



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office



July 12, 2022

MEMORANDUM

FOR : **The Regional Executive Director**
DENR MIMAROPA Region

FROM : **The In-Charge, PENRO Oriental Mindoro**
Calapan City, Oriental Mindoro

SUBJECT : **SUBMISSION OF REQUEST OF LMO II ANDRES OLIVER G. ARIAS FOR THE ISSUANCE OF TRAVEL AUTHORITY**

Forwarded is the memorandum of CENR Officer Rodel M. Boyles on the request for the issuance of travel authority of LMO II Andres Oliver G. Arias.

For information and consideration.


CHIEF TSD ALMA E. GIBE



DENRPENRO2207000034

Tracking No. 2207000102

FN:msd/ad/buena



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Community Environment and Natural Resources Office

July 04, 2022

MEMORANDUM

FOR : The Regional Executive Director
THRU : The In-Charge, PENRO Oriental Mindoro
FROM : The CENR Officer
SUBJECT : **SUBMISSION OF REQUEST OF LMO II ANDRES OLIVER G. ARIAS FOR THE ISSUANCE OF TRAVEL AUTHORITY**

DENR-MIMAROPA REGION	
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE	
ORIENTAL MINDORO	
PENRO TRACKING NO.	
RECEIVED BY:	
DATE:	JUL 06 2022
TIME:	

This pertains to the request of LMO II Andres Oliver G. Arias for the issuance of travel authority to the United Kingdom to attend an important family event on August 10-28, 2022.

Relative thereto, we are forwarding his request together with application for vacation leave and other supporting documents.

Further, please be informed that his request will not hamper his duties and responsibilities, thus, our office are not opposing on the said travel.

For information, record and consideration.

RODEL M. BOYLES

ADMIN/rayson



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
Community Environment and Natural Resources Office
Pasi II, Socorro, Oriental Mindoro

June 14, 2022

MEMORANDUM

FOR : The CENR Officer

FROM : LMO II Andres Oliver G. Arias

SUBJECT : **REQUEST FOR APPROVAL OF VACATION LEAVE**

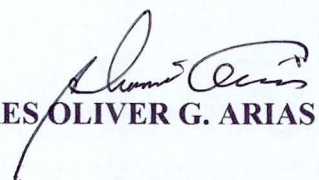
I would like to respectfully request for the following:

1. Approval of my application for vacation leave from August 10-28, 2022;
2. Issuance of Authority to travel to the United Kingdom from August 10-28, 2022;

I shall be witnessing together with my wife to the wedding of my sister-in-law, Lanie Bernades at the Ivy Royal Windsor, 31 High Street, Windsor SL4 IPA on August 15, 2022. Since this would be our first time to travel to U.K., we plan to visit various famous sites for the length of our stay.

I hope for your kind approval.

Thank you.


ANDRES OLIVER G. ARIAS



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
MIMAROPA Region

1515 DENR by the Bay Bldg., Roxas Boulevard, Ermita, Manila
Tel. No. 405-0046, 248-3468/2483367 loc. 2701/2707

REQUEST FOR PERSONAL TRAVEL AUTHORITY

Name of Employee: ANDRES OLIVER G. ARIAS

Plantilla Position/Designation: Land Management Officer II

Plantilla Assignment: DENR – MIMAROPA Region

Present Station: DENR CENRO Socorro, Oriental Mindoro

Office Address: Brgy. Pasi II, Socorro, Oriental Mindoro

Contact Number: 09063579745 Email Address: oliver.arias1965@gmail.com

Duration of travel: August 10-28, 2022

Destination: United Kingdom

Purpose: (please check)

☒ Vacation

☐ Tour

☐ Others :

☐ Pilgrimage/Religious activity

☐ Medical purpose


Type of Leave of Absence: Vacation Leave

Duration: August 10-28, 2022

Clearance required? ☒ no

(if more than 30 days) ☐ yes Approving authority : _____

I hereby certify that absence will not hamper operational efficiency of the office.:


MARICEL V. SUPLEO
Name of certifying officer

Chief, Management Services Division
Position/Designation

I hereby endorse the herein request.

LORMELYN E. CLAUDIO, CESO,IV
Name of head of office

Regional Executive Director
Position/Designation

CERTIFIED BY:

MA. CRISTINA C. RENDORIO
Chief, Personnel Section
Focal Person on Personal Travel Authority
/bah 02032020



CERTIFICATION

This is to certify that the personal travel abroad to United Kingdom on August 10, 2022 to August 28, 2022 of Land Management Officer II Andres Oliver G. Arias of the Regulations and Permitting Section, DENR CENRO Socorro Oriental Mindoro shall not hamper the operational efficiency of the office.

This certification is issued in consonance with the Memorandum from the Executive Secretary dated January 3, 2018 re: Directives Applying to Foreign Travels of All Government Officials and Personnel in the Executive Department.



MARICEL V. SUPLEO
Chief, Mgt. Services Division



CERTIFICATION

This is to certify that the personal travel abroad to United Kingdom on August 10, 2022 to August 28, 2022 of Land Management Officer II Andres Oliver G. Arias of the Regulations and Permitting Section, DENR CENRO Socorro Oriental Mindoro shall not hamper the operational efficiency of the office.

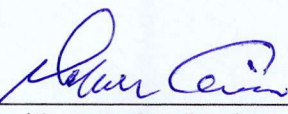
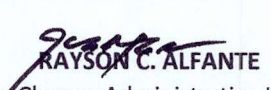
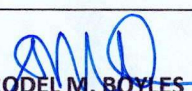
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MARICEL V. SUPLEO
Chief, Mgt. Services Division



Republic of the Philippines
Provincial Environment and Natural Resources

APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT CENRO SOCORRO	2. NAME (Last) ARIAS (First) ANDRES OLIVER (Middle) GARCES													
3. DATE OF FILING June 10, 2022	4. POSITION Land Management Officer II	5. SALARY Php35,097.00												
6. DETAILS OF APPLICATION														
6.A TYPE OF LEAVE TO BE AVAILED OF <input checked="" type="checkbox"/> Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> Mandatory/Forced Leave (Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> Maternity Leave (R.A. No. 11210/IRR issued by CSC, DOLE and SSS) <input type="checkbox"/> Paternity Leave (R.A. No. 8187/CSC MC No. 71, s. 1998, as amended) <input type="checkbox"/> Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> Solo Parent Leave (RA No. 8972/CSC MC No. 8, s. 2004) <input type="checkbox"/> Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> 10-Day VAWC Leave (RA No. 9262/CSC MC No. 15, s. 2005) <input type="checkbox"/> Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292) <input type="checkbox"/> Special Leave Benefits for Women (RA No. 9710/CSC MC No. 25, s. 2010) <input type="checkbox"/> Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012 as amended) <input type="checkbox"/> Adaptation Leave (RA No. 8552) Others:		6.B DETAILS OF LEAVE <i>In case of Vacation/Special Privilege Leave:</i> <input type="checkbox"/> Within the Philippines <input checked="" type="checkbox"/> Abroad (Specify) <u>United Kingdom</u> <i>In case of Sick Leave:</i> <input type="checkbox"/> In Hospital (Specify Illness) <input type="checkbox"/> Out Patient (Specify Illness) <i>In case of Special Leave Benefits for Women:</i> <input type="checkbox"/> (Specify Illness) <i>In case of Study Leave:</i> <input type="checkbox"/> Completion of Master's Degree <input type="checkbox"/> BAR/Board Examination Review <i>Other purpose:</i> <input type="checkbox"/> Monetization of Leave Credits <input type="checkbox"/> Terminal Leave												
6.C NUMBER OF WORKING DAYS APPLIED FOR thirteen (13) INCLUSIVE DATES AUGUST 10 - 28, 2022		6.D COMMUTATION <input type="checkbox"/> Not Requested <input type="checkbox"/> Requested  (Signature of Applicant)												
7. DETAILS OF ACTION ON APPLICATION														
7.A CERTIFICATION OF LEAVE CREDITS As of <u>May 31, 2022</u> <table border="1"><thead><tr><th></th><th>Vacation Leave</th><th>Sick Leave</th></tr></thead><tbody><tr><td>Total Earned</td><td>21.053</td><td>57.750</td></tr><tr><td>Less this application</td><td>13.000</td><td>0</td></tr><tr><td>Balance</td><td>8.053</td><td>57.750</td></tr></tbody></table>  RAYSON C. ALFANTE In-Charge, Administrative Unit			Vacation Leave	Sick Leave	Total Earned	21.053	57.750	Less this application	13.000	0	Balance	8.053	57.750	7.B RECOMMENDATION <input type="checkbox"/> For approval <input type="checkbox"/> For disapproval due to  RODEL M. BOYLES CENR Officer
	Vacation Leave	Sick Leave												
Total Earned	21.053	57.750												
Less this application	13.000	0												
Balance	8.053	57.750												
7.C APPROVED FOR: _____ days with pay _____ days without pay _____ others (Specify)		7.D DISAPPROVED DUE TO: _____ _____ _____												



Republic of the Philippines
Provincial Environment and Natural Resources

APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT CENRO SOCORRO	2. NAME (Last) ARIAS (First) ANDRES OLIVER (Middle) GARCES	
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7.A CERTIFICATION OF LEAVE CREDITS As of May 31, 2022 <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th></th> <th>Vacation Leave</th> <th>Sick Leave</th> </tr> </thead> <tbody> <tr> <td>Total Earned</td> <td style="text-align: center;">21.053</td> <td style="text-align: center;">57.750</td> </tr> <tr> <td>Less this application</td> <td style="text-align: center;">13.000</td> <td style="text-align: center;">0</td> </tr> <tr> <td>Balance</td> <td style="text-align: center;">8.053</td> <td style="text-align: center;">57.750</td> </tr> </tbody> </table> <div style="text-align: center; margin-top: 20px;"> RAYSON C. ALFANTE In-Charge, Administrative Unit </div>		Vacation Leave	Sick Leave	Total Earned	21.053	57.750	Less this application	13.000	0	Balance	8.053	57.750	7.B RECOMMENDATION <input type="checkbox"/> For approval <input type="checkbox"/> For disapproval due to _____ <div style="text-align: right; margin-top: 20px;"> RODEL M. BOYLES CENR Officer </div>
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Total Earned	21.053	57.750											
Less this application	13.000	0											
Balance	8.053	57.750											
7.C APPROVED FOR: _____ days with pay _____ days without pay _____ others (Specify) _____	7.D DISAPPROVED DUE TO: _____ _____ _____												

Itinerary Details

MANILA - LONDON, Wed 10 Aug 2022

15:05 Manila Ninoy Aquino International (MNL)

Terminal 1

19:00 Kuala Lumpur Kuala Lumpur

International Airport (KUL)

Terminal M

DURATION: 03h55m

AIRLINE: Malaysia Airlines (MH 705)

Boeing 737-800

CABIN: Economy

CLASS: Q

STOP 04h30m, Kuala Lumpur (KUL)

23:30 Kuala Lumpur Kuala Lumpur

International Airport (KUL)

Terminal M

05:55 London Heathrow (LHR)

Terminal 2

DURATION: 13h25m

AIRLINE: Malaysia Airlines (MH 002)

Airbus A350-900

CABIN: Economy

CLASS: Q

TOTAL DURATION 21h50m, 1 stop

LONDON - MANILA, Sun 28 Aug 2022

11:00 London Heathrow (LHR)

Terminal 2

07:15 Kuala Lumpur Kuala Lumpur

International Airport (KUL)

Terminal M

DURATION: 13h15m

AIRLINE: Malaysia Airlines (MH 003)

Airbus A350-900

CABIN: Economy

CLASS: Q

STOP 02h55m, Kuala Lumpur (KUL)

10:10 Kuala Lumpur Kuala Lumpur

International Airport (KUL)

Terminal M

14:05 Manila Ninoy Aquino International (MNL)

Terminal 1

DURATION: 03h55m

AIRLINE: Malaysia Airlines (MH 704)

Boeing 737-800

CABIN: Economy

CLASS: Q

TOTAL DURATION 20h05m, 1 stop

2 Passengers (2 Adults)



Adult

Myla Bernadas Arias

E-ticket number: 232-7714793961



Adult

Andres Oliver Garces Arias

E-ticket number: 232-7714793960

CONTACT INFORMATION

ariasmyla1970@gmail.com

macebernadas@yahoo.com

+639151490982

Service details

MANILA - LONDON, Wed 10 Aug 2022

No selected services

LONDON - MANILA, Sun 28 Aug 2022

No selected services