



MEMORANDUM FROM THE SECRETARY

TO : All Regional Executive Directors
(except Cordillera Administrative Region)

SUBJECT : **REQUEST FOR PLOTTING AND SUBMISSION OF SHAPEFILES
OF ALL EXISTING FORESHORE AND MISCELLANEOUS LEASE
AGREEMENTS**

DATE : **DEC 02 2022**

In line with the creation of geospatial database of Foreshore Lease Agreements (FLAs), Miscellaneous Lease Agreements (MLAs), Revokable Permit Applications (RPA) and MOAs pertaining to foreshore areas that will serve as basis in effective foreshore management in the country, you are hereby instructed to plot all the foreshore areas covered by existing FLAs and MLAs within your respective jurisdiction. The location shall be submitted as a GIS shapefiles using data projections used by the DENR Control Map and shall contain the following information in each field:

FIELD NAME	INSTRUCTIONS
Name of Lessee	Indicate the complete name of the lessee. If it is a corporation, kindly include the name of the owner/s and representative.
Application Number	Indicate the application number.
Area	Indicate the area of foreshore land (in hectares) covered by FLA/MLA/RPA.
Amount of Lease/Rental	Indicate how much is paid annually.
Location	Indicate the exact coordinates of the subject foreshore area.
Actual Use	Indicate the actual use of the subject foreshore area.
Appraisal of the Land	Indicate the latest appraisal of the land per square meter.
Appraisal of the Improvements	Indicate the approved appraisal of the existing and/or proposed improvements.
Date of Issuance	Indicate as to when the Agreement was issued.
Date of Expiration	Indicate as to when the Agreement will end.
Period of Re-appraisal	Indicated the period of re-appraisal (whether it is every five (5) years of ten (10) years).
Status	Indicate whether the lessee is a delinquent lessee or not and amount of delinquency.
Remarks	Indicate all other relevant information.

You have two (2) months upon receipt of this Memorandum to comply. Submit the aforesaid data to the Land Management Bureau (LMB) for consolidation.

For your immediate response.

MARIA ANTONIA YULO LOYZAGA