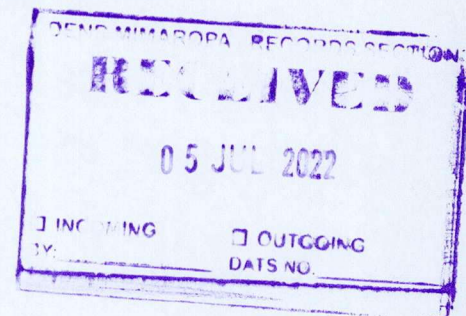




Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Mamburao, Occidental Mindoro

JUN 20 2022



MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region
1515 L&S Bldg, Roxas, Blvd.,
Ermita, Manila

THRU : The ARD for Technical Services

FROM : The OIC, PENR Officer

SUBJECT : **PROGRESS REPORT ON THE MAINTENANCE OF FACILITIES UNDER ECOTOURISM PROGRAM AND IMPACT MONITORING FOR PROCLAIMED AND LEGISLATED PROTECTED AREAS FOR 1ST QUARTER OF CY 2022**

Forwarded is the memorandum dated May 26, 2022 of PASu of Mounts Iglit-Baco Natural Park (MIBNP) for the First Quarter of CY 2022 on Maintenance of Facilities, one of the target activities under Ecotourism Program and Impact Monitoring for Proclaimed and Legislated Protected Areas. The performance indicator of this activity is the number and type of facilities maintained.

Please be informed that the Protected Areas management Office of MIBNP has employed five (5) Park Attendants and assigned them to different stations of MIBNP in aid to meet the targets of MIBNP-PAMO under the Eco-tourism Program for Proclaimed and Legislated PAs for CY 2022. The hired Park Attendants are tasked to assist the MIBNP-PAMO in the maintenance and repairs of all facilities found within the protected areas.

The following are the activities conducted by the Parks Attendants for the 1st Quarter of CY 2022.

1. Maintained the ranger stations and surrounding facilities free from litter, debris, garbage, weeds, vegetation and overhanging limbs;
2. Conducted brushing and maintenance of trails within MIBNP;
3. Performed minor repairs of facilities;
4. Assisted the Protected Area Superintendent and other PAMO staffs in the inventory and inspection of facilities for repair;
5. Ensure that all equipment and facilities are fully operational, safe and in good condition;

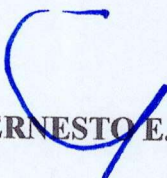


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Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Mamburao, Occidental Mindoro

6. Assisted in the conduct of Regular Patrolling and Monitoring within MIBNP; and
7. Performed other functions assigned by the Protected Area Superintendent.

Attached herewith are photos of activities performed and participated by Park attendants within the protected area and their Contract of Service.

For your information and record.


ERNESTO E. TAÑADA

TSD-CDS6/15/2022
Copy Furnished:
1. Planning Section
2. File



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office
**MOUNTS IGLIT-BACO NATURAL PARK
PROTECTED AREA MANAGEMENT OFFICE**

May 26, 2022

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region
1515 L&S Bldg., Roxas Blvd., Ermita, Manila

THRU : The OIC, PENR Officer
Mamburao, Occidental Mindoro

FROM : The Protected Area Superintendent
Mts. Iglit-Baco Natural Park

SUBJECT : **PROGRESS REPORT ON THE MAINTENANCE OF
FACILITIES UNDER ECOTOURISM PROGRAM AND IMPACT
MONITORING FOR PROCLAIMED AND LEGISLATED
PROTECTED AREAS FOR 1st QUARTER OF CY 2022**

Submitting herewith the accomplishment report of the Mts. Iglit-Baco Natural Park -Protected Area Management Office (MIBNP-PAMO) for the First Quarter of CY 2022 on Maintenance of Facilities, one of the target activities under Ecotourism Program and Impact Monitoring for Proclaimed and Legislated Protected Areas. The performance indicator of this activity is the number and type of facilities maintained.

Please be informed that the Protected Area Management Office employed five (5) Park Attendants and assigned them to different stations of MIBNP in aid to meet the targets of MIBNP-PAMO under the Ecotourism Program for Proclaimed and Legislated PAs for CY 2020. These Park Attendants are tasked to assist the MIBNP-PAMO in the maintenance and repairs of all facilities found within the protected areas.

Listed below are the activities and accomplishments of Park Attendants hired by the MIBNP-PAMO for 1st Quarter of CY2022:

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| RELEASED BY: | |
| DATE: | |

1. Maintained the ranger stations and surrounding facilities free from litter, debris, garbage, weeds, vegetation and overhanging limbs.
2. Conducted brushing and maintenance of trails within MIBNP.
3. Performed minor repairs of facilities.
4. Assisted the Protected Area Superintendent and other PAMO staffs in the inventory and inspection of facilities for repair.
5. Ensured that all equipment and facilities are fully operational, safe and in good condition.
6. Assisted in the conduct of Regular Patrolling and Monitoring within MIBNP.
7. Performed other functions assigned by the Protected Area Superintendent.

Attached herewith are Photos of activities performed and participated by Park Attendants within the protected area and their Contract of Service.

Airport Road, San Roque I, San Jose, Occidental Mindoro
mibnppao.occmn04@gmail.com

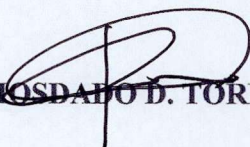
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| TIME: 04:49 | |



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office
MOUNTS IGLIT-BACO NATURAL PARK
PROTECTED AREA MANAGEMENT OFFICE

For your information and record.


DIOSDADO D. TORRADO



A. Photo Documentation



Figure 1. Inventory and inspection of water supply facilities in Gene Pool Station



Figure 2. Minor Repair of water supply facilities in Gene Pool Station.



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office
MOUNTS IGLIT-BACO NATURAL PARK
PROTECTED AREA MANAGEMENT OFFICE



Figure 3. Maintenance and brushing of Trails inside MIBNP



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Provincial Environment and Natural Resources Office
MOUNTS IGLIT-BACO NATURAL PARK
PROTECTED AREA MANAGEMENT OFFICE



Figure 4. Repairs and maintenance of signages in Iglit Station

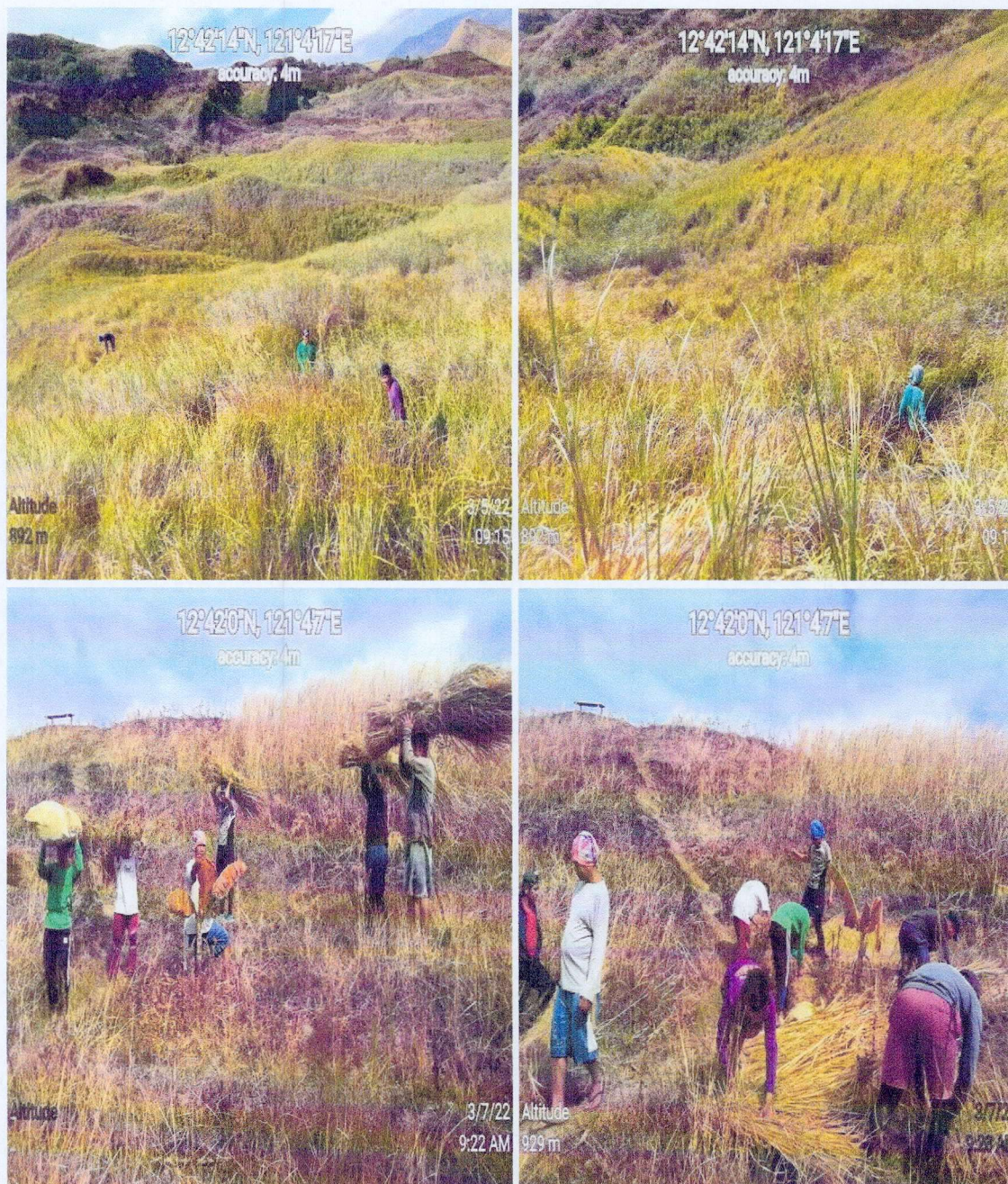


Figure 5. Harvesting of cogon to be use for the repairs of kiosk or dirty kitchen in Magawang Station



Figure 6. Repairs of ranger bunkhouse in Loibfu Station



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PROTECTED AREA MANAGEMENT OFFICE

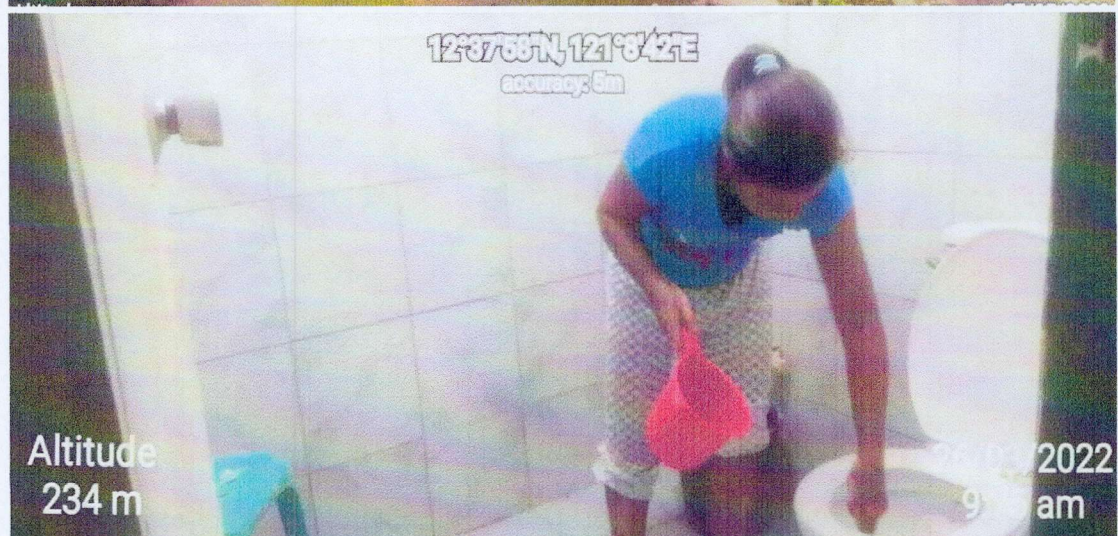
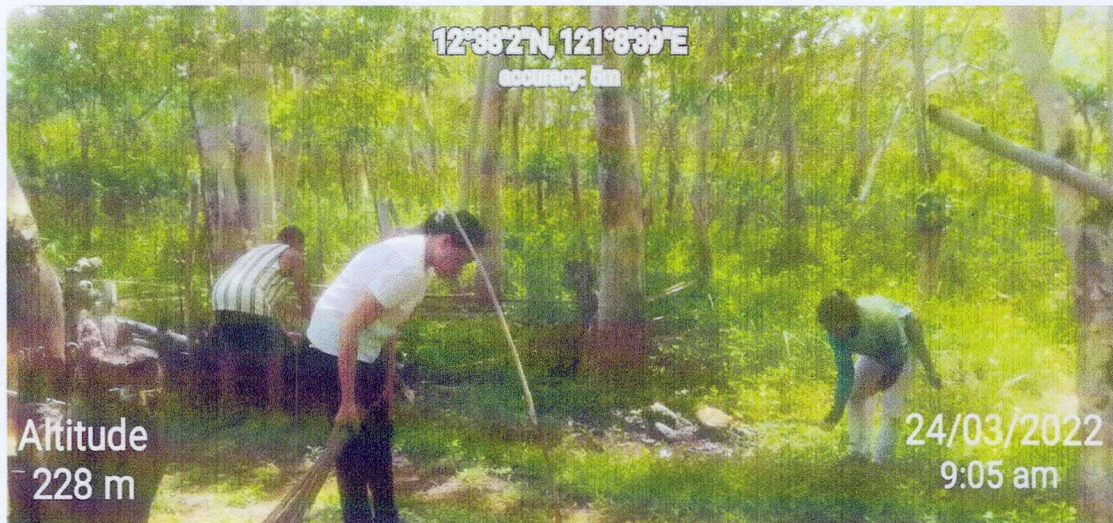


Figure 7. Cleaning of bunkhouse and surrounding facilities at Gene Pool Station



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Provincial Environment and Natural Resources Office
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PROTECTED AREA MANAGEMENT OFFICE



Figure 8. Regular patrolling and monitoring within MIBNP



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Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office
MOUNTS IGLIT-BACO NATURAL PARK
PROTECTED AREA MANAGEMENT OFFICE



Figure 9. Repair of ranger bunkhouse/dirty kitchen (from top to bottom) Magtangkob, Iglit and Magawang Station



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Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office
MOUNTS IGLIT-BACO NATURAL PARK
PROTECTED AREA MANAGEMENT OFFICE

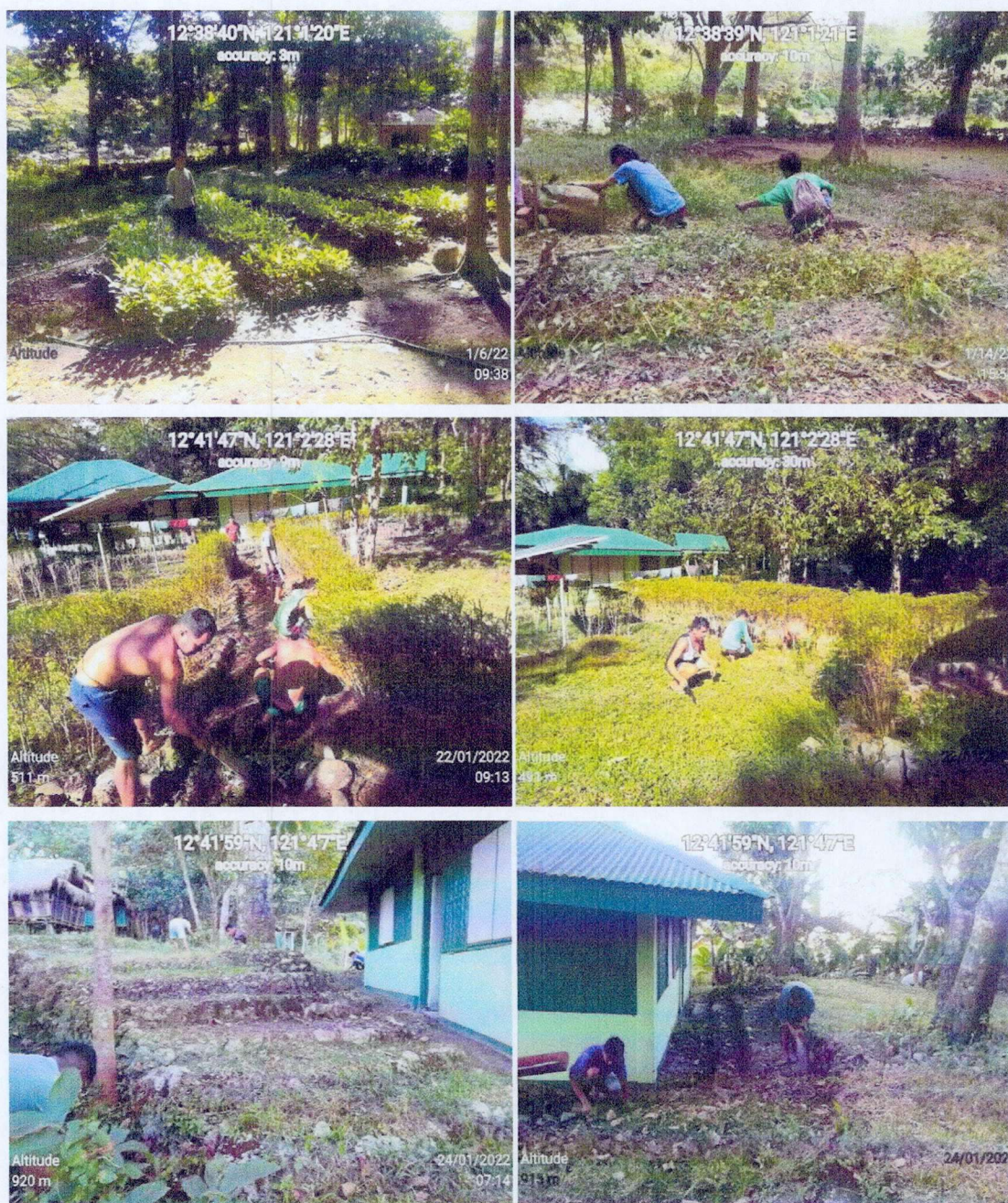


Figure 10. Cleaning and maintenance of station (from top to bottom) Magtangkob, Iglit and Magawang station

CONTRACT OF SERVICE**KNOW ALL MEN BY THESE PRESENTS:**

This Contract made and entered into by and between:

Department of Environment and Natural Resources, MIMAROPA Regional Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, herein represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, hereinafter referred to as the "**First Party**";

and

SIANO M. BATITIA of legal age, Filipino and with residence address at Brgy. Poypoy, Calintaan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified his/her intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests that he/she is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he/she has not been previously dismissed from government service by reason of an administrative offense; that he/she has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period **Jan. 6, 2022 to June 30, 2022**, subject to Section 6 hereof.

ABE R. FRANCISCO
Chief, Management Services Division
Witness

SIANO M. BATITIA
Park Attendant
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

Section 2. The Second Party is hereby contracted as **Park Attendant** and shall perform the following:

- a. Maintain area surrounding the facility free from all litter, debris, garbage, weeds. Vegetation and overhanging limbs;
- b. Perform any minor repair as required or notify the Park Manager/s if unable to do so;
- c. Ensure campsite facilities are in safe and fully operational condition.
- d. Assist the regular Forest Ranger in the checking/monitoring and confiscation of illegally cut, transported forest products.
- e. Perform other function that may be assigned the PASu.

Section 3. For services rendered under this Contract, the Second Party shall receive the honorarium/ incentive of **TWO HUNDRED SEVENTY-TWO PESOS AND AND SEVENTY-TWO CENTAVOS (Php 272.72)**, per day inclusive of premium, to be paid on monthly basis, chargeable against the approved Work and Financial Plan CY 2022 under **310201100001000- 1.5 Ecotourism Program and Impact Monitoring of Mts. Iglit-Baco Natural Park.**

Monthly premiums such as SSS, Phil health and PAG-IBIG shall voluntary remitted by the Second Party.

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. The Second Party shall perform the task herein specified during office hours of Protected Area Superintendent (PASu) in order to ensure supervision by a regular employee of this office.

Section 5. If travel if necessary and recommended by his/her immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowance only, subject to the usual accounting and auditing rules and procedures.

Section 6. This Contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

IN WITNESS WHEREOF, both parties have hereunto set their hands this _____ day of _____, **2022** in _____, **Occidental Mindoro.**

813
ABE R. FRANCISCO
Chief, Management Services Division
Witness

SIANO M. BATITIA
Park Attendant
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

Department of Environment and
Natural Resources

By:

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

SIANO M. BATITIA
Park Attendant
Second Party

SIGNED IN THE PRESENCE OF:

ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:

DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
MAMBURAO, OCCIDENTAL MINDORO) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally
appeared the following:

| <u>NAME</u> | <u>CTC NO.</u> | <u>DATE/PLACE ISSUED</u> |
|--------------------------|----------------|-------------------------------------|
| ERNESTO E. TAÑADA | 08070435 | Jan. 04, 2022 – Mamburao, Occ. Mdo. |

SIANO M. BATITIA

Known to me to be the same persons who executed the foregoing instrument and
acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this
Acknowledgment is written, and is signed by the parties and their instrumental
witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this APR 29, 2022 **day of** _____, 20____ **in**
MAMBURAO, OCCIDENTAL MINDORO, Philippines.

Doc. No. : 501
Page No. : 102
Book No. : 122
Series of : 2022

NOTARY PUBLIC
ATTY. KATHARINE A. LABELED
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VI-0024830 valid until 04/14/2022
IBP No. 196784 -2022, Occ. Mindoro
PTR No. 4766629 -2022, Occ. Mindoro

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This Contract made and entered into by and between:

Department of Environment and Natural Resources, MIMAROPA Regional Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, herein represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, hereinafter referred to as the "**First Party**";

and

RONY G. BATOON of legal age, Filipino and with residence address at Brgy. Poypoy, Calintaan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified his/her intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests that he/she is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he/she has not been previously dismissed from government service by reason of an administrative offense; that he/she has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period **Jan. 4, 2022 to June 30, 2022**, subject to Section 6 hereof.

ABE R. FRANCISCO
Chief, Management Services Division
Witness

R. B.
RONY G. BATOON
Park Attendant
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

Section 2. The Second Party is hereby contracted as **Park Attendant** and shall perform the following:

- a. Maintain area surrounding the facility free from all litter, debris, garbage, weeds. Vegetation and overhanging limbs;
- b. Perform any minor repair as required or notify the Park Manager/s if unable to do so;
- c. Ensure campsite facilities are in safe and fully operational condition.
- d. Assist the regular Forest Ranger in the checking/monitoring and confiscation of illegally cut, transported forest products.
- e. Perform other function that may be assigned the PASu.

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Monthly premiums such as SSS, Phil health and PAG-IBIG shall voluntary remitted by the Second Party.

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. The Second Party shall perform the task herein specified during office hours of Protected Area Superintendent (PASu) in order to ensure supervision by a regular employee of this office.

Section 5. If travel if necessary and recommended by his/her immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowance only, subject to the usual accounting and auditing rules and procedures.

Section 6. This Contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

IN WITNESS WHEREOF, both parties have hereunto set their hands this ____ day of _____ **2022** in _____, **Occidental Mindoro.**

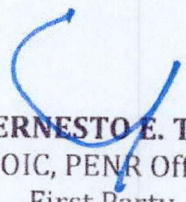
ABE R. FRANCISCO
Chief, Management Services Division
Witness


RONY G. BATOON
Park Attendant
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

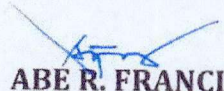
Department of Environment and
Natural Resources

By:

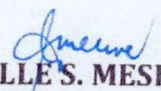

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party


RONY G. BATOON
Park Attendant
Second Party

SIGNED IN THE PRESENCE OF:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

MAMBURAO, OCCIDENTAL MINDORO S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally
appeared the following:

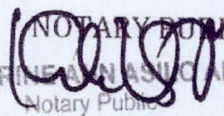
| <u>NAME</u> | <u>CTC NO.</u> | <u>DATE/PLACE ISSUED</u> |
|--------------------------|----------------|-------------------------------------|
| ERNESTO E. TAÑADA | 08070435 | Jan. 04, 2022 - Mamburao, Occ. Mdo. |
| RONY G. BATOON | | |

Known to me to be the same persons who executed the foregoing instrument and
acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this
Acknowledgment is written, and is signed by the parties and their instrumental
witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this APR 29 2022 **day of** _____, 20____ in
MAMBURAO, OCCIDENTAL MINDORO, Philippines.

Doc. No. : 302
Page No. : 102
Book No. : XXX
Series of : 2022


NOTARY PUBLIC
ATTY. KATHRINE N. ASI
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VI-0024830 valid until 04/14/2022
IBP No. 196784 -2022, Occ. Mindoro
PTR No. 4766629 -2022, Occ. Mindoro

CONTRACT OF SERVICE

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This Contract made and entered into by and between:

Department of Environment and Natural Resources, MIMAROPA Regional Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, herein represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, hereinafter referred to as the "**First Party**";

and

EVELYN A. ESPELETA of legal age, Filipino and with residence address at Brgy. Manoot, Rizal, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified his/her intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests that he/she is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he/she has not been previously dismissed from government service by reason of an administrative offense; that he/she has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period **Jan. 6, 2022 to June 30, 2022**, subject to Section 6 hereof.

ABE R. FRANCISCO
Chief, Management Services Division
Witness

EVELYN A. ESPELETA
Park Attendant
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

Section 2. The Second Party is hereby contracted as **Park Attendant** and shall perform the following:

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2. Detailed Accomplished Report; and
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IN WITNESS WHEREOF, both parties have hereunto set their hands this _____ day of _____, 2022 in _____, **Occidental Mindoro.**

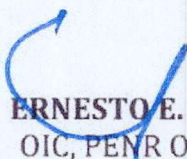
ABE R. FRANCISCO
Chief, Management Services Division
Witness

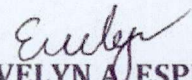
EVELYN A. ESPELETA
Park Attendant
Second Party

ERNESTO E. TAÑADA
DIOC, PENR Officer
First Party

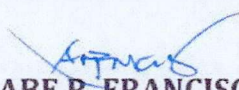
Department of Environment and
Natural Resources

By:

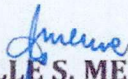

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party


EVELYN A. ESPELETA
Park Attendant
Second Party

SIGNED IN THE PRESENCE OF:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
MAMBURAO, OCCIDENTAL MINDORO) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally
appeared the following:

| <u>NAME</u> | <u>CTC NO.</u> | <u>DATE/PLACE ISSUED</u> |
|---------------------------|----------------|-------------------------------------|
| ERNESTO E. TAÑADA | 08070435 | Jan. 04, 2022 – Mamburao, Occ. Mdo. |
| EVELYN A. ESPELETA | | |

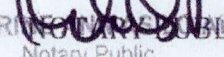
Known to me to be the same persons who executed the foregoing instrument and
acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this
Acknowledgment is written, and is signed by the parties and their instrumental
witnesses on each and every page hereof.

APR 29 2022

WITNESS MY HAND AND SEAL, this _____ **day of** _____, 20____ **in**
MAMBURAO, OCCIDENTAL MINDORO) Philippines.

Doc. No. : 500
Page No. : 101
Book No. : XXX
Series of : 2022


ATTY. KATHRINE MARY S. BELLO-EDA
Notary Public
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VI-0024830 valid until 04/14/2022
IBP No. 196784 -2022, Occ. Mindoro
PTR No. 4766629 -2022, Occ. Mindoro

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This Contract made and entered into by and between:

Department of Environment and Natural Resources, MIMAROPA Regional Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, herein represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, hereinafter referred to as the "**First Party**";

and

MENDIOLA S. PADILLA of legal age, Filipino and with residence address at Brgy. Poypoy, Calintaan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified his/her intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests that he/she is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he/she has not been previously dismissed from government service by reason of an administrative offense; that he/she has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period **Feb. 7, 2022 to June 30, 2022**, subject to Section 6 hereof.

ABE R. FRANCISCO
Chief, Management Services Division
Witness

MENDIOLA S. PADILLA
Park Attendant
Second Party

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

Section 2. The Second Party is hereby contracted as **Park Attendant** and shall perform the following:

- a. Maintain area surrounding the facility free from all litter, debris, garbage, weeds. Vegetation and overhanging limbs;
- b. Perform any minor repair as required or notify the Park Manager/s if unable to do so;
- c. Ensure campsite facilities are in safe and fully operational condition.
- d. Assist the regular Forest Ranger in the checking/monitoring and confiscation of illegally cut, transported forest products.
- e. Perform other function that may be assigned the PASu.

Section 3. For services rendered under this Contract, the Second Party shall receive the honorarium/ incentive of **TWO HUNDRED SEVENTY-TWO PESOS AND AND SEVENTY-TWO CENTAVOS (Php 272.72)**, per day inclusive of premium, to be paid on monthly basis, chargeable against the approved Work and Financial Plan CY 2022 under **310201100001000- I.5 Ecotourism Program and Impact Monitoring of Mts. Iglit-Baco Natural Park.**

Monthly premiums such as SSS, Phil health and PAG-IBIG shall voluntary remitted by the Second Party.

For the purpose of payment for services rendered, the Second Party shall submit the following to the PENR Officer:

1. Daily Time Record
2. Detailed Accomplished Report; and
3. Certified True Copy of Contract

Section 4. The Second Party shall perform the task herein specified during office hours of Protected Area Superintendent (PASu) in order to ensure supervision by a regular employee of this office.

Section 5. If travel if necessary and recommended by his/her immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowance only, subject to the usual accounting and auditing rules and procedures.

Section 6. This Contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

IN WITNESS WHEREOF, both parties have hereunto set their hands this _____ day of _____, **2022** in _____, **Occidental Mindoro.**

ABE R. FRANCISCO
Chief, Management Services Division
Witness

M. P. MENDIOLA S. PADILLA
Park Attendant
Second Party

ERNESTO E. TAÑADA
OIC/PENR Officer
First Party

Department of Environment and
Natural Resources

By:

ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

MENDIOLA S. PADILLA
Park Attendant
Second Party

SIGNED IN THE PRESENCE OF:

ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:

DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally
appeared the following:

| <u>NAME</u> | <u>CTC NO.</u> | <u>DATE/PLACE ISSUED</u> |
|----------------------------|----------------|-------------------------------------|
| ERNESTO E. TAÑADA | 08070435 | Jan. 04, 2022 - Mamburao, Occ. Mdo. |
| MENDIOLA S. PADILLA | | |

Known to me to be the same persons who executed the foregoing instrument and
acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this
Acknowledgment is written, and is signed by the parties and their instrumental
witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of _____, 20____, in
_____, Philippines.

Doc. No. : 893
Page No. : 27
Book No. : 61
Series of : 22

NOTARY PUBLIC
Public Attorney II
PAO San Jose, Occ. Mindoro
(Pursuant to R.A. 9406)

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This Contract made and entered into by and between:

Department of Environment and Natural Resources, MIMAROPA Regional Office, a government agency with office address at Brgy. Payompon, Mamburao, Occidental Mindoro, herein represented by **ERNESTO E. TAÑADA**, OIC, Provincial Environment and Natural Resources, hereinafter referred to as the "**First Party**";

and

LIZA A. GARCIA of legal age, Filipino and with residence address at Brgy. Poypoy, Calintaan, Occidental Mindoro, hereinafter referred to as "**Second Party**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall render work not performed by the regular personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the First Party;

WHEREAS, the Second Party has signified his/her intention, to which the First Party has accepted, to provide the services needed by the latter;

WHEREAS, the Second Party hereby attests that he/she is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he/she has not been previously dismissed from government service by reason of an administrative offense; that he/she has not already reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the regular personnel of the First Party.

WHEREAS, the Second Party shall render services from 8:00-12:00 and 1:00-5:00 everyday for five (5) days in a week excluding official holidays.

NOW, THEREFORE, both parties agree to the following:

Section 1. This Contract shall cover the period **Jan. 4, 2022 to June 30, 2022**, subject to Section 6 hereof.

ABE R. FRANCISCO
 Chief, Management Services Division
 Witness

LIZA A. GARCIA
 Park Attendant
 Second Party

ERNESTO E. TAÑADA
 OIC, PENR Officer
 First Party

Section 2. The Second Party is hereby **contracted as Park Attendant** and shall perform the following:

- a. Maintain area **surrounding** the facility free from all litter, debris, garbage, weeds. **Vegetation** and overhanging limbs;
- b. Perform any minor repair as required or notify the Park Manager/s if unable to do so;
- c. Ensure campsite facilities are in safe and fully operational condition.
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2. Detailed Accomplished Report; and
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Section 5. If travel if necessary and recommended by his/her immediate supervisor, the Second Party shall be entitled to actual transportation and meal allowance only, subject to the usual accounting and auditing rules and procedures.

Section 6. This Contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

IN WITNESS WHEREOF, both parties have hereunto set their hands this _____ day of _____, **2022** in _____, **Occidental Mindoro.**

ABE R. FRANCISCO
Chief, Management Services Division
Witness

LIZA A. GARCIA
Park Attendant
Second Party

ERNESTO E. TAÑADA
PENR Officer
First Party


Department of Environment and
Natural Resources

By:

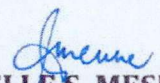
ERNESTO E. TAÑADA
OIC, PENR Officer
First Party

L.G
LIZA A. GARCIA
Park Attendant
Second Party

SIGNED IN THE PRESENCE OF:


ABE R. FRANCISCO
Chief, Management Services Division
Witness

This is to certify that a fund for this purpose is available:


DONEBELLE S. MESINA
Accountant III

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
MAMBURAO, OCCIDENTAL MINDORO) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally
appeared the following:

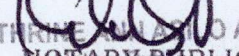
| <u>NAME</u> | <u>CTC NO.</u> | <u>DATE/PLACE ISSUED</u> |
|--------------------------|----------------|-------------------------------------|
| ERNESTO E. TAÑADA | 08070435 | Jan. 04, 2022 – Mamburao, Occ. Mdo. |
| LIZA A. GARCIA | | |

Known to me to be the same persons who executed the foregoing instrument and
acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this
Acknowledgment is written, and is signed by the parties and their instrumental
witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this APR 29 ²⁰²² day of 20 in
MAMBURAO, OCCIDENTAL MINDORO, Philippines.

Doc. No. : 503
Page No. : 102
Book No. : 2xx1
Series of : 2022


ATTY. KATHRINE M. L. ABELEDA
NOTARY PUBLIC
Mamburao, Occidental Mindoro
Notarial Commission valid until 12/31/2023
Roll of Attorney's No. 59624
MCLE No. VI-0024830 valid until 04/14/2022
IBP No. 196784 -2022, Occ. Mindoro
PTR No. 4766629 -2022, Occ. Mindoro