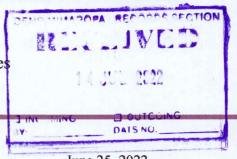


Republic of the Philippines Department of Environment and Natural Resources PENRO Marinduque



June 25, 2022

MEMORANDUM

FOR . The Regional Executive Director

DENR, MIMAROPA Region

THRU

The Assistant Regional Director

for Technical Services

FROM

The OIC, PENR Officer

SUBJECT

INSPECTION REPORT OF THE SECOND BILLING OF

ACCOMPLISHMENT UNDERTAKEN **SICCION ROLANDO** C. **SURVEYING** OFFICE. REGARDING FABRICATION INSTALLATION OF THE REMAINING 183 SIGNAGES WITHIN PARCEL I & II OF

MARINDUQUE WILDLIFE SANCTUARY (MWS).

Respectfully endorsed is the Memorandum Report dated June 24, 2022 of PENRO Technical Inspection Committee (PTIC) regarding the above mentioned subject.

Please be informed that based on their report, the Contractor Rolando C. Siccion Surveying Office completed the fabrication/installation of the remaining 183 signages within Parcel I and II of Marinduque Wildlife Sanctuary (MWS).

Likewise, they conducted Communication, Education and Public Awareness (CEPA) among the concerned Barangay Officials and stakeholders within MWS.

For information and record.

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MEMORANDUM

FOR

: The OIC, PENR Officer

THRU

: The Protected Area Superintendent

Marinduque Wildlife Sanctuary

FROM

The PENRO Technical Inspection Committee on Infrastructure

Projects

SUBJECT

INSPECTION REPORT FOR THE SECOND BILLING OF THE ACCOMPLISHMENT UNDERTAKEN BY ROLANDO C. SICCION SURVEYING OFFICE REGARDING FABRICATION INSTALLATION OF THE REMAINING 183 SIGNAGES WITHIN PARCEL I & II OF MARINDUQUE WILDLIFE

SANCTUARY (MWS).

Date

June 24, 2022

In compliance with your marginal instruction dated April 11, 2022 anent letter request of RCS Surveying Office dated March 28, 2022 represented by Engr. Rolando C. Siccion regarding inspection of their accomplishment for the fabrication/installation of the remaining 183 signages within Parcel I and II of Marinduque Wildlife Sanctuary (MWS).

Please be informed that the activity is form part of the target under Demarcation of Boundaries for Legislated Protected Areas for CY 2022. The Contract of Service for this project within MWS which consist of 43 corners and 283 signages was awarded by Provincial Bids and Awards Committee (PBAC) of DENR-PENRO Marinduque to Rolando C. Siccion Surveying Office with official address at 1449-1453 A.H. Lacson Street, Sta. Cruz, Manila with Notice of Award (NOA) dated January 10, 2022. However, Contract of Service was duly signed by both parties on January 12, 2022 with a duration of 120 calendar days with Notice to Proceed dated January 14, 2022. The Team was able to proceed on time and started implementing the project.

Be informed further that on March 15, 2022, Engr. Rolando C. Siccion of RCS Surveying Office made his first letter request intended for the inspection/first billing of their accomplishment for the demarcation of **43 corners** and fabrication/installation of the first **100 signages** within MWS. The inspection of said accomplishment was conducted by the PENRO Technical Inspection Committee (PTIC) and rendered final report on March 28, 2022 with a recommendation of payment.

Likewise on March 28, 2022, another letter request for inspection from the RCS Surveying Office was received by this Office and informing that the remaining **183 signages** out of the 283 signages target this year within Parcel I and II of the MWS were completed.

Furthermore, the undersigned PENRO Technical Inspection Committee (PTIC) together with the representatives from the Protected Area Management Office (PAMO) and RSC Surveying Office have conducted inspection/validation of the subject accomplishment undertaken by the said Contractor.

Hereunder are our findings and information's gathered during the time of inspection/validation, as follows:

- 1. That during the time of inspection/validation, it was disclosed by the Team Leaders of the Surveying Team (Engr. Felino, Perez, Jr. and Engr. Frances Villanueva) that the remaining **183 signages** as required for the Second Billing were found installed along the boundaries and strategic locations at Brgys. of Bayuti, Boi, Canat, Hinapulan; Binunga, Balagasan, Tugos and Duyay, Boac; Brgys. of Antipolo, Tabionan and Tiguion, Gasan; and Bagtingon, Malbog and Sihi, Buenavista;
- 2. The said signages fabricated/installed were verified in accordance with the description stipulated in the TOR of the contract (40 cm. in width x 60 cm. in length x 1 meter in height);
- 3. That a total of 183 signages were verified/validated by the PENRO TIC and confirmed by PMF Roderick Villanueva, FR Sherwin Villavicencio, FR Almer Peregrin, FT1 Mark Julius Manoos, PR Amando Rivamonte, Jr., PR Jake Valencia, PR Gerald Liguit, PR Regie Patulot, BPA Ireneo Villanueva, BPA Jerry Sarile and other PAMO Field personnel; and

4. The tabulated information's of fabricated/installed signage's are as follows:

Location	Total No. of Signages	Signages per Barangay	Witness Person (PAMO & local resident*)	
Parcel I of MWS	104	8-1	Alvin L. Pergis	
Parcel II of MWS	79		Roderick S. Villanueva	
			Almer L. Perigren	
1. Bayuti, Boac		7	Mark Julius L. Manoos	
2. Boi, Boac		35	Sherwin Villavicencio	
3. Canat, Boac		25	Jake Valencia	
4. Hinapulan, Boac		19	Gerald Liguit	
5. Binunga, Boac		18	Pondador Manay	
6. Balagasan, Boac		4	Restituto Labog	
7. Tugos, Boac		4	Elmer Lazarte Leodigario Montiano	
8. Duyay, Boac		10	Regie D. Patulot	
9. Antipolo, Gasan		12	Arnulfo M. Lazo, Jr.	
10. Tabionan, Gasan		10	Ireneo Villanueva	
11. Tiguion, Gasan		2	Jerry Sarile	
12. Bagtingon, Buenavista		10	*Florante Apostol	
13. Malbog, Buenavista		17	*Ildefonso Loto	
14. Sihi, Buenavista		10	*Andrew Labog	
14. Dilli, Ducliavista		10	*Christian Montiano	
			*Roel Larracas	
			*Glenn Labog	
	183	183		

(Please find attached Letter Request, Map of MWS Parcel I & II showing the 183 signages, and pictures taken during the time of inspection by PENRO Technical Inspection Committee including geotagged photos taken by PAMO field personnel and RCS Surveying Team during monitoring/validation for reference.)

In view of the above findings and confirmations by the PENRO Technical Inspection Committee and some PAMO field personnel, the Contractor has completed the fabrication/installation of the remaining 183 signages, 100% of the total works and thus, recommends for the Second Billing of the work accomplished in the total amount of FIVE HUNDRED SEVENTY THOUSAND PESOS (Php 570,000.00) in the name of Engr. Rolando C. Siccion of RCS Surveying Office with postal address at 1449-1453 AH Lacson St., Sta. Cruz, Manila subject to usual accounting and auditing rules and regulations.

For information, record and approval.

MICHAEL VINCENT M. SUALOG

Forest Technician I Member

(Absent)

HIEDY L. OYONG

Planning Officer I Member

DON GIBSON OMERCADO

Forester Member

Fanolg 1997 RANDY RANTOJA

> Forest Technician I Member

> > (Absent)

NILO L. ALCOBER

AO I/Supply Officer I Member

DAXILO L. MARTINE

Forester II Co-Chairperson

EMETERIO M. RECTO Senior ECOMS/PASu

Chairperson

SUBSCRIBE AND SWORN to before this

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Boac, Marinduque.

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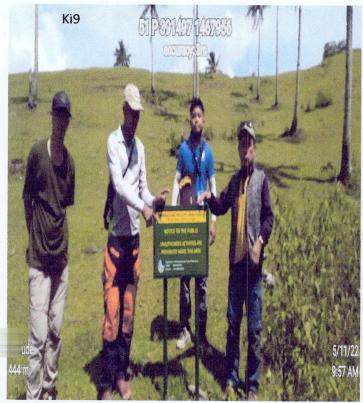
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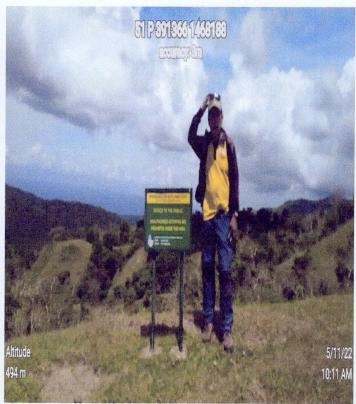
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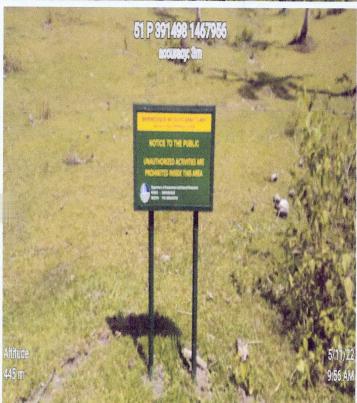


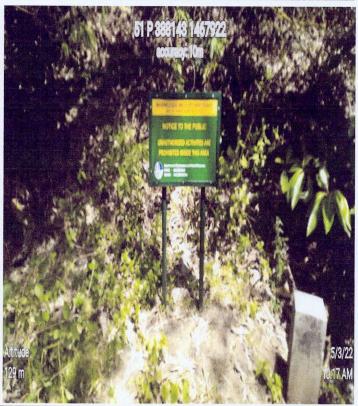
THESE GEOTAGGED PHOTOS WERE TAKEN DURING THE INSPECTION /MONITORING OF ACCOMPLISHMENT UNDERTAKEN BY RCS SURVEYING OFFICE (REMAINING 183 SIGNAGES). SAID INSPECTION WAS CONDUCTED BY SEMS EMETERIO M. RECTO, CHAIRMAN PENRO TECHNICAL INSPECTION COMMITTEE TOGETHER WITH SOME PAMO FIELD PERSONNEL AT BRGY. MALBOG, BUENAVISTA. MARINDUOUE.

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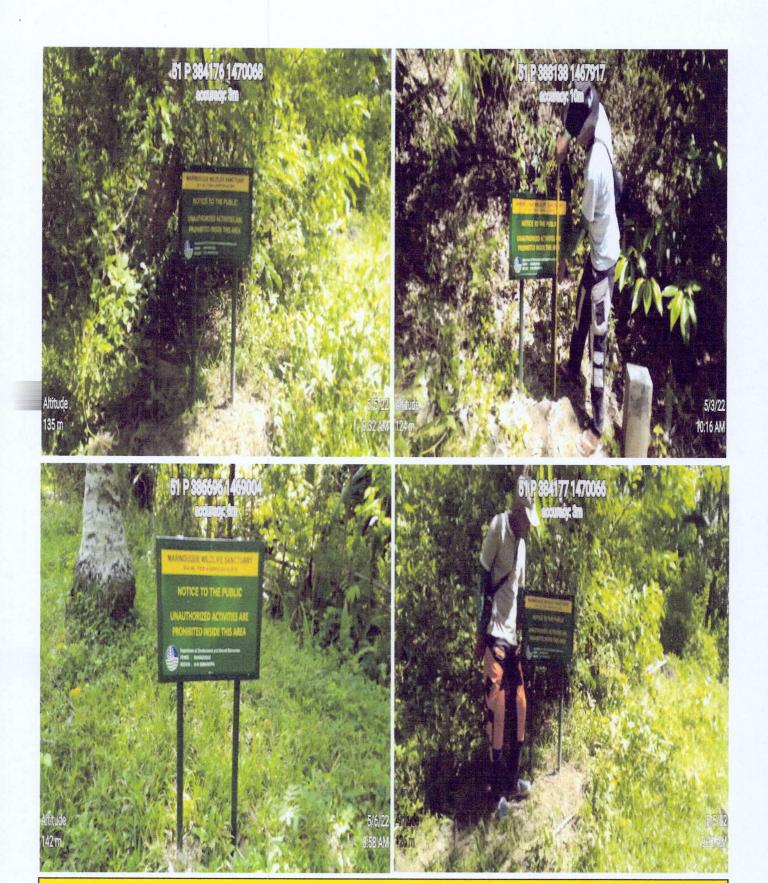






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Pictures taken during the inspection/monitoring of the remaining 183 signages by SEMS Emeterio M. Recto, Chairperson of the PENRO Technical Inspection Committee together with PR Amando Rivamonte, Jr. and EMS1 Nina Jane Mendoza. Said activity was contracted by RCS Surveying Office.

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Capitol Compound, Barangay Bangbangalon, Boac, Marinduque Telephone Nos.: (042) 332-1490/(042) 332-0727/(042) 332-0927/(042) 332-1913

Website: https://penromarinduque.gov.ph/ Email: penromarinduque@denr.gov.ph



Pictures taken during the inspection of the remaining 183 signages by Forester I Don Gibson Mercado and FT1 Michael Vencint Sualog, members of the PENRO Technical Inspection Committee together with BPA Elmer Lazarte and BPA Restituto Labog of PAMO.





Pictures taken during the pre-validation/monitoring of the remaining 183 signages fabricated and installed by RCS Surveying Office of PAMO. Said pre-validation conducted by PR Jake Valencia and PR Gerald Liguit of on March 17 & 25, 2022 at Brgy. Tugos, Boac and intended for the Second Billing.

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Capitol Compound, Barangay Bangbangalon, Boac, Marinduque Telephone Nos.: (042) 332-1490/(042) 332-0727/(042) 332-0927/(042) 332-1913

Website: https://penromarinduque.gov.ph/ Email: penromarinduque@denr.gov.ph



These pictures were taken during the inspection/monitoring of the remaining 183 signages by Forester I FT1 Randy Pantoja and FT1 Michael Vencint Sualog, members of the PENRO Technical Inspection Committee together with some field personnel of PAMO. Said project was contracted by RCS Surveying Office.

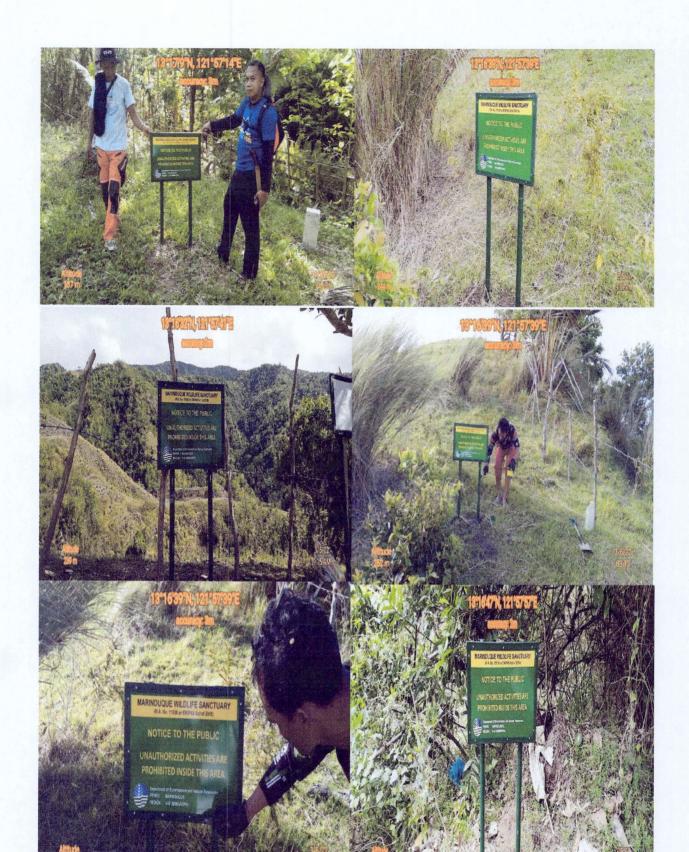
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Pictures taken during the inspection/monitoring of the remaining 183 signages by SEMS Emeterio M. Recto, Chairperson of the PENRO Technical Inspection Committee together with PR Amando Rivamonte, Jr. and EMS1 Nina Jane Mendoza. Said activity was contracted by RCS Surveying Office.





THESE GEOTAGGED PHOTOS WERE TAKEN DURING THE INSPECTION /VALIDATION OF ACCOMPLISHMENT UNDERTAKEN BY RCS SURVEYING OFFICE (REMAINING 183 SIGNAGES). SAID INSPECTION WAS CONDUCTED BY SOME PAMO FIELD PERSONNEL AT BRGYS. MALBOG & MALIBAGO.

1 1



Pictures taken during the inspection/validation of the remaining 183 signages by FT1 Michael Vencint Sualog, members of the PENRO Technical Inspection Committee together with PR Arnolfo Macdon, Jr., PR Pondador Manay and BPA Restituto Labog of PAMO.









Encoded By: Manoel Christian Munar

Date & Time Received: 04/11/2022 01:48 AM



Republic of the Philippines Department of Environment and Natural Resources Provincial Environment and Natural Resources Office Boac, Marinduque

PENRO DOCUMENT ACTION AND TRACKING SLIP

DOCUMENT INFORMATION

Document Category: Incoming

Document No.: 2022-IN-000893

Sender/s:

· Rolando Siccion Surveying Office

Originating Office: Rolando Siccion Surveying Office

Classification: Simple

Address

Control Code:

Is This Urgent?: Yes

Document Type: Letter

Subject Final report on the installation of 283 signages and 43 corner monuments on the Marinduque Wildlife Sanctuary

MWS Parcel 1 and 2

HISTORY LOGS

DOC, FROM	DOC. TO	RECEIVED	RELEASED	RUNTIME	ACTION TO BE TAKEN / REMARKS	
 Rolando Siccion Surveying Office 	Imelda Diaz	04/11/2022 01:48 PM	04/11/2022 01:50 PM	1 min.	Comment/Evaluation	

OPENNO PAMO 04/11/22 04/11/22

For injo. I appropriate action of the 71C. Thanks.

ROLANDO C. SICCION SURVEYING OFFICE

1449-1453 AH Lacson St., Sta. Cruz, Manila Tel No. 731-55-10, 732-26-89, Fax No. 731-72-31

Email add: resiccionmr l @yahoo.com PAMO

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28 March 2022

IMELDA M. DIAZ OIC-PENRO Officer PENRO, Boac, Marinduque

THRU: MR. EMETERIO M. RECTO
Protected Area Superintendent

SUBJECT: FINAL REPORT ON THE INSTALLATION OF 283 SIGNAGES AND 43 CORNER MONUMENTS ON THE MARINDUQUE WILDLIFE SANCTUARY (MWS) PARCEL 1 & 2

Madam/Sir:

The RCS, Surveying Office, headed by Project Engr. Ferlino G. Perez, contracted the Demarcation of Protected Areas within Marinduque Wildlife Sanctuary, Marinduque, The RCS Surveying Office was the contractor who has executed the survey of MWS Parcel 1 and 2 last January 10, 2022, and was awarded again the Contract on the Demarcation of 43 corner monuments and installation of the 283 signages with the MWS, Parcel 1 and 2 respectively.

Herewith the tabulated accomplishment, to wit:

Ground Survey Relocation, setting and GPS observations
 Markings of corner monuments
 Installation of signages
 Preparation of complete Survey Returns of Parcel 1
 Preparation of Final Map (Parcel 1 & 2)
 43 mons.
 283 signages
 1 map
 1 map

That the corners have installed out of forty three (43) corners installed, six (6) boundary reference established twenty seven (27) major monuments from corners 59,60,61,62,63,64,65,66,67,69,70,71,74,77,78,79,80,81,82,85,87,88,89,90,92,93 and 94 respectively.

All of the above-stated corner monuments were properly marked and installed and setted on the ground. Then, the installation of TWO HUNDRED EIGHTY THREE (283) signages was distributed in strategic places within the different barangays and municipalities of Marinduque (Boac, Torrejos, Sta. Cruz, Gasan, Buenavista and Sta. Cruz). See attached geo-tagged photos for reference.

The RCs Survey Team has completed all the activities involving in the Demarcation last March 24, 2022.

The preparation of the complete Survey Returns, Final Maps and Technical Description is still on process and after completion it will be indorsed to PENRO Boac for appropriate endorsement to Region IV-B.

This, I am requesting for the Final Validation on the 183 signages and for the collection of FINAL PAYMENT.

For your information and approval.

ROLANDO C. SICCION.

Contractor



CONTRACT OF SERVICE

BOUNDARY DEMARCATION OF LEGISLATED PROTECTED AREAS MARINDUQUE WILDLIFE SANCTUARY (MWS)

KNOWN ALL MEN BY THESE PRESENTS:

This **CONTRACT OF SERVICE** is made and entered into this 12th day of January, 2022 by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR) through the Provincial Environment and Natural Resources Office (PENRO) with official address at Capitol Compound, Brgy. Bangbangalon, Boac, Marinduque, represented in this Contract by its OIC, PENR Officer Imelda M. Diaz, hereafter referred to as "FIRST PARTY";

-and-

ROLANDO C. SICCION SURVEYING OFFICE, with business address at 1449-1453 AH Lacson St., Sta. Cruz, Manila represented in this Agreement by its Manager Rolando C. Siccion herein referred to as the "SECOND PARTY";

WHEREAS, the First Party is desirous that the Second Party execute Boundary Demarcation the remaining 43 corners out of the 408 corners/monuments and fabrication/installation of 283 signages within Parcel 1 & 2 of Demarcated Boundaries of legislated Protected Area - Marinduque Wildlife Sanctuary (PA-MWS) (hereunder called the "Works") and the First Party has accepted the Bid in the amount of One Million Nine Hundred Pesos (Php 1,900,000.00) by the Second Party for the execution and completion of such Works and the remedy of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- The First Party is need of surveying services for the Boundary Demarcation of the remaining 43 corners and fabrication/installation of 283 signages within Parcel I & 2 of MWS;
- 2. The Second Party has agreed to provide surveying services to the First Party in the conduct of ground survey for the demarcation of the remaining 43 corners and fabrication/installation of 283 signages within MWS, a Legislated Protected Areas by virtue of R.A. 11038 or the Expanded National Integrated Protected Area System (ENIPAS) of 2018 within Parcel 1 and Parcel 2 of MWS located at Brgys. of Balagasan, Bayuti, Binunga, Boi, Canat, Duyay, Hinapulan, Tambunan, Tugos, and Tumagabok, Boac; Brgys. of Bagtingon, Malbog & Sihi, Buenavista; Brgys. of Antipolo, Tiguion & Tabionan, Gasan; Brgys. of Devilla, Makulapnit, Masalukot & Tambangan, Sta. Cruz; Brgys. of Malibago, Nangka, and Sibuyao, Torrijos, Marinduque with the following activities, as follows:
 - Establish clear and permanent terrestrial boundaries of Marinduque Wildlife Sanctuary (MWS), legislated Protected Areas under RA 11038 or ENIPAS Act of 2018;
 - b. Demarcate boundaries using the prescribed monuments and specifications consistent with the provisions of Biodiversity Management Bureau (BMB) Technical Bulletin No. 2019-01 particularly Sec.4, item 4.2.

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- c. Prepare complete survey returns prescribed in BMB Technical Bulletin No. 2019-01; an
- d. Prepare and submit outputs on Auto Cad Format and e-Survey Plans which should be updated to LAMS for Inspection, Verification and Approval of Survey (IVAS); and
- e. Fabrication and installation of 283 signages within Parcel 1 and 2 of MWS per specification cited in the TOR.
- 3. The **Second Party** shall submit Progress report every 15th day during the contract duration for the monitoring of progress of the activity by the **First Party**;
- 4. The Second Party shall submit complete survey return to the First Party;
- 5. The Second Party shall be under the coordinative supervision of First Party;
- 6. The **First Party** shall pay 15% mobilization fee upon approval of Contract of Service and the payment for the service provider shall be on the basis of progress billing as stated below:

Payment	Percentage	Schedule	
	Fifteen percent (15%) of the contract price. (Mobilization Fund) Php 285,000.00	Upon signing of Contract, issuance of Notice to Proceed, submission of Project execution Plan and Financial Plan.	
First Billing	Fifty five percent (55%) of the contract price Php 1,045,000.00 Less 50% of Mobilization Fund Less 10% Retention Fee	Accomplishment Report stating the completion of coordination/CEPA, fieldwork survey and monumenting of 43 corners, including fabrication / installation of 100 signages.	
Second Billing	Thirty percent (30%) of the contract price Php 570,000.00 Less 50% of Mobilization Fund Less 10% Retention Fee	Completion of fabrication/installation of 183 Signages.	
Third Billing	Fifteen percent (15%) of the Contract Price Php 285,000.00 Less 10% Retention Fee	Completion/ Finalization and Approval of maps and other Contract requirements and Terminal Report.	

- 7. In consideration of the payment to be made by the First Party to the Second Party as hereinafter mentioned, the Second Party hereby covenants with the First Party to execute and complete the Works and remedy any defects therein conformity with the provision of this Contract on all respects for a period of One Hundred Twenty (120) Calendar Days upon receipt of Notice of Proceed or after the completion of the works, whichever comes first;
- 8. The First Party hereby covenants to pay the Second Party in consideration of the execution and completion of the above-mentioned works and remedying of defects wherein the Contract Amount or such other sum as may become payable under the provision of this Contract at the time and in the manner prescribed upon inspection and acceptance by the First Party and concurred by the COA;
- 9. That the **Second Party** fails to finish the project within the period specified, he shall pay the **First Party** the liquidated amount for every day of delay as damages;
- That the First Party reserves the right not to accept any survey output monuments which do not comply with the prescribed technical specification and set requirements under the TERMS OF REFERENCE (TOR); and

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11. That the First Party reserves the right to terminate the contract upon discovery of violation and shall file corresponding charges against the Second Party.

IN WITNESS whereof, the parties thereto have caused this Contract of Service to be executed the day and year first before written.

Signed in the Presence of:

Witness

Certificate of Availability of Fund

This is to certify that a fund for the purpose is available:

Administrative Officer IV

Head, Budget Unit

Chief. Finance Sec

ACKNOWLEDGEMENT

Republic of the Phillippines Province of Marinduque) S.S. Municipality of Boac

BEFORE ME, a Notary Public for and in Boac, Marinduque this 2022 personally appeared:

CTC/ Valid ID No.	Date of Issue	Place of Issue
P2565502B	July 16, 2017	DFA/Manila
00157416 January 11, 2027		
	P2565502B	P2565502B July 16, 2017

Known to me as the same person who executed the foregoing Agreement and acknowledgement to me that the same is their free and voluntary act and deed that of the principals represented by them.

I further acknowledge that this instrument, including the foregoing Agreement and this page on which this acknowledge is written, consist of Four (4) pages, all signed by the parties and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and the place first above written.

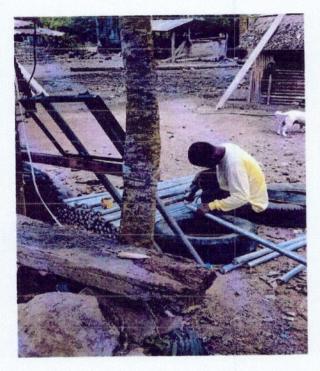
Notary Public

Doc. No. 706
Page No. 63
Book No. 73
Series of 2022

ATTY. ALFREDO L. DE LUNA NOTARY PUBLIC Until June 30, 2022

R&I No. 29141

PTR No. 651435 - 01-03-2022, Boac, Marinduque
IBP No. 196966 - 01-06-2022, Marinduque Chapter
TIN 122-387-271 MCLE No. VI-0025544 /04-15-2019
Barangay Marallon, Boac, Marinduque





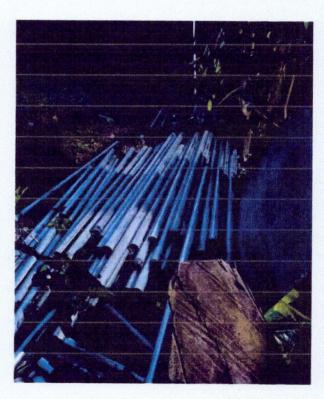




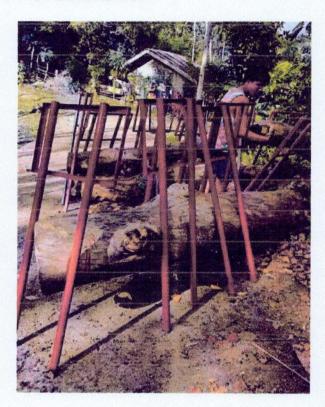


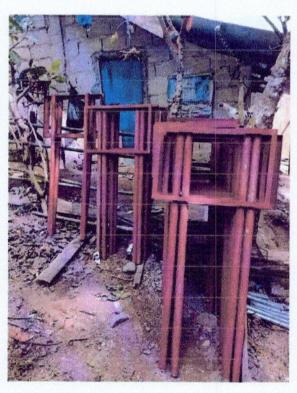




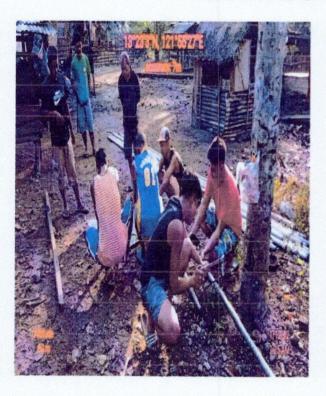




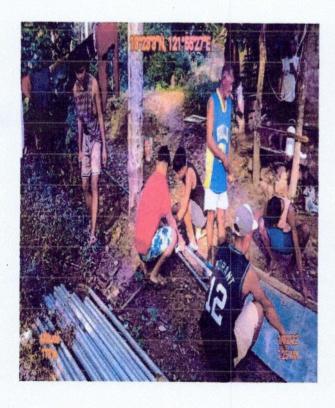




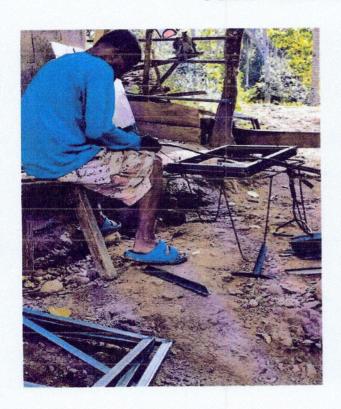


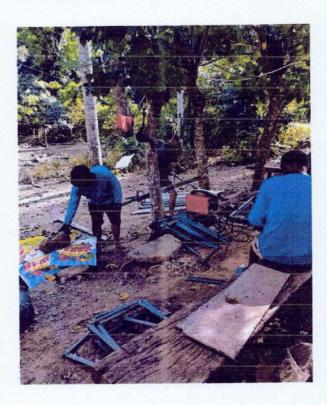




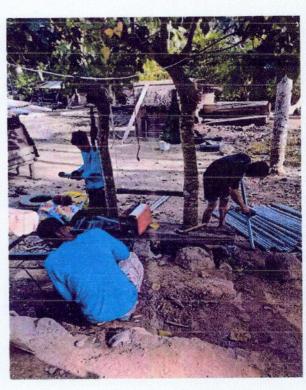


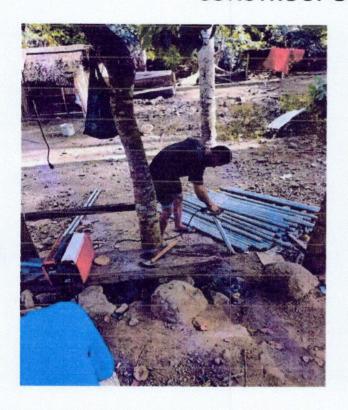


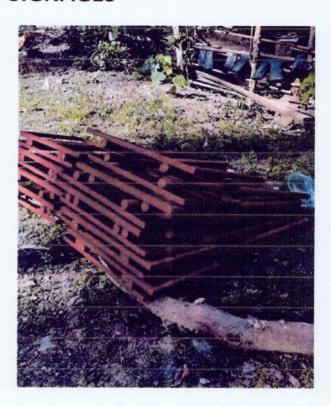




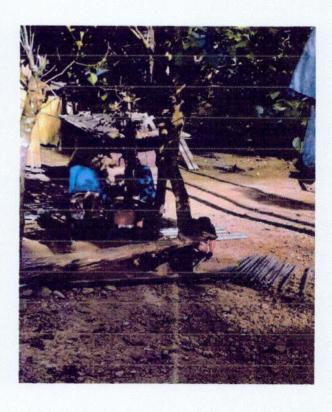


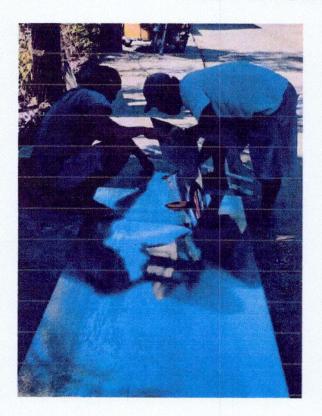


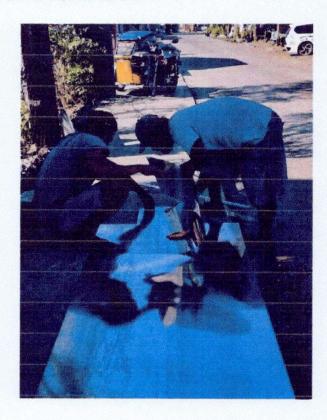


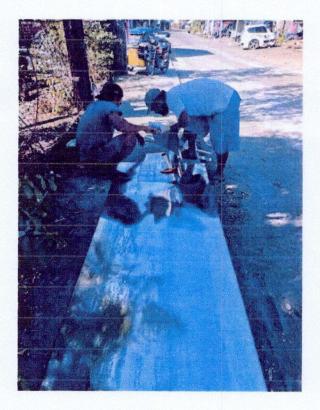






















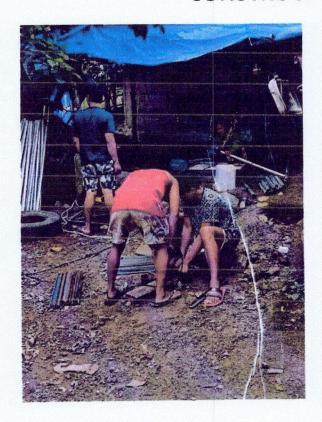










































































































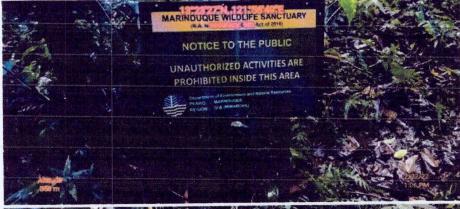


































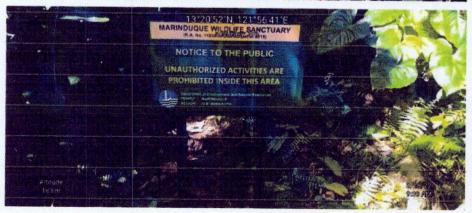






























































































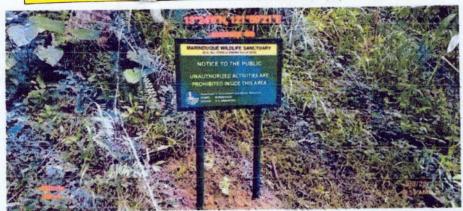
































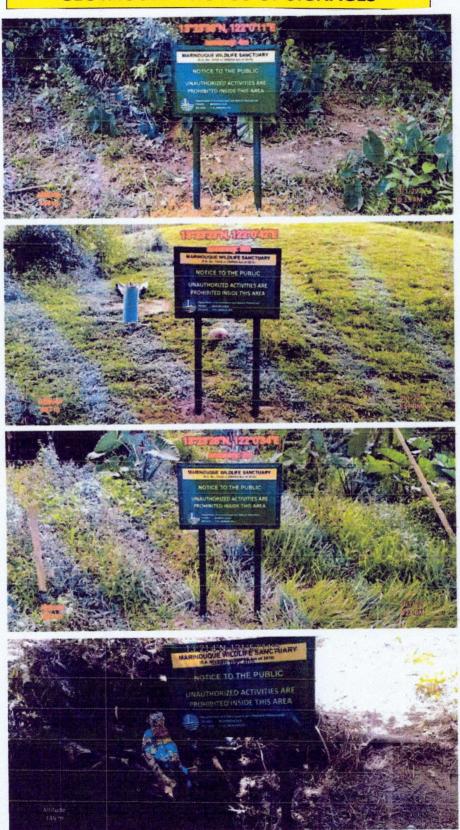








































































































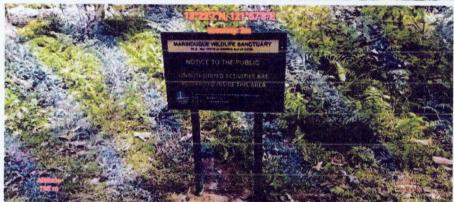


























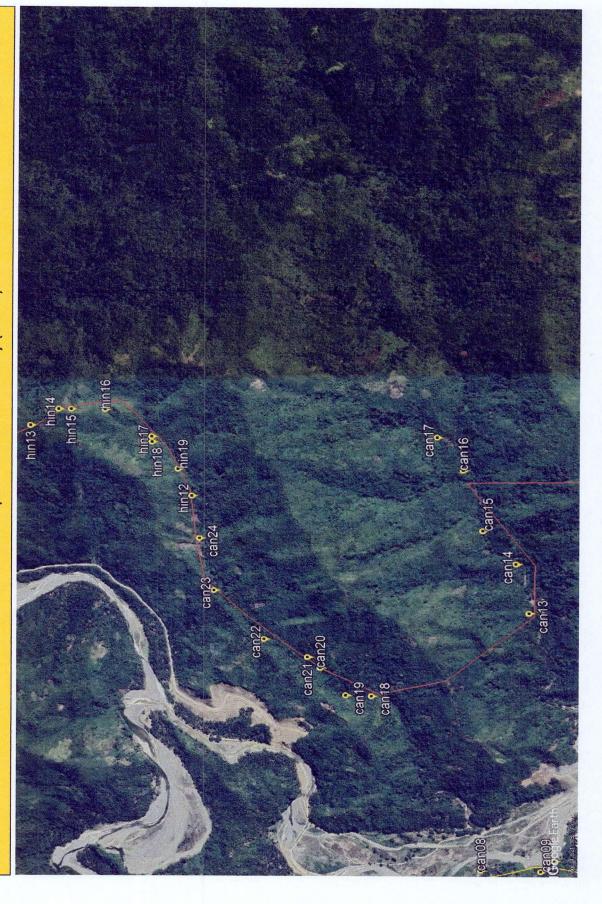






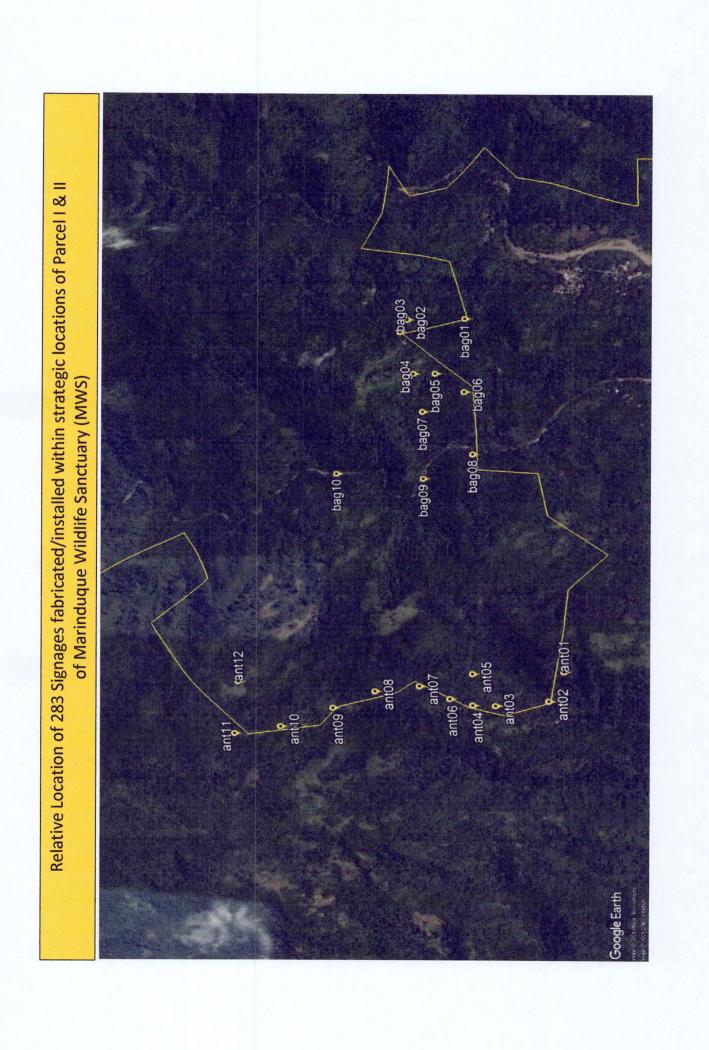


Relative Location of 283 Signages fabricated/installed within st. Llegic locations of Parcel I & II of Marinduque Wildlife Sanctuary (MWS)



Relative Location of 283 Signages fabricated/installed within strategic locations of Parcel I & II of Marinduque Wildlife Sanctuary (MWS) boi07 • bay02 • bay01

Relative Location of 283 SILIUges fabricated/installed within strutegic locations of Parcel I & II of Marinduque Wildlife Sanctuary (MWS) malbog15 9 malbog13malbog14



boi26 9 Relative Location of 283 Signages fabricated/installed within strategic locations of Parcel I & II of Marinduque Wildlife Sanctuary (MWS) Pab09

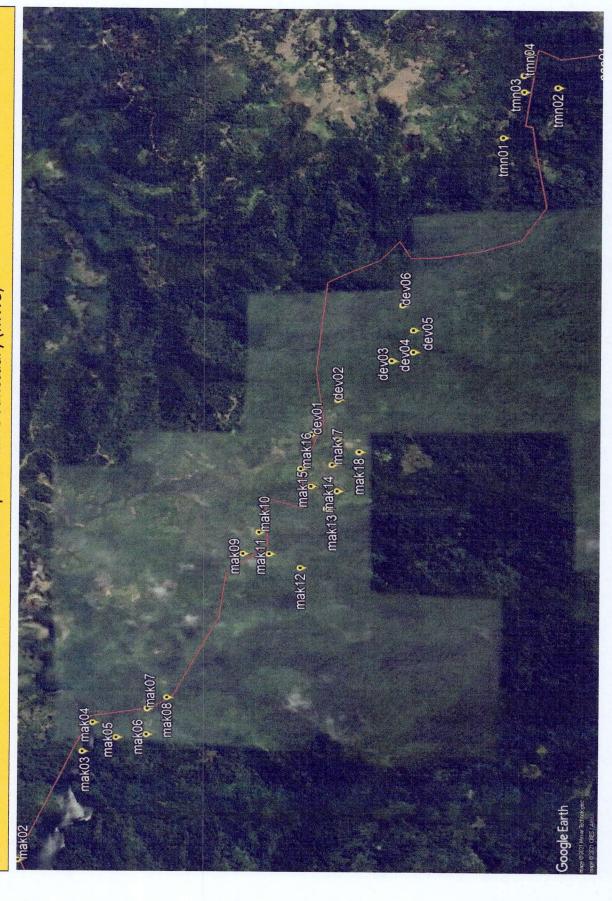
choi07 Relative Location of 283 Signages fabricated/installed within strategic locations of Parcel I & II of Marinduque Wildlife Sanctuary (MWS) duy01 duy07 o

Relative Location of 283 Signages fabricated/installed within strategic locations of Parcel I & II of Marinduque Wildlife Sanctuary (MWS)



Relative Location of 283 Signages fabricated/installed within strategic locations of Parcel I & II of Marinduque Wildlife Sanctuary (MWS) tum04 DENR-GUEST HOUSE Relative Location of 283 Signages fabricated/installed within strategic locations of Parcel I & II mai05 of Marinduque Wildlife Sanctuary (MWS) maj03 mai01 mai 15 mal23 ma<u>l</u>22





mak13 mak14 ma mak09 mak11 mak10 Relative Location of 283 Signuges fabricated/installed within surregic locations of Parcel I & II mak12 o mak06 mak07 mak08 e of Marinduque Wildlife Sanctuary (MWS)