, CENRO Socorro

Day 3 – Ethics in DENR

Resource Person - Atty. Ghandi G.Flores - Chief, Legal Division

RA 11032 Marilyn R. Limpiada – Chief, Planning and Management Section

Day 4- Environmental Management Services

*Resource Person - Engr. Buena Fe A. Rioflorido - Chief, EMS

ENR Research Services

*Resource Person- Juan Baja Ebora

Water Resource Management Services

*Resource Person- Kitz Arellano

Day 5 - Financial Literacy

Resource Person - Nazar Norman S. Cortuna- Chief, Accounting Section Mining Resources Management Services
Resource Person - Grace Galiste, Mining Engineer

Day 6 – Biodiversity Conservation and Management Services Resource Person - For. Rhodora B. Ubani Supervising Eco. Mgt. Specialist

Day 7 – Client Service Excellence

Resource Person - Edna A. Tarrosa, Chief, HRDS

• Impressions / Comments:

The training has always been interesting because majority of the lectures were about the mandates, policies and laws of each bureau of the DENR. The pre and post tests helped in the review of the lectures before and after discussions. Inspite of the brownouts, the undersigned still managed to listen to all the lectures.

II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANTS' WORK/FUNCTION

As a whole, the training is highly relevant to my work as an employee of the DENR. This can be applied in my daily activities at the office and at the field.

III. RECOMMENDATIONS

It is highly recommended that all personnel not only from the technical but as well as the management should attend this ENR course for them to become aware of all the activities of the agency

IV. POST LEARNING ACTION PLAN/PROPOSAL		
Proposed Plan/Activity/Output	Time Frame	
Conduct of knowledge sharing activity to impart to other DENR personnel the relevance of the ENR Course	August 2022	

Part 2 (To be accomplished by Supervisor)

How will you support the post Learning Action Plan/Proposal?

Have you discussed any contents / resources needed by your subordinate so that he can effectively transfer/apply the skills and knowledge gained from the training?

Would you be willing to send him/her again to other training/seminars/conference?

Yes

No

Others

If yes, please specify courses

Submitted by:

VIRGINIA G. VERSOZA

Attendee

August 9, 2022 Date Noted/Confirmed by:

EMILY G. AGUILON Forester III/Chief, CDS

Photos during the ENR Course









During the conduct of ENR course via zoom at PENRO, Calapan City