

Department of Environment and Natural Resources

Natural Resources Development Corporation

9th Flr. DENR Bldg., 1515 Roxas Blvd., Ermita, Manila

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DENR MIMAROPA GENERAL SERVICES SECTION RECEIVED BY

July 14, 2022

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1 INC DING DATS NO.

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RECORDS UNIT

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

Department of Environment and Natural Resources

DENR by the Bay 1515 L&S Bldg., Roxas Blvd., Ermita, Manila

Dear RED CLAUDIO:

This is in reference with your request letter dated 8 July 2022 to use the space at the lobby for Project Public Assistance Information Center (PAIC).

Please be informed that this matter was discussed with EVP IGNACIO and grant your request to use the space at the lobby, provided that the power supply you will be using for the area will be connected to your office floor. We recommend you to install an electrical submeter for this matter.

The undersigned are writing on behalf of the NRDC due to the current leadership vacuum of 3rd level positions.

For any questions, please contact the undersigned at <u>amlind_24@yahoo.com.ph</u> or (02) 8521-9455. Thank you very much.

Very truly yours.

OIC, Administrative Division and Building Administrator