



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
Mamburao, Occidental Mindoro

MAY 31 2022

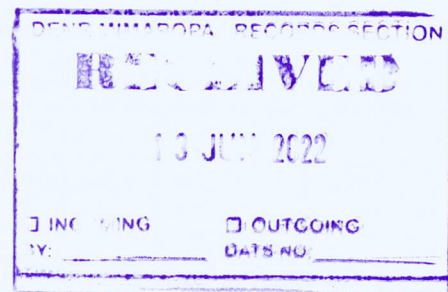
**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region  
1515 L&S Bldg, Roxas, Blvd.,  
Ermita, Manila

**THRU** : The ARD for Technical Services

**FROM** : The OIC, PENR Officer

**SUBJECT** : **REQUEST FOR RESOURCE PERSON/S OF THE MTS. IGLIT-BACO NATURAL PARK-PROTECTED AREA MANAGEMENT OFFICE FOR THE WILDLIFE ENFORCEMENT TRAINING ON JUNE 7 TO 10, 2022**



Forwarded is the memorandum dated May 23, 2022 of PASu of Mounts Iglit-Baco Natural Park (MIBNP) requesting a Resource Persons for the Wildlife Enforcement Training scheduled on June 7 to 10, 2022.

Attached herewith is the training and activity designs for the designation of appropriate personnel who can provide the necessary knowledge and bridge the information gaps in relation to wildlife enforcement and management in the protected area. The provision of this activity also aligns with the target under the Biodiversity Conservation and Management for Protected Area in ASEAN (BCAMP) Project until 2023 and the Work and Financial Plan for CY 2022.

Likewise, in order to facilitate the provision of appropriate documentation and logistical requirements and module preparation, please send us the names of the Resource Person on the said activity.

For information and consideration.

  
**ERNESTO E. TAÑADA**

TSD-CDS5/31/2022



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
Provincial Environment and Natural Resources Office  
**MOUNTS IGLIT-BACO NATURAL PARK**  
**PROTECTED AREA MANAGEMENT OFFICE**

May 23, 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region  
1515 L & S Bldg., Roxas Blvd., Ermita, Manila

**THRU** : The OIC-PENR Officer  
Mamburao, Occidental Mindoro

**FROM** : The Protected Areas Superintendent  
Mts. Iglit-Baco Natural Park

**SUBJECT** : **REQUEST FOR RESOURCE PERSON/S OF THE MTS. IGLIT-BACO NATURAL PARK – PROTECTED AREA MANAGEMENT OFFICE FOR THE WILDLIFE ENFORCEMENT TRAINING ON JUNE 7 TO 10, 2022**


With reference to the initial request through a memorandum dated February 22, 2022 and received by the Records Unit on February 24, 2022; and the request for postponement of the activity from March 22 to 25 to June 7-10 through a memorandum dated March 15, 2022 and forwarded to the Regional Office on March 28, 2022, the undersigned would like to follow-up on the availability of Resource Person/s (RPs) for the said activity.

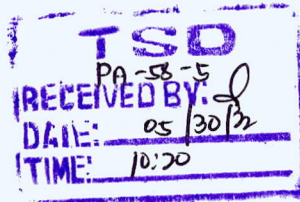
For your perusal, the undersigned appends the training and activity designs for the designation of appropriate personnel who can provide the necessary knowledge and bridge the information gaps in relation to wildlife enforcement and management in the protected area. The provision of this activity also aligns with the targets under the Biodiversity Conservation and Management for Protected Areas in ASEAN (BCAMP) Project until 2023 and the Work and Financial Plan for CY 2022.

In order to facilitate the provision of appropriate documentary and logistical requirements, module preparation, and in line with the proper requesting through channels, the undersigned further requests for the provision of the names of the RPs on or before **May 31, 2022**.

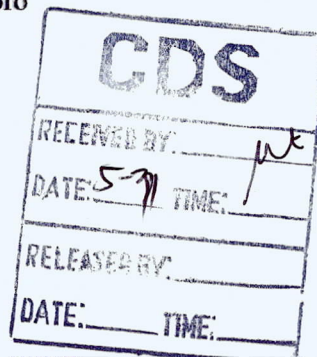
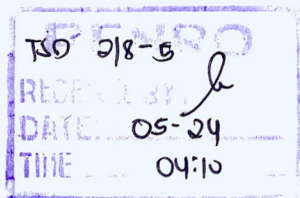
For your information and appropriate action.



  
**DIOSDADO D. TORRADO**



Airport Road, San Roque I, San Jose, Occidental Mindoro  
mibnppao.occmn04@gmail.com





Republic of the Philippines  
Department of Environment and Natural Resources  
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Provincial Environment and Natural Resources Office  
**MOUNTS IGLIT-BACO NATURAL PARK**  
**PROTECTED AREA MANAGEMENT OFFICE**

**ACTIVITY AND TRAINING DESIGN**

Date	Agenda	Lead Person/Unit
June 7, 2022 (Tuesday)	<b>DAY 1</b>  A. Registration of Participants B. Introduction of Resource Person/s C. Discussion and Activities of Module 1A <i>Topics:</i> 1. Preparation of investigation reports 2. Preparation of surveillance and monitoring reports 3. Preparation of apprehension reports 4. Preparation of reports on cases filed before the Office of the Prosecutors 5. Preparation of affidavits (complaint affidavit, affidavit of arresting officer and affidavit of witnesses)	BCAMP, MIBNP PAMO
June 8, 2022 (Wednesday)	<b>DAY 2</b>  A. Recap of Day 1 Activity and Discussion B. Discussion and Activities of Module 1B <i>Topics:</i> 1. Preparation of inventory sheet report 2. Preparation of seizure and turn-over receipt and acceptance receipts 3. Filing of complaint with the office of the Prosecutor 4. Inspection, procedure/safety 5. Surveillance and monitoring of wildlife-related activities 6. Smuggling techniques and method of concealment	
June 9, 2022 (Thursday)	<b>DAY 3</b>  A. Recap of Day 2 Activity and Discussion B. Discussion and Activities of Module 2A <i>Topics:</i> 1. Documentation of frauds and detection of falsified or invalid	



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Provincial Environment and Natural Resources Office  
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**PROTECTED AREA MANAGEMENT OFFICE**

Date	Agenda	Lead Person/Unit
	documents 2. Duties and responsibilities of law enforcement agencies and offices 3. Criminal procedure under the RPEC 4. Rules on arrest, search, seizure and detention	
March 25, 2022 (Friday)	<b>DAY 4</b>  A. Recap of Day 3 Activity and Discussion B. Discussion and Activities of Module 2B <i>Topics:</i> 1. Rules on evidence 2. Evidence custodianship 3. SLAPP Suits 4. Court testimony 5. Anti-money laundering (Intro) 6. Online trade (Intro) 7. Controlled delivery (Intro)  C. Closing and Awarding	

TRAINING NEEDS		APPROPRIATE SUBMODULES
<b><u>MODULE 1</u></b>	1. Preparation of investigation reports	<b>Submodule 5.</b> Wildlife Species Familiarization ( <i>Familiarization with Commonly Traded Wildlife Fauna</i> )
	2. Preparation of surveillance and monitoring reports	<b>Submodule 6.</b> Wildlife Handling
	3. Preparation of apprehension reports	<b>Submodule 8.</b> Protocol on Investigation and General Surveillance including familiarization of forms and workshop on the protocol for investigation and general surveillance
	4. Preparation of reports on cases filed before the Office of the Prosecutors	
	5. Preparation of affidavits (complaint affidavit, affidavit of arresting officer and affidavit of witnesses)	<b>Submodule 9.</b> Protocol on Arrest and Search <b>Submodule 10.</b> Workshop on the Protocol on Arrest and Search
	6. Preparation of inventory sheet report	<b>Submodule 11.</b> Protocol on Seizure, Handling and Custody of Evidence <b>Submodule 12.</b> Workshop on the Protocol on Seizure, Handling and Custody of Evidence
	7. Preparation of seizure and turn-over receipt and acceptance receipts	
	8. Filing of complaint with	<b>Submodule 13.</b> Protocol on Case Filing



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	the office of the Prosecutor 9. Inspection, procedure/safety 10. Surveillance and monitoring of wildlife-related activities	and Prosecution <b>Submodule 14. Workshop on Protocol on Case Filing</b>
	11. Smuggling techniques and method of concealment	
<b><u>MODULE 2</u></b>	12. Documentation of frauds and detection of falsified or invalid documents 13. Duties and responsibilities of law enforcement agencies and offices 14. Criminal procedure under the RPEC	<b>Submodule 8. Protocol on Investigation and General Surveillance including familiarization of forms and workshop on the protocol for investigation and general surveillance</b> <b>Submodule 9. Protocol on Arrest and Search</b> <b>Submodule 10. Workshop on the Protocol on Arrest and Search</b> <b>Submodule 11. Protocol on Seizure, Handling and Custody of Evidence</b> <b>Submodule 12. Workshop on the Protocol on Seizure, Handling and Custody of Evidence</b>
	15. Rules on arrest, search, seizure and detention;	<b>Submodule 3. The Role of Government and its officials in the enforcement of wildlife laws (Mandate of government agencies in the enforcement of wildlife laws)</b>
	16. Rules on evidence 17. Evidence custodianship 18. SLAPP Suits 19. Court testimony 20. Anti-money laundering (Intro) 21. Online trade (Intro)	<b>Submodule 7. The Rules of Procedure for Environmental Cases</b> <b>Submodule 9. Protocol on Arrest and Search</b> <b>Submodule 10. Workshop on the Protocol on Arrest and Search</b> <b>Submodule 11. Protocol on Seizure, Handling and Custody of Evidence</b> <b>Submodule 12. Workshop on the Protocol on Seizure, Handling and Custody of Evidence</b> <b>Submodule 16. Steps in the Application for Search Warrant</b> <b>Submodule 17. Workshop on the Application for Search Warrant</b>  <b>Submodule 4. The Rules of Criminal Procedure for Environmental Cases<sup>1</sup></b>
	22. Controlled delivery (Intro)	



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MIMAROPA Region  
Provincial Environment and Natural Resources Office  
**MOUNTS IGLIT-BACO NATURAL PARK**  
PROTECTED AREA MANAGEMENT OFFICE

FEB 22 2022

**MEMORANDUM**

**FOR** : The OIC, PENR Officer  
Mamburao, Occidental Mindoro

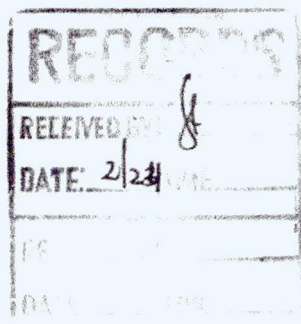
**FROM** : The Protected Area Superintendent  
Mts. Iglit-Baco Natural Park

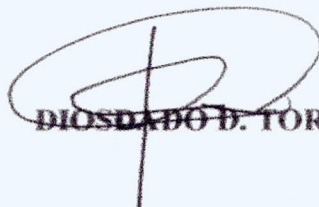
**SUBJECT** : **ENDORSEMENT OF THE REQUEST OF THE  
BCAMP PROJECT FOCAL FOR RESOURCE  
PERSON/S IN THE CONDUCT OF THE  
WILDLIFE ENFORCEMENT TRAINING ON  
MARCH 22 TO 25, 2022**

In line with the service and the commitment of the Mts. Iglit-Baco Natural Park – Protected Area Management Office (MIBNP-PAMO) to the implementation of composite activities in the Work and Financial Plan (WFP) of the Biodiversity Conservation and Management of Protected Areas in ASEAN (BCAMP) Project, the undersigned endorses the request of the focal person on the abovementioned subject. This pertains to the conduct of the Wildlife Enforcement Training on March 22 to 25, 2022 for field personnel.

In addition, the request attaches the activity and training designs, and the topics needed by field personnel. Determination of the topics is from the elicitation of previous trainings provided and uphold the goals of continuity of the capacity building activities. Hence, the MINBP-PAMO seeks for the assistance in providing the resource person/s to fulfill the knowledge gaps and provide personnel the appropriate agency of the Department of Environment and Natural Resources for this activity.

For your information and appropriate action.



  
**DIOSDADO D. TORRADO**



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
Provincial Environment and Natural Resources Office  
**MOUNTS IGLIT-BACO NATURAL PARK**  
**PROTECTED AREA MANAGEMENT OFFICE**

FEB 22 2022

**MEMORANDUM**

**FOR** : The Protected Area Superintendent  
Mts. Iglit-Baco Natural Park


**FROM** : The Ecosystems Management Specialist I (COS)  
AHP Initiatives and BCAMP Project Focal  
Mts. Iglit-Baco Natural Park

**SUBJECT** : **REQUEST FOR RESOURCE PERSON/S FOR THE  
WILDLIFE ENFORCEMENT TRAINING ON  
MARCH 22 TO 25, 2022**

In line with the service and the commitments of the Mts. Iglit-Baco Natural Park – Protected Area Management Office (MIBNP-PAMO) on the implementation Biodiversity Conservation and Management of Protected Areas in ASEAN (BCAMP) Project, the undersigned requests for resource person/s for the Wildlife Enforcement Training on March 22 to 25, 2022. This request is in fulfillment of the approved Work and Financial Plan (WFP) of the project that runs from CY 2020 to 2023 with the training as a composite activity.

For facilitation of determining the most appropriate personnel within the Department of Environment and Natural Resources (DENR), this communication includes the proposed activity and training designs, and topics. The topics root from the elicitation of the knowledge gaps from the previous Wildlife Enforcement Trainings and for continuity of activities provided to field personnel.

For your information and further instructions.

  
JAN LLOYD I. BALON



MAR 01 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region  
1515 L&S Bldg, Roxas, Blvd.,  
Ermita, Manila

**THRU** : The ARD for Technical Services

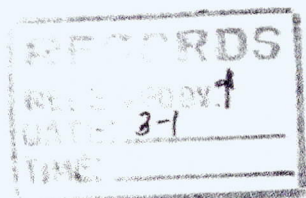
**FROM** : The OIC, PENR Officer

**SUBJECT** : **ENDORSEMENT OF THE REQUEST OF THE BCAMP  
PROJECT FOCAL FOR RESOURCE PERSON/S IN THE  
CONDUCT OF THE WILDLIFE ENFORCEMENT  
TRAINING ON MARCH 22 TO 25, 2022**

Forwarded is the memorandum dated February 22, 2022 of PASu of Mounts Iglit-Baco Natural Park (MIBNP-PAMO) regarding request for Resource Person/s in the conduct of the Wildlife Enforcement Training on March 22 to March 25, 2022 for field personnel. This request is in fulfillment of the approved Work and Financial Plan (WFP) of the project that runs from CY 2020 to 2023 with the training as a composite activity.

Attached herewith are the activity and training designs, and the topics needed by field personnel.

For information and consideration.



**ERNESTO L. TAÑADA**

TSD-CDS2/28/2022

So. Pag-asa, Brgy. Payompon, Mamburao, Occidental Mindoro  
Email: tsdoccmir04@gmail.com



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
Provincial Environment and Natural Resources Office  
**MOUNTS IGLIT-BACO NATURAL PARK  
PROTECTED AREA MANAGEMENT OFFICE**

March 15, 2022

**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR-MIMAROPA Region  
1515 L&S Bldg., Roxas Blvd.  
Ermita, Manila

**THRU :** The ARD for Technical Services  
DENR MIMAROP Region  
  
The OIC, PENR Officer  
Mamburao, Occidental Mindoro

**FROM :** The Protected Area Superintendent  
Mts. Iglit-Baco Natural Park

**SUBJECT : POSTPONEMENT OF THE WILDLIFE  
ENFORCEMENT TRAINING OF THE MTS. IGLIT-  
BACO NATURAL PARK ON MARCH 22 TO 25, 2022**

<b>RECORDS</b>	
RELEASED BY: <i>g</i>	
DATE: 3/17	TIME: _____
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DATE: _____	TIME: _____

In line with the service and in hindsight of the logistical and documentary requirements for the conduct of the Wildlife Enforcement Training of the Mts. Iglit-Baco Natural Park in March 22 to 25, 2022, the undersigned informs the postponement of the activity and its reschedule on June 7 to 10, 2022. Specifically, the postponement is in line with the following concerns:

1. Confirmation of the resource persons (RPs) duly assigned by appropriate DENR offices, through a Special Order, for this purpose and in line with the topics submitted for the training indicated in the activity design;
2. Invitation and confirmation of facilitator endorsed by the appropriate DENR office;
3. Module preparation (i.e. use of appropriate modules and reproduction) and finalization of course scheduling with the facilitator; and
4. Documentary requirements of RPs and facilitator for contract preparation with the ASEAN Centre for Biodiversity.

Upon advise and direct communication with For. Jaime M. Ancheta, Jr., Officer-in-Charge of the Conservation and Development Division of DENR-MIMAROPA Region on March 14, 2022, it is of best interest to postpone the activity to provide the needed time to prepare.

The undersigned requests for the transmittal to the Biodiversity Management Bureau – Wildlife Resources Division (BMB-WRD) of the initial request for RPs for their advice and guidance on this matter, as attached to this postponement.

For your information and action.

cc: MIMAROPA Region - CDD  
BMB-Wildlife Resources Division  
BMB-National Parks Division

  
**DIOSDADO D. TORRADO**

Airport Road, San Roque I, San Jose, Occidental Mindoro  
mibnppao.occmin04@gmail.com



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
Mamburao, Occidental Mindoro

MAR 28 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region  
1515 L&S Bldg, Roxas, Blvd.,  
Ermita, Manila

**THRU** : The ARD for Technical Services

**FROM** : The OIC, PENR Officer

**SUBJECT** : **POSTPONEMENT OF THE WILDLIFE  
ENFORCEMENT TRAINING OF THE MTS. IGLIT-  
BACO NATURAL PARK ON MARCH 22 TO 25, 2022**

Forwarded is the memorandum dated March 15, 2022 of PASu of Mounts Iglit-Baco Natural Park regarding Postponement of the Wildlife Enforcement Training of the Mounts Iglit-Baco Natural Park (MIBNP) on March 22 to 25, 2022 and its reschedule on June 7 to 10, 2022. The Postponement is in line with the following concerns:

1. Confirmation of the resource persons (RPs) duly signed by appropriate DENR offices, through a Special Order for this purpose and in line with the topics submitted for the training indicated in the activity design;
2. Invitation and confirmation of facilitator endorsed by the appropriate DENR office;
3. Module preparation (i.e use of appropriate modules and reproduction) and finalization of course scheduling with the facilitator; and
4. Documentary requirements of RPs and facilitator for contract preparation with the ASEAN Centre for Biodiversity.

As mentioned, the postponement of the said learning event was coordinated with Forester Jaime M. Ancheta, Jr. Officer In-Charge of the Conservation and Development Division DENR MIMAROPA Region on March 14, 2022 to provide enough time to prepare for the said learning event. Likewise, it is requested for the transmittal to the Biodiversity Management Bureau -Wildlife Resources Division (BMB-WRD) of the initial request for RPs for their advice and guidance on this matter.

For your information and consideration.

  
**ERNESTO E. TAÑADA**

So. Pag-asa, Brgy. Payompon, Mamburao, Occidental Mindoro  
Email: tsdocemin04@gmail.com