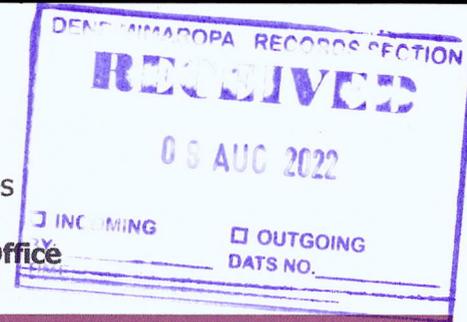




Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
Provincial Environment and Natural Resources Office



02 August 2022

MEMORANDUM

FOR : **The Regional Executive Director**
MIMAROPA Region

THRU : **The Assistant Regional Director**
Management Services

FROM : **The In-Charge, Office of the PENRO**
Calapan City, Oriental Mindoro

SUBJECT : **SUBMISSION OF INDIVIDUAL LEARNING REPORT**
ON THE LEARNING EVENT ON PLANNING CYCLE
HELD AT BELLEVUE RESORT, PANGLAO ISLAND,
BOHOL

Respectfully forwarded is the Individual Learning Report of Planning Officer III Forester Corazon E. Pudiquet on her attendance during the conduct of learning event on Planning Cycle held at Bellevue Resort, Panglao Island, Bohol on July 18-22, 2022.

For reference.


ALMA E. GIBE



INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

Name of Participant:	CORAZON E. PUDIQUET
Office/Service:	PENRO Oriental Mindoro/ Management Services
Training Title:	LEARNING EVENT ON THE PLANNING CYCLE
Learning Providers:	DENR Planning and Policy Service
Inclusive Dates:	July 18-22, 2022
Venue:	Bellevue Resort, Panglao Island, Bohol

I. EVALUATION OF THE COURSE:

• **Technical Content:**

The Learning Event was conceptualized to retool/capacitate the people involve in crafting the ENR Medium Term Plan to come up against difficulties and challenges encountered during the formulation of the first ENR Medium term plan.

Learning Objectives:

Generally:

- To equip the planning officers and Budget Officers of the Regional and PENR Offices with the knowledge on the planning cycle, monitoring and evaluation and budgeting.

Specifically:

- Review in the formulation and crafting of Regional Medium Term Plan.
- Enhance the skills of the target participants on the following:
 - Research and review of the planning inputs
 - Analysis of the issues and potentials of the area
 - Development of Log Frame
 - Identification of interventions
 - Identification of alternatives
 - Project formulation
 - Budgeting
 - Monitoring and Evaluation

Highlights of the Activities:

During the four day learning event, the resource speakers came up with the discussion on the following topics:

A. General Overview Principles of the Planning Cycle

Discussion on :

- What is Planning, Budgeting and Monitoring
- Application of planning, budgeting and monitoring
- Overview of DENR planning and budgeting system

B. Planning 101

Lectures and Discussion on the following :

- Planning and M & E Framework
- Development of a Logical Framework (M & E Tool)
- Situational Analysis focusing on the Problem Tree Analysis
- Identification of Interventions and Alternatives
- Project Formulation and Project Implementation Plan

Workshop of the application of learnings in the development of Log Frame and Problem Tree

C. Budgeting 101

Lectures and Discussion of the ff:

- General principles, processes, tools of budgeting
- Budget Cycle (Budget Preparation, Budget Legislation, Budget Execution and Budget Accountability)

D. Monitoring and Evaluation

- The resource speaker from PMED presented and discussed the draft DENR Reporting System as embodied in the draft DMO (Adoption of the DENR M & E Framework and Prescribing Integrated DENR M & E System)

E. Review of the ENR Framework by the PPD Consultant

F. Brief Presentation and discussion of the DENR Priority Thrust and Direction of the new Administration of Sec. Ma. Antonia Yulo-Loyzaga

• **Impression/Comments:**

The conducted Learning Event is so timely and significant for us Planning Officers because it serves as a refresher and re-tooling course in the planning and budgeting cycle. It also provides us new skills in the application of the different tools in monitoring and evaluation particularly the logical framework. The four day training enhances also our knowledge and capability in Project Formulation. On the discussion on monitoring and evaluation it gave us a leeway to suggest and comment on the proposed DENR M & System.

As a learner, the knowledge I gained in this learning event will be a useful tool in crafting the ENR Medium Term Plan of the province.

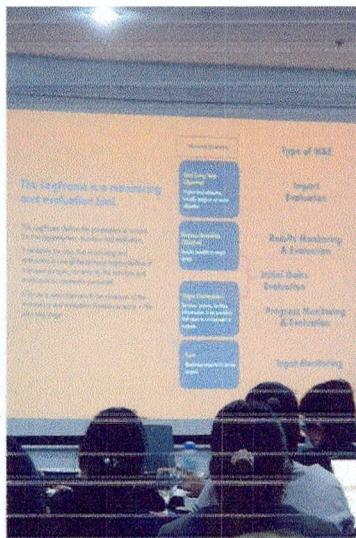
II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION:

The learning event is very relevant in all aspect of planning and monitoring works. It enhanced our knowledge and skills in applications of M & E tools and in the development of Logical Framework which is very vital in crafting of ENR Medium Term Plan.

II. RECOMMENDATIONS:

In the future learning event to be conducted, the CENRO Planning Officers and Section Chiefs of Field Offices must be included in the target participants.

Proposed Plan/Activity/Output	Time Frame
Re- echo /Imparting the knowledge gained to other technical staff	August , 2022



Part 2 (To be prepared by the SUPERVISOR)

How will you support the post Learning Action/Proposal?

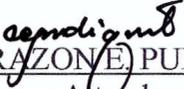
Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training?

Would you be willing to send him/her again to other training/seminar/conference?

Yes ____ No ____ Others ____

If yes, please specify courses.

Submitted by:


CORAZON E. PUDIQUET
Attendee

July 27, 2022
Date

Noted/Confirmed by:


MARICEL V. SUPLEO
Supervisor