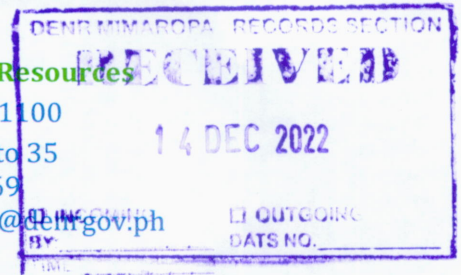




Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos.: 929-66-26 to 29 ; 929-6633 to 35
929-7041 to 43; 929-6252; 929-1669
Website: <http://www.denr.gov.ph> E-mail: web@denr.gov.ph



25 November 2022

MEMORANDUM

FOR : THE REGIONAL EXECUTIVE DIRECTOR
DENR MIMAROPA
DENR by the Bay 1515 L&S Bldg., Roxas Blvd., Manila

FROM : THE OIC DIRECTOR
Human Resource Development Service

SUBJECT : REQUEST FROM MS. SOPHIA MAY D. SALAMAT OF
ADAMSON UNIVERSITY, COLLEGE OF ARCHITECTURE
PERTINENT TO HER RESEARCH WITH THESIS TITLE
"FORUM: A PROPOSED MIMAROPA REGIONAL FACILITY
COMPLEX"

This is to forward the attached letter dated 25 November 2022 from Ms. Sophia May D. Salamat, a 5th year student from Adamson University, College of Architecture, pertaining to the aforesaid subject matter. A copy of the letter is hereto attached for reference.

For consideration.

M. M. Marcel
MIRIAM M. MARCELO
sh

cc: Ms. Sophia May D. Salamat
sophia.may.salamat@adamson.edu.ph

Let's Go Green!!!



ADAMSON
UNIVERSITY



COLLEGE OF ARCHITECTURE

900 San Marcelino Street, Ermita, Manila 1000
Phone (632) 524.20.11 local 132
Telefax (632) 522.65.74

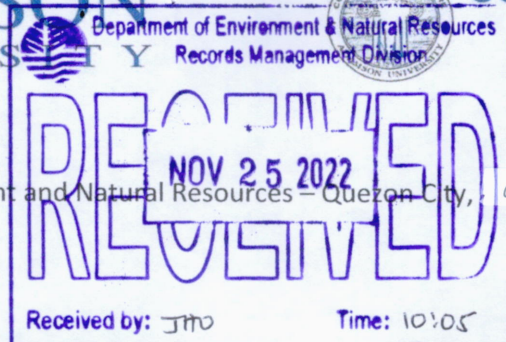
November 25, 2022

Department of Environment and Natural Resources – Quezon City,

OFFICE OF THE SECRETARY

THROUGH PERSONNEL DIVISION

Dear Sir/ Madam:



I am **Sophia May D. Salamat**, a 5th year student from Adamson University, College of Architecture with a student number 201812597, currently enrolled in **Architectural Design 9 (Thesis Writing)**. As part of the academic requirements of the said course, I am required to conduct a research based on my thesis title **"FORUM: A Proposed MIMAROPA Regional Government Facility Complex"**. In line with this, I am hoping you would lend me your help in suggesting possibilities for my thesis.

With this, I am humbly requesting to your good office for these pertinent data:

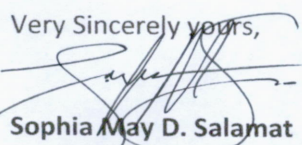
1. Organizational Chart
2. Functional Chart
3. Floor Plan (For the flow of users)
4. Average number of Clients per day
5. Number of Staff

I assure you that the information gathered from your office shall be used for academic purposes only

I am hoping for your positive response with this matter. I appreciate your time and effort in assisting me with this request.

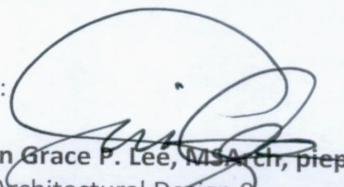
Thank you very much!

Very Sincerely yours,


Sophia May D. Salamat
201812597

sophia.may.salamat@adamson.edu.ph
09172034162

Noted By:


Ar. Jasmin Grace P. Lee, MSArch, preap
Adviser, Architectural Design 9
Adamson University

