

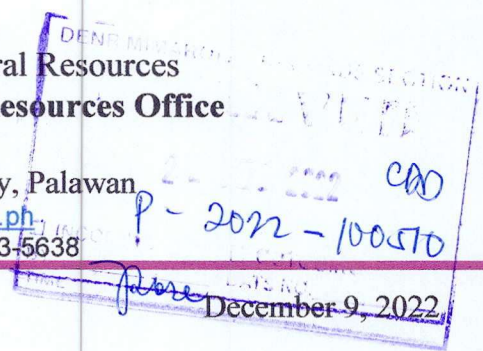


Republic of the Philippines  
Department of Environment and Natural Resources  
**Provincial Environment and Natural Resources Office**  
**MIMAROPA Region**

Bgy. Sta. Monica, Puerto Princesa City, Palawan

E-mail: [penropalawan@denr.gov.ph](mailto:penropalawan@denr.gov.ph)

Telfax No. (048) 433-5638 / (048) 433-5638



**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR MIMAROPA Region  
1515 L&S Bldg., Roxas Blvd.,  
Barangay 668, Ermita, Manila

**THRU :** The Assistant Regional Director  
Management Services Division

**ATT'N :** The Chief, RSCIG

**FROM :** The Provincial Environment and  
Natural Resources Officer

**SUBJECT :** **SUBMISSION OF THE CONSOLIDATED MINUTES OF  
MEETING/FORUMS OF CENRO QUEZON, PALAWAN  
FOR THE MONTH OF SEPTEMBER CY 2022**

Respectfully forwarded is the memorandum from CENRO Quezon dated November 23, 2022 with enclosures regarding the above mentioned subject.

As stated, the said office conducted three (3) meetings/forums on September 5, 2022, September 12, 2022 and September 19, 2022 respectively to monitor compliance and on time submission of accomplishments. Likewise, significant updates, reminders, recurring issues were discussed during the said forums. This was participated by residents of Quezon, Palawan comprised of 26 female & 22 male, 27 female & 18 male, and 20 female & 20 male respectively.

For information and record.

  
**FELIZARDO B. CAYATOC**

DR # 2022-10903  
IAM

DENR-PALAWAN  
PENRO-RECORDS  
**RELEASED**  
By 14 DEC 2022  
Date: 22-3351





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Bgy. Alfonso XIII, Quezon, Palawan  
Contact No.: 0917-160-4920  
Email: cenroquezon@denr.gov.ph

November 23, 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR- MIMAROPA Region  
1515 L&S Bldg. Roxas Blvd., Ermita, Manila

**THRU** : The Provincial Environment and  
Natural Resources Officer  
Sta. Monica, Puerto Princesa City

**FROM** : The OIC, Community Environment and  
Natural Resources Officer and Concurrent PASu MMPL

**SUBJECT** : **SUBMISSION OF THE CONSOLIDATED MINUTES OF  
MEETINGS/FORUMS OF CENRO QUEZON, PALAWAN  
FOR THE MONTH OF SEPTEMBER CY 2022**

**DENR PENRO  
PALAWAN RECORDS  
RECEIVED**

BY: *[Signature]*  
DATE: 11-28-2022 22:10903

Forwarded is the memorandum dated November 22, 2022 of FT II/HEA Margelyn S. Mandapat regarding the consolidated minutes of meetings/forums of CENRO Quezon, Palawan for the Month of September CY 2022.

Please be informed that for the month of September CY 2022 this Office conducted three (3) meetings/forums to monitor compliance and on time submission of accomplishments by this Office, likewise, significant updates and reminders on administrative and technical matters had been discussed to strengthen capabilities of personnel on conservation and protection of Environment and Natural Resources. Likewise, recurring issues was discussed and come-up with the possible solutions to settle the issues.

Please be informed further that disaggregated data is reflected in the consolidated report in consonance with the Gender and Development programs.

For your information and record.



*[Signature]*  
**RENATO S. GONZAGA**





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Bgy. Alfonso XIII, Quezon, Palawan  
Contact No.: 0917-160-4920  
Email: cenroquezon@denr.gov.ph

November 22, 2022

**MEMORANDUM**

FOR : The Community Environment and  
Natural Resources Officer  
Quezon, Palawan

FROM : Forest Technician II/HEA

SUBJECT : **SUBMISSION OF THE CONSOLIDATED  
MINUTES/HIGHLIGHTS OF THE MEETINGS/FORUMS  
OF CENRO QUEZON, PALAWAN FOR THE MONTH OF  
SEPTEMBER CY 2022**

Respectfully submitted are the consolidated minutes/highlights of the meetings/forums conducted by this Office on the following schedule, to wit:

Nos.	Date	Attachments	Responsible Section	Participants
1	September 5, 2022	Minutes, Attendance & Photos	PSU	26 female & 22 male
2	September 12, 2022	Minutes, Attendance & Photos	CDS	27 female & 18 male
3	September 19, 2022	Minutes & Attendance	RPS	20 female & 20 male

Please be informed that this Office conducted three (3) meetings/forums for the month of September CY 2022, wherein important matters, reminders and concerns pertaining to administrative and technical matters including other instructions that are not included in the work and financial plan were efficiently discussed and scrutinized, as well as monitoring of the accomplishments of the target activity by this Office. Likewise, recurring issues that falls within the jurisdiction of CENRO Quezon, Palawan was emphasized and come-up with the possible solutions to settle the issues.

For your information and record.

  
**MARGELYN S. MANDAPAT**





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE  
National Highway, Bgy. Alfonso XIII, Quezon, Palawan  
Contact No.: 09979823016

**HIGHLIGHTS OF THE FORUM/MEETING OF CENRO QUEZON PERSONNEL  
HELD AT CENR OFFICE QUEZON, PALAWAN ON SEPTEMBER 5, 2022**

Presiding Officer : CENRO Leonard T. Caluya  
Time Started : 8:06 AM  
Host : Planning and Support Unit

**A. Preliminaries**

Singing of the National Anthem  
Panunumpa sa Watawat ng Pilipinas  
Panunumpa ng Lingkod Bayan  
Singing of DENR Hymn  
Opening Prayer : DMO IV Rosita F. Castulo

**B. Highlights of the Forum/Meeting**

No.	Agenda/Issues	Discussion	Agreements/Commitments/ Instructions	Responsible Section/Person	Status/Remarks
1.	Status of accomplishment based on approved Work and Financial Plan (WFP)	CENRO mentioned that this quarter is very crucial, focusing on the accomplishments of the target based on the WFP was solicited by the CENR Officer to every personnel	CENRO instructed to review target based on WFP and to submit status report in coordination to the planning officer on or before September 8, 2022. No travel to be approved for this week, except for the personnel who will attend	All section chiefs, PASus and NGP Coordinator	For compliance

P.



			activities or meeting called by higher DENR officials and other agencies.		
2.	Instruction from the Regional Office re: request for list of pending PLA particularly on FPA, RFPA and Friar Land Applications	CENRO stated that the Office received a memorandum from the Regional Office instructing for the submission of the pending PLA within the AOR of CENRO Quezon, Palawan	CENRO instructed to inventory all the pending PLA at the Records Unit and to submit the requested data within a day.	RPS, Narra Station and Records Officer	For information and compliance
3.	Proper etiquette of the personnel	CENRO stated that proper etiquette of the personnel is necessary particularly in the Office premises and briefly discussed some related policies or guidelines stipulated in the employees handbook including, duties and responsibilities of the employee	- CENRO reminded that problem solvable within the CENRO level will not be raised during the visit of higher authorities and to avoid demanding for humanitarian consideration, always consider what is stipulated in the legal basis. Avoid being <i>Maay</i> in the Office, especially when the CENRO is in official travel	All personnel	For information and compliance
4.	Proper housekeeping within the office premises	Cleanliness of the Office is very important to maintain	CENRO instructed all Forest Protection Officer to assist the office utility personnel in performing housekeeping activities every Monday.	FR Jeremy Valdezamon and FT II Armando Batayo to monitor the compliance of all FPOs every Monday	For compliance
5.	Budget Planning and Utilization	- CENRO mentioned that proper budgeting and planning of allocated funds for the specific activities or target of the office is important	CENRO reminded PASu MMPL that for CY 2023 budget for PAMB meeting	PAMO-MMPL PASu	For consideration and compliance



	and beneficial in order not to hinder the accomplishment of the Office target on the prescribed deadlines.	should be properly programmed to avoid funds constraints in conducting such activity and not to rely in the partners in the implementation of MMPL activities and programs.		
6.	Others	- Patent processing	- PAMO-MMPL to focus on the issue re: MACRO Asia and to facilitate demarcation of the coverage MPSA.	For strict compliance
			CENRO instructed to avoid rectification of the content of annex B and H. Follow what is the information indicated in the template	

The meeting was attended by forty eight (48) personnel, twenty six (26) female and twenty two (22) male.


Having no more official matters to be discussed, the Presiding Officer adjourned the meeting at exactly 9:00 in the morning.

Attached is the attendance and photos during the meeting.

Prepared by:

  
**MARGELYN S. MANDAPAT**  
 Forest Technician II

Attested by:

  
**LEONARD T. SCALUYA**  
 CENRO  
 Presiding Officer



Geo-tagged photos taken during Monday Forum/Meeting conducted at CENRO Quezon, Palawan on September 5, 2022



*mp*





**TAYO ANG  
KALIKASAN**

Activity  
Date  
Venue

: Monday Forum/Meeting  
: September 5, 2022  
: CENRO Office, Alfonso XIII, Quezon, Palawan

## ATTENDANCE SHEET

NO.	NAME	SEX	ADDRESS	CONTACT NO.	SIGNATURE
1.	Mangelyn S. Mandapat	F	Taban, Quezon, Palawan	09486796403	
2.	Mercy T. Mat	F	Alfonso XIII, Quezon, Palawan	0919773141	
3.	Jhermie D. Dara	F	Alfonso XIII, Quezon, Palawan	0967-4441-0428	
4.	Keith A. Castillo	F	Alfonso XIII, Quezon, Palawan	091979742421	
5.	Ramones S. Castillo	M	do	09669429124	
6.	Mercy A. Santos	F	Quezon, Palawan	091612439739	
7.	Diana D. NATUNO	F	do	09266073340	
8.	Baltazar A. Regal	M	do	09196652435	
9.	ARCELIO M. Nicer	M	do	09199733537	
10.	ALEX A. MATLARI	M	do		
11.	ESTELITO A. ACOS	M	DEMAR- <del>WILLAS</del> , BAR. STB. MONTA, P.P.C.	09127833178	
12.	ROSALYN S. JASMIN	F	Narra, Palawan	09198653676	
13.	REX S. UBERSO	M	PRATA-NARA Station	0917893337	
14.	MAN-JENNA V. ATAN	F	Quezon, Palawan		
15.	Kenaro S. Gonzaga	M	San Jose, Pinaric City	09189907094	

F-26  
M-22  
48





Activity  
Date  
Venue

Monday Forum/Meeting  
September 5, 2022  
CENRO Office, Alfonso XIII, Quezon, Palawan

## ATTENDANCE SHEET

NO.	NAME	SEX	ADDRESS	CONTACT NO.	SIGNATURE
10.	DAVID E. GILLENDA, JR.	M	ALFONSO XIII, QUEZON, PAL	0970491468	
11	MERLIN M. AMARO	F	ALFONSO XIII, QUEZON, PALAWAN	09060574023	
18.	ARITA S. LORCA	F	ALFONSO XIII, QUEZON, PALAWAN	09053013025	
19.	MAURENE KIRK MORA	F	999, ALFONSO XIII, QUEZON, PALAWAN	0905700093	
20.	JERRY A. TABARQUE	F	DEVR RIGGS STATION	09057935220	
21	SOLIM MACABO C. DAPDAP	M	DENR ALFONSO XIII, QUEZON PAL		
22.	MASIER TORO Q. SECANDO	M	DENR ALFONSO XIII, QUEZON PAL	09299784720	
23	ARMANDO J. DATARO	M	- DO -	091618164	
24	JAY H. TINDLE	M	DENR Palara Station		
25	SANIE G. ALICANTARA SR	M	ALFONSO XIII QUEZON, PAL.	09638000501	
26.	ERVIN S. VALERIANO	M	.	0916092120	
27-	ESMAEL N. SONDAL JR.	M	ALFONSO XIII, QUEZON, PAL		
28	CHARITO M. MEDINA	M	BANKS POINT PAL.		
29	MARTINA B. DUMIP-16	F	PINGLABANAN, BURNAN, PAL	09007094578	
30.	PRESTY TORO S. COSON	F	ALFONSO XIII, QUEZON PAL		





Activity  
Date  
Venue

: Monday Forum/Meeting  
: September 5, 2022  
: CENRO Office, Alfonso XIII, Quezon, Palawan

**TAYO ANG  
KALIKASAN**

## ATTENDANCE SHEET

+4 NO.	NAME	SEX	ADDRESS	CONTACT NO.	SIGNATURE
31.	Jane Lorraine B. Inao	F	Bigy. Alfonso XIII, Quezon, Palawan	091071593844	<i>Janet Lorraine</i>
32.	MICHAEL JOHN D. CANTUERA	M	Bigy. Alfonso XIII, Quezon, Palawan	0912 433 2271	<i>Mr. Cantuera</i>
33.	Cesar Santos	M	" "		<i>Cesar Santos</i>
34.	MARCEL B. BERNAL	F	Alfonso XIII, Palawan	09107169824	<i>Marcel B. Bernal</i>
35.	CHARLINE F. LLORCA	F	Alfonso XIII, QUEZON, PALAWAN		<i>Charline F. Llorca</i>
36.	Imelda D. Sabando	F	-do-	09099-8888-0001	<i>Imelda D. Sabando</i>
37.	MYRIAS T. LIBA	F	-do-	09164920320	<i>Myrias T. Liba</i>
38.	ENGELIE E. QUINONES	F	-do-	09123100976	<i>Engelie E. Quinones</i>
39.	JOELAR C. ALTADEO	M	-do-	09346835355	<i>Joelar C. Altadeo</i>
40.	CATHERINE F. REYES	F	Alfonso XIII, Quezon, Palawan	0916-862-3498	<i>Catherine F. Reyes</i>
41.	JUDE C. CALUGIBIRAN	M.	ISUGOD, QUEZON, PALAWAN	09979415661	<i>Jude C. Calugibiran</i>
42.	JEREMY G. VILDEZTIMON	M	Alfonso XIII, Quezon, Palawan	09196626195	<i>Jeremy G. Vildeztimon</i>
43.	MICHAEL V. JOVEN	M	-do-	091889238102	<i>Michael V. Joven</i>
44.	MICHAEL J. SEBIDO	F	Alfonso XIII, QUEZON, PAL		<i>Michael J. Sebido</i>
45.	JAMES T. PAMES	F	Alfonso XIII, Quezon, Pal.		<i>James T. Pames</i>

46. ERIC P. SOTOS F Alfonso XIII, Quezon, Pal.  
 47. SHERYL C. BACAN F Alfonso XIII, Quezon, Pal.  
 48. RICHELLE C. OJARO F "

*Signature of Eric P. Sotos*  
*Signature of Sheryl C. Bacan*  
*Signature of Richelle C. Ojaro*





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Bgy. Alfonso Xill, Quezon, Palawan  
Contact No.: 0917-160-4920  
Email: cenroquezon@denr.gov.ph

**HIGHLIGHTS OF THE MEETING/MONDAY FORUM CONDUCTED AT CENRO QUEZON, PALAWAN DATED SEPTEMBER 12, 2022**

**A) PRELIMINARIES:**

Opening Prayer Led by Monitoring and Evaluation Officer, Norlan Gallardo  
Time Started : 8:10 in the morning  
Host : Conservation and Development Section

**B) HIGHLIGHTS OF THE MEETING**

AGENDA/ISSUES	DISCUSSION	AGREEMENTS/ COMMITMENTS/ INSTRUCTION	RESPONSIBLE OFFICE/PERSON
A. Visit of ARD-Management and Technical Services, Donna Mayor-Gordove.	CENRO: Successful and fruitful visit of ARD Donna Mayor-Gordove at CENRO-Quezon, Palawan for satisfactory comments despite of unexpected visit.	CENRO: Acknowledged all personnel who attended during the visit of ARD Donna Mayor-Gordove.	FOR COMPLIANCE OF ALL PERSONNEL
B. Issuance of Certification	CENRO: Issuance of certification to the clients.	CENRO: Advised concerned personnel to copy in words which is stipulated in Appendix B of Manual of Authorities. Instructed concerned personnel to be vigilant/careful in issuing certification to the clients to avoid negative consequences.	FOR COMPLIANCE OF ALL PERSONNEL
C. Submission of Means of Verification (MOVs)	CENRO: Comply/submit the Means of Verification (MOV) based on the targets in WFP.	CENRO: Advised all Section Heads to comply/submit Means of Verification (MOV) based on the target in WFP.	FOR COMPLIANCE OF ALL PERSONNEL
D. Tree planting activity for Birthday celebration of President Ferdinand R. Marcos Jr.	CENRO: Tree planting activity hosted by DILG in Puerto Princesa City, Palawan.	CENRO: Instructed IO Jenemie Obra to attend tree planting in Puerto Princesa City and coordinate the PENRO, Palawan on the said activity. Authorizing a representative to attend in tree planting activity because of scheduled MMT validation activities in Berong Nickel Corporation (BNC), Berong, Quezon, Palawan.	FOR COMPLIANCE OF CONCERNED PERSONNEL



	<ul style="list-style-type: none"> <li>Tree planting activity hosted by Lionheart in Rizal, Palawan.</li> </ul>	<ul style="list-style-type: none"> <li>Instructed personnel of Rizal Station to attend and participate the tree planting activity.</li> <li>Advised the IC, Rizal, Station Michael Joven to coordinate with Lionheart.</li> </ul>	FOR COMPLIANCE OF CONCERNED PERSONNEL
E. Performance Evaluation for SIFMA.	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Performance Evaluation in compliance of terms and condition for SIFMA.</li> </ul>	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Instructed concerned personnel to prepare report on the conducted performance evaluation for SIFMA.</li> </ul>	FOR COMPLIANCE OF CONCERNED PERSONNEL
	<ul style="list-style-type: none"> <li>Distribution of Vitamins C for CENRO-Quezon, Palawan personnel.</li> </ul>	<ul style="list-style-type: none"> <li>Supply Officer Myrna Libao instructed to distribute Vitamins for CENRO-Quezon, Palawan personnel.</li> </ul>	FOR COMPLIANCE OF CONCERNED PERSONNEL
F. Other Matters	<ul style="list-style-type: none"> <li>Invitation to attend 2<sup>nd</sup> Quarter 2022 MMT validation and 3<sup>rd</sup> Quarter 2022 ambient air and water sampling activities.</li> </ul>	<ul style="list-style-type: none"> <li>Attendance for the 2<sup>nd</sup> Quarter 2022 MMT validation and 3<sup>rd</sup> Quarter 2022 ambient air and water sampling activities in Berong Nickel Corporation (BNC), Berong, Quezon, Palawan.</li> </ul>	FOR COMPLIANCE OF CONCERNED PERSONNEL
G. Installation of buoys for Rasa Island Wildlife Sanctuary (RIWS)	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Installation of seventeen (17) marking buoys for delineation/demarcation of Rasa Island Wildlife Sanctuary (RIWS)</li> </ul>	<p>CENRO:</p> <ul style="list-style-type: none"> <li>RIWS PASu Ma, Teresa V. Ayson instructed to facilitate the installation of marking buoys for delineation/demarcation of Rasa Island Wildlife Sanctuary (RIWS)</li> </ul>	FOR COMPLIANCE OF CONCERNED PERSONNEL
H. Office Decorum	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Discuss the Office regulation particularly the Office Decorum.</li> </ul>	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Every personnel are reminded to observe and practice proper etiquette/ Office decorum.</li> <li>Review and read the DENR Employee Handbook 2019 revised edition as guidance.</li> </ul>	FOR COMPLIANCE OF ALL PERSONNEL
I. Comprehensive Land Use Plan	<p>CENRO:</p> <ul style="list-style-type: none"> <li>The municipality of Narra, Palawan was conducted formulation of CLUP. It was attended by PENRO Felizardo B. Cayatoc together with IC, Narra, Station Engr. Rex Velasco and FT I/GIS Keith Castillo.</li> </ul>	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Acknowledged all personnel who attended the formulation of Comprehensive Land Use Plan (CLUP) of municipality of Narra, Palawan.</li> </ul>	FOR COMPLIANCE OF ALL PERSONNEL
J. Application for appropriate tenurial instrument of DMCI.	<p>CENRO:</p> <ul style="list-style-type: none"> <li>The DMCI applied for appropriate tenurial instrument including the two (2) area covered with cancelled CSC.</li> </ul>	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Forester Ramses Castillo should informed the DMCI to comply all the necessary documents to support their application of tenurial instrument.</li> </ul>	FOR COMPLIANCE OF ALL PERSONNEL
K. National Greening Program (NGP)	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Conduct the Survey, Mapping and Planning (SMP) for the remaining seventy (70) hectares.</li> </ul>	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Instructed the NGP staff should accomplished the SMP within this week.</li> </ul>	FOR COMPLIANCE OF CONCERNED PERSONNEL



L. Update for MMPL	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Rampant cutting of mangrove at Barangay Panalingaan, Rizal, Palawan.</li> <li>Endowment funded by IDEAS for MMPL.</li> </ul>	<p>CENRO:</p> <ul style="list-style-type: none"> <li>Instructed MMPL staff to be vigilant on the illegal activities within MMPL.</li> </ul> <p>CENRO:</p> <ul style="list-style-type: none"> <li>Instructed MMPL staff to follow up the endowment fund so that it can be used for MMPL activities including hiring of personnel.</li> </ul>	FOR COMPLIANCE OF CONCERNED PERSONNEL
M. Update on Mangrove tan barking	<p>Forest Technician II, Armando J. Batayo</p> <ul style="list-style-type: none"> <li>The Quick Response Team conducted investigation on tan barking of mangrove at Barangay Sowangan, Quezon, Palawan.</li> </ul>	<p>CENRO:</p> <ul style="list-style-type: none"> <li>The Quick Response Team is created to address the immediate apprehensions within the jurisdiction of CENRO Quezon, Palawan.</li> <li>MES should submit report based on existing laws and regulations.</li> </ul>	FOR COMPLIANCE OF CONCERNED PERSONNEL
N. Update on Training Attended	<p>DMO, Rosita F. Castulo:</p> <ul style="list-style-type: none"> <li>Attended training on ADR mediation.</li> </ul>	<p>DMO, Rosita F. Castulo:</p> <ul style="list-style-type: none"> <li>Suggested all personnel who are willing to attend on re-echoing of ADR mediation.</li> </ul> <p>CENRO:</p> <ul style="list-style-type: none"> <li>All personnel must attend the ADR mediation on Friday in the afternoon (1PM).</li> </ul>	FOR COMPLIANCE OF ALL PERSONNEL
O. HR Intervention	<p>HEA, Margelyn Mandapat:</p> <ul style="list-style-type: none"> <li>Based on Work and Financial Plan every personnel has a target of one (1) HR intervention.</li> </ul>	<p>CENRO:</p> <ul style="list-style-type: none"> <li>All personnel who attended the learning event must submit Individual Learning Event report as HR intervention within seven (7) days.</li> </ul>	FOR COMPLIANCE OF ALL PERSONNEL

Meeting/Forum adjourned at exactly 10:30 in the morning.

Prepared by:

  
ELANY P. SANICO  
ECOMS II

Checked and Verified by:

  
MICHEL J. SEBIDO  
ECOMS II/ Chief, CDS

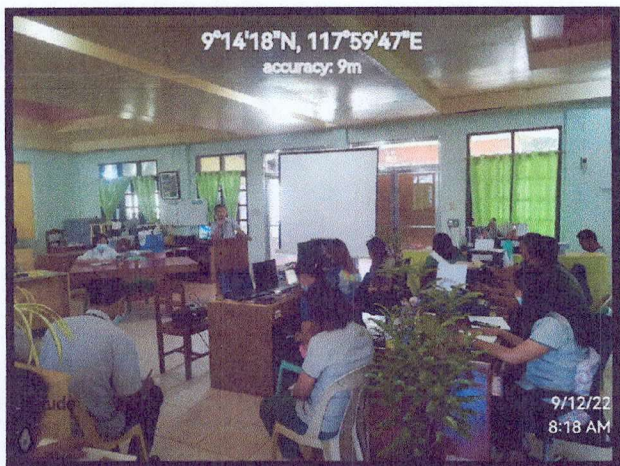
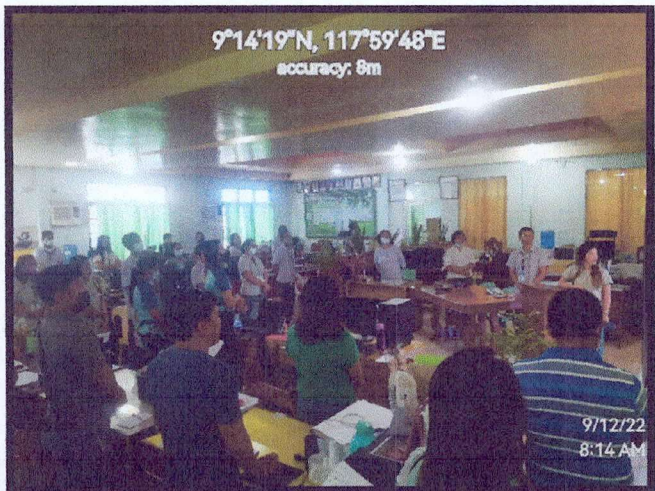
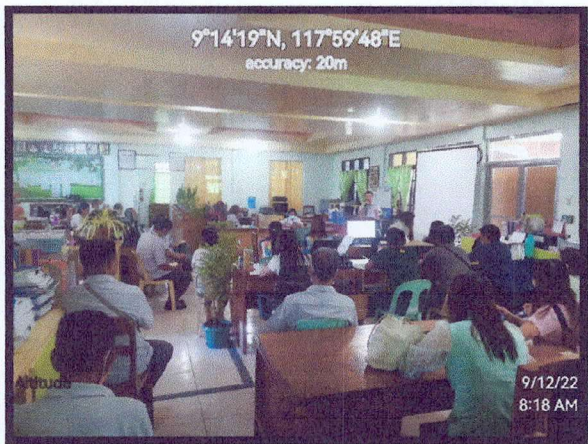
Attested by:

  
LEONARD T. DALUYA  
CENRO/Presiding Officer





**PHOTO DOCUMENTATION**



Geo-tagged photos during the conducted Monday Forum on September 12, 2022  
at CENRO-Quezon Office.





Activity  
Date/Time  
Venue

Monday 12, 2023  
DENR Davao Region

## ATTENDANCE SHEET

NO.	NAME	SEX	AGE	ORGANIZATION/POSITION	CONTACT NO.	SIGNATURE
01	MERLIN M. AMARO	F	52	Admin. Aide VI	09060574023	Amaro
02	ANITA S. ULOKAN	F	62	PHF	09053413525	Ulokan
03	KATHLEEN LITTE LUP	F	29	PHF	0995180089	Litte
04	ERMAEL N. GONZALEZ	M	38	PHF		Gonzalez
05	KAREN P. SORIANO	M	37	PHF		Soriano
06	SHARIE G. ALCAHARA SR.	M	57	FOREST RANGER	09638660501	Alcahara
07	ERIN S. VALERIANO	M	41	PHF		Valeriano
08	CHARITO M. MEDINA	M	62	PHF	09503587961	Medina
09	JANE LORRAINE D. INAO	F	23	PHF Staff	09071593844	Inao
10	DELAZA T. CALIKARAN	M	28	PHF	09364835359	Calikaran
11	MARJIT M. DOMINIC	F	39	PHF Staff	09067091578	Dominic
12	MICHAEL JOHN D. CANTUERA	M	30	PHF Staff	09124777971	Cantuera
13	PESSY JOY S. COCEN	F	32	PHF / Forester		Cocen
14	CAMPINE F. REYES	F	28	PHF / MES	09648637349	Reyes





Activity  
Date/Time  
Venue

## ATTENDANCE SHEET

NO.	NAME	SEX	AGE	ORGANIZATION/POSITION	CONTACT NO.	SIGNATURE
15	MARIEL Q. GARCIA	F	34	PLANNING & RECORDS DIV	09171160864	
16	MIRANDA T. LUBAS	F	37	PLANNING / RECORDS	0911640 203220	
17	FRIGILIE E. QUINONES	F	28	F.E.O	0912 7100 776	
18	Imelda D. Sabando	F	52	Engineering Aide	09999-8888-061	
19	Charlene F. Llana	F	37	Admin Officer I	093707639761	
20	ROSELIN R. NIEZA	M	39	PLANNING	0999999-5555	
21	John Marcelo S. Dagad	M	32	FOR		
22	JOVEN, MELPACET V.	M	44	ECOMARK II		
23	JABRD M. DOLWEND	M	36	FOR	0913644614067	
24	CALUBIRAN, JUDE C.	M	26	F.E.O	09979415661	
25	JEREMY G. VILLALBA	M	20	FOR	09196626195	
26	ROS, JENNY Q.	F	28	FOR	0910096777	
27	RICHELLE C. OSARIO	F	31	FOR	09512443452	
28	BACAN, SHERYL C.	F	28	FORESTER I	0995-035-2126	





Activity  
Date/Time  
Venue

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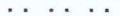


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## ATTENDANCE SHEET

NO.	NAME	SEX	AGE	ORGANIZATION/POSITION	CONTACT NO.	SIGNATURE
29	Jury A. FARRARQUE	F	45	FT-I		
30	Mercy T. Mont	F	47	FT-1	09195173141	
31	JAXAP E. GALLEMPA, Jr.	M	46	FTD/Chq MBS	092049968	
32	JASIMAD, JIMMY	F	46	STMS	09192016080	
33	Ma. Teresa V. AKOM	F	47	GENMC		
34	REX S. VENTASO	M	56	LMND III/Computer Studies	091889937780	
35	Margelyn S. Mandayot	F	36	FT II	091486796403	
36	Faltazar A. Rogel	M	59	Cartographer	09192025635	
37	ALDO A. MARIAN	M	62.5	LMT	89487057405	
38	Yelene P. Bora	F	91	LMB I/ID	09163-499-0940	
39	Keith R. Castillo	F	26	FT. I	09197742421	
40	Francis S. Castillo	M	48	FT-1	09169437134	
41	Mercy A. Santos	F	34	FTII	09162634720	
42	DJOKANNA D. NATIVIDAD	F	38	LMT	09266073340	




$$\frac{F - 27}{n - 18} = \frac{1}{45}$$





**MONDAY FORUM HELD AT DENR-CENRO QUEZON, PALAWAN  
DATED SEPTEMBER 19, 2022**

Time Started: **8:00 AM**

Presider: **CENRO LEONARD T. CALUYA**

Host: **Regulation and Permitting Section**

Pambansang

Panunumpa sa watawat ng Pilipinas led by Estelito Acob

Panunumpa ng kawani ng gobyerno led by Estelito Acob

Singing of DENR hymn.

Opening prayer led by Estelito Acob

**HIGHLIGHTS OF THE MEETING**

No.	Agenda/ Issues	Discussion	Agreements/Commitments/ Instructions	Responsible Section / Person	Status
1.	NGP report	<ul style="list-style-type: none"><li>* Status of Tagusao and Dumangueña NGP implementation</li><li>* Replacement of PO who passed away</li><li>* CENRO commended the status of accomplishment of NGP submitted</li></ul>	<ul style="list-style-type: none"><li>* Status of NGP implementation is properly stated</li><li>* File properly –ready to be view</li></ul>	NGP	
2.	Online Seminar for Internal Auditor	Inform HEA if interested	Inform all employees who are interested to attend	All employees	
3.	Regional Special Order 005-2022 Dated September 9, 2022	<ul style="list-style-type: none"><li>• Monitoring of Monkey pox outbreak/detection</li></ul>	<ul style="list-style-type: none"><li>• Observe health protocols and comply with</li><li>• Home isolation for 21 days when symptoms occurs</li><li>• Report to supervisor for Clearance before reporting to office.</li><li>• Re-integration plan (confidentiality)</li><li>• Maintain confidentiality</li><li>• Disinfection of office</li><li>• At all times, maintain social distancing and proper hand hygiene</li></ul>	All employees	
4.	Climate Change blended orientation	Climate Change a present problem	All IOs and other CEPA activities should include Climate Change in all Discussion/topic	IOs and CEPA team of MMPL	
5.	Orientation requested by Geodetic Engineer of the Philippines-Palawan Chapter	Issues/concerns related to subdivision/surveys	Attendance to the Dialogue scheduled on Friday at PENRO Hall	RPS Chief and In-charge, Narra	
5.	100 days SONA Med-term report	Report will be based on 8 major agendas	HEA and Planning officer as the Focal Person, and Planning officer should coordinate PENRO Planning for the preparation of report	Focal Person-Planning Officer	





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6.	Resolutions / Order of Finality	Issuance of Confiscation Order		MES, MTC/RTC depending the value	
7.	Certifications issued in filing of Cases	Certification that no transport permit was issued	Rectify issued certifications to include "no license or authority to possess"	MES	
8.	DMC 2019-10	Notarized Barangay Certification	Un notarized Bgy. Certification can now be accepted	RPS	
	Allegedly undocumented apprehension of Rizal Sagip Kalikasan in Rizal, Palawan	<ul style="list-style-type: none"> <li>The office received a report that KSK Rizal had apprehended illegal lumbers in Bgy. Punta Baja Rizal, Palawan</li> </ul>	<ul style="list-style-type: none"> <li>Stick to DAO 97-32</li> </ul>	MES, Rizal Station	
9.	Monitoring and Enforcement Section Updates	<ul style="list-style-type: none"> <li>Rampant cutting of Mangroves in So. Manduroos had already stop due to regular visit of DENR personnel</li> <li>Mr. Ledon Lewat-responsible I the cutting of trees – within JVA of Lionheart FPC was already arrested by PNP Rizal, Palawan by virtue of Warrant of Arrest</li> </ul>	Prepare Case Build-up	CENRO Quezon, Personnel	
10	Re-echo on the attended meetings/seminars of some personnel	<ul style="list-style-type: none"> <li>2-day activities spearheaded by PAMO-MMPL</li> <li>Updates on SIBOL Project</li> </ul>	<ul style="list-style-type: none"> <li>Identification of issues re: environmental matters and harmonization of the programs and activities between DENR, LGU and AFP</li> <li>On February and March a Resource Valuation will be conducted within MMPL</li> <li>TWG Meeting were not conducted to no attendance from other members (not in quorum)</li> <li>CENRO instructed that conduct survey of area first before the conduct of inventory of resources</li> </ul>	<ul style="list-style-type: none"> <li>Reported by MES Chief David Gallema</li> <li>Reported by MMPLPA SU Renato Gonzaga</li> </ul>	





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		<ul style="list-style-type: none"><li>ENR Basic Course</li></ul>	<ul style="list-style-type: none"><li>Re-echo on highlights of ENRA Course and vital information to personnel</li></ul>	<ul style="list-style-type: none"><li>Reported by RPS Chief</li></ul>	
11	TEV Voucher claim	Some correction in the preparation of TEV	<p>In the preparation of TEV, all employees should follow the distribution of TEV budget</p> <p>50%-Lodge 30%-Foods/meals 20%- incidental expenses</p> <p>Observe/comply with instruction particularly voucher signatories in all claims.</p>	All personnel	

The meeting adjourned at 10:41 in the morning.

Prepared by:

  
**MERCY A. SANTOS**  
Forest Technician I

Reviewed and Checked by:

  
**ROSALYN S. JASMIN**  
LMO II / In-charge, RPS

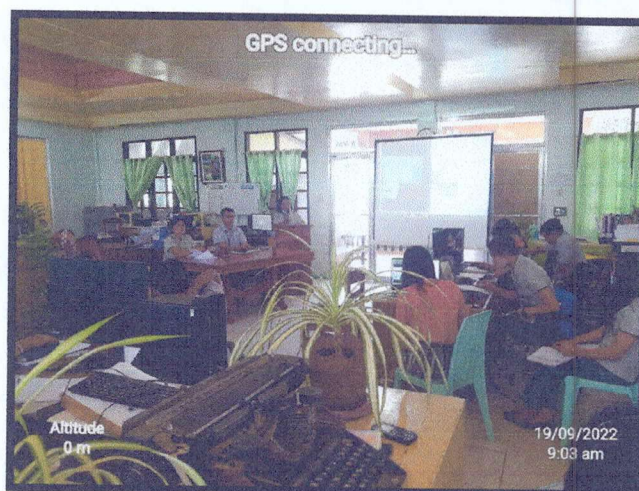
Approved by:

  
**ENGR. ROSITA F. CASTULO**  
DMO IV Officer-in Charge





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Geotagged photos showing the Monday forum conducted on September 19, 2022 in CENRO office, Bgy. Alfonso XIII, Quezon, Palawan.

Geo-tagged by:

  
**MERCY A. SANTOS**  
Forest Technician II





Activity

Monday forum

Date/Time

Sept. 19, 2022

Venue

## ATTENDANCE SHEET

NO.	NAME	SEX	ADDRESS / Position	CONTACT NO.	SIGNATURE
1.	Jenemie D. Olva	F	Alfonso XIII, Quezon, Pal. / MO 1	09102-449-2790	
2.	KEITH R. CASTILLO	F	ALFONSO XIII, QUEZON, PALAUAN / E.T.I	09979742421	
3.	Ramsey S. Castillo	M	do - - - - - / Par 1	09649637134	
4.	MELICIA A. SANMIS	F	Alfonso XIII, Quezon, Palauan	09162434130	
5.	MELICIA T. mate	F	do - - - - -	09125773144	
6.	Mangelyn S. Mandapat	F	Takem, Quezon, Palauan / FT II	09486396403	
7.	Renato S. Gonzalez	M	San Jose, Quezon, Palauan City	09189907094	
8.	Ray S. Veleasru	M	Dranmakina Station	09188933370	
9.	ROSALYN S. JASMIN	F	Agnas XIII, Q, Pal	09198653626	
10.	ALDO A. MALLAKI	M	do - - - - -	09482077460	
11.	ESTELITO A. Acea	M	Demo-Umanac Ban. Sta. Maria, P.R.C.	09122830178	
12.	Faithazar A. Rogel	M	Alfonso XIII, Quezon Pal	09196502435	
13.	Imelda D. Sabando	F	do - - - - -	0999-8888-061	





Activity

Date/Time

Venue

September 19, 2022

## ATTENDANCE SHEET

14.	MERLYN M. AMARIL	F	ALFONSO XII, QUEZON, PNL.	09060574023	Alfonso
15.	Kristen Nor Sarmas	M	Alfonso XII, Quezon, PNL.	09229787720	Kristen
16.	SHINE GALANTANA SR.	M	ALFONSO XII, QUEZON, PNL.	09638620501	Shine
17.	Charlito M. MEDIANA	M	Alfonso XII, Quezon, PNL.		Charlito
18.	MARTINA D. DAMIL-IL	F	PINAGBATAN DISTRICT, PNL.	09067291075	Martina
19.	MICHAEL JOHN D. CANONDA	M	QUEZON, PNL.	0912 434 7327	Michael
20.	MAEFLOR VITO	F	Quezon, PNL.	0998180083	Maeflor
21.	MICHEL D. SORIANO	F	QUEZON, PNL.	09167169864	Michel
22.	Jane Lorraine B. Inao	F	ALFONSO XII, QUEZON, PNL.	09071593844	Jane
23.	Charlene F. Ilorag	F	ALFONSO XII, QUEZON, PNL.	093707639761	Charlene
24.	ARIELLO M. DEEN	M	ALFONSO XII, QUEZON, PNL.	09997335737	Ariello
25.	ALTHEA S. LLOREN	F	ALFONSO XII, QUEZON, PNL.	09632115525	Althea
26.	Elary P. Sanico	F	ALFONSO XII, QUEZON, PNL.	09174571118	Elary
27.	James T. Pares	F	ALFONSO XII, QUEZON, PNL.	09151-299-3446	James





Activity :

Date/Time :

Venue :

September 14, 2022

## ATTENDANCE SHEET

28.	JESSE O. CASCARA	M	ALFONSO XII, QUEZON, PAL			
29.	ESMAEL N. GONON	M	"	0925110579		
30.	John Marcelo S. Dargan	M	"			
31.	MARK T. GABARDO	M	"	09464285272		
32.	CALUBIRAN, JUDE C.	M	ISUGOD, QUEZON, PALAWAN	09979415661		
33.	ETOR H. PANIZALES	M	ALFONSO XII QUEZON, PAL.	09922017100		
34.	MARVIC M. CARID	F	ALFONSO XII, QUEZON, PALAWAN	09106026829		
35.	JEREMY G. VALDEZTAMON	M	ALFONSO XII, QUEZON, PALAWAN			
36.	CATHERINE REGIS RAMOSA	F	ALFONSO XII, QUEZON, PALAWAN			
37.	EMIL S. VALERIANO	M				
38.	MARVIN T. LIBRO	F		09164620320		
39.	ENGLIE F. GONON	F		09127100976		
40.	Dean Santos	M				
41.						

F-20  
M-22  
40